

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V
Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk/Safety
Manager
Yolanda Tirado, Chief Deputy Clerk
to the Board
Ann Nordyke, Chief Deputy Clerk to
the Board
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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

February 9, 2016

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 9th day of February 2016 at the hour of 9:00 a.m. Present: Denise J. Carter, Chair, Mark D. Marshall, Gary J. Evans, Kim Dolbow Vann and John D. Loudon. Absent: None.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk to the Board/Risk Manager.
Cindy Lovelace, Director, Human Resources.
Kaline Moore, Purchasing & Procurement.
Jim Saso, Assistant Sheriff.
Elizabeth Kelly, Director, Health & Human Services.
Mary Anne Azevedo, Assistant Ag Commissioner.
Scott Lanphier, Michael Azevedo, Public Works.
John Poyner, District Attorney.
Rob Moriconi, Mary Winters, Colusa citizen.
Yolanda Tirado, Patricia Rodriguez, Michelle Ponce, Ann Nordyke, Board Clerks.

Opening Prayer - Pledge of Allegiance

Chair Carter makes time for approval of the January 26, 2016 meeting Minutes.

Chair Carter states on Page 28 of the January 26, 2016 Regular meeting Minutes, under Committees, Commissions, Boards & District Voting Member Assignments for 2016 her name should be added to the Airport Advisory Committee.

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – January 26, 2016 as corrected.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Marshall, Evans, Vann, Loudon, Carter

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Chair Carter makes time for announcement of Closed Session.

Mr. Kropf requests that Closed Session be pulled from the February 9, 2016 Agenda as follows:

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6

Agency Negotiator: Robert J. Muszar

Employee Organizations: All

I. STAFF REPORTS

Ms. Kelly updates the Board members on items as they pertain to her Department.

II. HUMAN RESOURCES/AG COMMISSION

1. Consider appointment of Mary Anne Azevedo as Interim County Agricultural Commissioner, Sealer of Weights and Measures, Director Of Air Quality Standards, Director Of Migrant Housing Program, Director Of Airport Operations, and approve additional compensation of \$730.00 per month for her planned services effective January 9, 2016 and until the regular County Agricultural Commissioner, Sealer of Weights and Measures, Director Of Air Quality Standards, Director Of Migrant Housing Program, Director Of Airport Operations position is filled.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Mark D. Marshall, District III
AYES:	Marshall, Evans, Vann, Loudon, Carter

Chair Carter makes time for reclassifying the position series of Agricultural Biologist & Standards Officer (ABSO)/Air Pollution Control Officer (APCO) I/II/III to the position series of Agricultural Biologist & Standards Officer (ABSO) I/II/III and amend the position control allocations to reflect the reclassification

Ms. Lovelace requests this matter be pulled from the Agenda as follows:

2. HUMAN RESOURCES-AGRICULTURAL COMMISSION DEPARTMENT - AGRICULTURAL DIVISION - 2060

Consider reclassifying the position series of Agricultural Biologist & Standards Officer(ABSO)/Air Pollution Control Officer (APCO) I/II/III to the position series of

Agricultural Biologist & Standards Officer (ABSO) I/II/III and amend the position control allocations to reflect the reclassification effective February 1, 2016.

RESULT: PULLED

Chair Carter makes time for amending the position control allocation to add an Agricultural Biologist Standards Officer.

Ms. Lovelace requests this matter be pull from the Agenda as follows:

3. HUMAN RESOURCES/AGRICULTURAL COMMISSION DEPARTMENT - AGRICULTURAL DIVISION - 2060/WATER RESOURCES SECTION - 2061

Consider amending the position control allocation to add an Agricultural Biologist Standards Officer (ABSO) I/II/III, PFT, PF Range 25/29/33, \$3,223.00 - \$4,130.00/\$3,559.00 - \$4,561.00/\$3,930.00 - \$5,036.00 per month, funding split between 2060 (50%) and 2061(50%), effective March 1, 2016.

RESULT: PULLED

4. HUMAN RESOURCES/SHERIFF'S OFFICE - CORRECTIONS DIVISION 2031

Consider amending the position allocation chart by adding a limited term position of Correctional Corporal, LT-FT, DSA Range 30, \$3,320.00 - \$4,241.00 per month, effective February 10, 2016 - March 31, 2016.

RESULT: APPROVED [UNANIMOUS]
MOVER: Mark D. Marshall, District III
SECONDER: Kim Dolbow Vann, District I
AYES: Marshall, Evans, Vann, Loudon, Carter

III. AUDITOR

1. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #028 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Sheriff	00101	2021	51012	\$2,740.40
Sheriff	00101	2021	53230	\$7,259.60

RESULT: APPROVED [UNANIMOUS]
MOVER: Mark D. Marshall, District III
SECONDER: John D. Loudon, District II
AYES: Marshall, Evans, Vann, Loudon, Carter

2. AUDITOR

Consider approving Intra Budget Adjustments No's: 16019 through 16020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Kim Dolbow Vann, District I
AYES:	Marshall, Evans, Vann, Loudon, Carter

IV. PURCHASING AND PROCUREMENT/PUBLIC WORKS/ROAD DEPARTMENT

1. Consider approving bid package, containing the plans, specifications and working details for an anticipated County road reconstruction project at various locations, proposed contract number 3000RC2016 and authorize the Chair to sign Notice to Bidders and direct the Clerk to publish and post same. Further, set March 3, 2016 at 1:15 p.m. to receive and open bids and direct the Clerk to publish and post Notice of same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, District I
SECONDER:	Gary J. Evans, District IV
AYES:	Marshall, Evans, Vann, Loudon, Carter

