

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Chair
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk/Safety
Manager
Yolanda Tirado, Chief Deputy Clerk
to the Board
Ann Nordyke, Deputy Clerk to the
Board II
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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

January 12, 2016

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 12th day of January 2016 at the hour of 9:00 a.m. Present: Mark D. Marshall, Chair, Denise J. Carter, Gary J. Evans, Kim Dolbow Vann and John D. Loudon. Absent: None.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk to the Board/Safety/Risk
Management.
Cindy Lovelace, Director, Human Resources.
Debbie Hickel, CCEA.
Kaline Moore, Purchasing & Procurement.
Terry Rooney, Director, Behavioral Health.
Elizabeth Kelly, Director, Health & Human Services.
Scott Lanphier, Michael Azevedo, Public Works.
Neil Pearson, Sheriff's Office.
Peggy Scroggins, Robert Zunino, Auditor's Office.
Rob Moriconi, Mary Winters, Colusa citizens.
Rose Gallo-Vasquez, Clerk-Recorder/Elections.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Opening Prayer - Pledge of Allegiance.

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – December 15, 2015.

| | |
|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Kim Dolbow Vann, District I |
| SECONDER: | Denise J. Carter, District V |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION.

Mr. Kropf announces the Board will consider the following Closed Session matters.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - California Government Code section 54956.8
Property: Commercial office located at 605 Jay St., Colusa, CA 95932-2437 (A.P.N. 001-086-012) and 310 6th St., Colusa, CA 95932-2431 (A.P.N. 001-086-013).
Negotiator: CAO, Robert J. Muszar
Property Owner: Farm Credit Services of Colusa-Glenn, ACA
Under negotiation: Potential purchase and related terms.
2. CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6
Agency Negotiator: Robert J. Muszar
Employee Organizations: All
3. PUBLIC EMPLOYMENT -California Government Code 54957(b)(1);
Title: Agricultural Commissioner.

ADMINISTRATION

State of the County Address.

Supervisor Evans present Chairman Marshall with a plaque and thanks him for his service as Chair this past year.

Chairman Marshall states the plaque is not just for him, but for every person, staff and public alike. He thanks everyone for working together as a team. He further thanks everyone for their support and encouragement.

I. STAFF REPORTS

Mr. Azevedo updates the Board members on items as they pertain to Solid Waste.

Ms. Lovelace announces the following individuals received Kudos cards in the months of November and December.

November Kudo cards:

EMPLOYEE

Sharon Carvalho
Jennifer McAllister
Estella Kittle
Santana King
Kathey Dufek (3)
Justin Hammon (2)
Michael Azevedo
Darla Marazzo

DEPARTMENT

Behavioral Health Services
Behavioral Health Services
DHHS
DHHS
CAO - Human Resources
CAO - IT
Public Works
Treasurer - Tax Collector's

December Kudo cards:

| <u>EMPLOYEE</u> | <u>DEPARTMENT</u> |
|------------------------|----------------------------|
| Margaret Van Warmerdam | Auditor |
| Chantelle Estess | Behavioral Health Services |
| Nancy Garcia | Behavioral Health Services |
| Eb Mendenhall | DHHS |
| Kade Wilson | DHHS |

She states the winner for the month of November is Estella Kittle and the winner for the month of December is Kade Wilson. She states Mses. Kittle and Wilson will receive a \$25 gift card to a Colusa County vendor.

Ms. Kelly updates the Board members on items as they pertain to her Department.

II. HUMAN RESOURCES

1. DHSS Department - Health Division - 4012

Consider approving bilingual pay of \$50.00 per month for the following employees:

Ted Mamoulelis, Health Program Specialist and
Alejandra Orozco, Vocational Assistant, effective January 13, 2016.

| | |
|------------------|---|
| RESULT: | APPROVED [4 TO 1] |
| MOVER: | Denise J. Carter, District V |
| SECONDER: | John D. Loudon, District II |
| AYES: | Denise J. Carter, Kim Dolbow Vann, John D. Loudon, Mark D. Marshall |
| NAYS: | Gary J. Evans |

III. AUDITOR

1. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #023-026 as follows: **Requires 4/5 vote.**

| DEPT. NAME | FUND # | DEPT. # | ACCT. # | AMOUNT |
|------------|--------|---------|---------|------------|
| Library | 00101 | 6021 | 479310 | \$3,397.80 |
| Library | 00101 | 6021 | 53230 | \$3,397.80 |
| Library | 00101 | 6021 | 479910 | \$838.38 |
| Library | 00101 | 6021 | 53230 | \$838.38 |
| Library | 00101 | 6021 | 479910 | \$2,583.23 |
| Library | 00101 | 6021 | 53230 | \$2,583.23 |
| Library | 00101 | 6021 | 479310 | \$1,227.20 |
| Library | 00101 | 6021 | 53230 | \$1,227.20 |

| | |
|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Kim Dolbow Vann, District I |
| SECONDER: | John D. Loudon, District II |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

