

## Board of Supervisors

Kim Dolbow Vann District I  
John D. Loudon, District II  
Mark D. Marshall, District III,  
Gary J. Evans, District IV,  
Vice-chair  
Denise J. Carter, District V  
Chair



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk/Safety  
Manager  
Yolanda Tirado, Chief Deputy Clerk  
to the Board  
Ann Nordyke, Deputy Clerk to the  
Board II  
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**Board Chambers**  
**546 Jay Street Suite 108**  
**Colusa, CA 95932**

### Minutes

April 19, 2016

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 19<sup>th</sup> day of April 2016 at the hour of 9:00 a.m. Present: Denise J. Carter, Chair, Mark D. Marshall, Gary J. Evans, Kim Dolbow Vann and John D. Loudon. Absent: None.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Clerk to the Board/Risk Manager.  
Cindy Lovelace, Director, Human Resources.  
Kaline Moore, CAO, Budget Analyst.  
Debbie Hickel, Purchasing & Procurement.  
Elizabeth Kelly, Director, Health & Human Services.  
Joe Garofalo, Janice Bell, Sheriff's Office.  
Belinda Rolichcheck, Sacramento Health and Wellness.  
Rita Rourke, Elizabeth Ward, Mary Winters, Joanne  
Burnett, Rob Moriconi, Elizabeth Yerxa, Colusa Citizens.  
Wayne Allen, Gary Teragawa, Larry Yeghoian, Colusa  
Regional Medical Center.  
Michael West, Erin Steidlmayer, County Office of Education.  
Scott Lanphier, Michael Azevedo, Public Works.  
Kent Boes, Director, Transit Agency.  
Logan Conley, Colusa Fire Department.  
Terry Rooney, Senaida Rangel, Behavioral Health Department.  
Stacy Costello, County Librarian.  
Jim White, Friends of the Colusa County Free Library  
Yolanda Tirado, Ann Nordyke, Patricia Rodriguez,  
Board Clerks.

Opening Prayer - Pledge of Allegiance.

### MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – April 5, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, District I
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

2. Minutes Approval  
Board of Supervisors – Special Workshop – February 8, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, District IV
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

PERIOD OF PUBLIC COMMENT

Mr. White states the Friends of the Colusa County Free Library's annual Wine Tasting event will be held May 7, 2016 at the Colusa Senior Center/Scout Cabin, located at 901 Parkhill Street, Colusa, from 12:00 p.m. to 4:00 p.m. and invites all to attend.

ANNOUNCEMENT OF CLOSED SESSION

Chair Carter makes time for announcement of Closed Session.

Mr. Kropf announces the Board will consider Closed Session matters as follows:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9 (a), Guizar v. County of Colusa, Colusa County Superior Court case number CV 24109.
2. CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6  
Agency Negotiator: Robert Muszar  
Employee Organizations: CCMC and DSA.
3. CLOSED SESSION: PUBLIC EMPLOYMENT  
California Government Code 54957(b). Title: Interviews for Agricultural Commissioner, Sealer of Weights and Measures, Director of Air Quality Standards, Director of Airport Operations, Director of Migrant Housing Program.

Supervisor Marshall requests Item VII (7.1) under County Administrative Officer, "Receive update on Hospital closure" be moved to the forefront of agenda and considered at this time.

**VII. COUNTY ADMINISTRATIVE OFFICER**

1. Consider receiving update on Hospital closure.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark D. Marshall, District III
<b>SECONDER:</b>	Kim Dolbow Vann, District I
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

Ms. Tyler states on April 18, 2016, she and Supervisor Marshall attended the meeting hosted by Colusa Regional Medical Center (CRMC) regarding the upcoming closure. She states they have been working diligently regarding this matter and the outcome has been very successful regarding the services. She further states the County has given CRMC notice of their breach of contract.

Chair Carter speaks briefly to a staff report dated April 18, 2016 distributed by Ms. Tyler, to the Board of Supervisors. **(Staff report on file in Board Clerk's Office)**

Mr. Allen speaks to the urgent care facilities and the financial impact of keeping the clinics open. Discussion is held.

Supervisor Marshall speaks to the five options presented in the Staff Report dated April 18, 2016 as follows:

1. Locate, equip and staff an urgent care/alternative receiving center.

Supervisor Marshall states the hospital intends to keep the clinics open and therefore, it would not be in the best interest of the County to go forward and provide an urgent care facility.