2. PUBLIC WORKS/ROAD DEPARTMENT

Consider approving bid package, containing the plans, specifications and working details for an anticipated County road reconstruction project on Freshwater Road and County Line Road, Contract number 30009/19 and authorize the Chair to sign Notice to Bidders and direct the Clerk to publish and post same. **Further**, set March 3, 2016 at 1:30 p.m. to receive and open bids and direct the Clerk to publish and post Notice of same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, District I
SECONDER:	Gary J. Evans, District IV
AYES:	Marshall, Evans, Vann, Loudon, Carter

V. COUNTY ADMINISTRATIVE OFFICE/ADMINISTRATION

1. Consider approving assignment of Take-Home Vehicles within the Department of Public Works, The District Attorney's Office, the Planning and Building Department and the Sheriff's Office (pursuant to County Policy 313, Vehicle Use Policy).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Kim Dolbow Vann, District I
AYES:	Marshall, Evans, Vann, Loudon, Carter

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 9 as follows:

1. BEHAVIORAL HEALTH

Withdraw Loretta Were's appointment from the Mental Health Board, effective immediately.

- 2. AUDITOR
Approve transfer of fiscal responsibility for the Law Library (Fund 07092) from Auditor-Controller Department to County Counsel Department.

- 3. PLANNING & BUILDING
Waive the Fees for Permit #0018339 for a Demo permit for a Fire Training Week-end as part of a mandatory training session, in the amount of \$64.00.

- 4. DISTRICT ATTORNEY
Approve out of state travel for Devin Kelley to attend the 2016 Professionals Training Conference by Journal Technologies in Logan, Utah, on June 27-30, 2016.

- 5. PLANNING & BUILDING
Set March 8, 2016 at 1:30 p.m. for public hearing to consider an appeal of the Zoning Administrator's determination of November 20, 2015 that the building plans submitted by Sacramento Neighborhood Housing Services, Inc., are incompatible, inconsistent, and non-complimentary with the County's Zoning Code, Chapter 44, Section 44-3.70.040, subsections C, D, E, and G, and direct the Clerk to publish and post the Notice of Hearing.

- 6. SHERIFF
Adopt **Resolution No. 16-003**, a Resolution of the Colusa County Board of Supervisors Certifying the Continuance of a Local Drought Emergency and authorize the Chair to sign.

- 7. PUBLIC WORKS/ROAD DEPARTMENT
Approve out of state travel for the Floodplain Administrator/Public Works Director to attend a FEMA sponsored Grants Management Seminar in Emmitsburg, MD from March 28th through April 1, 2016.

- 8. PURCHASING AND PROCUREMENT/COUNTY ADMINISTRATIVE OFFICE
Ratify the Notice of Termination letter for Contract C15-175, entitled "Williams Ambulance Manufactured Home Purchase & Installation Contract," in accordance with paragraph 19 of the Contract and signed by the CAO.

- C16-009** 9. PURCHASING AND PROCUREMENT/PUBLIC WORKS DEPARTMENT
Approve modification to contract C14-237 between Colusa County and **Richard's Tree Service, Inc.**, modifying Section 2, Term of the contract from December 8, 2015 to June 30, 2016, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, District I
SECONDER:	Mark D. Marshall, District III
AYES:	Marshall, Evans, Vann, Loudon, Carter

VII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:

Attended Joint City/County Meeting in Williams.

Attended Airport Advisory Board meeting.

Attended Special City Council meeting.
Attended Grimes Fire Dinner.
Attended Chamber of Commerce meeting.
Attended Colusa Rural Fire Dinner.
Attended Powell Slough meeting.
Attended LAFCo meeting.
Attended Colusa Farm Show.
Met with Child Support Director Re: I.E. Funding Issues.
Attended Grimes Fire Dinner-Ladies Night.
Attended Board of Supervisors Workshop.
Attended One Stop Board meeting.

VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS
Supervisor Vann speaks to various Assembly Bills and FEMA with no action taken.

IX. CLAIMS/AUDITOR

1. Consider approving Special Claims.

<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
Public Defender	Mehr Law Office	\$29.70
Public Defender	Mehr Law Office	\$240.30
Public Defender	Mehr Law Office	\$360.00
Public Defender	Mehr Law Office	\$90.00
Public Defender	Mike Hermann Investigations	\$660.00
DHHS	C & L Home Services	\$45.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Kim Dolbow Vann, District I
AYES:	Marshall, Evans, Vann, Loudon, Carter

2. Consider approving Claim Register Sheets for the period January 26, 2016 through February 8, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Mark D. Marshall, District III
AYES:	Marshall, Evans, Vann, Loudon, Carter

X. CLOSED SESSION

Mr. Kropf states the following Closed Session was pulled from the February 9, 2016 Agenda earlier today.

1. COUNTY COUNSEL

CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6

Agency Negotiator: Robert J. Muszar

Employee Organizations: All

RESULT:	PULLED
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Chair Carter adjourned the meeting at 9:35 a.m. to reconvene in Regular Session on February 23, 2016 at the hour of 9:00 a.m.

Denis J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Ann Nordyke, Deputy Clerk