

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

June 28, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – June 14, 2016.
 2. Minutes Approval
Board of Supervisors – Special Closed Session – June 15, 2016.
- Period of Public Comment.
- Announcement of Closed Session.

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. BEHAVIORAL HEALTH

1. BEHAVIORAL HEALTH

Discussion and possible direction concerning the proposed Behavioral Health Transitional Housing Project to be located at 411 Main Street, Colusa, CA.

III. HUMAN RESOURCES1. **BEHAVIORAL HEALTH-MENTAL HEALTH DIVISION 4013**

Consider amending the position allocation chart for the Behavioral Health Services Department - Mental Health Division 4013 by adding an additional position of Case Manager, PFT, MSC Range26, \$3,274.00 - \$4,195.00 per month, effective July 1, 2016.

2. HUMAN RESOURCES

Consider re-appointment of the following temporary part time employees for fiscal year 2016-2017 not to exceed 28 hours per week and limited to 999 hours in the fiscal year effective July 1, 2016:

Department	Dept#	Employee Name	Title
Auditor	1021	Brook Gallagher	Office Assistant I
Ag Commissioner	1075	Jean Rios	Account Clerk II
	2060 04001	David Zwald David Zwald	Agricultural Aide Building Maintenance Worker I
Probation	2035	Heliodoro Bautista	Work Crew Supervisor
	2035	Francisco Cervantes	Work Crew Supervisor
	2035	Mia Pena	Work Crew Supervisor
Sheriff	2077	Tawnya Applegarth	Animal Control Officer
	2077	Pamela Dagrossa	Animal Control Officer
DPW	02657	Scott Smith	Water Systems Operator
Behavioral Health	4013	Daniel Hernandez	Therapist I
	4013	Abel Gomez	Extra Help
	4013	Valerie Lawrence	Extra Help
	4013	Amy Manville	Extra Help
	4013	Marcianna Rivera	Extra Help
DHHS	4013	Misty Valdepena	Extra Help
	4012	Lesliemarie Beebe	Registered Nurse
	4012	Wendy Buck	Registered Nurse
	4012	Janice Christofic	Registered Nurse
	4012	Kathleen Cook	Registered Nurse
	4012	Jacqueline Muniz	Registered Nurse
	4012	Manjinder Randhawa	Registered Nurse
	4012	Monica Sankey	Registered Nurse
Library	4012	Angela Shimp	Registered Nurse
	4012	Mary Jane Tait	Registered Nurse
	6021	Jeff Applegate	Library Assistant I
	6021	Marie Dennis	Library Assistant I
	6021	Maria Iniguez	Library Assistant I
	6021	Brenda Macpherson	Library Assistant I
	6021	Mary Massa	Library Assistant I
	6021	Christine Miller	Library Assistant I
6021	Melissa Roach	Library Assistant I	
6021	Juana Rodriguez	Library Assistant I	

3. HUMAN RESOURCES
PROBATION DEPARTMENT-2035/YOUTHFUL OFFENDER GRANT-20363
 Consider amending the position allocation chart for the Probation Department by **deleting** the positions of Work Crew Coordinator, PPT (20%), MSC Range 18, \$2,554.00 - \$3,274.00 per month - 2035, and Counselor I, PPT (80%), MSC Range 23, \$3,040.00 - \$3,894.00 per month - 20363, effective June 30, 2016 and **add** one full time position of Probation Assistant, PFT, DSS Range 1, \$2,450.00 - \$3,129.00 per month effective July 1, 2016, funded 20% by budget unit 2035 and 80% by budget unit 20363.
4. HUMAN RESOURCES
SHERIFF - 2021
 Consider step 6 appointment for applicant Eduardo Barajas, Deputy Sheriff, PFT, DSS Range 20, Step 6, \$5,019.00 per month, effective July 1, 2016.
5. HUMAN RESOURCES
AUDITOR OFFICE - 1021
 Consider amending the position allocation chart and adding an extra help position of Account Clerk I/II/III, TPT, MSC 6/11/15, \$12.28/13.88/15.33 per hour, effective June 29 - September 30, 2016. The position is limited to 28 hours per week and 999 hours in a fiscal year.
6. HUMAN RESOURCES
ELECTED DEPARTMENT HEADS
 Approve A Resolution Of The Colusa County Board Of Supervisors Approving The Salary And Benefits Compensation Package For Elected Department Heads Effective January 1, 2016 and authorize the Chair to sign.