2. AUDITOR

Consider approving Intra Budget Adjustments Nos: 16016 & 16017 for

FY15/16.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Denise J. Carter, District V |
| SECONDER: | John D. Loudon, District II |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

C16-001 3. AUDITOR

Consider approving Master Service Agreement (MSA) between the County of Colusa and **US Bank National Association**, effective January 12, 2016, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gary J. Evans, District IV |
| SECONDER: | Kim Dolbow Vann, District I |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

IV. PURCHASING AND PROCUREMENT/PUBLIC WORKS

1. Consider approving an un-budgeted purchase of an impeller and meter for Colusa County Service Area #2 from Golden State Flow Measurement Inc., in an amount not to exceed \$2,057.85 and authorize the Purchasing Agent to purchase same.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gary J. Evans, District IV |
| SECONDER: | Kim Dolbow Vann, District I |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

2. PURCHASING AND PROCUREMENT/SHERIFF

Consider approving the purchase of three budgeted law enforcement vehicles for the Sheriff's Office from Folsom Lake Ford, in an amount not to exceed \$80,628.69, utilizing State Contract from the California Department of General Services and authorize Purchasing Agent to purchase same.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gary J. Evans, District IV |
| SECONDER: | Denise J. Carter, District V |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

V. COUNTY ADMINISTRATIVE OFFICE

1. Consider approving assignment of Take-Home Vehicles within the Department of Public Works, The District Attorney's Office, the Planning and Building Department and the Sheriff's Office (pursuant to County Policy 313, Vehicle Use Policy).

Discussion is held as to why certain individuals that live out of the County need to take a County vehicle home and the Supervisors wanting to discuss the matter with their Liaison Departments.

Following discussion, it is the consensus of the Board members to continue this item to the January 26, 2016 Regular Board meeting.

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| RESULT: | CONTINUED |
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2. COUNTY ADMINISTRATIVE OFFICE

Consider accepting the Board Liaison Program Mid-Year Report, pursuant to County Policy 106, Board of Supervisors Department Liaison Program and defer discussion of the report to the January 29, 2016 Board Workshop.

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|------------------|---------------------------------------|
| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Gary J. Evans, District IV |
| SECONDER: | Denise J. Carter, District V |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

3. COUNTY ADMINISTRATIVE OFFICE

Consider accepting the Interim County Administrative Officer's final Status Report.

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|------------------|---------------------------------------|
| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Denise J. Carter, District V |
| SECONDER: | Gary J. Evans, District IV |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

CONSENT AGENDA

Approved Consent Agenda Item Nos. 1 through 6 as follows:

1. PLANNING & BUILDING

Waive permit fees in the amount of \$4,042.00 for the installation of the new modular to be installed at the Department of Health and Human Services (DHHS).

2. HEALTH AND HUMAN SERVICES

Approve the following Certificates of Compliance:

California Department of Veterans Affairs Medic-Cal Certificate of Compliance, FY 2015-2016 for the Medi-Cal Cost Avoidance Program and

California Department of Veterans Affairs Subvention Certificate of Compliance FY 2015-2016 for the County Subvention Program,

as issued by CalVet for the purpose of securing funding to help cover the staffing costs of the County Veterans Services Officer, and authorize the Board Chair to sign both Certificates.

3. TREASURER

Accept Treasurer's Monthly Investment Report for November 2015.

4. PURCHASING AND PROCUREMENT/PROBATION

C16-002 Ratify Second Modification to contract C13-001 between the County of Colusa and **Colusa One Stop**, changing the termination date of the contract from December 31, 2015 to December 31, 2017, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

5. SHERIFF
Adopt **Resolution No. 16-001**, a Resolution of the Colusa County Board of Supervisors Certifying the Continuance of a Local Drought Emergency and authorize the Chair to sign.

6. AG COMMISSIONER
Adopt **Resolution No. 16-002**, a Resolution of The Board of Supervisors of the County of Colusa Approving the 2015/16 and 2016/17 Fiscal Year Operations and Maintenance Contract between the State of California Department of Housing and Community Development and the County of Colusa contract #15-OMS-10538 and authorize the Chair to sign.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gary J. Evans, District IV |
| SECONDER: | John D. Loudon, District II |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

VII. ADMINISTRATION

1. ADMINISTRATION
Consider designating Supervisor Vann as the 2016 Delegate and Supervisor Marshall as the Alternate to the Golden State Finance Authority (GSFA).

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|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gary J. Evans, District IV |
| SECONDER: | Denise J. Carter, District V |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

2. ADMINISTRATION
Consider designating Supervisor Vann as the 2016 Delegate and Supervisor Marshall as the Alternate to the Rural County Representatives of California (RCRC) Board of Directors.

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|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gary J. Evans, District IV |
| SECONDER: | Denise J. Carter, District V |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

3. ADMINISTRATION
Consider designating Supervisor Vann as the 2016 Delegate and Michael J. Azevedo as the Alternate to the Rural Counties' Environmental Services Joint Powers Authority (ESJPA).

