

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Chair
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V



County of Colusa

Robert J. Muszar, Interim Clerk to
the Board of Supervisors/Risk/Safety
Manager
Yolanda Tirado, Chief Deputy Clerk
to the Board
Ann Nordyke, Deputy Clerk to the
Board II
(530) 458-0508
(530) 458-0510
colusacountyca.iqm2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

October 6, 2015

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 6th day of October 2015 at the hour of 9:00 a.m. Present: Mark D. Marshall, Chair, Denise J. Carter, Gary J. Evans, Kim Dolbow Vann and John D. Loudon. Absent: None.

Present: Marcos Kropf, County Counsel.
Peggy Scroggins, Robert Zunino, Auditor-Controller's
Office.
Bob Muszar, ICAO/Clerk to the Board/Safety/Risk
Manager.
Elizabeth Kelly, Director, Health & Human Services.
Cindy Lovelace, Director, Human Resources.
Mary Winters, Colusa citizen.
Stacey Costello, County Librarian.
Mike Azevedo, Department of Public Works.
Neil Pearson, James Saso, Sheriff's Department.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Opening Prayer - Pledge of Allegiance.

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – September 22, 2015

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, District V
SECONDER:	Gary J. Evans, District IV
AYES:	Carter, Evans, Vann, Loudon, Marshall

2. Minutes Approval
Board of Supervisors – Special Meeting – September 28, 2015

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Gary J. Evans
SECONDER:	Kim Dolbow Vann, District I
AYES:	Carter, Evans, Vann, Loudon, Marshall

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces the Board will consider the following Closed Session matters, noting, Item No. 3 will not be considered today:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Government Code Section 54957 Title: Health and Human Services.
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Government Code Section 54957 Title: Planning and Building Services Director.
3. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION - California Government Code Section 54956.9(d)(4): One matter.
4. CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6
Agency Negotiator: Robert J. Muszar
Employee Organizations: All

I. STAFF REPORTS

Ms. Costello states a matter arose after the posting of the October 6, 2015 Agenda regarding the Library being awarded a grant from the American Library Association and requests the item be brought on for consideration.

Additional Item-Library

Consider a matter that arose after the posting of the October 6, 2015 Agenda regarding the execution of a Grant Acceptance Form for the Library. Further, the item will be placed on the Agenda as Item No. III after the Auditor's items.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, District I
SECONDER:	Denise J. Carter, District V
AYES:	Carter, Evans, Vann, Loudon, Marshall

Mr. Muszar states a matter arose after the posting of the October 6, 2015 Agenda regarding participation in the Cal-OES Household Water Tank Program and requests the item be brought on for consideration.

Additional Item-CAO

Consider a matter that arose after the posting of the October 6, 2015 Agenda regarding participation in the Cal-OES Household Water Tank Program. Further, the item will be placed on the Agenda under County Administrative Office as Item No. 2.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Kim Dolbow Vann, District I
AYES:	Carter, Evans, Vann, Loudon, Marshall

Ms. Lovelace announces the following individuals received Kudo cards in the month of September 2015.

Tomika Arce	BHS-Medical Billing
Sharon Holland	BHS
Elaine McCord	BHS
Julie Stone	BHS
Alfred Medina	DHHS
Blake Duggins	Planning and Building - Maintenance
Randy Newton	Planning and Building - Maintenance
Kent Johanns	Planning and Building
David Roda	Planning and Building - Custodial
Debbie Walker	Treasurer - Tax Collector's

She states the winner for the month of September is David Roda. She states Mr. Roda will receive a \$25 gift card to a Colusa County vendor.

Ms. Kelly updates the Board member on items as they pertain to her Department.

Ms. Scroggins updates the Board members on items as they pertain to her Department.

Ms. Scroggins states a matter arose after the posting of the October 6, 2015 Agenda regarding the closure of County bank accounts with Bank of America the need to find another bank to transfer the County Bank accounts.