2. Increase available ambulance coverage.

Supervisor Marshall states he and Ms. Tyler have been in contact with the ambulance representatives and they are willing to provide two extra ambulances during peak hours. He states they are willing to do this for \$21,600 a month. He also states that he supports this recommendation and asks that the Board consider this option.

3. Increase non-emergency transportation services.

Supervisor Marshall states this would be for non-emergency medical transportation and Mr. Boes, Director of the Transit Authority indicated that it will cost approximately \$40,625.00 a month. He further requests this option not be considered at this time.

4. The County has received a proposal from an entity which requests a subsidy in the amount of 3.5 million to enable CRMC and its clinics to continue functioning, while they undergo a transfer of ownership and restructuring to become a more financially viable facility.

Supervisor Marshall states that it is not known if the hospital has reviewed the proposal, and states in his opinion the County would not want to enter in an agreement with prospective vendors and requests that this option not be considered at this time.

5. The CRMC Board has requested the County provide \$100,000 per month

to enable them to keep three rural health clinics in operation, as they continue to seek resolution for the Hospital and clinics on a more permanent basis.

Supervisor Marshall states Mr. Allen informed him that the requested amount would cover part of the salaries and benefits to staff the clinics. He suggests the Board members consider Option 5 on a limited term basis, and allow Ms. Tyler and himself to negotiate on behalf of the Board of Supervisors.

Supervisor Vann inquires if the Hospital will be reimbursing the County and states in consideration of the financial help, would the Hospital Board be willing to give one of the Supervisors a seat on the Hospital Board as a voting member, and be included on any Closed Session items. She further states she is concerned with the flow of information especially if the County is going to be lending financial support.

Supervisor Marshall states discussions regarding reimbursement have not taken place but that it will be part of the negotiation discussions, along with any other concerns the Board members may have.

Mr. Teragawa states he is the Chair of the Hospital Board and explains that the by-laws do not allow for a Supervisor to have a voting seat on the Board, but the Hospital Board can place it on the Agenda and take a vote to change the by-laws.

Supervisor Loudon expresses concern regarding the issue of the licensing of the clinics.

Chair Carter expresses concern regarding law enforcement and their need for drug testing and whether the clinics will be able to handle drug testing or will that be handled out of County.

Supervisor Marshal states that he and Ms. Tyler have discussed making arrangements with the clinics to provide these types of services during regular business hours and possibly contracting with someone else for after hours.

Consider authorizing Supervisor Marshall and Ms. Tyler, to negotiate an agreement for an additional 12 hours of ambulance coverage on a month to month basis in an amount not to exceed \$22,000.00 a month and authorize Ms. Tyler, to execute the agreement on behalf of the Board of Supervisors. Further, the funding source will be contingencies.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark D. Marshall, District III
<b>SECONDER:</b>	Kim Dolbow Vann, District I
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

Supervisor Marshall recommends authorizing Ms. Tyler and himself to negotiate a limited term agreement with the hospital or their chosen successor in an amount not to exceed \$100,000.00 on a month to month basis, for a time period not to exceed ninety (90) days. Lengthy discussion is held.

Consider approving the use of contingencies for the Hospital in the amount of \$100,000.00, on a month to month basis, not to exceed 90 days to keep three (3) Rural Health clinics in operation.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark D. Marshall, District III
<b>SECONDER:</b>	Kim Dolbow Vann, District I
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

**I. STAFF REPORTS**

Mr. Rooney updates the Board Member on items as they pertain to his Department. He states May is Mental Health Awareness month and introduces Ms. Rangel to speak further to same.

Ms. Rangel speaks briefly to Mental Health awareness month and states there will be four (4) events, the first being held on April 30, 2016 located at the Family Wellness Center from 11:00 a.m. to 2:00 p.m. in the Colusa Indian Community Center Room, the second on Saturday, May 7, 2016, Stamp Out Stigma, from 9:00 a.m. to 2:00 p.m., located at the Memorial Park, the third on May 14, 2016 from 10:00 a.m. to 4:00 p.m. located at the Memorial Park, Car show, and the fourth on May 17, 2016 located at Williams Education Village, Multipurpose Room from 5:30 to 7:00 p.m. Cultiva La Salud Mental. Brief discussion is held, with no action taken.

Ms. Kelly updates the Board members on items as they pertain to her Department.

