

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V
Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Michelle Ponse, Deputy Clerk
Patricia Rodriguez, Deputy Clerk
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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

June 14, 2016

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 14th day of June 2016 at the hour of 9:00 a.m. Present: Denise J. Carter, Chair, Mark D. Marshall, Gary J. Evans, Kim Dolbow Vann and John D. Loudon. Absent: None.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk to the Board/Risk Manager.
Peggy Scroggins, Director, Auditor-Controller.
Kim Vasco, Staff Services Analyst, Health and Human Services.
Debbie Hickel, Purchasing and Procurement.
Gene Beauchamp, Bill Tanner, Veteran of Foreign War.
Jean Franklin, Charlie Franklin, Boy Scouts.
Janice Bell, OES Technician, Sheriff's Office.
Susan Meeker, Maxwell citizen.
Shirley McCaustland, Karen Gage, Arbuckle citizens.
Mary Winters, Colusa citizen.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – May 31, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Marshall, Evans, Vann, Loudon, Carter

PERIOD OF PUBLIC COMMENT

Ms. Gage states the Honey Grove subdivision in Arbuckle now has enough residents to form their own Board, but is uncertain on how the process works, and requests direction.

Supervisor Vann requests Ms. Gage leave her contact information with Ms. Tyler, CAO, as the Board members are looking into this matter as well. Brief discussion is held, with no action taken.

Ms. McCaustland states she is also from the Honey Grove community, and would like information on who to contact regarding ground pipes sticking up through the ground and the possibility of getting them removed as it is a danger to the children who play in the area.

Supervisor Vann requests Ms. McCaustland leave her contact information with Ms. Tyler, CAO, and she will be in contact with you.

ANNOUNCEMENT OF CLOSED SESSION

Chair Carter makes time for the announcement of Closed Session.

Mr. Kropf announces the Board will consider Closed Session matters as follows:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), Guizar v. County of Colusa, Colusa County Superior Court case number CV 24109.
2. CONFERENCE WITH LEGAL COUNSEL-SIGNIFICANT EXPOSURE TO LITIGATION, Significant exposure to litigation pursuant to California Government Code section 54956.9 (d)(2): Two matters.

I. STAFF REPORTS

Ms. Tyler introduces the new Ag Commissioner, Greg Hinton. Brief discussion is held, with no action taken.

II. CHARLIE FRANKLIN - EAGLE SCOUT

Chair Carter makes time to consider authorizing Charlie Franklin, Eagle Scout candidate, Troop 5, Colusa, CA to landscape and paint the Veterans Hall located at 108 E. Main Street, Colusa, CA for an Eagle Scout project.

Eagle Scout Franklin distributes a folder to each Supervisor with pictures and designs of his ideas for the Veterans Hall makeover and speaks to same. (Folder on file in the Board Clerk's Office).

Chair Carter suggests Mr. Franklin contact Recology regarding paint donations for his project. Discussion is held.

BOARD OF SUPERVISORS

Consider authorizing Charlie Franklin, Eagle Scout candidate, Troop 5, Colusa, CA to landscape and paint the Veterans Hall located at 108 E. Main Street, Colusa, CA for an Eagle Scout project.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kim Dolbow Vann, District I
SECONDER: John D. Loudon, District II
AYES: Marshall, Evans, Vann, Loudon, Carter

III. AUDITOR

1. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #049 -055 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Communications	00101	2020	479475	\$1,112.78
Communications	00101	2020	53250	\$742.78
Communications	00101	2020	53251	\$370.00
Solid Waste	04000	0000	468003	\$59,500.00
Solid Waste	04000	0000	468005	\$3,600.00
Solid Waste	04000	0000	468008	\$2,300.00
Solid Waste	04000	0000	479295	\$103,500.00
Solid Waste	04000	0000	479475	\$18,887.34
Solid Waste	04000	0000	51032	\$14.62
Solid Waste	04000	0000	53180	\$182,748.20
Solid Waste	04000	0000	53230	\$5,000.00
Solid Waste	04000	0000	53260	\$24.52
Public Works-Road	00110	3010	410800	\$92.16
Public Works-Road	00110	3010	421220	\$68.00
DPW-East Park	04006	0000	59397	(\$9,300.00)
DPW-East Park	04006	0000	51010	\$2,600.00
DPW-East Park	04006	0000	51012	\$3,175.00
DPW-East Park	04006	0000	51021	\$611.00
DPW-East Park	04006	0000	51022	\$120.00
DPW-East Park	04006	0000	53060	\$7.00
DPW-East Park	04006	0000	53230	\$2,787.00
Surveyor	00101	1106	466830	\$1,850.00
Surveyor	00101	1106	466850	\$1,190.00
Surveyor	00101	1106	53180	\$3,040.00
Public Works-Road	00110	3010	59390	\$2,400.00
Public Works-Road	00110	3010	59397	(\$50,000.00)
Sheriff	00101	2021	51012	\$1,615.89
Sheriff	00101	2021	51022	\$123.62
Sheriff	00101	2021	53180	\$1,834.73

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary J. Evans, District IV
SECONDER: John D. Loudon, District II
AYES: Marshall, Evans, Vann, Loudon, Carter

2. AUDITOR

Consider approving Intra Budget Adjustments Nos: 16063 through 16087.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, District II
SECONDER:	Kim Dolbow Vann, District I
AYES:	Marshall, Evans, Vann, Loudon, Carter

IV. SHERIFF

1. Approve the updated Colusa County Water Contingency Plan. **Further**, approve associated letter for participants currently in the Emergency Household Water Tank Program.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, District I
SECONDER:	Gary J. Evans, District IV
AYES:	Marshall, Evans, Vann, Loudon, Carter

V. PURCHASING & PROCUREMENT/AG DEPARTMENT

1. Consider approving the purchase of a 2016 Chevrolet Silverado 1500, 2WD, double cab pickup, for the Ag Department from Winner Chevrolet in an amount not to exceed \$21,793.68 Utilizing California Multiple Award Schedule (CMAS).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Marshall, Evans, Vann, Loudon, Carter

VI. AG COMMISSION/MIGRANT HOUSING

1. Adopt **Resolution No. 16-023** Of The Colusa County Board Of Supervisors Authorizing Facilitation Of The Rehabilitation And Improvements At The Williams Migrant Farm Housing Center and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, District I
AYES:	Marshall, Evans, Vann, Loudon, Carter

VII. APPOINTMENT

1. **Air Pollution Control District Hearing Board**

Consider re-appointment of Ralph Keeley III, to the Air Pollution Control District Hearing Board effective June 24, 2016 through June 23, 2019. (Application received: Ralph Keeley III)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Marshall, Evans, Vann, Loudon, Carter

2. APPOINTMENT

Williams Fire Protection District

Consider re-appointment of Allen O. Gobel to the Williams Fire Protection District effective June 30, 2016 through June 29, 2020. (**Applications received:** Allen O. Gobel)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Marshall, Evans, Vann, Loudon, Carter

9:30 a.m. PUBLIC HEARING

3. BOARD OF SUPERVISORS

Chair Carter makes time for a Public Hearing to consider entering into an agreement to purchase real property located at 310 6th Street, Colusa, California, 95932 and 605 Jay Street, Colusa California, 95932. The purchase price will be \$270,000 cash and the exchange of a County owned parcel approximately 4 acres, located on the south-east corner of Sunrise Boulevard and Davison Court in Colusa California.

Mr. Kropf updates the Board members regarding plans to purchase the Farm Bureau building. He states the Farm Bureau will be constructing a new building and during the construction of their new building the Farm Bureau will be renting the space they currently occupy, from the County, if the Board members approve the purchase of same. Discussion is held.

9:34 a.m. Chair Carter opens the public hearing and calls for public comment. Hearing none, Chair Carter closes public hearing.

4. COUNTY COUNSEL

C16-092 Approve Agreement to Purchase Real Estate, **and**
C16-093 Reservation of Rights Agreement, between the County of Colusa and **Farm Credit Services of Colusa-Glenn, FLCA**, for a total purchase cost of \$675,000, not including incidental closing costs. **Further**, authorize payment of \$270,000 and closing costs up to \$5,000, from contingencies for the purchase of same; authorize the Chair to sign the Agreement to Purchase and the Reservation of Rights Agreement, and authorize County Counsel to sign any additional documents necessary to complete the transaction including a Certificate of Acceptance and required escrow documentation. **(4/5th vote)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	John D. Loudon, District II
AYES:	Marshall, Evans, Vann, Loudon, Carter

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 8 as follows:

C16-094 1. HEALTH AND HUMAN SERVICES

Approve a contract between the County of Colusa and **the Trustees of the California State University on behalf of California State University, Chico** for the placement of student interns in social work with the Child Welfare Services unit, effective May 17, 2016 through June 30, 2021, with terms and conditions set forth in the

contract and authorize the Chair to sign.

C16-095 2. PURCHASING AND PROCUREMENT/MENTAL HEALTH

Approve Third modification to Contract C13-232 between the County of Colusa and **Willow Glen Care Center**, modifying the daily rates paid to Contractor in Exhibit "B", effective June 14, 2016, with all other terms and conditions as set forth in the Contract to remain in full force and effect and authorize the Chair to sign.

C16-096 3. HEALTH AND HUMAN SERVICES

Approve the Maternal, Child and Adolescent Health (MCAH) program annual Agreement Funding Application (AFA) for Agreement #201606 FY 2016-17 between Colusa County and the **California Department of Public Health (CDPH)**, effective July 1, 2016 through June 30, 2017, in the amount of \$95,257.00, and authorize the Board Chair to sign the Personnel Update Form and DHHS Public Health and Fiscal staff to sign related documents required by CDPH.

C16-097 4. HEALTH AND HUMAN SERVICES

Approve 2016 Memorandum of Understanding (MOU) between the County of Colusa and the **North Central Counties Consortium (NCCC)** to coordinate provision of services to CalWORKs participants in partnership with the Colusa One Stop, effective July 1, 2016 through June 30, 2019, at no current cost to the county, with terms and conditions as set forth in the MOU and authorize the Chair to sign.

5. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS-MAINTENANCE

Ratify Change Order No. 3 (PC16-041) in the amount of \$3,270.00 between the County of Colusa and **MCM Roofing** for the re-roofing of the Health and Human Services building.

6. DISTRICT ATTORNEY

Approve Supplemental Law Enforcement Services Fund (SLESF) Spending Plan for the District Attorney's Office for FY16/17.

C16-099 7. HEALTH AND HUMAN SERVICES

Approve the First Modification to C13-085 between County of Colusa and **California Department of Social Services (CDSS)**, modifying the term of the contract for provision of agency adoption services, effective July 1, 2016 through June 30, 2017, and authorize the Chair to sign.

C16-100 8. HUMAN RESOURCES

Approve modification of Memorandum of Understanding (MOU) between the County of Colusa and the **Colusa County Employee Association (CCEA) - Miscellaneous** Unit with the corrected Appendix A, effective January 1, 2016 to September 30, 2019 and authorize the Chair to sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, District I
SECONDER:	John D. Loudon, District II
AYES:	Marshall, Evans, Vann, Loudon, Carter

IX. ADMINISTRATION

1. Consider approving the payment of \$5,018.00 to the Veterans of Foreign Wars, a non-profit organization as reimbursement for the purchase of two (2) 25 ft. aluminum flag poles, one (1) 30ft. aluminum flag pole and one (1) 18" painted aluminum Veterans of Foreign Wars Plaque for the Colusa Veteran's Hall; further authorize this expenditure from Supervisor Loudon's Special Department Expense; further authorize the Veterans of Foreign Wars to install the flagpoles and signage at the Colusa Veteran's Hall per the recommendation of Supervisor Loudon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, District II
SECONDER:	Kim Dolbow Vann, District I
AYES:	Marshall, Evans, Vann, Loudon, Carter

2. BOARD OF SUPERVISORS

Consider approving a letter in opposition of Senate Bill 1396 (Wolk) relating to the Inner Coast Range Program and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Marshall, Evans, Vann, Loudon, Carter

3. ADMINISTRATION

Consider appointment of Supervisor Mark Marshall as County voting delegate and Supervisor Kim Dolbow Vann as alternate and approve the 2016 NACo Credentials (Voting) Form and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Marshall, Evans, Vann, Loudon, Carter

X. SUPERVISORS' REPORTS OR COMMENTS

SUPERVISOR VANN
Meetings/functions attended
Sites JPA.
RCRC.
Sheriff's Kickoff.

SUPERVISOR LOUDON
Meetings/functions attended
Alliant Insurance.
Chamber of Commerce Board.
Bi-Lingual Literacy & Education Village.
LAFCo Meeting in Williams.
Candidate Review/Home Health Care Workers.
Williams Pioneer Day Parade.
Airport Advisory.
Voted.

Grimes Fire Department dinner.
 VFW Meeting.
 Fair Ribbon Cutting Ceremony.
 Fair Sponsor dinner.
 Fair Parade.
 Sheriff's Kickoff.

SUPERVISOR MARSHALL

Meetings/functions attended
 Fair Ribbon Cutting Ceremony.
 Sheriff's Kickoff.
 Fair Parade.
 Steps to Williams.
 Literacy Program.
 CDBG.

SUPERVISOR EVANS

Meetings/functions attended
 LAFCo.
 Sites JPA.
 Williams Parade.
 Water Quality Control Board.

SUPERVISOR CARTER

Meetings/function attended
 Williams Presentation.
 LAFCo.
 Bridge Street renovation.
 Sutter Nevada Housing Authority.
 CSAC-EIA.
 Ag Commissioner.
 Airport Advisory.
 Fair Ribbon Cutting Ceremony.
 Flood Project-FEMA.

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Supervisor Marshall updates the Board members on various Senate and Assembly bills that have been presented to legislature.

Supervisor Vann states some of the bills address ground water issues. Brief discussion is held, with no action taken.

XII. CLAIMS/ADMINISTRATION

1. Consider approving Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
585191	Airport Enterprises	Ascent Aviation Group	\$27,420.16
585439	Airport Enterprises	Ascent Aviation Group	\$27,840.05
585440	Road	Caterpillar Financial Services Corp	\$41,027.81
585441	Behavioral Health	Colusa Motel	\$1,004.40
85442	DHHS	County of San Bernardino	\$9,838.00

585443	Human Resources	Diane Davis Investigations	\$860.42
585444	Public Defender	Forensic Science Services	\$562.50
585445	Public Defender	Mehr Law Office	\$22.50
585446	Public Defender	Mehr Law Office	\$164.70
585447	Assessor	Megabyte Systems	\$7,546.17
585448	Public Defender	Mike Hermann Investigations	\$180.00
585449	Public Defender	Pinnacle Investigations	\$90.00
585450	Public Defender	Pinnacle Investigations	\$75.00
585451	Road	Sycamore Environmental	\$1,415.27
585452	Behavioral Health	Sierra Mental Wellness Group	\$8,612.75
585453	East Park Reservoir	Three 29 Media	\$5,000.00
585454	Public Defender	Brandon T. Williams	\$1,260.00
585455	Airport Enterprise	Wright Word Consulting	\$1,500.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Marshall, Evans, Vann, Loudon, Carter

ADMINISTRATION

2. Consider approving Claim Register Sheets for period May 31, 2016 through June 13, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Kim Dolbow Vann, District I
AYES:	Marshall, Evans, Vann, Loudon, Carter

Chair Carter declares a recess at 10:10 a.m. and reconvenes at 10:32 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk to the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

XIII. CLOSED SESSION

Chair Carter makes time for announcement of Closed Session matters considered.

Mr. Kropf announces the Board considered Closed Session matters as follows:

1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Guizar v. County of Colusa*, Colusa County Superior Court case number CV 24109. He states there was no reportable action.

2. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION, Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): Two matters. He states there was no reportable action.

Chair Carter adjourned the meeting at 11:01 a.m. to reconvene in Regular Session on June 28, 2016 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk