

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V
Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk/Safety
Manager
Yolanda Tirado, Chief Deputy Clerk
to the Board
Ann Nordyke, Deputy Clerk to the
Board II
(530) 458-0508
(530) 458-0510
colusacountyca.iqm2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

January 26, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – January 12, 2016.
 2. Minutes Approval
Board of Supervisors – Special Workshop – January 19, 2016.
- Period of Public Comment.
- Announcement of Closed Session.

I.

STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II.

HUMAN RESOURCES

1. HUMAN RESOURCES

Treasurer-Tax Collector Office -1022

Consider approving the following:

Create the position of Treasurer Tax Collector Supervisor, PFT, MSC Range 26 \$3,274.00 - \$4,195.00, effective March 1, 2016 **and**

Amend the position allocation plan as follows:

Add - Treasurer Tax Collector Supervisor, PFT, MSC Range 26, \$3,274.00 - \$4,195.00, effective March 1, 2016, and

Delete - Assistant Treasurer Tax Collector Assistant Public Guardian, PFT, MGT Range 11, \$4,040.00 - \$5,178.00 per month, effective February 29, 2016.

2. HUMAN RESOURCES

Auditor Controller Office - Payroll Unit - 1021

Consider modifying the position of Payroll Employee Benefits Specialist to Payroll Specialist and amend the position control allocations to reflect the modification effective February 1, 2016.

3. HUMAN RESOURCES

CAO - Board of Supervisors Section - 1012

Consider amending the position allocation chart by adding the position of Chief Deputy Clerk of the Board of Supervisors, LT (February 1 to April 30, 2016), CNF 32, \$3799.00 - \$4,867.00 per month.

4. HUMAN RESOURCES

Sheriff - 2021

Consider authorizing a PERS Annuitant/extra help position of Sheriff's Technician, TPT, DSA Range 20, Step 2, \$18.79 per hour , effective January 1, 2016 - May 31, 2016. (Position is limited to 28 hours per week and 960 hours in a fiscal year.)

5. HUMAN RESOURCES

Sheriff's Office - 2021

Consider approving bilingual pay of \$25.00 per month for the following employee:

Norma Velazquez, Office Assistant I (50%) effective January 27, 2016.

III. AUDITOR

1. AUDITOR

Consider approving Intra Budget Adjustments Nos: 16018.

2. AUDITOR

Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustment #027 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Auditor-Controller	00101	1021	479319	\$11,250.00
Auditor-Controller	00101	1021	53231	\$11,250.00

3. AUDITOR

Presentation and discussion of Revenue and Expenditures Status Reports for the County operating funds for the month ended December 31, 2015.

IV. HEALTH AND HUMAN SERVICES1. HEALTH AND HUMAN SERVICES

Consider approving Notification Services Agreement between Colusa County, through the Department of Health and Human Services (DHHS), and **Rapid Notify (RN)** for implementation of a county-wide, mass emergency notification system, effective January 26, 2016, at a total cost of \$5,430.00, with a thirty (30) day written termination clause by either party and authorize the Board Chair to sign.

V. PUBLIC WORKS1. PUBLIC WORKS

Consider approving Change in Terms of Agreement between the County of Colusa and **Premier Mushrooms, Inc.**, for alternative payment terms and extension of the loan maturity date, effective January 5, 2016 and authorize the Chair to sign.

2. PUBLIC WORKS

Consider a contingency request, including determining appropriate department from which to draw requested allocation, or alternative funding source to fund design and construction oversight of a CDBG infrastructure project.

VI. PLANNING & BUILDING1. PLANNING & BUILDING

Consider waiving Building Permit Fees for the remodel/upgrades to the Wells Fargo Building located in Maxwell, CA., in the amount of \$2,500.00.

2. PLANNING & BUILDING
Consider waiving all permit fees for the remodel/upgrades/ construction for the Title Building located at 250 5th Street, Colusa, CA in the amount of \$3,700.00.

VII. PURCHASING AND PROCUREMENT

1. PURCHASING AND PROCUREMENT

Health and Human Services

Consider approving the plans, specifications, working details and notice to bidders of the Request for Bids for re-roofing the Health and Human Services Building and authorize the Chairman to sign the Notice to Bidders. Further, set February 16, 2016 at 3:00 p.m. to receive and open sealed bids and direct the Clerk to publish and post Notice for same.

2. PURCHASING AND PROCUREMENT

Planning and Building

Consider approving the plans, specifications, working details and notice to bidders of the Request for Bids for re-roofing the Criminal Justice Building and authorize the Chairman to sign the Notice to Bidders. Further, set February 16, 2016 at 3:00 p.m. to receive and open sealed bids and direct the Clerk to publish and post Notice for same.

