

Board of Supervisors

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Vice-chair
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Chair



County of Colusa

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

March 22, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – March 8, 2016.
 2. Minutes Approval
Board of Supervisors – Special Meeting – March 1, 2016.
- Period of Public Comment.
- Announcement of Closed Session.

I.

STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II.

HUMAN RESOURCES

1. HUMAN RESOURCES

Planning and Building Department - 2076

Consider amending the position allocation chart by deleting the position of Administrative Secretary I, PFT, MSC Range 16, \$2,554.00 - \$3,274.00 per month, effective March 31, 2016 **and** adding the flexibly staffed position of Administrative Secretary I/II, PFT, MSC Range 16/20, \$2,554.00 - \$3,274.00/\$2,821.00 - \$3,615.00 per month, effective April 1, 2016.

III. COUNTY ADMINISTRATIVE OFFICE

1. **Risk Management**

Presentation of Loss Prevention and Safety activities.

IV. AUDITOR

1. AUDITOR

Consider approving Intra Budget Adjustments Nos: 16024 through 16035.

2. AUDITOR

Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #037 -041 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Sheriff	00101	2021	51012	\$3,931.90
Sheriff	00101	2021	51022	\$300.79
Sheriff - SLESF	02340	002340	51012	\$4,854.30
Sheriff - SLESF	02340	002340	51021	\$1,162.56
Sheriff - SLESF	02340	002340	51022	\$364.65
Sheriff - SLESF	02340	002340	53050	\$6,277.05
Sheriff - SLESF	02340	002340	53120	\$3,690.03
Sheriff - SLESF	02340	002340	53170	\$210.79
Sheriff - SLESF	02340	002340	53220	\$112.86
Sheriff - SLESF	02340	002340	53230	\$8,261.14
Sheriff - SLESF	02340	002340	53231	\$2,179.39
Sheriff - SLESF	02340	002340	53251	\$609.00
Sheriff - SLESF	02340	002340	57011	\$6,671.07
Sheriff - SLESF	02340	002340	57034	\$5,649.21
Public Works - Road	00110	3010	479326	\$1,078.30
CSA 2	02657	002657	53229	(\$429.00)
CSA 2	02657	002657	53130	\$429.00
CSA 1	02660	002660	53229	(\$488.00)
CSA 1	02660	002660	53130	\$488.00

V.

PURCHASING AND PROCUREMENT

1. PURCHASING AND PROCUREMENT

Superior Court/Criminal Justice Facility

Consider approving a contract between the County of Colusa and **MCM Roofing Company Inc.**, to replace the roof of the Criminal Justice Building, effective March 22, 2016, in an amount not to exceed \$72,785.00, and authorize the Chair to sign.

2. PURCHASING AND PROCUREMENT

Health and Human Services

Consider approving a contract between the County of Colusa and **MCM Roofing Company Inc.**, to replace the roof at the Health and Human Services Building, effective March 22, 2016, in an amount not to exceed \$89,750.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

3. PURCHASING AND PROCUREMENT

Health and Human Services

Consider approving a contract between the County of Colusa and **Hometown Construction Inc.**, to remove and replace the HVAC units at the Health and Human Services Building, effective March 22, 2016, in an amount not to exceed \$49,394.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

4. PURCHASING AND PROCUREMENT

Sheriff

Consider approving second modification to contract C15-021 between Colusa County and **Vanir Construction Management** modifying the scope of work by adding services for a Secure Connection Corridor/Code Study and pre-design build services, effective March 22, 2016 and increasing the total compensation by \$381,975.00 to a new not to exceed amount of \$521,795.00, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

VI.

PUBLIC WORKS

1. PUBLIC WORKS

Consider approving for release the attached Request for Qualifications for professional services related to the Department of Water Resources Small Communities Program Feasibility Studies in Princeton, Colusa, and Grimes.

2. PUBLIC WORKS/ROAD DEPARTMENT

Consider adopting a Resolution of the Colusa County Board of Supervisors Urging the State to Provide New Sustainable Funding for

State and Local Transportation Infrastructure and authorize the Chair to sign.

3. PUBLIC WORKS/ROAD DEPARTMENT

Consider awarding a contract between the County of Colusa and **Knife River** for Road Construction on County Line Road and Freshwater Road, effective March 22, 2016 through April 1, 2017, in the amount of \$1,491,662.75, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.