Additional Item-Auditor

Consider a matter that arose after the posting of the October 6, 2015 Agenda regarding request by Bank of America to the County to close out County Bank accounts. Further, the item will be placed on the Agenda under the Auditor as Item No. 3.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Denise J. Carter, District V
SECONDER:	Gary J. Evans, District IV
AYES:	Carter, Evans, Vann, Loudon, Marshall

II. AUDITOR

1. Consider approving 2014-15 Revenue and Appropriations Inter-Budget Adjustments #144-163 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
East Park Reservoir	00154	7012	441900	(\$100.00)
East Park Reservoir	00154	7012	466365	(\$60,485.00)
East Park Reservoir	00154	7012	467695	(\$53,310.50)

East Park Reservoir	00154	7012	51010	(\$10,780.63)
East Park Reservoir	00154	7012	51011	(\$2,260.20)
East Park Reservoir	00154	7012	51012	(\$567.65)
East Park Reservoir	00154	7012	510191	(\$179.02)
East Park Reservoir	00154	7012	51021	(\$2,450.32)
East Park Reservoir	00154	7012	51022	(\$1,054.73)
East Park Reservoir	00154	7012	51029	(\$59.10)
East Park Reservoir	00154	7012	51030	(\$610.00)
East Park Reservoir	00154	7012	510301	(\$2,697.20)
East Park Reservoir	00154	7012	51031	(\$22.50)
East Park Reservoir	00154	7012	510321	(\$1,625.00)
East Park Reservoir	00154	7012	51033	(\$224.00)
East Park Reservoir	00154	7012	51035	(\$992.00)
East Park Reservoir	00154	7012	51036	(\$11.15)
East Park Reservoir	00154	7012	51037	(\$78.78)
East Park Reservoir	00154	7012	53060	(\$782.00)
East Park Reservoir	00154	7012	53100	(\$3,044.00)
East Park Reservoir	00154	7012	53120	(\$150.00)
East Park Reservoir	00154	7012	53121	(\$828.00)
East Park Reservoir	00154	7012	53170	(\$130.00)
East Park Reservoir	00154	7012	53171	(\$65.00)
East Park Reservoir	00154	7012	53180	(\$126,888.91)
East Park Reservoir	00154	7012	53190	(\$3,876.52)
East Park Reservoir	00154	7012	53200	(\$1,703.67)
East Park Reservoir	00154	7012	53220	(\$143.96)
East Park Reservoir	00154	7012	53230	(\$2,945.60)
East Park Reservoir	00154	7012	53231	(\$49.99)
East Park Reservoir	00154	7012	53250	(\$45.00)
East Park Reservoir	00154	7012	53253	(\$1,900.00)
East Park Reservoir	00154	7012	57011	(\$3,074.50)
East Park Reservoir	00154	7012	59397	\$1,488.06
East Park Reservoir	04006	0000	441900	\$100.00
East Park Reservoir	04006	0000	466365	\$60,485.00
East Park Reservoir	04006	0000	467695	\$53,310.50
East Park Reservoir	04006	0000	51010	\$10,780.63
East Park Reservoir	04006	0000	51011	\$2,260.20
East Park Reservoir	04006	0000	51012	\$567.65
East Park Reservoir	04006	0000	510191	\$179.02
East Park Reservoir	04006	0000	51021	\$2,450.32
East Park Reservoir	04006	0000	51022	\$1,054.73
East Park Reservoir	04006	0000	51029	\$59.10
East Park Reservoir	04006	0000	51030	\$610.00
East Park Reservoir	04006	0000	510301	\$2,697.20
East Park Reservoir	04006	0000	51031	\$22.50
East Park Reservoir	04006	0000	510321	\$1,625.00
East Park Reservoir	04006	0000	51033	\$224.00
East Park Reservoir	04006	0000	51035	\$992.00
East Park Reservoir	04006	0000	51036	\$11.15
East Park Reservoir	04006	0000	51037	\$78.78
East Park Reservoir	04006	0000	53060	\$782.00

East Park Reservoir	04006	0000	53100	\$3,044.00
East Park Reservoir	04006	0000	53120	\$150.00
East Park Reservoir	04006	0000	53121	\$828.00
East Park Reservoir	04006	0000	53170	\$130.00
East Park Reservoir	04006	0000	53171	\$65.00
East Park Reservoir	04006	0000	53180	\$126,888.91
East Park Reservoir	04006	0000	53190	\$3,876.52
East Park Reservoir	04006	0000	53200	\$1,703.67
East Park Reservoir	04006	0000	53220	\$143.96
East Park Reservoir	04006	0000	53230	\$2,945.60
East Park Reservoir	04006	0000	53231	\$49.99
East Park Reservoir	04006	0000	53250	\$45.00
East Park Reservoir	04006	0000	53253	\$1,900.00
East Park Reservoir	04006	0000	57011	\$3,074.50
East Park Reservoir	04006	0000	59397	(\$1,488.06)
Assessor	02235	002235	59452	\$964.82
DA - Develop Impact	02257	002257	59452	\$1,832.21
DA – Forfeiture	02255	002255	53231	\$386.00
DA – Forfeiture	02255	002255	59452	\$27,957.51
DA & Pub Defender	02260	002260	59452	\$40,283.82
Adult Prot. Srv	02838	002838	479910	\$41,085.00
Adult Prot. Srv	02838	002838	59452	\$41,085.00
Foster Care Adm	02840	002840	452811	\$2,775.53
Foster Care Adm	02840	002840	479910	\$755.84
Foster Care Adm	02840	002840	59452	\$26,535.00
Health Realignment	02811	002811	452510	\$86,248.11
Health Realignment	02811	002811	59452	\$86,248.11
AB12 Rea 2011	02846	002846	452811	\$2,838.10
AB12 Rea 2011	02846	002846	479910	\$1,056.90
AB12 Rea 2011	02846	002846	59452	\$3,895.00
CWS Rea 2011	02841	002841	452811	\$36,334.36
CWS Rea 2011	02841	002841	59452	\$36,334.36
Adoptive Asst. Rea	02844	002844	452811	\$67,725.43
Adoptive Asst. Rea	02844	002844	59452	\$70,754.97
Cal Works Rea 2011	02845	002845	59452	\$134,993.00
Colusa Vetrns Bldg	00101	7032	479339	\$886.24
Colusa Vetrns Bldg	00101	7032	53260	\$886.24
Maxwell Vetrns Bldg	00101	7033	479339	\$910.42
Maxwell Vetrns Bldg	00101	7033	53260	\$910.42
Williams Vetrns Bldg	00101	7035	479339	\$4,314.69
Williams Vetrns Bldg	00101	7035	53260	\$4,314.69
Adult Literacy	00101	6022	479321	\$537.00
Adult Literacy	00101	6022	479910	\$4,564.00
Adult Literacy	00101	6022	53090	\$10.20
Adult Literacy	00101	6022	53150	\$24.00
Adult Literacy	00101	6022	53170	\$1,196.83
Adult Literacy	00101	6022	53171	\$5.21
Adult Literacy	00101	6022	53230	\$3,469.70
Adult Literacy	00101	6022	53250	\$335.06

Adult Literacy	00101	6022	53251	\$60.00
Almd Par St Ltng	02128	002128	479321	\$40.00
Almd Par St Ltng	02128	002128	53100	\$40.00
Thompson St Ltng	02129	002129	479321	\$42.08
Thompson St Ltng	02129	002129	53100	\$40.00
Thompson St Ltng	02129	002129	53260	\$2.08
Off Hwy Veh Lic Fee	02132	002132	441900	\$679.85
Off Hwy Veh Lic Fee	02132	002132	454122	\$4,056.15
Off Hwy Veh Lic Fee	02132	002132	53230	\$10,318.45

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary J. Evans, District IV
SECONDER: Denise J. Carter, District V
AYES: Carter, Evans, Vann, Loudon, Marshall

2. AUDITOR

Consider approving Intra Budget Adjustments No.'s: 15201 through 15225.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary J. Evans, District IV
SECONDER: John D. Loudon, District II
AYES: Carter, Evans, Vann, Loudon, Marshall

3. Discussion and possible direction to the County Auditor regarding Bank of America's request the County of Colusa close the County bank accounts and find another bank to maintain County bank accounts.

Ms. Scroggins states late Wednesday afternoon the Auditor and Treasurer's staff met with the County's Bank of America Client Manager, Jared Ines. She states at that time they were advised the County would need to close their bank accounts with Bank of America and find another bank to maintain the County bank accounts. She states new regulations are being deployed to shore up the global financial system, establishing new standards for liquidity, leverage and capital for banks. She states further Bank of America's "corporate" direction to their government rep agents was to eliminate the bank accounts of smaller governmental entities such as Colusa County. Lengthy discussion is held.

Following discussion it is the consensus of the Board members to authorize the Auditor-Controller and the Treasurer to develop an RFP and or gather information regarding the move of County bank accounts to another bank.

III. LIBRARY

Ms. Costello states she received information late Monday, October 5, 2015 that the County Library had been awarded a grant and the Grant Acceptance Form needs to be signed by the Chair and returned to the American Library Association by October 9, 2015. Discussion is held.