3. PURCHASING AND PROCUREMENT

Planning and Building

Consider approving the plans, specifications, working details and notice to bidders of the Request for Bids for the removal and replacement of three HVAC (heating, ventilating and air conditioning) units and duct from roof at the Health and Human Services Building and authorize the Chairman to sign the Notice to Bidders. Further, set February 5, 2016 at 3:00 p.m. to receive and open sealed bids and direct the Clerk to publish and post Notice for same.

4. PURCHASING AND PROCUREMENT

Public Works

Consider approving an un-budgeted services contract between Colusa County and **Quality Traffic Data LLC** for a speed study on highway 45 in Princeton, effective January 26, 2016, in an amount not to exceed \$2,850.00, with terms and conditions as set forth in the contract and authorize the Chair to sign.

9:30 AM COUNTY COUNSEL

1. Public Hearing to consider a resolution extending the term and operation of amended Ordinance 771 temporarily restricting new

water well permits, water well construction or the expansion of existing wells in Colusa County, for an additional 6 month term.

2. COUNTY COUNSEL

Consider adopting a Resolution of the Colusa County Board of Supervisors Extending the Term and Operation of Amended Ordinance 771 Temporarily Restricting New Water Well Permits, Water Well Construction or the Expansion of Existing wells in Colusa County, for an additional 6 month term, and authorize the Chair to sign.

RECESS

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 9 as follows:

1. BEHAVIORAL HEALTH

Ratify Memorandum of Understanding between the County of Colusa and California Health and Wellness Plan for Coordination of Services, effective January 1, 2016 through December 31, 2018 and authorize the Director of Behavioral Health, Terence M. Rooney, to sign.

2. HEALTH AND HUMAN SERVICES

Approve Out-of-State travel for Department of Health and Human Services' (DHHS) Social Worker IV, Benet Guidera, to conduct a court-ordered visit to a youth in foster care in the Portland, Oregon area in February 2016.

3. HEALTH AND HUMAN SERVICES

Ratify Second Modification to C14-011, between the County of Colusa, through the Department of Health and Human Services (DHHS), and the **California State University, Chico Research Foundation (CSUC)** for implementation of services under the Nutrition Education and Obesity Prevention (NEOP) program, effective January 26, 2016, with modifications as set forth in the Agreement and all other terms and conditions to remain in full force and effect and authorize the Board Chair to sign.

4. HEALTH AND HUMAN SERVICES

Ratify agreement between Colusa County, through the Department of Health and Human Services (DHHS), and the **Glenn County Health and Human Services Agency (GCHHSA)** to implement housing services under the Housing Support Program (HSP) to CalWORKs participants who are homeless or at-risk of homelessness, effective July 1, 2015 through June 30, 2016, in an amount not to exceed \$54,000, and authorize the DHHS Director to sign the agreement and the state-required Vendor Assurance of Compliance.

5. TREASURER
Accept Treasurer's Monthly Investment Report for December 2015.
6. ADMINISTRATION
Approve Certificate of Appreciation to Princeton High School students and FFA members Hector Barba, Otto Cross, Javier Gutierrez, Juan Hernandez, Kale Johns, and Kyle Willis, and Ag Mechanics Teacher Trevor Airola, for the fabrication of specialized steel letters for two gateway monument signs entering the community of Princeton and authorize the Chair to sign.
7. ADMINISTRATION
First 5 Colusa Children and Families Commission
Correct the Minutes of October 20, 2015 as follows:
"Re-appoint Kimberly Nall to the First 5 Colusa Children and Families Commission, **as Community Representative**, effective ~~May 14, 2016~~ October 20, 2015 through ~~May 13, 2019~~ October 19, 2018. (See Minutes Book 2015, page 243)
8. ADMINISTRATION
Consent item No. 3. Sheriff
Correct the Minutes of October 20, 2015 to add the Resolution Number as follows:
"Adopt a Resolution **No. 15-057**, of the Colusa County Board of Supervisors Re-certifying the County's Proclamation of a Local Drought Emergency and authorize the Chair to sign." (See Minutes Book 2015, page 242)
9. ADMINISTRATION
Consent Item No. 6. Clerk-Recorder/Elections
Correct the Minutes of November 3, 2015 as follows:
"Adopt Resolution No. 15-057**A**, A Resolution of the Colusa County Board of Supervisors Appointing Directors to Special District Pursuant to California Elections Code 10515(a) et. seq., to serve as indicated with 4-year terms December 4, 2015 to December 6, 2019, and 2-year terms December 4, 2015 to December 1, 2017 as follows:
- Arbuckle Public Utility District:**
George Jimenez (4-yr.)
- Bear Valley - Indian Valley Fire Protection District:**
Dwain Whitney, Frank Pendell, and Ralph William Minto (4-yr.), and Frank Elliott (2-yr.)
- Colusa County Water District:**
Joseph M. Marsh, Halbert W. Charter, and Larry Rominger (4-yr.)
- Maxwell Recreation And Park District:**

Thomas Kyle Miller, and Walter Avery (4-yr.), and
Stephanie Fermin (2-yr.)

