

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

February 21, 2017

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM CALL TO ORDER

Opening Prayer - Pledge of Allegiance
Period of Public Comment
Announcement of Closed Session

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. RURAL COUNTY REPRESENTATIVES OF CALIFORNIA

1. Receive update from Rural County Representatives of California (RCRC).

9:30 a.m. PUBLIC HEARING

1. PUBLIC WORKS/ROAD DEPARTMENT

Public hearing to consider issuance of assembly licenses pursuant to Colusa County Code 26 to San Francisco Institute of Possibility for an outdoor assembly/event known as "Camp Topsy" to be held at the East Park Reservoir, June 15, 2017 through June 18, 2017.

III. HUMAN RESOURCES

SHERIFF'S OFFICE - ADMINISTRATION - 2021

1. Consider adding a limited term position of Fiscal Administrative Officer, LT-FT, MGT Range 16, \$4,665.00 - \$5,979.00 per month, effective June 1, 2017 to September 30, 2017.

2. **SHERIFF'S OFFICE - ADMINISTRATION - 2021**
Authorize two additional Deputy Sheriff Trainee positions, Limited Term, Full time, \$2,459.00 per month for each trainee while attending a POST Academy effective July 1, 2017. Upon successful completion of the Academy the trainees will promote into vacant Deputy Sheriff Positions.
3. **DISTRICT ATTORNEY - 2016**
Consider creating the position of Special Prosecutor and authorizing a limited term PERS Annuitant Special Prosecutor position, extra help, PF Range 54, Step 6, \$59.05 per hour, not to exceed 28 hours per week and 960 hours per fiscal year, effective February 22, 2017 - February 21, 2019 to consult on two life without parole cases on appeal (Ramazzini and Kennedy).
4. **BEHAVIORAL HEALTH SERVICES - 4010**
Consider the request to remove one allocation of Account Clerk II, PFT, MSC Range 11, \$2,301.00 - \$2,951.00 per month and add one allocation of Account Clerk III, PFT, MSC Range 15, \$2,541.00 - \$3,259.00 per month, effective March 1, 2017 and amend the position allocation chart for budget unit 4010.

IV. AUDITOR

1. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustments #061 - 064 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Literacy Grant	02951	002951	59452	39.63
Sheriff	00101	2021	454608	25,688.53
Sheriff	00101	2021	51012	3,336.71
Sheriff	00101	2021	51022	255.26
Sheriff	00101	2021	53180	1,282.04
Sheriff	00101	2021	53231	4,900.00
Sheriff	00101	2021	53251	6,580.00
Sheriff	00101	2021	57011	855.62
Sheriff	00101	2021	57111	8,388.18
Sheriff	00101	2021	53253	90.72
Literacy	00101	6022	479910	39.63
Literacy	00101	6022	53230	39.63
Library	00101	6021	479910	411.77
Library	00101	6021	53230	411.77

2. Approve Intra Budget Adjustments No.'s: 17019 through 17021.

V. PUBLIC WORKS/ROAD DEPARTMENT

1. Approve letter of support of proposed Assembly Bill 1 and Senate Bill 1: Transportation Funding Legislation to generate funds for state and local transportation infrastructure, and authorize the Chair to sign. **(Continued from Feb. 7, 2017)**

VI. PLANNING & BUILDING

1. Introduction and first reading, by title only, of an Ordinance adding Chapter 36 to the Colusa County Code adopting standards for the approval, installation and operation of onsite wastewater treatment systems (OWTS); Further, set March 21, 2017, at 9:30 a.m. for a public hearing of said ordinance and direct the Clerk to publish and post Notice of Hearing for same.

VII. COUNTY COUNSEL

1. Introduction and first reading, by title only, of An Ordinance Of The Colusa County Board Of Supervisors Adding Chapter 16 To The Colusa County Code Adopting Requirements For The Approval Of The Location Or Construction Of Electrical Transmission Lines And Related Facilities. **Further**, set March 7, 2017 at 9:30 a.m. for a Public Hearing and direct the Clerk to publish and post notice of same.

VIII. COUNTY ADMINISTRATIVE OFFICE

1. Consider Authorizing the Assignment of Take Home Vehicles Within the District Attorney's Office, Sheriff's Office and Department of Public Works, Pursuant to County Policy 315, Vehicle Use Policy.

RECESS

CONSENT AGENDA

Approve Consent Agenda 1 through 13.

1. **APPOINTMENT/FISH & GAME COMMISSION**

Approve re-appointment of Mike Talley (Dist. 2) to the Fish and Game Commission, effective January 1, 2017 through December 31, 2020.

(Applications received: Mike Talley)

2. **PURCHASING AND PROCUREMENT/DHHS**

Approve an MOU between the County of Colusa and **Glenn County Health and Human Services Agency** in amount not to exceed \$2,200 to compensate **Silk Consulting Group** for their review of funding applications for the Emergency Solutions Grant (ESG) to provide Rapid Re-Housing services in Colusa and Glenn Counties and authorize the County Administrative Officer to sign.

3. **PURCHASING AND PROCUREMENT**

Approve copier machine proposals for the following departments: Child Support, DHHS, Ag, Clerk-Recorder, Co-Op Extension, BHS, and Assessor; Further, approve as to form the 60 month (5 year) Lease Agreement, with **Wells Fargo. Further**, approve as to form the Maintenance Agreement for same through **Advanced Documents**, and authorize the Purchasing Agent to sign all documents.

4. **SHERIFF**

Adopt a Resolution Of The Colusa County Board Of Supervisors Terminating The Continuance Of A Local Drought Emergency and authorize the Chair to sign.

5. PUBLIC WORKS/ROAD DEPARTMENT
Set March 7, 2017 at 9:30 a.m. for a Public Hearing to consider issuance of assembly licenses pursuant to Colusa County Code 26 to Paradigm Shift Collaborations, LLC, for an outdoor assembly/event - a fairy tale themed art and music festival scheduled for September 20th thru 24th to be held at the East Park Reservoir, and direct the Clerk to publish and post Notice of Hearing.
6. ADMINISTRATION
Approve Conflict of Interest Code for Colusa County Water Works District #1.
7. TREASURER
Accept Treasurer's monthly investment report for January 2017 as presented.
8. SHERIFF
Adopt a Resolution Of The Colusa County Board Of Supervisors Authorizing The Colusa County Sheriff, On Behalf Of Colusa County, To Execute The California State Parks Boating And Waterways Safety And Enforcement Financial Aid Program Agreement, To Sign Reimbursement Claims On Behalf Of Colusa County, And Authorizing The Colusa County Auditor To Certify The Amount Of The Prior Year's Vessel Taxes and authorize the Chair to sign.
9. PURCHASING AND PROCUREMENT/INFORMATION TECHNOLOGY
Approve the Agreement with **Frontier Communications** effective January 26, 2017 to add network service to the Plaza Building at 1215 Market Street, Colusa and authorize the Purchasing Agent to sign.
10. PLANNING & BUILDING
Adopt a Resolution Of The Colusa County Board Of Supervisors Authorizing The Recordation Of Parcel Map Number 15-2-3, Surviving Spouse's Trust, Hedwig A. LaGrande, Trustee Sidney J. LaGrande, Brent E. LaGrande, & Leo A. LaGrande and authorize the Chair to sign and the Clerk to record same.
11. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS
Approve the specifications and working details for the Request for Bid, Notice to Bidders and Draft Contract for the roof restoration project at the Colusa County Sheriff's Office and set March 10, 2017 at 2:00 p.m. to receive and open bids, authorize the Chair to sign the Request for Bid and direct the Clerk to publish and post notice of same.
12. PURCHASING AND PROCUREMENT/BUILDING AND GROUNDS
Approve the specifications and working details for a Request for Bid, Notice to Bidders and Draft Contract for the procurement and installation of heating, ventilation and air conditioning (HVAC) units at the Colusa County Sheriff's Office, and set March 10, 2017 at 2:30 p.m. to receive and open bids, authorize the Chair to sign the Request for Bid and direct the Clerk to publish and post notice of same.
13. CASA de ESPERANZA
Adopt a proclamation declaring February 2017 as Teen Dating Violence Awareness and Prevention Month and authorize the Chair to sign.

END OF CONSENT AGENDA

X. ADMINISTRATION

1. Discussion regarding vacant un-improved tax defaulted properties in the Century Ranch subdivision.

XI. SUPERVISORS' REPORTS OR COMMENTS

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XIII. CLAIMS

1. AUDITOR

Approve Claim Register Sheets for period February 7, 2017 through February 20, 2017.

2. Consider approving Special Claims.

XIV. CLOSED SESSION

1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One matter.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

<p>All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.</p>
