

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V
Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

October 18, 2016

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 18th day of October 2016 at the hour of 9:00 AM. Present: Denise J. Carter, Chair, Mark D. Marshall, Gary J. Evans, John D. Loudon. Absent: Supervisor Kim Dolbow Vann.

Present: Marcos Kropf, Jennifer Sutton, County Counsel.
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor's Office.
Elizabeth Kelly, Director, Health and Human.
Cindy Lovelace, Serena Morrow, Human Resources.
Greg Hinton, Ag Commissioner.
Greg Plucker, Director, Planning and Building.
Scott Lanphier, Director, Public Works.
Bill Fenton, Chief Probation Officer.
John and Becky Poyner, Devin Kelly, Brenda Winn,
Matt Beauchamp, Jill Vinsonhaler, Sara Martin,
Brendan Farrell, District Attorney Office.
Kalene Moore, Budget Analyst.
Debbie Hickel, Purchasing and Procurement.
Eddie Guaracua, Department of Parks and
Recreation Oroville.
Rob Moriconi, Mary Winters, Colusa citizen.
Jake Abbott, Sun Herald.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – October 4, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Mark D. Marshall, District III
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Chair Carter makes time for announcement of Closed Session.

Mr. Kropf announces the Board will consider Closed Session matters as follows:

1. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code section 54956.9(a), Colusa Regional Medical Center Bankruptcy, United States Bankruptcy Court for the Eastern District of California, Case Number 16-23655-B-7.

Mr. Kropf states an item arose after the posting of October 18, 2016 Agenda regarding anticipated litigation that requires immediate attention and requests the item be brought on for consideration.

Consider an item that arose after the posting of October 18, 2016 Agenda regarding anticipated litigation. Further, the item will be considered under Closed Session, Item No. 2.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

I. STAFF REPORTS

Ms. Tyler thanks Ms. Lovelace for coordinating the annual employee picnic.

Supervisor Loudon thanks Supervisor Carter for donating the pumpkins used for the employee picnic.

Ms. Kelly announces that the drive thru clinic will be held on November 3, 2016 located at the fairgrounds from 11:00 a.m. to 3:00 p.m.

II. BOARD OF SUPERVISORS

1. Adopt Proclamation Honoring District Attorney John R. Poyner Upon His Retirement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

III. HUMAN RESOURCES

1. Add a limited term 50% position to the position allocation list for the Sheriff's Office - 2021 of Sheriff's Technician, PPT 50%, DSA Range 21, \$1,621.00 - \$2,577.00 per month and a limited term 25% position of Sheriff's Clerk, PPT 25%, DSA Range 2, \$507.00 - \$648.00 per month, effective November 1, 2016 through April 30, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

HUMAN RESOURCES

2. Amend the position allocation chart for the Sheriff's Office - Communications Division, to add one position of Dispatcher Supervisor, PFT, DSA Range 27, \$3,762.00 - \$4,820.00 per month effective November 1, 2016 and delete one position of Dispatcher, PFT, DSA Range 21, \$3,242.00 - \$4,154.00 per month effective October 31, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Mark D. Marshall, District III
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

HUMAN RESOURCES

3. Amend the position allocation chart for the Auditor-Controller Officer by adding the position of Accountant Auditor III, PFT, PF Range 34, \$4,114.00 - \$5,271.00 per month, effective November 1, 2016 and deleting the position of Property Tax Manager, PFT, PF Range 34, \$4,114.00 - \$5,271.00 per month effective October 31, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D. Loudon, District II
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

HUMAN RESOURCES

4. Accept the Ad Hoc Committee recommendation and appoint Matthew Beauchamp to fill the unexpired term as District Attorney, Elec. Range 20, step 6, ~~\$12,413.00~~ \$13,034.00 per month, effective November 1, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	John D. Loudon, District II
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

HUMAN RESOURCES

5. Authorize a limited term PERS Annuitant/extra help position of Public Health Nurse (PHN) - Flu Clinic, effective November 1, 2016 through June 30, 2017, limited to 28 hours per week, and not to exceed 960 hours in a fiscal year.

Authorize a Step 6 appointment of Virginia Bogdonoff, TPT, PERS Annuitant, PHN III - Flu Clinic, TPT, PF 46, Step 6, \$43.65 per hour, effective November 1, 2016.

Authorize a Step 6 appointment of Barbara Hankins, TPT, ~~PERS Annuitant~~, PHN III - Flu Clinic, TPT, PF 46, Step 6, \$43.65 per hour, effective November 1, 2016.

Authorize a Step 6 appointment of Kimberly Mason, TPT, Registered Nurse - Flu Clinic, PF 35, Step 6, \$32.57 per hour, effective November 1, 2016.

