

Transportation Commission
Transit Agency
COMMISSIONERS

County of Colusa:

KIM DOLBOW VANN, CHAIR
GARY EVANS
DENISE CARTER

City of Colusa:

TOM REISCHE, VICE-CHAIR
DAVID WOMBLE

City of Williams:

FRANK KENNEDY



COUNTY OF
COLUSA

TRANSPORTATION COMMISSION
TRANSIT AGENCY

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**Scott Lanphier, PE, Executive
Director**

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

March 22, 2016

I. The Regular meeting of the Colusa County Transportation Commission (CCTC) and the Colusa County Transit Agency (CCTA) was called to order on the 22nd day of March, 2016 at the hour of 3:00 p.m. Present: Commissioners, David Womble, Vice-Chair, Denise J. Carter, Gary J. Evans, County of Colusa, and Charles Bergson, City of Williams. Absent: Commissioners Kim Dolbow Vann, County of Colusa and Frank Kennedy, City of Williams.

Present: Scott Lanphier, Michael Azevedo, Public Works.
Kent Boes, Transit Manager.
David Smith, CalTrans.
John Balderrama, City of Colusa.
Matt Bentley, Deputy County Counsel.
Ann Nordyke, Michelle Ponse, Patricia Rodriguez,
Clerks.

II. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION).

None.

III. APPROVAL OF THE MINUTES

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – January 26,
2016.

RESULT:	APPROVED [3 TO 0]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Denise J. Carter, Commissioner
AYES:	Denise J. Carter, Gary J. Evans, Dave Womble
ABSTAIN:	Charles Bergson, Commissioner
ABSENT:	Kim Dolbow Vann and Frank Kennedy

IV. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Lanphier updates the Commissioners on items as they pertain to Transportation.

2. Transit Manager

Mr. Boes updates the Commissioners on items as they pertain to Transit Agency.

3. CalTrans

Mr. Smith updates the Commissioners on items as they relate to CalTrans.

4. City of Colusa

None.

5. City of Williams

None.

6. California Highway Patrol

None.

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Vice-Chair Womble declares a recess at 3:06 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present, except Commissioners Vann and Kennedy.

Present: Scott Lanphier, Michael Azevedo, Public Works
Kent Boes, Transit Manager.
David Smith, CalTrans.
John Balderrama, City of Colusa.
Matt Bently, Deputy County Counsel.
Ann Nordyke, Michelle Ponse, Patricia Rodriguez,
Clerks.

1. TRANSIT AGENCY

Consider approving FY 2015-16 Intra-Budget Adjustment No.'s 16021-16022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Denise J. Carter, Commissioner
AYES:	Denise J. Carter, Gary J. Evans, Dave Womble, Charles Bergson
ABSENT:	Kim Dolbow Vann and Frank Kennedy

2. TRANSIT AGENCY

Consider approving 2015-16 Intra-Budget Adjustment No.'s: 16036.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Denise J. Carter, Gary J. Evans, Dave Womble, Charles Bergson
ABSENT:	Kim Dolbow Vann and Frank Kennedy

VI. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

Vice-Chair Womble adjourns as the Colusa County Transit Agency at 3:07 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission with all Commissioners present, except Commissioners Vann and Kennedy.

Present: Scott Lanphier, Michael Azevedo, Public Works.
Kent Boes, Transit Manager.
David Smith, CalTrans.
John Balderrama, City of Colusa.
Matt Bently, Deputy County Counsel.
Ann Nordyke, Michelle Ponse, Patricia Rodriguez,
Clerks.

3:05 p.m. PUBLIC HEARING/TRANSPORTATION COMMISSION

3:07 p.m. (3:05 p.m. item on Agenda) Vice-Chair Womble makes time for a Public Hearing to consider the annual Unmet Needs of the Transit dependent population and determine one of the following three (3) findings:

1. There are no unmet needs,
2. There are unmet needs that are not reasonable to meet, or
3. There are unmet needs that are reasonable to meet.

Brief discussion is held regarding the ridership program, and the possibility of instituting a ridership program to Yuba City depending on the funding and costs involved.

3:10 p.m. Vice-Chair Womble calls for any further public comments. Hearing none, Vice-Chair Womble closes the Public Hearing.

1. TRANSPORTATION COMMISSION

Consider the annual Unmet Needs of the Transit dependent population and determine there are no unmet needs. Further, direct staff to prepare Resolutions regarding same and return on April 19, 2016 for further consideration.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Denise J. Carter, Commissioner
AYES:	Denise J. Carter, Gary J. Evans, Dave Womble, Charles Bergson
ABSENT:	Kim Dolbow Vann and Frank Kennedy

2. TRANSPORTATION COMMISSION

Consider awarding Arbuckle Rail Depot Hazardous Materials Survey and Testing Contract to Terraphase Engineering, Inc., effective March 22, 2016, in an amount not to

exceed \$12,580.00, with terms and conditions set forth in the agreement and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Denise J. Carter, Gary J. Evans, Dave Womble, Charles Bergson
ABSENT:	Kim Dolbow Vann and Frank Kennedy

3. TRANSPORTATION COMMISSION

Consider accepting Department of Public Works FY 2016-17 Draft Overall Work Plan (OWP), designed to respond to growth strategies adopted in local public agency general plans. Further, review and submit comments to Mr. Azevedo by April 1, 2016.

Mr. Azevedo requests comments for Overall Work Plan be submitted and brought back for acceptance on April 19, 2016.

4. TRANSPORTATION COMMISSION

Consider accepting the Colusa County Transportation Commission Annual Financial Audit and Non-Transit Compliance Reports for Fiscal Year 2014/2015.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Denise J. Carter, Commissioner
AYES:	Denise J. Carter, Gary J. Evans, Dave Womble, Charles Bergson
ABSENT:	Kim Dolbow Vann and Frank Kennedy

5. TRANSPORTATION COMMISSION

Consider approving FY 2015-16 Intra-Budget Adjustment No.16023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Denise J. Carter, Commissioner
AYES:	Denise J. Carter, Gary J. Evans, Dave Womble, Charles Bergson
ABSENT:	Kim Dolbow Vann and Frank Kennedy

Vice-Chair Womble adjourned the meeting at 3:19 p.m. to reconvene in Regular Session on April 19, 2106 at the hour of 3:00 p.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk