

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

May 31, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – May 17, 2016.
- Period of Public Comment.
- Announcement of Closed Session.

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. HUMAN RESOURCES

1. Sheriff - 2021

Consider continuing a PERS Annuitant/extra help position of Sheriff's Technician, TPT, DSA Range 21, Step 2, \$19.26 per hour, effective June 1-30, 2016. (Position is limited to 28 hours per week and 960 hours in a fiscal year.)

2. HUMAN RESOURCES

Auditor-Controller Office - 1021

Consider amending the position allocation chart by deleting the following

positions: one Accountant I, PFT, PF Range 26, \$3,304.00 - \$4,340.00 per month and two Accountant II positions, PFT, PF Range 30, \$3,648.00 - \$4,676.00 and adding three flexibly staffed positions of Accountant I/II, PFT, PF Range 26/30, \$3,304.00 - \$4,340.00/\$3,648.00 - \$4,676.00 effective June 1, 2016.

3. HUMAN RESOURCES

CAO - 1012

Consider creating the position of Executive Assistant to the Board of Supervisors and County Administrative Officer, PFT, CNF Range 32, \$3,799.00 - \$4,867.00 per month, effective July 1, 2016 and add to the position allocation chart.

4. HUMAN RESOURCES

Ag Administrative Services - 2059

Consider the appointment of Gregory Hinton as the Agricultural Commissioner for four year term, and also appoint him to serve as the Sealer of Weights and Measures, the Director of Air Quality Standards, the Director of Migrant Housing Program, and the Director of Airport Operations, PFT, DH Range 35, Step 1, \$7,298.00 per month, effective June 1, 2016.

III. SHERIFF

1. SHERIFF

Presentation/update on the progress and current status of S.B. 863 (New Jail Construction) after award.

2. PURCHASING AND PROCUREMENT

Sheriff

Consider approving Third Modification to contract C15-021 with **Vanir Construction Management**, modifying the Scope of Work to add services to prepare design-build performance criteria for an additional \$634,605.00, with a new not to exceed amount of \$1,156,400.00, effective May 31, 2016, and authorize the Chair to sign.

IV. AUDITOR

1. AUDITOR

Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #047 - 048 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Public Authority	07526	0000	452800	\$26,518.26
Public Authority	07526	0000	454700	\$25,920.45
Public Authority	07526	0000	53231	\$354.21
Public Authority	07526	0000	55280	\$50,801.00
Public Authority	07526	0000	57011	\$1,283.50
Public Works-Road	00110	3010	410800	\$7,282.75
Public Works-Road	00110	3010	421340	\$2,000.00

Public Works- Road	00110	3010	455500	\$47,916.49
Public Works- Road	00110	3010	467700	\$8,120.70

2. AUDITOR
Approve Intra Budget Adjustments Nos: 16055 through 16062.
3. AUDITOR
Presentation and discussion of Revenue and Expenditures Status Reports for the County operating funds for the month ended April 30, 2016.

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 27.

1. CHILD SUPPORT
Approve First Modification to the Plan Of Cooperation C15-062 between the County of Colusa and the **State of California, and Humboldt County**, modifying the term of the contract to July 1, 2016 through June 30, 2017, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.
2. CHILD SUPPORT
Approve First Modification to MOU C15-080 between the County of Colusa and **Lake County Department of Child Support Services** for Compromise of Arrears Program (COAP) assistance, extending the term of the MOU through June 30, 2017, effective May 17, 2016, with all other terms and conditions as set forth in the MOU and authorize the Chair to sign.
3. CHILD SUPPORT
Approve First Modification to contract C15-081 between the County of Colusa and **State of California, and Lake County**, extending the term of the contract to June 30, 2017, for the provision of audit services of financial records in assigned Child Support cases, effective May 31, 2016, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.
4. PURCHASING AND PROCUREMENT
Approve Second Modification to Contract C14-153 between the County of Colusa and **Colusa One Stop** modifying the term of the contract to June 30, 2017, "Compensation" to remove the existing language and replace with: "County will pay Contractor compensation not to exceed \$50,000.00 per fiscal year", and "Method of Payment" is modified, effective May 17, 2016, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.
5. PURCHASING AND PROCUREMENT
Approve First Modification to C15-006, between the County of Colusa and **United Landscape Resource, Inc. dba Botanica Landscaping**, extending the term of the contract to June 30, 2017, in an amount not to exceed \$1,350.00 per month,

- effective May 17, 2016, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.
6. BEHAVIORAL HEALTH
Accept the resignation of Amy Manville from the Mental Health Board effective April 19, 2016 and direct the Clerk to publish and post notice of vacancy.
 7. PURCHASING AND PROCUREMENT
Assessor
Approve fifth modification to software support services contract C11-118 with **Megabyte Systems Inc.**, extending the term of the contract to June 30, 2017 and increasing monthly compensation to \$7,546.17 from \$7,493.71, effective May 31, 2016, and authorize the Chair to sign.
 8. PURCHASING AND PROCUREMENT
Approve First Modification to C15-115 between the County of Colusa and **Davies Oil Company**, for fuel, extending the contract to June 30, 2017, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.
 9. PURCHASING AND PROCUREMENT
Approve First Modification to contract C15-116 between the County of Colusa and **Reading Oil Company**, for fuel purchase, modifying the term of the contract to June 30, 2017, with all other terms and conditions as set forth in the contract and authorize the Chair to sign.
 10. SHERIFF
Adopt a Resolution Of The Colusa County Board Of Supervisors Certifying The Continuance Of A Local Drought Emergency and authorize the Chair to sign.
 11. TREASURER
Accept the April 2016 Treasurer Monthly Investment Report.
 12. AG COMMISSIONER
Approve Grant Agreement #3-06-0048-016-2016 between the County of Colusa and the **Federal Aviation Administration** in the maximum amount of \$79,264.00 for Airport Improvement Projects, effective May 31, 2016, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
 13. PURCHASING AND PROCUREMENT
Public Works
Consider approving First Modification to contract C16-045 between the County of Colusa and **Three29 Media**, modifying "Compensation" to change the not to exceed total contract amount from \$9,800.00 to \$14,800.00 and modifying Scope of Services, effective May 31, 2016, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.
 14. PUBLIC WORKS/ROAD DEPARTMENT
Consider approving bid package containing plans, specifications and working

