

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

January 10, 2017

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
 1. Minutes Approval
- Board of Supervisors – Regular Meeting – December 13, 2016.
- Period of Public Comment
- Announcement of Closed Session.

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. HUMAN RESOURCES

1. AG COMMISSIONER - 2060

Consider new hire appointment at Step 4 for Ryan Jennings, Ag Biologist Standards Officer III, PFT, PF Range 33, Step 4, \$4,656.00 per month, effective his date of hire.

2. DEPARTMENT OF PUBLIC WORKS - SERVICE AREA #1 & #2

Consider designating the following extra help position as a Temporary PERS Annuitant position: Water Systems Operator, TPT, \$25.95 per hour, effective January 1, 2017 through December 31, 2017.

3. BEHAVIORAL HEALTH - MENTAL HEALTH DIVISION – 4013

Approve an increase for six (6) extra help positions performing Client Sitter/Driver duties from \$10.00 per hour to \$10.50 per hour in compliance

with the State's increase in minimum wage effective January 1, 2017.

4. **AG COMMISSIONER - 2060**

Amend the position allocation chart for one position of Ag Biologist and Standards Officer I/II/III from full time to part-time 66.67% effective January 10, 2017.

III. AUDITOR

1. Approve Intra Budget Adjustments Nos: 17004 through 17011
2. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustments #040 - 048 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Literacy	00101	6022	479910	325.00
Literacy	00101	6022	53170	325.00
Literacy Grant	02951	002951	479310	325.00
Literacy Grant	02951	002951	59452	325.00
Library	00101	6021	479910	602.52
Library	00101	6021	53250	207.52
Library	00101	6021	53251	395.00
Library	00101	6021	479310	(525.00)
Library	00101	6021	479910	525.00
Library Sp Prjcts	02950	002950	479310	602.52
Library Sp Prjcts	02950	002950	59452	602.52
Princeton Library	02958	002958	479310	22.31
Princeton Library	02958	002958	59452	24.05
Literacy Grant	02951	002951	59452	360.17
Library	00101	6021	479910	24.05
Library	00101	6021	53230	24.05
Literacy	00101	6022	479910	367.64
Literacy	00101	6022	57011	367.64

IV. PROBATION

1. Consider approving Memorandum of Understanding with **Butte County** for coordination services regarding the Male Probation Community Reentry Program, and authorize the Chair to sign.

V. PURCHASING AND PROCUREMENT

1. **SHERIFF'S DEPARTMENT**
Consider finding that competitive bidding is not in the best interest of the public and approve the sole source purchase of equipment/software for the Sheriff's Office for two (2) Key Management Systems from **KeyTracer**, not to exceed \$21,000.

VI. PUBLIC WORKS/CDBG

1. Consider adopting a Resolution Of The Board Of Supervisors Of The County Of Colusa, Approving The Re-Allocation Of Funds Within Community Development Block Grant # 15-CDBG-10570 From Direct Financial Assistance To For-Profits (Business Loan Program) And The

Microenterprise Technical Assistance To Sidewalk Construction In Maxwell and authorize the Chair to sign.

2. Consider adopting a Resolution Of The Board Of Supervisors Of The County Of Colusa, California, Adopting The Program Guidelines For The Community Development Block Grant Microenterprise Technical Assistance Program and authorize the Chair to sign.
3. Consider adopting a Resolution Of The Colusa County Board Of Supervisors Adopting Program Guidelines For The Community Development Block Grant Business Assistance Loan Program, and authorize Chair to sign.

VII. COUNTY COUNSEL

1. Consider Introduction and first reading by title only of a proposed ordinance amending Appendix A of Section 2-100 of Chapter 2 of the Colusa County Code providing the schedule of designated County employees and officials required to provide economic interest disclosures. **Further**, set a Public Hearing for January 24, 2017 for a second reading and possible adoption of the ordinance and direct the Clerk to publish and post notice of the Public Hearing.

RECESS

CONSENT AGENDA

Approve Consent Agenda Item No's 1 through 24.

1. SHERIFF
Consider adopting a Resolution Of The Colusa County Board Of Supervisors Authorizing The Sheriff Coroner/OES Director Or The County OES Coordinator To Execute Actions Necessary To Obtain Federal Assistance Grants from the Department of Homeland Security, Sub-granted through the California Governor's Office Of Emergency Services For The 2016, 2017 and 2018 fiscal years, and authorize the Chair to sign.
2. CHILD SUPPORT
Approve revised Plan of Cooperation with the California Department of Child Support Services, effective October 1, 2016 through September 30, 2017 and authorize the Director of Child Support Services to sign on behalf of the County.
3. AG COMMISSIONER
Ratify Contract #15-OMS-10861 with the **Department of Housing and Community Development**, effective August 17, 2016 in the amount of \$34,465.00 for the County to provide repairs to the Migrant Housing Center.
4. PURCHASING AND PROCUREMENT/PRINCETON LIBRARY
Approve a contract with **REM Construction Inc.**, in an amount not to exceed \$48,673 for the repair of termite/dry rot damage located at the Princeton Library and authorize the Chair to sign.

5. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY (VICTIM WITNESS)
Approve the purchase of (1) one 2017 Ford Focus, from Hoblit Motors, for the District Attorney's Office Victim Witness Unit in an amount not to exceed \$18,842.73 and authorize the Purchasing Coordinator to submit a purchase order for same.
6. PURCHASING AND PROCUREMENT/AIR POLLUTION
Approve the purchase of one (1) 2017 Chevy Silverado 1500 4x2 Double (Extra) cab from Elk Grove Auto/Winner Chevrolet utilizing State Contract #1-16-23-20D, in an amount not to exceed \$22,476.83 and authorize the Purchasing Coordinator to issue a purchase order for same.
7. PURCHASING AND PROCUREMENT/PLANNING & BUILDING
Approve Second Modification of Contract C15-006 with **United Landscape Resource, Inc., dba Botanica Landscape, Inc** to extend the term of the contract to January 11, 2018 and authorize the Chair to sign.
8. APPOINTMENT/PRINCETON CEMETERY DISTRICT
Re-appoint Marie Clare and Tina Gordon to the Princeton Cemetery District effective January 10, 2017 through January 9, 2021. **(Applications received: Marie Clare & Tina Gordon)**
9. ADMINISTRATION
Accept the Resignation of Mark Shulthises from the Princeton Fire Protection District, effective November 28, 2016.
10. APPOINTMENT/PRINCETON FIRE PROTECTION DISTRICT
Appoint Greg Hansen to the Princeton Fire Protection District, effective January 10, 2017 through January 9, 2021. **(Application received: Greg Hansen)**
11. APPOINTMENT/MENTAL HEALTH BOARD
Consider appointment of Paul Anthony Billeci to the Mental Health Board, and Robert G. Wilson III and Michael Barnard as alternates, effective January 10, 2017 through January 9, 2020. **(Applications received: Paul Billeci, Robert G. Wilson, III, and Michael Barnard)**
12. PURCHASING AND PROCUREMENT/MIGRANT HOUSING
Ratify Purchase Order with B&J's Concrete for the purchase of 105 toilets for the Migrant Housing Center in an amount not to exceed \$ 11,744.43.
13. BEHAVIORAL HEALTH
Approve first modification of contract C15-090 with **Community Recovery Resources** to add Exhibit D, "Reasons for Termination" (a State mandated addendum) to the contract and authorize the Chair to sign.
14. BEHAVIORAL HEALTH
Approve Seventh Modification to contract C13-091 with **Skyway House, LLC** to add Exhibit D, "Reasons for Termination" (State mandated addendum) to the contract and authorize the Chair to sign.

15. BEHAVIORAL HEALTH
Approve Second Modification of Contract C13-092 with **Progress House** to add Exhibit D "Reasons for Termination" (State mandated addendum) and authorize the Chair to sign.
16. BEHAVIORAL HEALTH
Approve Second Modification of Contract C13-093 with **Tri-County Treatment** to add Exhibit D "Reasons for Termination" (State mandated addendum) and authorize the Chair to sign.
17. BEHAVIORAL HEALTH
Approve Second Modification of contract C15-014 with **Buddy's House** to add Exhibit D "Reason for Termination" (State mandated addendum) and authorize the Chair to sign.
18. PURCHASING AND PROCUREMENT/PLANNING & BUILDING
Approve contract with **Plummerbuilt, Inc.**, for the replacement of one 60' x 100' metal roof located at the Williams Road Yard, 5714 E Street, Williams, CA, effective January 10, 2017 and shall terminate on February 10, 2017 (weather permitting) and authorize the Chair to sign.
19. PURCHASING AND PROCUREMENT/ASSESSOR
Approve the purchase of one (1) 2017 Chevy Silverado 1500 4x2 Double (Extra) cab from Elk Grove Auto/Winner Chevrolet utilizing State Contract #1-16-23-20D, in an amount not to exceed \$22,476.83 and authorize the Purchasing Coordinator to issue a purchase order for same.
20. PUBLIC WORKS/ROAD DEPARTMENT
Approve the First Modification to Contract C16-141 with **Alta Planning and Design** for Safe Routes to Schools Plan Related Professional Services, extending the term from April 1, 2017 to December 31, 2018.
21. CHILD SUPPORT
Approve a Compromise of Arrears Program (COAP) shared service agreement with **Yolo County Department Of Child Support Services**, effective December 1, 2016 through June 30, 2019 and authorize the Chair to sign.
22. ADMINISTRATION
Approve Conflict of Interest Code for Maxwell Cemetery District as presented.
23. TREASURER
Adopt a Resolution Of The Colusa County Board Of Supervisors Approving The Sale Of Tax Defaulted Properties Subject To The Power Of Sale and authorize Chair to sign.
24. PURCHASING AND PROCUREMENT
Approve second modification to agreement number C11-293 with the **City of Colusa** for the use of the Scout Cabin, extending termination date to March 31, 2017, and authorize Chair to sign.

END OF CONSENT AGENDA**IX. ADMINISTRATION**

1. Consider approval of the **Sites Project Authority's Amended and Restated Phase 1 Reservoir Project Agreement**, effective November 21, 2016, contingent on correction of Exhibit B consistent with red-line changes, and authorize the Chair to sign.
2. Consider nominations and election of the 2017 Board of Supervisors, Chair.
3. Consider nominations and election of the 2017 Board of Supervisors Vice-chair.

X. SUPERVISORS' REPORTS OR COMMENTS**XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS****XII. CLAIMS**

1. AUDITOR
Consider approving Special Claims.
2. AUDITOR
Approve Claim Register Sheets for period December 13, 2016 through January 9, 2017.

XIII. CLOSED SESSION

1. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: Two matters.
2. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *In re Mary Casey Carranza*, Workers' Compensation Appeals Board, Claim Number CTIF-236341
3. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *In re Renee Ross*, Workers' Compensation Appeals Board, Claim Number TIBQ-55017D

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter

made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.