IV. AUDITOR

1. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #056 -064 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Homeland Security	00101	20811	455999	\$94,028.00
Homeland Security	00101	20811	53120	\$2,128.00
Homeland Security	00101	20811	53130	\$8,733.12
Homeland Security	00101	20811	53150	\$145.00
Homeland Security	00101	20811	53170	\$71.65
Homeland Security	00101	20811	53220	\$161.19
Homeland Security	00101	20811	53230	\$9,522.07
Homeland Security	00101	20811	57039	\$7,203.98

Homeland Security	00101	20811	57057	\$14,611.25
Homeland Security	00101	20811	57064	\$1,662.49
Homeland Security	00101	20811	57164	\$49,789.25
Public Works-Road	00110	3010	452399	\$66,000.00
Public Works-Road	00110	3010	452410	\$9,000.00
Public Works-Road	00110	3010	452411	(\$20,000.00)
DPW-East Park	04006	0000	59397	(\$4,000.00)
DPW-East Park	04006	0000	51010	\$253.00
DPW-East Park	04006	0000	51021	\$64.00
DPW-East Park	04006	0000	53100	\$7.00
DPW-East Park	04006	0000	53120	\$1,500.00
DPW-East Park	04006	0000	53170	\$100.00
DPW-East Park	04006	0000	53230	\$2,076.00
DPW-East Park	04006	0000	53180	\$10,500.00
DPW-East Park	04006	0000	53230	\$13,000.00
Boating	00101	2024	454570	\$3,382.73
Boating	00101	2024	53120	\$1,690.46
Boating	00101	2024	53253	\$1,692.27
Jail	00101	2031	53180	(\$2,045.00)
Jail	00101	2031	53180	(\$8,280.00)
Jail	00101	2031	53180	(\$16,930.50)
Jail	00101	2031	53230	(\$2,260.00)
Jail	00101	2031	59452	\$29,515.50
Stonyford Substation	02333	002333	53230	\$610.95
Sheriff-SLESF	02340	002340	467550	\$3,393.99
Sheriff-SLESF	02340	002340	532505	\$3,144.68
Sheriff-SLESF	02340	002340	532513	\$249.31
Sheriff-SLESF	02340	002340	51012	\$786.45
Sheriff-SLESF	02340	002340	51022	\$60.16
Sheriff-SLESF	02340	002340	53050	\$6,202.18
Sheriff-SLESF	02340	002340	53120	\$1,008.64
Sheriff-SLESF	02340	002340	53170	\$1,593.14
Sheriff-SLESF	02340	002340	53220	\$644.84
Sheriff-SLESF	02340	002340	53230	\$4,210.80
Sheriff-SLESF	02340	002340	53231	\$2,646.02
Sheriff-SLESF	02340	002340	53251	\$225.00
Sheriff-SLESF	02340	002340	532513	\$231.69
Sheriff-SLESF	02340	002340	57011	\$7,173.67
Sheriff-SLESF	02340	002340	57034	\$9,838.40
Sheriff-SLESF	02340	002340	57064	\$1,451.24

2. AUDITOR
Approve Intra Budget Adjustments Nos: 16091 through 16122.

3. AUDITOR
Consider authorizing the County Auditor-Controller to pay claims as she deems necessary for the time period between June 28, through July 25, 2016.
4. AUDITOR
Presentation and discussion of Revenue and Expenditures Status Reports for the County operating funds for the month ended May 31, 2016.
5. AUDITOR
Consider adopting A Resolution Of The County Board Of Supervisors Adopting General Fund And Maintenance Area #1 Appropriation Limit For Fiscal Year 2016-2017 and authorize the Chair to sign.
6. AUDITOR
Consider providing direction regarding 2016-17 PERS contributions based on two available payment options as follows:
 1. Monthly payment based on actual payroll or
 2. Annual lump sum prepayment

V. COUNTY ADMINISTRATIVE OFFICE

1. **RISK MANAGEMENT**
Presentation of Loss Prevention and Safety activities.
2. COUNTY ADMINISTRATIVE OFFICE
Consider approval of Fiscal Year 2016-2017 Recommended Budget in the total amount of \$84,855,410, including enterprise funds, county service areas, special districts, and other restricted funds. **Further**, set a Public Hearing for September 20, 2016, at 1:30 p.m. for the purpose of hearing proposals for revisions to the Recommended County of Colusa Fiscal Year 2016-17 Budget and direct the Clerk to publish and post Notice of Hearing.