4. PUBLIC WORKS/ROAD DEPARTMENT

Consider awarding Contract 30000RC2016, between the County of Colusa and **Advantage Paving & Excavating, Inc.**, for Road Construction on various County Roads as follows:

- Myers Road between Husted Road and Lonestar Road
- Freshwater Road from Schaad Road easterly 1.5 miles
- Norman Road between the Glenn County Line and Willow Creek
- Freshwater Road; Begin Pavement to Begin Sealcoat
- Lenahan Road; Funks Creek to Four Mile Road
- Leesville Lodoga Road; Lodoga to Temporary Bridge
- Leesville Road; Bottom of the Grade to King Road
- Marengo Road; Gibson Road to End
- Turner Road; Hankins Road to End
- Pump House Road; Eastcamp Road to 0.7 miles East

effective March 22, 2016, in the amount of \$1,956,145.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

VII.

APPOINTMENTS

1. **Air Pollution Control District Hearing Board**

Consider re-appointment of Adam Shifflett to the Air Pollution Control District Hearing Board, effective March 22, 2016 through March 21, 2019. (**Applications received:** Adam Shifflett)

9:30 AM

PUBLIC HEARING

1. COUNTY COUNSEL/PROBATION

Public hearing to consider An Uncodified Ordinance Of The Colusa County Board Of Supervisors Adopting A New Fee Schedule For Moral Recognition Classes Provided By The Probation Department To Nonviolent Drug Offenders.

2. PROBATION

Consider adopting, by title only, An Uncodified Ordinance Of The Colusa County Board Of Supervisors Adopting A New Fee Schedule For Moral Recognition Classes Provided By The Probation Department To Nonviolent Drug Offenders, authorize the Chair to sign the Ordinance and direct the Clerk to publish.

RECESS

10:15 AM

HUMAN RESOURCES

1. Employee Recognition Presentation honoring County Employees reaching milestone years of service for the County of Colusa between July 1, 2015 and December 31, 2015. Reception immediately following in the Board of Supervisors Conference Room, First Floor Room 102B, Historic Courthouse.

EMPLOYEE	JOB TITLE	YEARS OF SERVICE
ANTHONY HALL	THERAPIST II	10
DEVIN KELLY	LEGAL SECRETARY	10
NICOLE LAGRONE	OFFICE ASSISTANT III	10
BRENNA SINGH	DISPATCHER	10
PAUL SPENCER	DEPUTY PROBATION OFFICER II	10
KATHY ALLEGRINI	LIBRARY ASSISTANT II	15
TAWNA PASTORINO	CORRECTIONAL OFFICER	15
DEAN PEARSON	DEPUTY SHERIFF	15
IRMA CULL	BOOKING CLERK	20
DONNA DENNIS	PROGRAM MANAGER II	20
CHERI ERDELT	DISPATCHER SUPERVISOR	20
LORRAINE MCKEY	CASE MANAGER I	20
BEATRICE CAMPBELL	OFFICE ASSISTANT SUPERVISOR	25
SHARON REISCHE	FISCAL PROGRAM ANALYST	30

11:00 AM

PUBLIC HEARING

1. COUNTY COUNSEL

Conduct a public hearing to determine that a nuisance exists on Assessor's Parcel Number 015-144-010, otherwise known as 1315 Clay Street Colusa, California 95932, and find that the structure

being built is un-permitted in violation of section 1.8.4.1 of the California Building Code because the property owners did not obtain a building permit prior to beginning construction.

2. COUNTY COUNSEL

Consider a Finding that the structure on the real property located at 1315 Clay Street, Colusa, California, APN number 015-144-010, is a public nuisance in violation of section 1.8.4.1 of the California Building Code as adopted by the County of Colusa under Colusa County Code Section 5-8, it is a public nuisance subject to abatement under Section 42-2 of the Colusa County Code, and the Planning and Building Department is directed to abate the nuisance with the assistance of the County Counsel's Office.

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 11 as follows:

1. AUDITOR

Approve delegation of authority to the County Auditor-Controller to approve the payment of tax refund payments or claims and mail refund checks to taxpayers as soon as printed without further review by the Board of Supervisors.

2. SHERIFF

Adopt a Resolution Of The Colusa County Board Of Supervisors Authorizing The Colusa County Sheriff, On Behalf Of Colusa County, To Execute The California State Parks Boating And Waterways Safety And Enforcement Financial Aid Program Agreement, Sign Reimbursement Claims On Behalf Of Colusa County, And Authorizing The Colusa County Auditor To Certify The Amount Of The Prior Year's Vessel Taxes and authorize the Chair to sign the resolution.

Further, approve an agreement between the County of Colusa and **California Department of Parks and Recreation, Division of Boating and Waterways**, for the purpose of performing boating safety and enforcement activities, effective July 1, 2016 through June 30, 2017, in an amount not to exceed \$107,210.00, with a sixty (60) days written termination clause by either party and authorize the Sheriff to sign.

3. PUBLIC WORKS/ROAD DEPARTMENT

Ag Commission/Migrant

Adopt a Resolution Of The Colusa County Board Of Supervisors Approving The Appointment Of A New Designated Official Authorized To Act On The County's Behalf In Matters Involving The State Community Development Block Grant (CDBG) Program's Open Grant No. 12-CDBG-8377 for the Migrant Housing Project and authorize the Chair to sign.

4. AG COMMISSIONER

Approve contract #16-0024-SA between the County of Colusa and **the California Department of Food and Agriculture**, for the Petroleum Products Program, effective July 1, 2016 through June, 30, 2017, in the amount of \$1,125.00, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.

5. AG COMMISSIONER

Approve out of state travel for Jack DeWit and Ben Reische to attend a NIST (National Institute of Standards & Technology) Handbook 133 Basic and NIST Handbook 130 Price Verification training in Sparks, Nevada on April 4-8, 2016.

6. PUBLIC WORKS/ROAD DEPARTMENT

Approve changing the event dates for an assembly license previously granted to Paradigm Shift Collaborations, LLC, for a gathering known as "Once Upon a Festival 2016" a fairy tale themed art and music festival originally proposed for May 6-8, 2016 at the East Park Reservoir to September 16 -18, 2016.

7. TREASURER

Accept February 2016 Treasurer Monthly Investment Report.

8. PURCHASING AND PROCUREMENT

Approve a contract between Colusa County Behavioral Health Services and **Comfort Haven for the Elderly** for the provision of board and care for the mentally disabled, effective February 1, 2016 through June 30, 2017, with terms and conditions as set forth in the contract and authorize the Chair to sign.

9. PURCHASING AND PROCUREMENT

Sheriff's Department

Approve a contract between Colusa County and **Forensic Medical Group, Inc.**, for forensic pathology services for the Sheriff's Office, effective July 1, 2016 through June 30, 2018, in the following amounts:

Fee Schedule

Autopsy	\$1400.00
Autopsy-head only	\$1000.00
Inspection	\$ 650.00
SIDS	\$2200.00
Record Review	\$ 400.00
Trip Charge	\$ 300.00
Death Scene Investigation	\$ 500.00/hr

**Trip charge applies and will be billed separately to all death

scene investigation requests.

**Once FMG pathologist in on-scene, hourly rate will apply.

Legal Services

Percipient Expert Witness - Criminal

Percipient Expert Witness - Civil

Retained Expert Witness

**Legal services rates are based on current rates at the time of request and billed separately.

with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

10. COUNTY ADMINISTRATIVE OFFICE

Ratify Chair Carter's signature on letter to Fran Pavley the Chair of the Senate Natural Resources and Water Committee expressing support for SB1188 (McGuire), for required funding of State Payment-In-Lieu-of-Taxes.

11. COUNTY ADMINISTRATIVE OFFICE

Ratify Chair's signature on letter to the State Water Commission providing comments on regulations for the Water Storage Investment Program (WISP).

END OF CONSENT AGENDA

IX. ADMINISTRATION

1. Consider approving the draft letter to the Water Resources Association of Yolo County, supporting an application by the Yolo County Flood Control and Water Conservation District, to the Department of Water Resources, to modify the groundwater subbasins within Yolo County's jurisdiction and authorize the Chair to sign.

X. SUPERVISORS' REPORTS OR COMMENTS

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XII. CLAIMS

1. AUDITOR

Consider approving Special Claims.

2. AUDITOR

Consider approving Claim Register Sheets for period March 8, 2016 through March 21, 2016.

XIII.CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6
Agency Negotiator: Robert J. Muszar
Employee Organizations: All
2. PUBLIC EMPLOYMENT
California Government Code 54957(b)(1). One matter.
3. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: Director of Behavioral Health.
4. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: Director of Child Support Services Officer.
5. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *In Re Ignacio Perez*;
Workers' Compensation Appeals Board, Claim No. CTIF-236057.

ADJOURN**3:00 PM** TRANSPORTATION COMMISSION AND TRANSIT AGENCY

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.