

Transportation Commission
Transit Agency
COMMISSIONERS

County of Colusa:

Kim Dolbow Vann, CHAIR

Gary Evans

Denise Carter

City of Colusa:

Dave Womble, VICE-CHAIR

City of Williams:

Charles Bergson

Frank Kennedy



County of Colusa

TRANSPORTATION COMMISSION
TRANSIT AGENCY 1215 MARKET
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Executive Director

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

May 31, 2016

I. The Regular meeting of the Colusa County Transportation Commission (CCTC) and the Colusa County Transit Agency (CCTA) was called to order this 31st day of May, 2016 at the hour of 3:00 p.m. Present: Commissioners, Kim Dolbow Vann, Chair, David Womble, Vice-Chair, Denise J. Carter, Gary J. Evans, County of Colusa, Charles Bergson and Frank Kennedy, City of Williams. Absent: None.

Present: Matt Bently, Deputy County Counsel.
Scott Lanphier, Michael Azevedo, Kirsten Montejano,
Public Works.
Kent Boes, Transit Manager.
David Smith, CalTrans.
Shane Roach, California Highway Patrol.
Dan Little, Jeff Schwein, Shasta Regional
Transportation Agency.
Yolanda Tirado, Patricia Rodriguez, Clerks.

II. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION).
None.

III. APPROVAL OF THE MINUTES

1. Minutes Approval Transportation Commission & Transit Agency – Regular Meeting – April 19, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Womble, Commissioner
SECONDER:	Charles Bergson, Commissioner
AYES:	Carter, Evans, Womble, Kennedy, Bergson, Vann

IV. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Lanphier updates the Commissioners on items that pertain to Transportation.

2. Transit Manager

None.

3. CalTrans

Mr. Smith updates the Commissioners on items as they pertain to CalTrans. (List of projects on file in the Board Clerk's Office).

4. City of Colusa

None.

5. City of Williams

Mr. Kennedy updates the Commissioners on items as they pertain to the City of Williams.

6. California Highway Patrol

None.

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chair Vann declares a recess at 3:08 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present.

Present: Matt Bently, Deputy County Counsel.
Scott Lanphier, Michael Azevedo, Kirsten Montejano, Public Works.
Kent Boes, Transit Manager.
David Smith, CalTrans.
Shane Roach, California Highway Patrol.
Dan Little, Jeff Schwein, Shasta Regional Transportation Agency.
Yolanda Tirado, Patricia Rodriguez, Clerks.

1. TRANSIT AGENCY

Approve 2015-16 Intra-Budget Adjustment # 16054.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Carter, Evans, Womble, Kennedy, Bergson, Vann

2. TRANSIT AGENCY

Approve 2016 - 2017 fiscal year Preliminary budgets for the Colusa County Transit Agency Fund (#04002). **Further**, set June 28, 2016 at 3:00 p.m. for a public hearing on the preliminary budget, and direct the Agency Secretary to publish and post notice of same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Dave Womble, Commissioner
AYES:	Carter, Evans, Womble, Kennedy, Bergson, Vann

3:16 p.m. Commissioner Vann vacates her seat and leaves the Board Chamber.

3. TRANSIT AGENCY

Consider and discuss Shasta Regional Transportation Agency's proposed North State Express Connect project, Colusa County Transit Agency's role in that project, and possible support for said project and provide direction to staff regarding same.

Mr. Boes updates the Commissioners on items that pertain to Transit Department.

Mr. Boes introduces Dan Little, and Jeff Schwein from Shasta Regional Transportation Agency.

Mr. Little updates the Commissioners with an overview of the transportation services being offered. He states the core service is transportation from Redding to Sacramento Airport. Brief discussion is held.

Mr. Schwein states that this service is targeted at a different market. He also stated that this is a commuter express service that is convenient for the people. Brief discussion is held.

TRANSIT AGENCY

Approve a Letter of Support to the Shasta Regional Transportation Agency for their proposed State Express Connect project.

Further discussion is held, with Mr. Little stating they have a letter of support and they are just looking for participation from the Commissioners in regards to the proposed project (feasibility study).

Following discussion, Commissioner Bergson withdraws his motion and Commissioner Kennedy withdraws his second.

RESULT:	WITHDRAWN
MOVER:	Charles Bergson, Commissioner
SECONDER:	Frank Kennedy, Commissioner
AYES:	
ABSENT:	

Further discussion is held to allowing Mr. Boes to participate in the feasibility Study for the proposed State Express Connect project and keeping the Commissioner's informed as to same.

TRANSIT AGENCY

Authorize Mr. Boes to participate in the feasibility Study with the Shasta Regional Transportation Agency for the proposed State Express Connect project and further direct Mr. Boes to keep the Commissioners regarding same.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Frank Kennedy, Commissioner
SECONDER:	Charles Bergson, Commissioner
AYES:	Carter, Evans, Womble, Kennedy, Bergson
ABSENT:	Kim Dolbow Vann

VI. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

Vice-Chair Womble adjourns as the Colusa County Transit Agency at 3:35 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission with all Commissioners, except Commissioner Vann present.

Present: Matt Bently, Deputy County Counsel.
 Scott Lanphier, Michael Azevedo, Public Works.
 Kent Boes, Transit Manager.
 David Smith, CalTrans.
 Shane Roach, California Highway Patrol.
 Dan Little, Jeff Schwein, Shasta Regional Transportation Agency.
 Yolanda Tirado, Patricia Rodriguez, Clerks.

1. TRANSPORTATION COMMISSION

Approve 2016 - 2017 fiscal year Preliminary budgets for the Local Transportation Fund (#04020); State Transit Assistance Fund (#04021); and Local Transportation Planning Fund (~~#04021~~) (#04022). **Further**, set June 28, 2016 at 3:00 p.m. for a public hearing on the preliminary budgets, and direct the Commission Secretary to publish and post notice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Denise J. Carter, Commissioner
AYES:	Carter, Evans, Womble, Kennedy, Bergson
ABSENT:	Kim Dolbow Vann

2. TRANSPORTATION COMMISSION

Approve the FY 2016-17 Final Overall Work Plan (OWP), and Authorize the Executive Director to sign. **Further**, approve **CCTC16-002**, Master Fund Transfer Agreement (MFTA) No. 74A0785 between Colusa County Transportation Commission, Regional Transportation Planning Agency (RTPA) and the **Department of Transportation (STATE)** and Authorize the Executive Director to Execute the Master Fund Transfer Agreement and accompanying financial document for FY 2016-17 Overall Work Plan Agreement (OWPA).

Mr. Azevedo updates the Commissioners on item pertaining to Overall Work Plan. Brief discussion is held.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Carter, Evans, Womble, Kennedy, Bergson
ABSENT:	Kim Dolbow Vann

Vice-Chair Womble adjourned the meeting at 3:52 PM to reconvene in Regular Session on June 28, 2016 at the hour of 3:00 p.m.

Kim Dolbow Vann, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk