

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V
Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk/Safety
Manager
Yolanda Tirado, Chief Deputy Clerk
to the Board
Ann Nordyke, Deputy Clerk to the
Board II
(530) 458-0508
(530) 458-0510
colusacountyca.iqm2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

February 23, 2016

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 23rd day of February 2016 at the hour of 9:00 a.m. Present: Supervisors Denise J. Carter, Chair, Gary J. Evans, and John D. Loudon. Absent: Supervisors Mark D. Marshall and Kim Dolbow Vann.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk to the Board/Risk Manager.
Cindy Lovelace, Director, Human Resources.
Kaline Moore, Purchasing & Procurement.
Peggy Scroggins, Auditor-Controller.
Elizabeth Kelly, Director, Health & Human Services.
Bill Fenton, Chief Probation Officer.
Stacey Costello, County Librarian.
Niel Pearson, Director, Sheriff's Department.
Scott Lanphier, Public Works Department.
Mary Winters, Colusa citizen.
Yolanda Tirado, Patricia Rodriguez, Ann Nordyke, and Michelle Ponse, Board Clerks.

Opening Prayer - Pledge of Allegiance.

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – February 9, 2016 Regular Meeting Minutes, as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, District II
SECONDER:	Gary J. Evans, District IV
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Chair Carter makes time for announcement of Closed Session.

Mr. Kropf announces the Board will consider Closed Session matters as follows:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Cornelius v. County of Colusa*, Colusa County Superior Court Case No. CV 24023.
2. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION - California Government Code Section 54956.9(d)(4):
One matter.

I. STAFF REPORTS

Ms. Costello updates the board members on items that pertain to her Department. She further states that they will be extending Colusa County Library operating hours.

Ms. Kelly updates the board members on items that pertain to her Department.

Ms. Scroggins updates the board members on the transition from Bank of America to US Bank. Brief discussion is held, with no action taken.

II. HUMAN RESOURCES/LIBRARY-6021

1. Consider amending the position allocation chart for the Library and add the position of Library Assistant I, PPT (80%), MSC Range 5, \$1,557.00 - \$1993.00 per month, effective March 1, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

2. HUMAN RESOURCES/ PROBATION DEPARTMENT - 2035

Consider creating the position of Assistant Chief Probation Officer and amending the position control allocation to the position of Assistant Chief Probation Officer, PFT, MGT Range 32, \$6,799.00 - \$8,710.00 per month, effective March 1, 2016 and delete the position vacated by the promotion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

2. HUMAN RESOURCES /DEPARTMENT OF HEALTH AND HUMAN

SERVICES – 5011

Consider amending the position allocation chart for DHHS - Human Services Division - 5011 and adding one flexibly staffed position of Social Worker I/II/III/IV, PFT, PF Range 19/23/27/29, \$2,777.00 - \$3,559.00/\$3,067.00 - \$3,930.00/\$3,387.00 - \$4,340.00/\$3,559.00 - \$4,561.00 per month, effective March 1, 2016 and deleting one position of Legal Assistant, PF Range 32, \$3,834.00 - \$4,913.00 per month, effective February 29, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

III. PROBATION

1. Introduction and first reading, by title only, of An Uncodified Ordinance Of The Colusa County Board Of Supervisors Adopting A New Fee Schedule For Moral Recognition Classes Provided By The Probation Department To Nonviolent Drug Offenders. **Further**, set a Public Hearing for same on **March 22, 2016 at 9:30 a.m.** and direct the Clerk to publish and post Notice of Hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

IV. PURCHASING AND PROCUREMENT /PUBLIC WORKS

1. Consider approving the un-budgeted purchase of 300 gallon skid sprayer for Colusa County Department of Public Works from Beeler Tractor, in an amount not to exceed \$2,900.00 and authorize the Purchasing Agent to purchase same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

2. PURCHASING AND PROCUREMENT/ SHERIFF - JAIL

Consider approving the purchase of a 2015 Chevrolet Express Van for the Sheriff's Office from Elk Grove Auto / Winner Chevy, in an amount not to exceed \$27,616.90, utilizing State Contract 1-14-23-23D from the California Department of General Services and authorize Purchasing Agent to purchase same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

2. PURCHASING AND PROCUREMENT /COOPERATIVE

EXTENSION

Consider approving the purchase of a 2016 Dodge Grand Caravan for Cooperative Extension from Elk Grove Auto / Winner Chevy, in an amount not to exceed \$22,390.25, utilizing State Contract 1-14-23-23B from the California Department of General Services and authorize Purchasing Agent to purchase same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, District II
SECONDER:	Gary J. Evans, District IV
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

4. PURCHASING AND PROCUREMENT/PROBATION

Consider approving the purchase of a vehicle for the Probation Department from Hoblit Motors, in the amount of \$29,330.45, to be funded with Youthful Offender Grant 00101-20363-57143 and authorize the Purchasing Agent to purchase same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

V. AUDITOR

1. Presentation and discussion of Revenue and Expenditures Status Reports for the County operating funds for the month ended January 31, 2016.

Ms. Scroggins states revenue is at 48% and expenditures are at 45% as of January 31, 2016. She further expresses concern regarding Fishing Game being at 69%. Brief discussion is held, with no action taken.

VI. APPOINTMENTS /ADMINISTRATION

1. **Princeton Fire Protection District**

Consider appointment of Mark Shulthise to the Princeton Fire Protection District to fill the vacancy created by the passing of Manuel Massa, effective through July 19, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

3. ADMINISTRATION/AIR POLLUTION CONTROL DISTRICT HEARING

BOARD

Consider re-appointment of Randy Johnson to the Air Pollution Control District Hearing Board, effective February 23, 2016 through February 22, 2019.

(Applications received: Randy Johnson)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, District II
SECONDER:	Gary J. Evans, District IV
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 12 as follows:

C16-010 1. HEALTH AND HUMAN SERVICES

Ratify contract between Colusa County, through the Department of Health and Human Services (DHHS), and **Colusa Indian Health (CIH)** for reimbursement of costs associated with the purchase of supplies, equipment and staff training as approved by the State of California through the Hospital Preparedness Program (HPP), effective February 23, 2016 through June 30, 2020, with terms and conditions as set forth in the contract and authorize the Board Chair to sign.

C16-011 2. HEALTH AND HUMAN SERVICES

Approve First Modification to C15-008 between the County of Colusa and **Questa Engineering** for Development of the Local Agency Management Plan and modifying the term of the contract to September 30, 2016; updating the name and title of the head of the Environmental Health Division; replace the Scope of Work with an updated Scope of Work showing remaining tasks; and replace the budget with an updated budget showing remaining costs, with all other terms and conditions to remain in full force and effect and authorize the Board Chair to sign.

C16-012 3. HEALTH AND HUMAN SERVICES

Approve Memorandum of Understanding between the County of Colusa Health and Human Services and **Touro University** to allow placement of student interns with the Department of Health and Human Service/(DHHS) Public Health Division, effective February 23, 2016, at no cost to the county, with a Ninety (90) day written termination clause by either party and authorize the Chair to sign.

4. SHERIFF

Approve Modification 3 to previously approved fiscal year 2014 Homeland Security Grant Program Spending Plan, effective February 23, 2016, with terms and conditions as set forth in the Modification and authorize the Sheriff to sign.

C16-013 5. BEHAVIORAL HEALTH

Approve Amendment 03 to Agreement 14-90052 (C14-241) for the Alcohol and Drug Program between the County of Colusa Behavioral Health Department and the **State of California Department of Health Care Services**, modifying the effective date from July 1, 2014 to July 1, 2016 through June 30, 2017, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

6. ASSESSOR

Sitting as the Colusa County Board of Equalization

Consider the following:

Approve Stipulations in accordance with Section 1607 of the California Revenue and Taxation Code with Direct T.V., LLC for Application for Changed Assessment No. **13-05**, APN 810-000-504-000 (Personal Property Values only) as follows:

<u>ASSESSED VALUE</u>		<u>STIPULATED</u>
<u>FULL CASH VALUE</u>		<u>FULL CASH VALUE</u>
\$	Land	\$
\$	Improvements/structures	\$
\$	Crops/Trees and Vines	\$
\$	Manufacture home/personal property	\$
\$	Fixtures	\$
\$216,100	Personal Property	\$133,845
\$216,100	Totals	\$133,845

authorize the Chair to sign the Stipulation Agreement and direct the Clerk to send a Certified Board Order to the Applicant regarding the Board's action.

Approve Stipulations in accordance with Section 1607 of the California Revenue and Taxation Code with Direct T.V., LLC for Application for Changed Assessment No. **14-04**, APN 810-000-504-000 (Personal Property Values only) as follows:

<u>ASSESSED VALUE</u>		<u>STIPULATED</u>
<u>FULL CASH VALUE</u>		<u>FULL CASH VALUE</u>
\$	Land	\$
\$	Improvements/structures	\$
\$	Crops/Trees and Vines	\$
\$	Manufacture home/personal property	\$
\$	Fixtures	\$

\$212,036	Personal Property	\$121,188
\$212,036	Totals	\$121,188

authorize the Chair to sign the Stipulation Agreement and direct the Clerk to send a Certified Board Order to the Applicant regarding the Board's action.