Authorize a Step 6 appointment of Sandra Mckee, TPT, Registered Nurse - Flu Clinic, PF 35, Step 6, \$32.57 per hour, effective November 1, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

HUMAN RESOURCES

6. Approve Agreement No. **C16-172** for educational services and scholarships with **Brandman University**, effective October 20, 2016 and authorize the Human Resources Director to sign on behalf of the County.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	John D. Loudon, District II
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

IV. AUDITOR

1. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #087 -091 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT #
Col Co Judicial Dist	00101	20131	431700	59,638.64
Col Co Judicial Dist	00101	20131	53230	59,638.64
Airport Enterprise	04001	0000	479280	64,986.80
Airport Enterprise	04001	0000	53232	54,421.41

Airport Enterprise	04001	0000	53254	10,565.39
Employee Benefits	00101	1103	59390	(4,129.56)
Employee Benefits	00101	1103	53180	4,129.56
Rebates & Refunds	00101	1107	55450	2,747.78
Rebates & Refunds	00101	1107	59390	(2,747.78)
96 Rehab Grant	02653	002653	441900	22.13
96 Rebab Grant	02653	002653	59452	22.13

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary J. Evans, District IV
SECONDER: John D. Loudon, District II
AYES: Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT: Kim Dolbow Vann

AUDITOR

2. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustments #004 -005 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT #
F&G-Kid's Activities	02679	002679	59452	2,856.00
Fish & Game	00151	2078	479910	2,856.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Mark D. Marshall, District III
SECONDER: John D. Loudon, District II
AYES: Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT: Kim Dolbow Vann

AUDITOR

3. Approve Intra Budget Adjustments No's: 16192 through 16207.
Requires 4/5 vote

RESULT: APPROVED [UNANIMOUS]
MOVER: John D. Loudon, District II
SECONDER: Mark D. Marshall, District III
AYES: Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT: Kim Dolbow Vann

Chair Carter makes time to review, discuss, and provide any desired direction for future organizational and operational initiatives initially identified for the Planning and Building Department to enhance how the Department performs its functions and delivers its services and approve the transfer of the Environmental Health Division to the Planning and Building Department and the Custodial Services Unit and Building & Grounds Maintenance Division to the County Administrative Office.

Mr. Plucker updates the Board on proposed Organizational and Operational Initiatives and speaks to the following items:

- Code Enforcement
- Administrative Processes

- Customer Service Initiatives
- Zoning Ordinance/County Code Update

Mr. Plucker further states that he hopes the new changes will be implemented by January 1, 2017.

V. PLANNING AND BUILDING

1. Authorize moving forward with organizational and operational initiatives initially identified for the Planning and Building Department to enhance how the Department performs its functions and delivers its services. **Further**, approve the transfer of the Environmental Health Division to the Planning and Building Department and the Custodial Services Unit and Building & Grounds Maintenance Division to the County Administrative Office (CAO).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Mark D. Marshall, District III
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

VI. PUBLIC WORKS/ROAD DEPARTMENT

1. Award Contract No. **C16-173**, for the Department of Public Works contract 800000 Striping 2016-Various Locations to **Linear Options**, as received and opened on September 14, 2016, in an amount not to exceed \$352,055.16, effective October 18, 2016, with terms and conditions set forth in the contract and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	John D. Loudon, District II
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

Chair Carter makes time for authorization to purchase four (4) vehicles for the Sheriff's office in an amount not to exceed \$114,784.80 from Folsom Lake Ford utilizing CMAS contract 1-15-23-14B and authorize the Purchasing Coordinator to submit purchase order.

Ms. Tyler requests the Chair to continue this item to the November 1, 2016 Board of Supervisors meeting.

Chair Carter directs the Clerk to continue the following item to the November 1, 2016 Board of Supervisors meeting:

VII. PURCHASING AND PROCUREMENT

1. Consider approving the budgeted purchase of four (4) vehicles for the Sheriff's Office in an amount not to exceed \$114,784.80 from Folsom Lake Ford utilizing CMAS contract 1-15-23-14B and authorize the Purchasing Coordinator to submit purchase order.

VIII. COUNTY ADMINISTRATIVE OFFICE/ADMINISTRATION

1. Consider adopting a **Resolution No. 16-046**, a Resolution Identifying and Making a Certain Assurances Concerning Funding for the Tri-Counties Juvenile Rehabilitation Facility to be constructed in Marysville, California and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	John D. Loudon, District II
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

CONSENT AGENDA

Approve Consent Agenda Item No's 1 through 12.

1. TREASURER

Accept Corrected July Investment Report and August Investment Report as presented.

2. PURCHASING AND PROCUREMENT

Approve Contract No. **C16-174**, a third modification to fuel services contract C13-254 with **World Fuel Services**, extending the contract one year, and authorize the Chair to sign.

3. PURCHASING AND PROCUREMENT

Approve the specifications, working details and Notice to Bidders for the purchase and installation of ballistic protective windows for the Sheriff's Office lobby and authorize the Chair to sign. **Further**, set November 14, 2016 at 3:00 p.m. to receive and open sealed bids and direct the Clerk to publish and post notice of same.

