

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

February 23, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.

- MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – February 9, 2016.

- Period of Public Comment.

- Announcement of Closed Session.

I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II.

PERSONNEL

1. HUMAN RESOURCES

Library - 6021

Consider amending the position allocation chart for the Library and add the position of Library Assistant I, PPT (80%), MSC Range 5, \$1,557.00 - \$1993.00 per month, effective March 1, 2016.

2. HUMAN RESOURCES**Probation Department - 2035**

Consider creating the position of Assistant Chief Probation Officer and amending the position control allocation to the position of Assistant Chief Probation Officer, PFT, MGT Range 32, \$6,799.00 - \$8,710.00 per month, effective March 1, 2016 and delete the position vacated by the promotion.

3. HUMAN RESOURCES**Department of Health and Human Services - 5011**

Consider amending the position allocation chart for DHHS - Human Services Division - 5011 and adding one flexibly staffed position of Social Worker I/II/III/IV, PFT, PF Range 19/23/27/29, \$2,777.00 - \$3,559.00/\$3,067.00 - \$3,930.00/\$3,387.00 - \$4,340.00/\$3,559.00 - \$4,561.00 per month, effective March 1, 2016 and deleting one position of Legal Assistant, PF Range 32, \$3,834.00 - \$4,913.00 per month, effective February 29, 2016.

III. PROBATION1. PROBATION

Introduction and first reading, by title only, of An Uncodified Ordinance Of The Colusa County Board Of Supervisors Adopting A New Fee Schedule For Moral Recognition Classes Provided By The Probation Department To Nonviolent Drug Offenders. **Further**, set a Public Hearing for same on March 22, 2016 at 9:30 a.m. and direct the Clerk to publish and post Notice of Hearing.

IV. PURCHASING AND PROCUREMENT1. PURCHASING AND PROCUREMENT**Public Works**

Consider approving the un-budgeted purchase of 300 gallon skid sprayer for Colusa County Department of Public Works from Beeler Tractor, in an amount not to exceed \$2,900.00 and authorize the Purchasing Agent to purchase same.

2. PURCHASING AND PROCUREMENT**Sheriff - Jail**

Consider approving the purchase of a 2015 Chevrolet Express Van for the Sheriff's Office from Elk Grove Auto / Winner Chevy, in an amount not to exceed \$27,616.90, utilizing State Contract 1-14-23-23D from the California Department of General Services and authorize Purchasing Agent to purchase same.

3. PURCHASING AND PROCUREMENT**Cooperative Extension**

Consider approving the purchase of a 2016 Dodge Grand Caravan for Cooperative Extension from Elk Grove Auto / Winner

Chevy, in an amount not to exceed \$22,390.25, utilizing State Contract 1-14-23-23B from the California Department of General Services and authorize Purchasing Agent to purchase same.

4. PURCHASING AND PROCUREMENT

Probation

Consider approving the purchase of a vehicle for the Probation Department from Hoblit Motors, in the amount of \$29,330.45, to be funded with Youthful Offender Grant 00101-20363-57143 and authorize the Purchasing Agent to purchase same.

V. AUDITOR

1. AUDITOR

Presentation and discussion of Revenue and Expenditures Status Reports for the County operating funds for the month ended January 31, 2016.

VI. APPOINTMENTS

1. **Princeton Fire Protection District**

Consider appointment of Mark Shulthise to the Princeton Fire Protection District to fill the vacancy created by the passing of Manuel Massa, effective through July 19, 2018. (**Applications received:** Mark Shulthise)

2. **Air Pollution Control District Hearing Board**

Consider re-appointment of Randy Johnson to the Air Pollution Control District Hearing Board, effective February 23, 2016 through February 22, 2019. (**Applications received:** Randy Johnson)

RECESS

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 12 as follows:

1. HEALTH AND HUMAN SERVICES

Ratify contract between Colusa County, through the Department of Health and Human Services (DHHS), and **Colusa Indian Health (CIH)** for reimbursement of costs associated with the purchase of supplies, equipment and staff training as approved by the State of California through the Hospital Preparedness Program (HPP), effective February 23, 2016 through June 30, 2020, with terms and conditions as set forth in the contract and authorize the Board Chair to sign.

2. HEALTH AND HUMAN SERVICES

Approve First Modification to C15-008 between the County of Colusa and **Questa Engineering** for Development of the Local Agency Management Plan and modifying the term of the contract to September 30, 2016;

updating the name and title of the head of the Environmental Health Division; replace the Scope of Work with an updated Scope of Work showing remaining tasks; and replace the budget with an updated budget showing remaining costs, with all other terms and conditions to remain in full force and effect and authorize the Board Chair to sign.

3. HEALTH AND HUMAN SERVICES

Approve Memorandum of Understanding between the County of Colusa Health and Human Services and Touro University to allow placement of student interns with the Department of Health and Human Service/(DHHS) Public Health Division, effective February 23, 2016, at no cost to the county, with a Ninety (90) day written termination clause by either party and authorize the Chair to sign.

4. SHERIFF

Approve Modification 3 to previously approved fiscal year 2014 Homeland Security Grant Program Spending Plan, effective February 23, 2016, with terms and conditions as set forth in the Modification and authorize the Sheriff to sign.