details for an anticipated pedestrian facility construction project in the town of Maxwell, Contract No. 300MAXPED2016 and authorize the Chair to sign the Bid Book and direct the Clerk to publish and post for same. **Further**, set June 22, 2016 at 10:00 a.m. to receive and open bids.

15. PUBLIC WORKS/ROAD DEPARTMENT

Adopt A Resolution of the Colusa County Board of Supervisors Certifying Colusa County's Maintained County Road Mileage for 2015, and authorize the Chairman to sign.

16. PUBLIC WORKS/ROAD DEPARTMENT

Approve Contract Change Order No. 1 for **Baldwin Contracting Company dba Knife River**, for road construction contract C16-024, increasing the total amount by \$50,238.00, effective May 31, 2016 and authorize the Director of Public Works to sign on behalf of the County.

17. PURCHASING AND PROCUREMENT

Behavioral Health

Consider approving Seventh Modification to contract C10-123 between the County of Colusa and **Sierra Mental Wellness Group**, modifying ending date of the contract to June 30, 2017 and replacing Exhibit "B" with a new Exhibit "B", effective May 31, 2016, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.

18. PURCHASING AND PROCUREMENT

Public Works

Approve First Modification to Contract C15-185 between the County of Colusa and **Gandy-Staley Oil Company**, modifying the Term of the contract to June 30, 2017 and Compensation is modified to: "Compensation paid to Contractor shall not exceed \$35,000.00 for the period of January 5, 2016 through June 30, 2017," with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.

19. PUBLIC WORKS/ROAD DEPARTMENT

Consider adopting A Resolution Of The Colusa County Board Of Supervisors Approving An Agreement With The California State Department Of Fish And Wildlife Under Its Share Program To Provide Additional Public Access To The East Park Reservoir Recreational Area and authorize the Chair to sign.

20. PUBLIC WORKS/ROAD DEPARTMENT

Consider adopting a Resolution Of The Colusa County Board of Supervisors Approving The East Park Reservoir Wildlife Management Entry License Agreement with the California Department of Fish and Wildlife and authorize the Chair to sign. **Further**, approve an agreement between the County of Colusa and **the State, and the State of California, Department of Fish and Wildlife**, for temporary right to enter certain lands within the East Park Reservoir recreation area for purposes related to the control of the Tule Elk herd population growth, effective May 31, 2016, with terms and conditions as set forth in the agreement and authorize the Chair to sign.

21. PURCHASING AND PROCUREMENT
Behavioral Health
Approve Sixth Modification to Contract C13-091 between the County of Colusa and **Skyway House, LLC**, modifying "Time of Performance" to change the termination date of the contract to June 30, 2017, Exhibit "A" is modified to add language and Exhibit "B" is modified to replace the daily and monthly compensation rates paid to the Contractor effective July 1, 2016 and to replace the \$50,000.00 FY maximum compensation limit to \$70,000.00, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.
22. PURCHASING AND PROCUREMENT
Public Works Department
Approve Second Modification to contract C14-237 between County of Colusa and **Richard's Tree Service, Inc.**, modifying the Term to June 30, 2017, effective May 31, 2016, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.
23. PURCHASING AND PROCUREMENT
Ag Department
Approve annual Agreement #16-73-06-0250-RA between the County of Colusa and **United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHISOWS)** to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations, effective July 1, 2016 through June 30, 2017, in an amount not to exceed \$66,523.00 annually and authorize the Chair to sign.
24. BOARD OF SUPERVISORS
Approve appointment of Lady Bug Doherty, Brenda Miller, Rose Ann Ellis and Roger Moore to Reclamation District No. 108 Election Committee, effective May 31, 2016.
25. BOARD OF SUPERVISORS
Approve appointment of Russ Webb to the Maxwell Irrigation District Board of Directors to fill the unexpired term of Jack Hodges, effective May 31, 2016 through December 16, 2017.
26. PURCHASING AND PROCUREMENT
Migrant Housing:
Approve Request for Bids for the repairs at the Williams Migrant Housing Center and authorize the Chair to sign bid documents and direct the Clerk to publish and post notice of same. **Further**, set June 27, 2016 at 3:00 p.m. to receive and open sealed bids.
27. ADMINISTRATION
Approve a letter to the California Debt Limit Allocation Committee assigning Colusa County's 2016 public participation bond debt limitation allocation to Golden State Finance Authority for inclusion in their Mortgage Credit Certificate (MCC) program and authorize the Chair to sign.

END OF CONSENT AGENDA

VI. SUPERVISORS' REPORTS OR COMMENTS

VII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

VIII. CLAIMS

1. AUDITOR
Consider approving Special Claims.

2. AUDITOR
Consider approving Claim Register Sheets for period May 17, 2016 through May 30, 2016.

IX. CLOSED SESSION

1. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION
California Government Code Section 54956.9(d)(4): One matter.

2. COUNTY COUNSEL
PUBLIC EMPLOYMENT
California Government Code 54957. One matter.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.