Approve Stipulations in accordance with Section 1607 of the California Revenue and Taxation Code with Direct T.V., LLC for Application for Changed Assessment No. **15-05**, APN 810-000-504-000 (Personal Property Values only) as follows:

<u>ASSESSED VALUE</u>		<u>STIPULATED</u>
<u>FULL CASH VALUE</u>		<u>FULL CASH VALUE</u>
\$	Land	\$
\$	Improvements/structures	\$
\$	Crops/Trees and Vines	\$
\$	Manufacture home/personal property	\$
\$	Fixtures	\$
\$197,830	Personal Property	\$130,394
\$197,830	Totals	\$130,394

authorize the Chair to sign the Stipulation Agreement and direct the Clerk to send a Certified Board Order to the Applicant regarding the Board's action.

7. AG COMMISSIONER

Sitting as the Colusa County Air Pollution Control District

Adopt **Resolution No. 16-004**, a Resolution Of The Governing Board Of The Colusa County Air Pollution Control District Approving And Authorizing The Application To Administer The Carl Moyer Program And The Moyer Rural Assistance Program and authorize the Chair to sign.

C16-014 8. COUNTY COUNSEL/PROBATION

Approve/ratify a contract between the County of Colusa and the **Colusa County Office of Education** for teaching services at the jail as part of the Inmate Education Program and Community, effective July 1, 2015 through June 30, 2016, in an amount not to exceed \$14,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

9. DISTRICT ATTORNEY

Approve out of state travel for Mary Godinez-York to attend the 2016 Crime Victim Law Conference provided by National Crime Victim Law Institute in Portland, Oregon June 10-11, 2016.

10. TREASURER

Accept January 2016 Treasurer Monthly Investment Report.

C16-015 11. ADMINISTRATION/PUBLIC WORKS
 Ratify Standard Agreement 15-CDBG-10570 between the County of Colusa Public Works Department and the **State of California Department of Housing and Community Development** for grant funds for eligible CDBG activities, effective through September 30, 2020, in the amount of \$803,985.00 and signed by the Assistant Public Works Director on behalf of the Board of Supervisors.

12. ADMINISTRATION
 Approve Friday, December 23, 2016 as Colusa County Employees' Association Floating Holiday for calendar year 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

VIII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon
 Meetings/function attended:
 Attended Bagnacauda Meeting.
 Attended Behavioral Health Board Meeting.
 Attended VFW Meeting.
 Attended Grimes Library open house, 100 year celebration.
 Attended Colusa City Council Special Meeting.
 Attended Resources Conservation District Board Meeting.
 Attended Colusa Hospital Board Meeting.
 Attended Chamber of Commerce luncheon.
 Attended RD 108 Board Meeting.
 Met with John Ashbrough Primer Mushrooms.
 Met with Assemblymen Gallagher, Senator Nielson.
 Attended Assemblymen Gallagher presentation 70 Year VFW-Don Parsons
 Met with Child Support Director and CAO.

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS
 Ms. Tyler speaks briefly to budget instructions. Brief discussion is held, with no action taken.

X. CLAIMS

1. AUDITOR
 Consider approving Special Claims.

<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
Public Defender	Law Offices of John K Hinely	\$225.00
Airport Enterprise	Simplot Grower Solutions	\$500.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

2. AUDITOR

Consider approving Claim Register Sheets for period February 9, 2016 through February 22, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, District II
SECONDER:	Gary J. Evans, District IV
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

XI. ADMINISTRATION/COUNTY ADMINISTRATIVE OFFICE

1. Consider approving a Letter of Support for Dept. Of Fish and Wildlife Payment-In-Lieu of Taxes (PILT) Arrearage Funding and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, District II
SECONDER:	Gary J. Evans, District IV
AYES:	Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Mark D. Marshall, Kim Dolbow Vann

Chair Carter declares a recess at 9:37 a.m. to convene into Closed Session and reconvenes at 10:06 a.m. with all Supervisors except Supervisors Marshall and Vann present.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk to the Board/Safety/Risk Management.
Yolanda Tirado, Ann Nordyke, Patricia Rodriguez, and, Michelle Ponse Board Clerks.

XII. CLOSED SESSION1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Cornelius v. County of Colusa*, Colusa County Superior Court Case No. CV 24023

He states there was no reportable action.

2. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION

California Government Code Section 54956.9(d)(4): One matter.

He states there was no reportable action.

Chair Carter adjourned the meeting at 10:06 a.m. to reconvene in Special Closed Session on March 1, 2016 at the hour of 2:00 p.m.

Denis J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Michelle Ponse, Deputy Clerk