Stonyford Recreation And Park District:

Harry (Pete) Petersen and David Brandenberger (4-yr.)

and authorize the Chair to sign the Resolution." (See Minutes Book 2015,
page 261)

END OF CONSENT AGENDA

IX. COUNTY ADMINISTRATIVE OFFICE

1. Consider approving assignment of Take-Home Vehicles within the Department of Public Works, The District Attorney's Office, the Planning and Building Department and the Sheriff's Office (pursuant to County Policy 313, Vehicle Use Policy).

X. ADMINISTRATION

1. ADMINISTRATION
Consider approving appointment to Committees, Commission, Boards, & District Voting Member Assignments for 2016 as follows:

**Committees, Commissions, Boards, & District Voting Member Assignments
for 2016**

CALIFORNIA STATE ASSOCIATION OF COUNTIES

BOARD OF DIRECTORS

Kim Dolbow Vann
Mark D. Marshall, (alt)
(appointed 10-20-15)

CSAC E.I.A

Denise J. Carter
Mark D. Marshall

CHILDREN AND FAMILIES COMMISSION/FIRST 5

Denise J. Carter

COLUSA BASIN DRAINAGE DISTRICT

Gary J. Evans

COLUSA COUNTY PARTNERSHIP/COLUSA ONE STOP GOVERNING BOARD

John D. Loudon

COMMUNITY ACTION PARTNERSHIP

Mark D. Marshall
John D. Loudon

COMMUNITY CORRECTIONS PARTNERSHIP (CCP) - AB 109

Kim Dolbow Vann

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COMMITTEE

Mark D. Marshall
Kim Dolbow Vann, (alt)

DEPARTMENT OF MENTAL HEALTH SERVICES ADVISORY BOARD

John D. Loudon

EAST PARK

Gary J. Evans
Kim Dolbow Vann

**ECONOMIC DEVELOPMENT CORPORATION/COLUSA COUNTY CHAMBER OF
COMMERCE LIAISON**

John D. Loudon

EMERGENCY MEDICAL CARE COMMITTEE

Denise J. Carter

INDIAN GAMING LOCAL COMMUNITY BENEFIT COMMITTEE

Kim Dolbow Vann
Denise J. Carter

LOCAL AGENCY FORMATION COMMISSION (LAFCO)

Denise J. Carter
Gary J. Evans
John D. Loudon, (alt)

LOCAL TRANSIT AGENCY & TRANSPORTATION COMMISSION

Gary J. Evans
Kim Dolbow Vann
Denise J. Carter

NATIONAL ASSOCIATION OF COUNTIES (NACO)

Mark D. Marshall
Kim Dolbow Vann, (alt)

NORTHERN CENTRAL COUNTIES CONSORTIUM (WIB)

Kim Dolbow Vann

**NORTHERN SACRAMENTO VALLEY INTEGRATED REGIONAL WATER
MANAGEMENT**

(IRWMP)

Gary J. Evans
Denise J. Carter, (alt)
Jeff Sutton
Lewis Bair

RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC)

Kim Dolbow Vann
Mark D. Marshall, (alt)
(appointed 01-12-16)

**RURAL COUNTIES-ENVIRONMENTAL SERVICES JOINT POWERS AUTHORITY
(ESJPA)**

Kim Dolbow Vann, Delegate
Michael Azevedo, (alt)
(appointed 01-12-16)

GOLDEN STATE FINANCE AUTHORITY (GSFA)

Kim Dolbow Vann, Delegate
Mark D. Marshall, (alt)
(appointed 01-12-16)

CALIFORNIA LOCAL GOVERNMENT FINANCE AUTHORITY

Kim Dolbow Vann
Mark D. Marshall, (alt)

SACRAMENTO VALLEY BASIN WIDE AIR POLLUTION CONTROL COUNCIL

Denise J. Carter

SIERRA SACRAMENTO EMS

Denise J. Carter

SITES JPA

Kim Dolbow Vann
Gary J. Evans (alt)