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Denise J. Carter, District V |
| SECONDER: | Gary J. Evans, District IV |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

4. ADMINISTRATION

Consider approving a Modified Third Amended And Restated Sites Project Authority Joint Exercise of Powers Agreement between the County of Colusa and the following:

Colusa County Water District (CCWD)
County of Glenn (Glenn County)
Glenn-Colusa Irrigation District (GCID)
Maxwell Irrigation District (MID)
Orland-Artois Water District (OAWD)
Proberta Water District (PWD)
Reclamation District 108 (RD 108)
Tehama-Colusa Canal Authority (TCCA)
Westside Water District (WWD)

effective January 12, 2016, with terms and conditions as set forth in the Joint Powers Agreement and authorize Supervisor Vann to sign on behalf of the Board of Supervisors.

Supervisor Vann requests approval of the Modified Third Amended and Restated Sites Project Authority Joint Exercise of Powers Agreement be continued to the February 9, 2016 Regular Board meeting.

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| RESULT: | CONTINUED |
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5. ADMINISTRATION

Consider nominations and election of the 2016 Board Chair and Vice-Chair.

Chairman Marshall makes time to conduct nominations and election of the 2016 Board Chair and vice-Chair.

Ms. Tirado states the matter before the Board is the election of the Chair for 2016 and declares nominations open.

Supervisor Evans nominates Supervisor Carter for Chair, Supervisor Vann seconds the nomination.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gary J. Evans, District IV |
| SECONDER: | Kim Dolbow Vann, District I |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

Ms. Tirado states Supervisor Carter has been elected as the Chair for calendar year 2016.

Ms. Tirado declares nominations for Vice-Chair open.

Supervisor Vann nominates Supervisor Evans for Vice-Chair, Supervisor Marshall seconds the nominations.

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|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Kim Dolbow Vann, District I |
| SECONDER: | Mark D. Marshall, Chair |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

Ms. Tirado states Supervisor Evans has been elected as the Vice-Chair for calendar year 2016.

6. ADMINISTRATION

Consider appointment of members of the Board of Supervisors to various Committees, Commissions, Boards and Liaison assignments for Calendar Year 2016. (Continued from November 17, 2015 & December 15, 2015)

Chair Carter continues this matter to the January 26, 2016 Regular Meeting for further consideration.

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| RESULT: | CONTINUED |
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VIII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:

Colusa City Council meeting.

Hospital Board meeting.

RD 108 Board meeting.

CIP meeting.

Colusa Food Drive.

Met with Joe Garofalo, Sheriff.

Attended Grimes Fire, New Year breakfast.

Attended Grimes Fire Dinner with Lance Swift, Grimes Water Dist.

Colusa Fire Department dinner.

LAFCo meeting.

Introduced new CAO to Behavioral Health Director, Terry Rooney.

Attended SGMA public meeting.

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

X. CLAIMS

1. AUDITOR

Consider approving Special Claims.

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|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gary J. Evans, District IV |
| SECONDER: | Denise J. Carter, District V |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

2. AUDITOR

Consider approving Claim Register Sheets for the period December 15, 2015 through January 11, 2016.

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|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Kim Dolbow Vann, District I |
| SECONDER: | Gary J. Evans, District IV |
| AYES: | Carter, Evans, Vann, Loudon, Marshall |

Chairman Marshall declares a recess at 9:50 a.m. to convene into Closed Session and reconvenes at 11:29 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk to the Board/Safety/Risk Management.
Bob Muszar, Negotiations Consultant.
Yolanda Tirado, Ann Nordyke, Board Clerks.

XI. CLOSED SESSION

Mr. Kropf announces the Board considered the following Closed Session matters.

1. COUNTY COUNSEL
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
California Government Code section 54956.8
Property: Commercial office located at 605 Jay St., Colusa, CA 95932-2437 (A.P.N. 001-086-012) and 310 6th St., Colusa, CA 95932-2431 (A.P.N. 001-086-013).
Negotiator: Robert J. Muszar
Property Owner: Farm Credit Services of Colusa-Glenn, ACA
Under negotiation: Potential purchase and related terms.
He states there was no reportable action.
2. COUNTY COUNSEL
CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6
Agency Negotiator: Robert J. Muszar
Employee Organizations: All
He states there was no reportable action.
3. COUNTY COUNSEL
PUBLIC EMPLOYMENT
California Government Code 54957(b)(1); Title: Agricultural Commissioner.
He states there was no reportable action.

Chair Marshall adjourned the meeting at 11:35 a.m. to reconvene in Regular Session on January 26, 2016 at the hour of 9:00 a.m.

Mark D. Marshall, Chair

Attest: Wendy G. Tyler, Clerk to the Board of Supervisors

BY _____
Ann Nordyke, Deputy Clerk