Consider accepting a grant from the American Library Association-greatstoriesClub and authorize the Chair to sign the Grant Acceptance Form.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, District V
SECONDER:	Kim Dolbow Vann, District I
AYES:	Carter, Evans, Vann, Loudon, Marshall

IV. PUBLIC WORKS/ROAD DEPARTMENT

1. Consider accepting a FEMA Non-Disaster Grant for Flood Insurance Rate Map Update Activities in the amount of \$150,000.00, authorize the Chairman to sign the acceptance form and authorize the County Floodplain Administrator to facilitate the necessary paperwork to process the funds through the ND-Grants system.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, District I
SECONDER:	Denise J. Carter, District V
AYES:	Carter, Evans, Vann, Loudon, Marshall

V. COUNTY COUNSEL

1. Consider approving a request for contingency funding for the public defender budget in the amount of ~~\$2,525.00~~ \$5,873.00. **Requires a 4/5 vote.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, District V
SECONDER:	Gary J. Evans, District IV
AYES:	Carter, Evans, Vann, Loudon, Marshall

VI. COUNTY ADMINISTRATIVE OFFICE

1. Consider adopting **Resolution No. 15-052**, a Resolution of the Board of Supervisors Modifying the Health Benefit Package for Elected Department Heads (Assessor, Auditor-Controller, Clerk-Recorder, District Attorney, Sheriff and Treasurer-Tax Collector) effective December 1, 2015 and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Denise J. Carter, District V
AYES:	Carter, Evans, Vann, Loudon, Marshall

2. Chairman Marshall makes time to consider authorizing County participation in the Cal-OES Household Water Tank Program.

Mr. Muszar states Cal-OES established the Household Water Tank Program pursuant to the California Disaster Assistance Act (Act) and Governor's Executive Order B-26-14 to provide temporary water supplies to households within the unincorporated areas of the County that have lost their domestic water supplies due to current drought conditions. He states further Cal-OES, through the provisions of the Act, will reimburse the County for 75% of its eligible expenditures, the remainder of the Program costs will be a County obligation and will be paid from General Fund Contingencies. Discussion is held.

Consider adopting **Resolution No. 15-053**, a Designation Of Applicant's Agent Resolution For Non-State Agencies and authorize the Chair to sign. Further, authorize the

Purchasing Agent to enter into service and/or purchase agreements as necessary to effectuate the program in aggregate amounts not to exceed \$50,000 to be paid from General Fund Contingencies with individual agreements, if any, exceeding the Purchasing Agent's routine authority (\$10,000) being brought to the Board for approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Kim Dolbow Vann, District I
AYES:	Carter, Evans, Vann, Loudon, Marshall

VII. APPOINTMENTS

1. COLUSA COUNTY FISH AND GAME COMMISSION

Consider re-appointment of Michael Talley to the Colusa County Fish and Game Commission, effective October 6, 2015 through October 5, 2019. **(Applications received: Michael Talley)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Denise J. Carter, District V
AYES:	Carter, Evans, Vann, Loudon, Marshall

2. GRAND ISLAND CEMETERY DISTRICT

Consider re-appointment of Marie Jansen Willoh to the Grand Island Cemetery District, effective October 6, 2015 through October 5, 2019. **(Applications received: Marie Jansen Willoh)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, District II
SECONDER:	Gary J. Evans, District IV
AYES:	Carter, Evans, Vann, Loudon, Marshall

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 6 as follows:

C15-159 1. LIBRARY

Approve contract between the County of Colusa Library and the **44th District Agricultural Association (Fairgrounds)** to reserve a booth at the Pumpkin Village effective October 24, 2015 through October 25, 2015, with terms and conditions as set forth in the contract and authorize the Chair to sign.

C15-160 2. LIBRARY

Approve the License Agreement and Product Order Form between the County of Colusa and **EBSCO Publishing** for an annual subscription and use of EBSCO Publishing online magazine articles by Library Customers, effective November 1, 2015 through October 31, 2016, with terms and conditions as set forth in the License Agreement and authorize the Chair to sign.

3. ADMINISTRATION

Adopt a Proclamation of the Colusa County Board of Supervisors Declaring October 2015 as Domestic Violence Awareness Month and authorize the Chair to sign.