VI. PURCHASING AND PROCUREMENT**Sitting as the In Home Supportive Services (IHSS) Public Authority Board**

1. **In Home Supportive Services (IHSS) Public Authority**
Consider approving a contract between the County of Colusa In-Home Supportive Services (IHSS) Public Authority and **Refined Technologies** for application hosting and support, and to allow continued access to and use of Public Authority registry software to collect and report data on IHSS consumers and providers, effective July 1, 2016 through June 30, 2018, in an amount not to exceed \$4,800 per fiscal year, and authorize the Board Chair to sign.

VII. MENDOCINO NATIONAL FOREST

1. Presentation/update regarding Mendocino National Forest Activities.

VIII. RESOURCE CONSERVATION DISTRICT

1. Approve Proclamation Declaring Support Of Specialty Crop Agritourism In Colusa County and authorize the Chair to sign.

RECESS**CONSENT AGENDA**

Approve Consent Agenda Item No's 1 through 22.

1. AG COMMISSIONER
Consider approving Grant Agreement number 4600011469 between the County of Colusa and the **California Department of Water Resources**, effective June 28, 2016, in the amount of \$250,000, for a Proposition 1 Sustainable Groundwater Planning Grant, with terms and conditions as set forth in the agreement and authorize the Water Resources Coordinator to sign on behalf of the County.
2. HEALTH AND HUMAN SERVICES
Consider approving a contract between the County of Colusa and **Adventist Health (AH)** through the Department of Health and Human Services (DHHS), for reimbursement of costs associated with the purchase of supplies, equipment and staff training as approved by the state under the Hospital Preparedness Program (HPP), effective the date of execution through June 30, 2017, and authorize the Chair to sign.
3. SHERIFF
Adopt a Resolution Of The Colusa County Board Of Supervisors Certifying The Continuance Of A Local Drought Emergency and authorize the Chair to sign.
4. PURCHASING AND PROCUREMENT
SHERIFF'S DEPARTMENT
Consider approving a contract between the County of Colusa and **Forensic Medical Group, Inc.** for forensic pathology services for the Sheriff's Office, effective July 1, 2016 through June 30, 2018, with terms and conditions as set forth in the contract and authorize the Chair to sign.
5. SHERIFF
Approve the Colusa County Sheriff's Office Field Services and Jail Supplemental Law Enforcement Funds Spending Plans 2015-2016, as submitted.
6. HUMAN RESOURCES
COUNTY ADMINISTRATIVE OFFICE/HUMAN RESOURCES/RISK MANAGEMENT
Approve continuation of County insurance for Transit Agency, Transportation Commission, and LAFCO as Named Insured under some of Colusa County's Insurance Policies. (Liability, Workers' Comp and Property) (Note - Not all entities listed are insured under all three programs).
7. TREASURER
Accept the May 2016 Treasurer Monthly Investment Report.
8. AG COMMISSIONER
Approve contract #16-0063 between the County of Colusa and **California Department of Food and Agriculture** for Exotic Pest Detection, effective July 1, 2016 through June 30, 2017, in the amount of \$10,220.00 and authorize Chair to sign.
9. PURCHASING AND PROCUREMENT
BEHAVIORAL HEALTH SERVICES

Approve third modification to contract C13-196 between the County of Colusa and **St. Helena Hospital and St. Helena Hospital Center** for the provision of certain hospital-based psychiatric inpatient services, modifying the term of the contract and replacing Exhibit "B" of the contract to increase the rates paid to Contractor, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

10. PURCHASING AND PROCUREMENT

SHERIFFS

Consider approving a Second Modification to C12-162 between the County of Colusa and **Aramark Correctional Services LLC** for the provision of food services for inmates at the Colusa County Jail and extending the Contract to July 1, 2018, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

11. PURCHASING AND PROCUREMENT

WATER RESOURCES - AG DEPARTMENT

Consider approving a services contract between the County of Colusa and **Dauids Engineering, Inc.** for technical services for the completion of a project to advance groundwater sustainability in Colusa County, effective July 1, 2016 through December 31, 2017, in an amount not to exceed \$250,000.00, with terms and conditions as set forth in the contract and authorize the Chair to sign. *(This Contract is dependent upon the Board approval of the Grant)*

12. PUBLIC WORKS/ROAD DEPARTMENT

Approve Twelfth Modification of C05-112 between the County of Colusa and **Recology Butte Colusa Counties, Inc.**, effective July 1, 2016, to decrease contractor compensation by 1.36%, and increase to the per ton tipping fee by 0.94% from the rate established in 2015 and authorize the Chair to sign.

13. PURCHASING AND PROCUREMENT

PUBLIC WORKS

Consider approving First Modification to C16-046 between the County of Colusa and **Stonycreek Garbage Service** for the bi-weekly cleaning of 17 vault restrooms at East Park Reservoir with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

14. CHILD SUPPORT

Approve a State/County Plan Of Cooperation FFY 2017 between the County of Colusa Child Support Services and the **State of California Department of Child Support Services** for certain child support responsibilities, effective October 1, 2016 through September 30, 2017, with terms and conditions as set forth in the Plan of Cooperation and authorize the Director of Child Support Services to sign.

15. CHILD SUPPORT

Consider out-of-state travel for the Director of Child Support Services to attend 2016 Western Interstate Child Support Enforcement Council (WICSEC), October 2-6, 2016 in Salt Lake City, Utah.

16. PURCHASING AND PROCUREMENT

HEALTH & HUMAN SERVICES

Consider approving Third Modification to contract C13-052 between the County of Colusa and **Kennedy Consulting**, reducing compensation for the Emergency Preparedness and related programs (Hospital Preparedness Program and Pandemic Flu Readiness Program), effective June 28, 2016, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.

17. CLERK RECORDER/ELECTIONS

Acknowledge receipt of Certified Statement of Results for the June 7, 2016 Presidential Primary Election.

18. BOARD OF SUPERVISORS

Adopt a Proclamation of the Colusa County Board of Supervisors Declaring July 17-23, 2016 as "Probation Services Week" and authorize the Chair to sign.

19. PURCHASING AND PROCUREMENT

PUBLIC WORKS

Consider approving Work Order Contracts for Construction Rental Equipment, with operators, between the County of Colusa and the following vendors:

David M. McCullough Excavating
Dewitt Bros & Co Inc.
Butte Sand & Gravel
Pavement Recycling Systems
F & L Farms

effective July 1, 2016 through June 30, 2017 with the amounts as outlined within the contract, with terms and conditions as set forth in the contracts and authorize the Chair to sign.

20. PURCHASING AND PROCUREMENT

PUBLIC WORKS

Consider approving the Work Order Contracts for Construction Rental Equipment, without operators, between the County of Colusa and the following vendors:

Hertz Equipment Rental
Road Machinery LLC
Holt of CA - Yuba City
David M. McCullough Excavating
I5 Rentals

effective July 1, 2016 through June 30, 2017, with terms and conditions as set forth in the contracts and authorize the Chair to sign.

21. PURCHASING AND PROCUREMENT

SHERIFFS

Consider approving the Fourth Modification to Contract C11-169 between the County of Colusa and **California Forensic Medical Group** for the provision of medical services for inmates of the Colusa County Adult Detention Facility, effective July 1, 2016 through June 30, 2017 with terms and conditions as set forth

in the contract and authorize the Chair to sign.

22. AG COMMISSIONER
MIGRANT HOUSING

Consider adopting a Resolution Of The Colusa County Board Of Supervisors Approving The 2015-2016 Fiscal Year Rehabilitation Contract Between The State Of California Department Of Housing And Community Development And Colusa County Contract No. 15-OMS-10861 and authorize the Chair to sign.

END OF CONSENT AGENDA

X. ADMINISTRATION

1. **Supervisor John Loudon**

Consider approving the Sacramento River Fire Protection District's request for funding in the amount of \$3,000.00, for the purchase of fire rescue TV training equipment and services, utilizing budgeted Board Special Department Expense.

XI. SUPERVISORS' REPORTS OR COMMENTS

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XIII. CLAIMS

1. AUDITOR

Consider approving Special Claims.

2. AUDITOR

Consider approving Claim Register Sheets for period June 14, 2016 through June 27, 2016.

XIV. CLOSED SESSION

1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Colusa Regional Medical Center Bankruptcy*, United States Bankruptcy Court for the Eastern District of California, Case Number 16-23655-B-7.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.