5. BEHAVIORAL HEALTH

Approve Amendment 03 to Agreement 14-90052 (C14-241) for the Alcohol and Drug Program between the County of Colusa Behavioral Health Department and the **State of California Department of Health Care Services**, modifying the effective date from July 1, 2014 to July 1, 2016 through June 30, 2017, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

6. ASSESSOR

Sitting as the Colusa County Board of Equalization

Consider the following:

Approve Stipulations in accordance with Section 1607 of the California Revenue and Taxation Code with Direct T.V., LLC for Application for Changed Assessment No. **13-05**, APN 810-000-504-000 (Personal Property Values only) as follows:

<u>ASSESSED VALUE</u>		<u>STIPULATED</u>
<u>FULL CASH VALUE</u>		<u>FULL CASH</u>
<u>VALUE</u>		
\$	Land	\$
\$	Improvements/structures	\$
\$	Crops/Trees and Vines	\$
\$	Manufacture home/personal property	\$
\$	Fixtures	\$

\$216,100	Personal Property	\$133,845
\$216,100	Totals	\$133,845

authorize the Chair to sign the Stipulation Agreement and direct the Clerk to send a Certified Board Order to the Applicant regarding the Board's action.

Approve Stipulations in accordance with Section 1607 of the California Revenue and Taxation Code with Direct T.V., LLC for Application for Changed Assessment No. **14-04**, APN 810-000-504-000 (Personal Property Values only) as follows:

<u>ASSESSED VALUE</u> <u>FULL CASH VALUE</u> <u>VALUE</u>		<u>STIPULATED</u> <u>FULL CASH</u>
\$	Land	\$
\$	Improvements/structures	\$
\$	Crops/Trees and Vines	\$
\$	Manufacture home/personal property	\$
\$	Fixtures	\$
\$212,036	Personal Property	\$121,188
\$212,036	Totals	\$121,188

authorize the Chair to sign the Stipulation Agreement and direct the Clerk to send a Certified Board Order to the Applicant regarding the Board's action.

Approve Stipulations in accordance with Section 1607 of the California Revenue and Taxation Code with Direct T.V., LLC for Application for Changed Assessment No. **15-05**, APN 810-000-504-000 (Personal Property Values only) as follows:

<u>ASSESSED VALUE</u> <u>FULL CASH VALUE</u> <u>VALUE</u>		<u>STIPULATED</u> <u>FULL CASH</u>
\$	Land	\$
\$	Improvements/structures	\$
\$	Crops/Trees and Vines	\$
\$	Manufacture home/personal property	\$
\$	Fixtures	\$
\$197,830	Personal Property	\$130,394
\$197,830	Totals	\$130,394

authorize the Chair to sign the Stipulation Agreement and direct the Clerk to send a Certified Board Order to the Applicant regarding the Board's action.

7. AG COMMISSIONER

Sitting as the Colusa County Air Pollution Control District

Adopt a Resolution Of The Governing Board Of The Colusa County Air Pollution Control District Approving And Authorizing The Application To Administer The Carl Moyer Program And The Moyer Rural Assistance Program and authorize the Chair to sign.

8. COUNTY COUNSEL

Probation

Approve/ratify a contract between the County of Colusa and the **Colusa County Office of Education** for teaching services at the jail as part of the Inmate Education Program and Community, effective July 1, 2015 through June 30, 2016, in an amount not to exceed \$14,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

9. DISTRICT ATTORNEY

Approve out of state travel for Mary Godinez-York to attend the 2016 Crime Victim Law Conference provided by National Crime Victim Law Institute in Portland, Oregon June 10-11, 2016.

10. TREASURER

Accept January 2016 Treasurer Monthly Investment Report.

11. ADMINISTRATION

Public Works

Ratify Standard Agreement 15-CDBG-10570 between the County of Colusa Public Works Department and the **State of California Department of Housing and Community Development** for grant funds for eligible CDBG activities, effective through September 30, 2020, in the amount of \$803,985.00 and signed by the Assistant Public Works Director on behalf of the Board of Supervisors.

12. COLUSA COUNTY EMPLOYEES' ASSOCIATION

Approve Friday, December 23, 2016 as Colusa County Employees' Association Floating Holiday for calendar year 2016.

END OF CONSENT AGENDA

- VIII. SUPERVISORS' REPORTS OR COMMENTS
- IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS
- X. CLAIMS
 - 1. AUDITOR
Consider approving Special Claims.
 - 2. AUDITOR
Consider approving Claim Register Sheets for period February 9, 2016 through February 22, 2016.
- XI. ADMINISTRATION
 - 1. Consider approving a Letter of Support for Dept. Of Fish and Wildlife Payment-In-Lieu of Taxes (PILT) Arrearage Funding and authorize the Chair to sign.
- XII. CLOSED SESSION
 - 1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Cornelius v. County of Colusa*, Colusa County Superior Court Case No. CV 24023.
 - 2. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION - California Government Code Section 54956.9(d)(4):
One matter.

ADJOURN

3:00 PM TRANSPORTATION COMMISSION AND TRANSIT AGENCY MEETING – CANCELLED

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.