4. HEALTH AND HUMAN SERVICES

Acknowledge completion of the Hazardous Materials Area Plan (HMAP) as submitted.

5. PUBLIC WORKS/ROAD DEPARTMENT

Adopt **Resolution No. 15-054**, a **third revised** Resolution by the Colusa County Board of Supervisors, The Governing Body of Colusa County Service Area No. 1, to reflect specific verbiage requested by the State Department of Water Resource; Authorizing a Representative To Sign a Funding Agreement and Amendments for Finding Under the Public Water System Drought Emergency Response Program; Authorizing Representative to Approve Claims for Reimbursement; Authorizing a Representative to Approve the Budget and Expenditure Summary, and Authorizing a Representative to sign the Final Release Form and Certification of Project Completion; authorize the Chair to sign the Resolution and designate the Assistant Director of Public Works to execute the Funding Agreement, related documents; and Ratify previous actions, if any, taken by CSA #1 relating to the Funding Agreement.

C15-161 6. BEHAVIORAL HEALTH

Approve Amendment 01 to Agreement 14-90052 (C14-241) for the Alcohol and Drug Program between the County of Colusa Behavioral Health Department and **the State of California Department of Health Care Services** effective July 1, 2014 through June 30, 2017, and increasing maximum amount payable by \$6,000.00 for a total maximum amount \$1,244,409.00, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Denise J. Carter, District V
AYES:	Carter, Evans, Vann, Loudon, Marshall

IX. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:

- RCRC Annual Meeting.
- Year of the Library Celebration.
- CAO interviews.
- Employee picnic.
- Ribbon cutting, Women clinic.
- Met with Sheriff re: Inmate medical.
- Met with Hospital CAO, Walt Beck re: Inmate medical.

Supervisor Carter

Meetings/functions attended:

- Year of the Library Celebration.
- RCRC Annual Meeting.
- CAO interviews.

Perspectives on Ag Food and Water.
 Employee Picnic.
 Community Action Partnership.

Supervisor Evans

Meetings/functions attended:
 Sites Project Authority meeting.
 Employee picnic.
 CAO interviews.
 Sites Governance meeting.

Supervisor Marshall

Meetings/functions attended:
 CSAC-EIA meeting.
 CAO interviews.
 Agenda Review.
 RCRC Annual Meeting.

Supervisor Vann

Meetings/functions attended:
 Sites Project Authority meeting.
 Employee Picnic.
 RCRC Annual Meeting.
 CAO interviews.
 Sites Governance meeting.

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS
 None.

XI. CLAIMS

1. AUDITOR

Consider approving Claims Register Sheets for the period September 8, 2015 through September 21, 2015.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Denise J. Carter, District V
AYES:	Carter, Evans, Vann, Loudon, Marshall

2. AUDITOR

Consider approving Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
576878	Public Defender No Contract for Services	Law Offices of William Conwell	\$3,348.00
576879	District Attorney Contract Expired	Cindy DeWoody	\$370.10

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Kim Dolbow Vann, District I
AYES:	Carter, Evans, Vann, Loudon, Marshall

Chairman Marshall declares a recess at 10:02 a.m. to convene in Closed Session and reconvenes at 11:23 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
 Bob Muszar, Interim CAO/Clerk to the
 Board/Risk/Safety Manager.
 Yolanda Tirado, Ann Nordyke, Board Clerks.

XII. CLOSED SESSION

Chairman Marshall makes time for announcement of Closed Session matters.

Mr. Kropf announces the Board considered the following Closed Session matters:

1. HUMAN RESOURCES
 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Government Code Section 54957 Title: Health and Human Services.
 He states there was no reportable action taken.
2. HUMAN RESOURCES
 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Government Code Section 54957 Title: Planning and Building Services Director.
 He states there was no reportable action taken.
3. COUNTY COUNSEL
 CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION - California Government Code Section 54956.9(d)(4): One matter.
 He states this matter was pulled from the Agenda.
4. ADMINISTRATION
 CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6
 Agency Negotiator: Robert J. Muszar
 Employee Organizations: All
 He states there was no reportable action taken.

Chair Marshall adjourned the meeting at 9:00 a.m. to reconvene in Regular Session on October 20, 2015 at the hour of 9:00 a.m.

 Mark D. Marshall, Chair

Attest: Robert J. Muszar,
 Interim Clerk to the Board of Supervisors

BY _____
Ann Nordyke, Deputy Clerk