TREASURY OVERSIGHT COMMITTEE

John D. Loudon
Denise J. Carter, (alt)

TRINDEL

Denise J. Carter
Wendy G. Tyler

AIRPORT ADVISORY COMMITTEE

John D. Loudon

COLUSA CITY COUNCIL LIAISON

Denise J. Carter
John D. Loudon

FIRE PROTECTION DISTRICTS

Mark D. Marshall
Gary J. Evans

HOSPITAL BOARD LIAISON

Mark D. Marshall
John D. Loudon

COLUSA COUNTY FARM SHOW COMMITTEE-FAIR BOARD

John D. Loudon
Denise J. Carter, (alt)

RESOURCE CONSERVATION DISTRICT

John D. Loudon

TEHAMA-COLUSA WATER USER'S ASSOCIATION

Gary J. Evans
Kim Dolbow Vann, (alt)

WILLIAMS CITY COUNCIL LIAISON

Mark D. Marshall
Gary J. Evans

FEDERAL APPOINTMENT

RESOURCE ADVISORY COMMITTEE
Christy K. Scofield

COLUSA COUNTY BOARD OF SUPERVISORS AD-HOC COMMITTEES - 2016

All Committees/Sub-Committees will disband once project is completed

County/Cities Master Tax Share Sub-Committee

Gary J. Evans
Kim Dolbow Vann

Cortina Landfill Sub-Committee

Mark D. Marshall
Kim Dolbow Vann

Employee MOU Negotiating Sub-Committee

Robert J. Muszar

Land Sales Sub-Committee

Mark D. Marshall
Kim Dolbow Vann

Budget Sub-Committee

Gary J. Evans
Kim Dolbow Vann

Development Impact Fees Sub-Committee

Kim Dolbow Vann
Gary J. Evans

Personnel Policies Sub-Committee

Gary J. Evans
Mark D. Marshall

Policy and Procedures Sub-Committee

Gary J. Evans
Kim Dolbow Vann

Juvenile Hall Sub-Committee

Mark D. Marshall
Kim Dolbow Vann
Chief Probation Officer

Department Head Group

Chair

Audit Committee

Kim Dolbow Vann
County Counsel
Auditor-Controller
Assistant Auditor-Controller

City's Oversight Board

City of Colusa

Denise J. Carter
John D. Loudon
Marilyn Acree

City of Williams

Mark D. Marshall

Animal Control Needs Assessment/Building Feasibility

Kim Dolbow Vann
Mark D. Marshall
Sheriff or his designee
Chief Probation Officer or his designee

Utilization of former Western Title Building

Kim Dolbow Vann
Mark D. Marshall

Flood/Fema Ad-Hoc Committees

Denise J. Carter
John D. Loudon

Code Enforcement

Kim Dolbow Vann
Denise J. Carter

Drought Information Coordination Ad-Hoc Committee

Denise J. Carter
Kim Dolbow Vann

2016 DEPARTMENT LIAISON ASSIGNMENTS

Supervisor Marshall

Clerk-Recorder
Health and Human Services
Library

Supervisor Evans

Public Works
Cooperative Extension
Auditor

Supervisor Loudon

Behavioral Health
Child Support
Treasurer Tax Collector
Assessor

Supervisor Carter

Ag Commissioner
County Administrative Officer (CAO)
County Counsel

Supervisor Vann

Planning & Building
District Attorney
Sheriff
Probation

2. **ADMINISTRATION**

Consider re-appointment of the Colusa County Planning Commissioner's to the Planning Commission, effective January 26, 2016 through December 31, 2016.

3. **ADMINISTRATION**

Comment and discussion concerning the SMUD Colusa-Sutter Transmission Line Project.

- XI. SUPERVISORS' REPORTS OR COMMENTS
- XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS
- XIII. CLAIMS
1. AUDITOR
Consider approving Special Claims.
 2. AUDITOR
Consider approving Claim Register Sheets for the period January 12, 2016 through January 25, 2016.
- XIV. CLOSED SESSION
1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
California Government Code 54957(b)(1); Title: Director of Public Works
 2. PUBLIC EMPLOYMENT
California Government Code 54957(b)(1); Title: Agricultural Commissioner.
 3. CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6
Agency Negotiator: Robert J. Muszar
Employee Organizations: All
 4. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION
California Government Code Section 54956.9(d)(4): One matter.

ADJOURN**3:00 PM TRANSPORTATION COMMISSION AND TRANSIT AGENCY MEETING.**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.