

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V
Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nurdyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735
FAX: (530) 458-0510
colusacountyca.igq2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

November 15, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – November 1, 2016
- Period of Public Comment
- Announcement of Closed Session

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. HUMAN RESOURCES

1. TRANSIT MANAGER/BUILDING SERVICES SUPERVISOR

Consider adjusting the salary ranges for the following positions to meet Fair Labor Standards Act (FLSA) minimum salary level effective December 1, 2016:

1. Transit Manager from MGT Range 7, \$3,737.00 - \$4,782.00 to MGT Range10, \$4,023.00 - \$5,153.00 per month;
2. Building Services Supervisor from MGT Range 9, \$3,924.00 - \$5,026.00 to MGT Range10, \$4,023.00 - \$5,153.00 per month; and

3. DHHS Office Manager from MGT Range 9, \$3,924.00 - \$5,026.00 to MGT Range 10, \$4,023.00 - \$5,153.00 per month.

2. HUMAN RESOURCES

DEPUTY AIR POLLUTION CONTROL OFFICER/WATER RESOURCES COORDINATOR

Consider moving the following two positions from CCEA - Professional Admin to CCMC (Management Coalition) and change the position allocation chart as follows:

Delete: Deputy Air Pollution Control Officer, PFT, PF Range 36, \$4,323.00 - \$5,538.00 per month, effective November 30, 2016.

Water Resources Coordinator, PFT, PF Range 36, \$4,323.00 - \$5,538.00 per month, effective November 30, 2016.

Add: Deputy Air Pollution Control Officer, PFT, MGT Range 13, \$4,331.00 - \$5,551.00 per month, effective December 1, 2016.

Water Resources Coordinator, PFT, MGT Range 13, \$4,331.00 - \$5,551.00 per month, effective December 1, 2016

3. HUMAN RESOURCES

BEHAVIORAL HEALTH SERVICES

Consider a Step 4 appointment for Francisca Duenas, Therapist III, PFT, PF Range 36, Step 4, \$5,016.00 per month, effective November 16, 2016.

III. AUDITOR

1. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments No.'s 106 -107 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Building Fund	00121	1080	479910	100,344.79
Building Fund	00121	1080	53171	12.79
Building Fund	00121	1080	53250	5,077.75
Building Fund	00121	1080	53251	1,125.00
Building Fund	00121	1080	57361	94,129.25
Building Fund	00121	1080	59452	186,853.45

2. AUDITOR

Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustments No.'s 009-011, 013-016 and 018-019 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Literacy Grant	02951	002951	59452	728.47
Arbuckle Branch Lib	02957	002957	59452	25.23

Colusa Library Trust	02955	002955	479476	4.84
Colusa Library Trust	02955	002955	59452	4.84
Library	00101	6021	479910	101.93
Library	00101	6021	53230	101.93
Literacy Grant	02951	002951	59452	325.00
Literacy	00101	6022	479910	325.00
Literacy	00101	6022	53170	325.00
SRF Civil Fee Cap	02331	002331	53121	1,256.47
SRF Civil Fee Cap	02331	002331	53170	563.32
SRF Civil Fee Cap	02331	002331	53180	1,500.00
SRF Civil Fee Cap	02331	002331	57011	1,102.66
Sheriff	00101	2021	51012	1,220.87
Sheriff	00101	2021	53180	5,771.93
Sheriff	00101	2021	53230	8,007.20
MHSA Housing	02947	002947	53060	1,000.00
MHSA Housing	02947	002947	53061	1,000.00
MHSA Housing	02947	002947	53090	1,200.00
MHSA Housing	02947	002947	53130	20,000.00
MHSA Housing	02947	002947	53170	1,000.00
MHSA Housing	02947	002947	53230	10,000.00
MHSA Housing	02947	002947	53251	1,200.00
MHSA Housing	02947	002947	55280	60,000.00

IV. PLANNING & BUILDING

- Continue to the second Board meeting in January, 2017 the Appeal Hearing resulting from the November 20, 2015 Zoning Administrator's determination that the NeighborWorks Homeownership Center – Sacramento Region's (formerly Neighborhood Housing Services Inc.) proposed project to build homes in a partially built subdivision in the Arbuckle area does not comply with the County' Zoning Code, Chapter 44, Section 44-3.70.040, subsections C, D, E, and G (**Continued from the September 20, 2016, Board meeting**).

V. IHSS PUBLIC AUTHORITY BOARD

- IHSS PUBLIC AUTHORITY
Sitting as the IHSS Authority Board
Approve the Public Authority rate change to increase the minimum wage for IHSS service providers in accordance with the California Fair Wage Act of 2016.

VI. PURCHASING AND PROCUREMENT

- INFORMATION TECHNOLOGY**
Approve the purchase of two (2) PowerEdge T630 Servers from Dell utilizing State Contract No. 7-15-70-34-003, for the IT Department in an amount not to exceed \$38,614.44 and authorize the Purchasing Coordinator to sign and submit purchase order for same.
- PURCHASING AND PROCUREMENT
SHERIFF

Approve the purchase of seven (7) Bullard Eclipse LDX Thermal Imaging Units from LN Curtis & Sons in an amount not to exceed \$53,109.93 and authorize the Purchasing Coordinator to sign and submit a purchase order for same.

3. PURCHASING AND PROCUREMENT
VICTIM WITNESS

Consider approving the purchase of one 2017 Ford Edge from Hoblit Motors in an amount not to exceed \$28,332.83 and authorize the Purchasing Coordinator to submit a purchase order.

VII. COUNTY COUNSEL

1. Consider approving Response to the Grand Jury's Final 2015-16 report and authorize the Chair to sign.

2. COUNTY COUNSEL
GROUNDWATER MANAGEMENT

Introduction and first reading, by title only, of an Ordinance of the Colusa County Board of Supervisors Amending Chapter 43, Section 43-6 and Adding Sections 43.6.1, 43.6.2, 43.6.3, 43.6.4, 43.6.5, 43.6.6, 43.6.7 and 43.6.8 to the Colusa County Code, Groundwater Management Ordinance, Changing its Administrative Structure, Providing Representative District Appointment, and Adding Duties of the Commission; **Further**, set December 13, 2016 at 9:30 a.m. for a public hearing and direct the Clerk to publish and post notice of same.

VIII. COUNTY ADMINISTRATIVE OFFICE

1. Considering approving amended lease with **American Specialty Healthcare** for the real property and improvements located at 151, 171, 173 and 199 East Webster Street, Colusa, which were previously leased to the Colusa Regional Medical Center and authorize the Chair to sign.

RECESS

CONSENT AGENDA

Approve Consent Agenda Items 1 through 11.

1. BEHAVIORAL HEALTH

Approve contract 16-93106 with the **California Department of Health Care Services**, setting health service performance standards for the County to meet in order to receive mental health services realignment funds and authorize Terence Rooney, Director of Behavioral Health, to sign on behalf of the County.

2. PROBATION

Approve out of state travel for Assistant Chief, Gerry Munoz, Chief Deputy, Norma Navarro and Fiscal Administrative Officer, Jeanne Broderman to attend American Probation and Parole Association training in Reno, Nevada January 8-11, 2017.

3. HEALTH AND HUMAN SERVICES
Approve Third Amendment to contract C14-200 between the County Colusa and the **California Department of Public Health (CDPH)** to adjust revenues for the Public Health Emergency Preparedness and Hospital Preparedness programs, in the amount of \$986,437, effective July 1, 2016 through June 30, 2017, and authorize the Chair to sign.
4. TREASURER
Accept September 2016 Investment Report as presented.
5. AG COMMISSIONER
Ratify Grant Agreement #Col-5-16-1 with the **State of California, Department of Transportation** in the maximum amount of \$3,963.00, for Airport Improvement Projects, effective October 18, 2016.
6. PURCHASING AND PROCUREMENT
BEHAVIORAL HEALTH
Declare a 2007 Ford Focus, 2002 Dodge Stratus and 2000 Chevy Malibu assigned to Behavioral Health as surplus and authorize the Purchasing Agent to remove the vehicles from inventory and dispose of same utilizing the most cost efficient manner.
7. HEALTH AND HUMAN SERVICES
Approve the annual update of the Children's Medical Services (CMS) Plan for 2016/17 and authorize the Chair to sign Certification documents. **Further**, approve the Interagency Agreement for the 2016/17 fiscal year between the **Department of Health and Human Services Public Health Division, Social Services Division and the Colusa County Probation Department** and authorize the following individuals to sign the agreement portion of the CMS Plan on behalf of the County: Elizabeth Kelly, Director; Gregory Burt, MD, Health Officer; William Fenton, Chief Probation Officer.
8. PUBLIC WORKS/ROAD DEPARTMENT
Discussion regarding additional administrative services for the County's economic development efforts in excess of the County of Colusa's Community Development Block Grant (CDBG) Business Loan program.
9. PUBLIC WORKS/ROAD DEPARTMENT
Approve the First Modification to Contract C15-013 with **Kim Floyd Communications** for FEMA Related Professional Services, extending the term from September 30, 2016 to September 30, 2017.
10. ADMINISTRATION
LOCAL CHILD CARE PLANNING COUNCIL
Approve the Certification Statement regarding the Composition of the Local Child Care Planning Council (LPC) and authorize the Chair to sign.
11. ADMINISTRATION
SAC RIVER FIRE PROTECTION DISTRICT

Consider re-appointment of John Miller to the Sac River Fire Protection District, effective November 17, 2016 through November 16, 2020. (Applications received: John Miller)

END OF CONSENT AGENDA

X. ADMINISTRATION

1. BOARD OF SUPERVISORS

Approve the 2017 Board of Supervisors' meeting schedule.

XI. SUPERVISORS' REPORTS OR COMMENTS

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XIII. CLAIMS

1. AUDITOR

Consider approving Special Claims.

2. AUDITOR

Consider approving Claim Register Sheets for period November 1, 2016 through November 14, 2016.

XIV. CLOSED SESSION

1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Colusa Regional Medical Center Bankruptcy*, United States Bankruptcy Court for the Eastern District of California, Case Number 16-23655-B-7.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.