**II. HUMAN RESOURCES/HUMAN RESOURCES-1040**

1. Consider amending the position allocation chart by adding a limited term position of HR Analyst, LT-FT, CNF Range 33, \$3,894.00 - \$4,989.00 per month plus 4% Confidential Pay, effective May 1, 2016 - June 30, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark D. Marshall, District III
<b>SECONDER:</b>	Gary J. Evans, District IV
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

**III. AUDITOR**

1. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #043 - 044 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Civil Fee Cap Proj	02331	002331	57011	\$1,180.14
Civil Fee Cap Proj	02331	002331	57014	\$1,925.51
Sheriff	00101	2021	467505	\$5,000.00
Sheriff	00101	2021	51012	\$4,644.69
Sheriff	00101	2021	51022	\$355.31

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, District IV
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

2. AUDITOR

Consider approving Intra Budget Adjustments Nos. 16039 through 16043.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, District II
<b>SECONDER:</b>	Gary J. Evans, District IV
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

IV. HEALTH AND HUMAN SERVICES

1. Adopt **Resolution No. 16-013**, a Resolution Of The Board Of Supervisors Of The County Of Colusa Appointing Dr. Gregory Burt As Health Officer For The County Of Colusa And A Finding By The Board Of Supervisors That It Is In The Best Interest Of The County To Waive The Voter Registration Requirement For Dr. Burt and authorize the Chair to sign.

**C16-039** Further, approve a contract between the County of Colusa and **Gregory Burt, MD** for provision of Health Officer services to the county, effective April 20, 2016 and remaining effective until termination by either party, in an amount not to exceed \$36,000 per fiscal year and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark D. Marshall, District III
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

V. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES

**C16-040** 1. Consider making a finding the competitive bidding would not be in the public interest pursuant to Colusa County Purchasing Policy section 8.2.1.2 **and** approve the contract between Colusa County and **Safe Side Security, Inc.**, for the purchase and installation of security equipment at the Health & Human Services facility in an amount not to exceed \$23,600.00 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, District I
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES

2. Consider approving the purchase of IT equipment for the Department of Health and Human Services from NWN Corporation in an amount not to exceed \$60,958.62 utilizing state contract (Cisco WSCA #7-14-70-04) and authorize Purchasing Agent to purchase same.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark D. Marshall, District III
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

**VI. APPOINTMENTS/FIRST 5 COLUSA CHILDREN AND FAMILIES COMMISSION**

1. Consider appointment of Erin Steidlmayer to the First 5 Colusa Children and Families Commission, to fill the expired term of Nancy Dickson, effective April 19, 2016 through April 19, 2019. (**Applications received:** Letter of recommendation by Mike West, County Superintendent of Schools)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark D. Marshall, District III
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

**CONSENT AGENDA**

Approve Consent Agenda Item Nos. 1 through 8 as follows:

1. HEALTH AND HUMAN SERVICES

Ratify Change Orders to contract C15-113, between the County of Colusa and **Modern Buildings** for necessary ground preparation work for the installation of the new modular at the Department of Health and Human Services (DHHS) as follows:

<b>C16-041</b>	Change Order #2 in the amount of \$1,260.00;
<b>C16-042</b>	Change Order #3 in the amount of \$24,790.00;
<b>C16-043</b>	Change Order #4 in the amount of \$440.00; And
<b>C16-044</b>	Change Order #5 in the amount of \$1,730.00.

**C16-045** 2. PURCHASING AND PROCUREMENT/PUBLIC WORKS

Ratify integration services contract between the County of Colusa and **Three29 Media** for the completion of the current County East Park Reservoir Reservation Website, effective March 31, 2016 through June 1, 2016, in an amount not to exceed \$9,800, with a fifteen (15) day written termination clause by either party and signed by the Purchasing Agent.

**C16-046** 3. PURCHASING AND PROCUREMENT/Public Works

Approve a contract between Colusa County and **Stonycreek Garbage Services** for portable toilet services at East Park Reservoir, effective May 22, 2016 through May 21, 2017, with terms and conditions as set forth in the contract and authorize the Chair to sign.

**C16-047** 4. PUBLIC WORKS/ROAD DEPARTMENT

Approve a contract between Colusa County and **Peterson Brustad, Inc.**, for professional services related to the FEMA Mapping Activities Statement (MAS) effort as a part of the County's Flood Insurance Rate Map Re-Mapping project effective April 19, 2016 through December 31, 2017, in an amount not to exceed \$104,781, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

**C16-048** 5. COUNTY COUNSEL

Approve a commercial lease between the County of Colusa and **Laura Deffy and Spencer Deffy** for Behavioral Health for space located at 411 and 417 Main Street, Colusa, CA., effective May 1, 2016 through April 30, 2019, in a monthly amount not to exceed \$3,500.00, with a ninety (90) day written termination clause by either party and authorize the Chair to sign.

6. PUBLIC WORKS/ROAD DEPARTMENT

Approve and ratify temporary, short-term entrance fee waiver at East Park Reservoir for the week of April 16 thru April 24, 2016.

7. COUNTY COUNSEL

Approve and ratify termination of contracts C08-140, C10-177, C11-208, C14-136 and C15-072 between the County of Colusa and the Colusa Regional Medical Center.

8. ADMINISTRATION

Adopt and Ratify a Proclamation of the Board of Supervisors of the County of Colusa, State of California Honoring Colusa County Sheriff's Office Communications Dispatchers During National Public Safety Telecommunicators Week April 10 - 16, 2016.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, District I
<b>SECONDER:</b>	Gary J. Evans, District IV
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

**IX.** ADMINISTRATION

1. Consider a request from the Williams Community Center Association for financial support/assistance in an amount not to exceed \$5,201.15 for the purchase of a portable stage for the Williams Community Center.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark D. Marshall, District III
<b>SECONDER:</b>	Kim Dolbow Vann, District I
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter

2. ADMINISTRATION

Consider position of opposition to SB 1396 (Wolk) creating Inter Coastal Conservancy.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, District IV
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Marshall, Evans, Vann, Loudon, Carter



**X. SUPERVISORS' REPORTS OR COMMENTS**

**SUPERVISOR LOUDON**

Meetings/function attended:

- Grimes Fire Department Dinner.
- Chamber of Commerce Meeting.
- Colusa Rural Fire Department Dinner.
- Jail Ad Hoc Meeting.
- LAFCO Meeting.
- Presentation of VFW to Williams Museum.
- Bowling Alley Ribbon Cutting.
- Jail and Vanir Meeting.
- Hospital Public Meeting.
- Behavioral Health Board Meeting.
- VFW Meeting.
- Hospital Meeting in Williams.
- Hospital Public Meeting.

**XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

None.

**XII. CLAIMS/AUDITOR**

1. Consider approving Special Claims as follows:

<b><u>Claim #</u></b>	<b><u>Fund/Department</u></b>	<b><u>Vendor</u></b>	<b><u>Amount</u></b>
583547	Bldg & Grounds	Botanical Landscapes	\$1,350.00
583548	DHHS	County of San Bernardino	\$16,699.00
583549	Emergency Services	Gandy & Staley	\$800.00
583550	Public Defender	Law Offices of John K. Hinely	\$117.00
583551	Public Defender	Law Offices of John K. Hinely	\$117.00
583552	Behavioral Health	Skyway House	\$8,678.60

**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gary J. Evans, District IV  
**SECONDER:** Mark D. Marshall, District III  
**AYES:** Marshall, Evans, Vann, Loudon, Carter

2. AUDITOR

Consider approving Claim Register Sheets for period April 5, 2016 through April 18, 2016.

**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Kim Dolbow Vann, District I  
**SECONDER:** Gary J. Evans, District IV  
**AYES:** Marshall, Evans, Vann, Loudon, Carter

Chair Carter declares a recess at 10:16 a.m. and reconvenes at 2:40 p.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Clerk to the Board/Risk Management.  
Yolanda Tirado, Ann Nordyke, Patricia Rodriguez, Board Clerks.

Chair Carter makes time for announcement of Closed Session matters considered.

Mr. Kropf announces the Board considered Closed Session matters as follows:

**XIII. CLOSED SESSION**

1. COUNTY COUNSEL  
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9(a), *Guizar v. County of Colusa*,  
Colusa County Superior Court case number CV 24109.

He states there is no reportable action.

2. COUNTY COUNSEL  
CONFERENCE WITH LABOR NEGOTIATOR - California Government  
Code Section 54957.6  
Agency Negotiator: Robert J. Muszar  
Employee Organizations: CCMC and DSA

He states there is no reportable action.

3. ADMINISTRATION  
CLOSED SESSION: PUBLIC EMPLOYMENT  
California Government Code 54957(b). Title:  
Interviews for Agricultural Commissioner, Sealer of Weights and  
Measures, Director of Air Quality Standards, Director of Airport  
Operations, Director of Migrant Housing Program.

He states there is no reportable action.

Chair Carter adjourned the meeting at 2:40 p.m. to reconvene in Regular Session on May 3, 2016 at the hour of 9:00 a.m.

\_\_\_\_\_  
Denis J. Carter, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Ann Nordyke, Deputy Clerk