

## Board of Supervisors

Kim Dolbow Vann District I  
John D. Loudon, District II  
Mark D. Marshall, District III,  
Gary J. Evans, District IV,  
Vice-chair  
Denise J. Carter, District V  
Chair



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk/Safety  
Manager  
Yolanda Tirado, Chief Deputy Clerk  
to the Board  
Ann Nordyke, Deputy Clerk to the  
Board II  
(530) 458-0508  
(530) 458-0510  
colusacountyca.iqm2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

Board Chambers  
546 Jay Street Suite 108  
Colusa, CA 95932

# Agenda

February 9, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

**9:00 AM**

### CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.
- MINUTES APPROVAL
  1. Minutes Approval  
Board of Supervisors – Regular Meeting – January 26, 2016.
- Period of Public Comment.
- Announcement of Closed Session.

**I.**

### STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

**II.**

### HUMAN RESOURCES

#### 1. HUMAN RESOURCES

Consider appointment of Mary Anne Azevedo as Interim County Agricultural Commissioner, Sealer of Weights and Measures, Director Of Air Quality Standards, Director Of Migrant Housing Program, Director Of Airport Operations, and approve additional

compensation of \$730.00 per month for her planned services effective January 9, 2016 and until the regular County Agricultural Commissioner, Sealer of Weights and Measures, Director Of Air Quality Standards, Director Of Migrant Housing Program, Director Of Airport Operations position is filled.

2. HUMAN RESOURCES

**Agricultural Commission Department - Agricultural Division - 2060**

Consider reclassifying the position series of Agricultural Biologist & Standards Officer(ABSO)/Air Pollution Control Officer (APCO) I/II/III to the position series of Agricultural Biologist & Standards Officer (ABSO) I/II/III and amend the position control allocations to reflect the reclassification effective February 1, 2016.

3. HUMAN RESOURCES

**Agricultural Commission Department - Agricultural Division - 2060/Water Resources Section - 2061**

Consider amending the position control allocation to add an Agricultural Biologist Standards Officer (ABSO) I/II/III, PFT, PF Range 25/29/33, \$3,223.00 - \$4,130.00/\$3,559.00 - \$4,561.00/\$3,930.00 - \$5,036.00 per month, funding split between 2060 (50%) and 2061(50%), effective March 1, 2016.

4. HUMAN RESOURCES

**Sheriff's Office - Corrections Division 2031**

Consider amending the position allocation chart by adding a limited term position of Correctional Corporal, LT-FT, DSA Range 30, \$3,320.00 - \$4,241.00 per month, effective February 10, 2016 - March 31, 2016.

III. AUDITOR

1. AUDITOR

Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #028 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Sheriff	00101	2021	51012	\$2,740.40
Sheriff	00101	2021	53230	\$7,259.60

2. AUDITOR

Consider approving Intra Budget Adjustments Nos: 16019 through 16020.

**IV. PURCHASING AND PROCUREMENT****1. PUBLIC WORKS/ROAD DEPARTMENT**

Consider approving bid package, containing the plans, specifications and working details for an anticipated County road reconstruction project at various locations, proposed contract number 3000RC2016 and authorize the Chair to sign Notice to Bidders and direct the Clerk to publish and post same. Further, set March 3, 2016 at 1:15 p.m. to receive and open bids and direct the Clerk to publish and post Notice of same.

**2. PUBLIC WORKS/ROAD DEPARTMENT**

Consider approving bid package, containing the plans, specifications and working details for an anticipated County road reconstruction project on Freshwater Road and County Line Road, Contract number 30009/19 and authorize the Chair to sign Notice to Bidders and direct the Clerk to publish and post same. **Further**, set March 3, 2016 at 1:30 p.m. to receive and open bids and direct the Clerk to publish and post Notice of same.

**V. COUNTY ADMINISTRATIVE OFFICE****1. ADMINISTRATION**

Consider approving assignment of Take-Home Vehicles within the Department of Public Works, The District Attorney's Office, the Planning and Building Department and the Sheriff's Office (pursuant to County Policy 313, Vehicle Use Policy).

**RECESS****CONSENT AGENDA**

Approve Consent Agenda Item Nos. 1 through 9 as follows:

**1. BEHAVIORAL HEALTH**

Withdraw Loretta Were's appointment from the Mental Health Board, effective immediately.

**2. AUDITOR**

Approve transfer of fiscal responsibility for the Law Library (Fund 07092) from Auditor-Controller Department to County Counsel Department.

**3. PLANNING & BUILDING**

Waive the Fees for Permit #0018339 for a Demo permit for a Fire Training Week-end as part of a mandatory training session, in the amount of \$64.00.

4. PLANNING & BUILDING

Set March 8, 2016 at 1:30 p.m. for public hearing to consider an appeal of the Zoning Administrator's determination of November 20, 2015 that the building plans submitted by Sacramento Neighborhood Housing Services, Inc., are incompatible, inconsistent, and non-complimentary with the County's Zoning Code, Chapter 44, Section 44-3.70.040, subsections C, D, E, and G, and direct the Clerk to publish and post the Notice of Hearing.

5. DISTRICT ATTORNEY

Approve out of state travel for Devin Kelley to attend the 2016 Professionals Training Conference by Journal Technologies in Logan, Utah, on June 27-30, 2016.

6. SHERIFF

Adopt a Resolution of the Colusa County Board of Supervisors Certifying the Continuance of a Local Drought Emergency and authorize the Chair to sign.

7. PUBLIC WORKS/ROAD DEPARTMENT

Approve out of state travel for the Floodplain Administrator/Public Works Director to attend a FEMA sponsored Grants Management Seminar in Emmitsburg, MD from March 28th through April 1, 2016.

8. PURCHASING AND PROCUREMENT

**County Administrative Office**

Ratify the Notice of Termination letter for Contract C15-175, entitled "Williams Ambulance Manufactured Home Purchase & Installation Contract," in accordance with paragraph 19 of the Contract and signed by the CAO.

9. PURCHASING AND PROCUREMENT

**Public Works Department**

Approve modification to contract C14-237 between Colusa County and **Richard's Tree Service, Inc.**, modifying Section 2, Term of the contract from December 8, 2015 to June 30, 2016, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

**END OF CONSENT AGENDA**

- VII. SUPERVISORS' REPORTS OR COMMENTS
- VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS
- IX. CLAIMS
1. AUDITOR  
Consider approving Special Claims.
  
  2. AUDITOR  
Consider approving Claim Register Sheets for the period January 26, 2016 through February 8, 2016.
- X. CLOSED SESSION  
CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6  
Agency Negotiator: Robert J. Muszar  
Employee Organizations: All

## **ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.