4. PUBLIC WORKS/ROAD DEPARTMENT

Authorize the Director of Public Works to issue Encroachment Permit 4225 to the Arbuckle Revitalization Committee for the annual car show on October 30, 2016.

5. PUBLIC WORKS/ROAD DEPARTMENT

Accept, as complete, the construction project on County Line and Freshwater roads, approve Notice of Completion, authorize the Director of Public Works to sign and record same.

6. PURCHASING AND PROCUREMENT

Approve Contract No. **C16-175**, a first modification to contract C13-121, between the County of Colusa and **Sail House, Inc.**, for the provision of long-term residential care services, increasing compensation to Sail House, effective November 1, 2016, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

7. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES

Approve Contract No. **C16-176**, a second modification to Contract C15-112 between the County of Colusa and the **Colusa County Office of Education (CCOE)** for childcare services and authorize the Chair to sign.

8. HEALTH AND HUMAN SERVICES

Approve Contract No. **C16-177**, a sub-grantee contract between the County of Colusa and the **California State University, Chico Research Foundation**, for the County to provide nutritional education and obesity prevention services paid by Foundation grant funds in the amount of \$115,696.76, effective October 1, 2016 through September 30, 2019, with terms and conditions set forth in the contract and authorize the Chair to sign.

9. HEALTH AND HUMAN SERVICES

Approve Contract No. **C16-178**, a Subcontract Agreement number IIIIC-025-17, between the County of Colusa and the **California State University, Chico Research Foundation's** on behalf of its program the Area 3 Agency on Aging for Senior Nutrition services, effective July 1, 2016 through June 30, 2017, with terms and conditions set forth in the agreement and authorize the Chair to sign.

10. HEALTH AND HUMAN SERVICES

Approve Contract No. **C16-179**, a grant agreement between the County of Colusa and CalRecycle, also known as the Department of Resources Recycling and Recovery, to receive grant funds of \$16,501 for provision of the Local Enforcement Agency program to oversee permitting and inspection of solid waste facilities, effective July 1, 2016, and authorize the Department of Health and Human Services Director to sign on behalf of the County.

11. AG COMMISSIONER

Adopt Resolution No. **16-047**, A Resolution Of The Colusa County Board Of Supervisors Approving The Appointment Of Greg Hinton As The Single Designated Official Authorized To Sign Documents Pertaining To The State Community Development Block Grant (CDBG) Program's Open Grant No. 12-CDBG-8377 and authorize the Chair to sign.

12. SHERIFF

Adopt Resolution No. **16-048**, a Resolution Of The Colusa County Board Of Supervisors Certifying The Continuance Of A Local Drought Emergency and authorize the Chair to sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:

Rotary Lunch

Grimes Fire Dinner

Regional Housing Authority Board meeting

Chamber of Commerce Board meeting

Colusa County Resource conservation District meeting

Sacramento River Fire Dinner

LAFCo Board meeting
Ribbon Cutting for "Friends Around the Block"
Annual Employee Picnic
Behavioral Health Board meeting
VFW meeting
Scarecrow Judging
Intero Brigata Celebration in Yuba City
Volunteer at Pumpkin Village

Supervisor Marshall

Meetings/functions attended:
Calls regarding CRMC

Supervisor Evans

Meetings/functions attended:
Attended Berryessa Forum
Management Review Forest Mendocino
Stonyford Fire Department
Indian Valley Fire meeting
Met with State regarding East Park for bird watching
LAFCo meeting
Annual Employee Picnic
Sites JPA
Stonyford Gorge

Supervisor Carter

Meetings/functions attended:
Annual Employee Picnic
CSAC EIA meeting
Indian Gaming meeting
Ground Water Governance meeting
Pumpkin Village
Pond Day
Probation River Cleanup

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS
None.

XII. CLAIMS/ADMINISTRATION
1. Consider approving Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
590067	DHHS	Rex Adamson MD	\$400.00
590068	Personnel	Cordico Psychological Corp	\$400.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

ADMINISTRATION

2. Consider approving Claim Register Sheets for period October 4, 2016 through October 17, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Mark D. Marshall, Gary J. Evans, John D. Loudon, Denise J. Carter
ABSENT:	Kim Dolbow Vann

XIII. CLOSED SESSION

Chair Carter declares a recess at 10:15 a.m. and reconvenes at 11:13 a.m. with all Supervisors present, except Supervisor Vann.

Present: Marcos Kropf, County Counsel.
 Wendy Tyler, CAO/Clerk to the Board/Risk Management.
 Ann Nordyke, Patricia Rodriguez, Board Clerks.

1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code section 54956.9(a), Colusa Regional Medical Center Bankruptcy, United States Bankruptcy Court for the Eastern District of California, Case Number 16-23655-B-7. He states there was no reportable action.

2. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter. He states there was no reportable action.

Chair Carter adjourned the meeting at 9:00 a.m. to reconvene in Regular Session on November 1, 2016 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk