

Transportation Commission & Transit Agency

**COMMISSIONERS**

*County of Colusa:*

KIM DOLBOW VANN, CHAIR  
GARY EVANS  
DENISE CARTER

*City Colusa:*

DAVE WOMBLE, VICE-CHAIR

*City of Williams:*

FRANK KENNEDY  
CHARLES BERGSON



COUNTY OF  
COLUSA  
TRANSPORTATION COMMISSION  
TRANSIT AGENCY  
1215 MARKET STREET, COLUSA, CA  
95932  
TELEPHONE 530-458-0508  
FAX (530) 458-2035  
**Scott Lanphier, PE, Executive  
Director**  
colusacountyca.igam2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

**Board Chambers**  
546 Jay Street Suite 108  
Colusa, CA 95932

**Minutes**

August 23, 2016

I. The Regular Meeting of the Colusa County Transportation Commission (CCTC) and the Colusa County Transit Agency (CCTA) was called to order this 23<sup>rd</sup> of August, 2016 at the hour of 3:00 p.m. Present: Commissioner, David Womble, Vice-Chair, Denise J. Carter, and Gary J. Evans, County of Colusa, and Frank Kennedy, City of Williams. Absent: Kim Dolbow Vann, Chair, and Charles Bergson.

Present: Scott Lanphier, Michael Azevedo, Public Works.  
Kent Boes, Transit Manager.  
David Smith, Caltrans.  
John Baldarama, City of Colusa.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.

II. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)  
None.

III. APPROVAL OF THE MINUTES

1. Minutes Approval  
Transportation Commission & Transit Agency – Regular Meeting – June 28, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Kennedy, Commissioner
<b>SECONDER:</b>	Denise J. Carter, Commissioner
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, Dave Womble, Frank Kennedy
<b>ABSENT:</b>	Charles Bergson, Kim Dolbow Vann

IV. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Lanphier updates the Commissioners on items as they pertain to his department. Mr. Lanphier further states that Mr. Bergson requested via email that Item Number 5 regarding a letter requesting funds for the City of Williams for roadway improvements be continued to the next Transportation and Transit meeting. (Email on file in Board Clerk's Office).

## 2. Transit Manager

Mr. Boes updates the Commissioners on items as they pertain to his department.

## 3. CalTrans.

Mr. Smith updates the Commissioners on items that pertain to his department.  
(Caltrans Operations Report on file in Board Clerk's Office)

## 4. City of Colusa

None.

## 5. City of Williams

None.

## 6. California Highway Patrol

None.

**V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY**

Vice-Chair Womble declares a recess at 3:13 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present, except Commissioner Vann, and Bergson.

Present: Scott Lanphier, Michael Azevedo, Public Works.  
Kent Boes, Transit Manager.  
David Smith, CalTrans.  
John Baldarama, City of Colusa  
Ann Nordyke, Patricia Rodriguez, Board Clerks.

1. TRANSIT AGENCY

Consider authorizing every Wednesday in FY 16-17 beginning August 3, 2016 as a Free Fare Day for the Colusa County Transit Agency Free Fare Day Program.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Commissioner
<b>SECONDER:</b>	Gary J. Evans, Commissioner
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, Dave Womble, Frank Kennedy
<b>ABSENT:</b>	Charles Bergson, Kim Dolbow Vann

2. TRANSIT AGENCY

Adopt **Resolution No. 1617-001** a Resolution of The Colusa County Transit Agency Authorizing A Grant Under California Transit Security Grant Program (CTSGP) For FY 2015-2016 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Commissioner
<b>SECONDER:</b>	Frank Kennedy, Commissioner
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, Dave Womble, Frank Kennedy
<b>ABSENT:</b>	Charles Bergson, Kim Dolbow Vann

VI. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION  
 Vice-Chair Womble adjourns as the Colusa County Transit Agency at 3:16 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission with all Commissioners present, except Commissioner Vann and Bergson.

Present: Scott Lanphier, Michael Azevedo, Public Works.  
 Kent Boes, Transit Manager.  
 David Smith, CalTrans.  
 John Baldaram, City of Colusa  
 Ann Nordyke, Patricia Rodriguez, Board Clerks.

1. TRANSPORTATION COMMISSION  
 Authorize the distribution of FY 2015/2016 Regional Surface Transportation Program Funds to Member Agencies of the Colusa County Transportation Commission.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Commissioner
<b>SECONDER:</b>	Gary J. Evans, Commissioner
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, Dave Womble, Frank Kennedy
<b>ABSENT:</b>	Charles Bergson, Kim Dolbow Vann

2. TRANSPORTATION COMMISSION  
 Adopt **Resolution No. 1617-001a** Resolution Of the Colusa County Transportation Commission Apportioning Local Transportation Funds for the 2016-2017 Fiscal Year and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Commissioner
<b>SECONDER:</b>	Frank Kennedy, Commissioner
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, Dave Womble, Frank Kennedy
<b>ABSENT:</b>	Charles Bergson, Kim Dolbow Vann

3. TRANSPORTATION COMMISSION  
 Adopt **Resolution No. 1617-002** a Resolution Of The Colusa County Transportation Commission For The Distribution Of The Local Transportation Funds For Fiscal Year 2016-2017 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Commissioner
<b>SECONDER:</b>	Frank Kennedy, Commissioner
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, Dave Womble, Frank Kennedy
<b>ABSENT:</b>	Charles Bergson, Kim Dolbow Vann

4. TRANSPORTATION COMMISSION  
 Adopt **Resolution No. 1617-003** a Resolution Of The Colusa County Transportation Commission For The Allocation Of State Transit Assistance Funds For Fiscal Year 2016-2017 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Kennedy, Commissioner
<b>SECONDER:</b>	Denise J. Carter, Commissioner
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, Dave Womble, Frank Kennedy
<b>ABSENT:</b>	Charles Bergson, Kim Dolbow Vann

5. TRANSPORTATION COMMISSION

Consider/discuss and possible action regarding a letter submitted by the City Of Williams requesting funds for roadway improvements.

Commissioner Evans states the deadline for this request has passed. The acceptance of the Overall Work Plan (OWP) was on the March 22, 2016 agenda and comments were due on April 1, 2016, of which none were received from the City of Williams. He further states in the last 7 years \$4,287,000 has been allocated to the City of Williams which includes monies for the Marguerite Street Project. He further states, at the same time the City of Colusa has received \$831,000.

Commissioner Carter states that there is a process for the allocation of these funds that started in January, and the deadline for that type of request has passed. The process is the same for everyone, and the Transportation Commission has directed a lot of monies to the City of Williams.

Commissioner Kennedy states he recommends that the item be continued to the September meeting.

Commissioners Evans and Carter recommend that Commissioner Kennedy talk to Commissioner Bergson.

Vice Chair Womble states that if Commissioner Bergson wants to discuss this item he needs to call the Board Clerk's office to have the item put on the September agenda.

6. TRANSPORTATION COMMISSION

Consider approving special claim.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
588060	Transportation	City of Williams	\$137,958.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Commissioner
<b>SECONDER:</b>	Denise J. Carter, Commissioner
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, Dave Womble, Frank Kennedy
<b>ABSENT:</b>	Charles Bergson, Kim Dolbow Vann

Vice-Chair Womble adjourned the meeting at 3:23 PM to reconvene in Regular Session on September 20, 2016 at the hour of 3:00 p.m.

BY \_\_\_\_\_

Kim Dolbow Vann, Chair

Patricia Rodriguez, Deputy Clerk