

## Board of Supervisors

Kim Dolbow Vann, District I,  
Vice-chair  
John D. Loudon, District II  
Kent S. Boes, District III,  
Gary J. Evans, District IV,  
Chair  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
(530) 458-0508/0509/0735  
(530) 458-0510  
colusacountyca.iqm2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

**Board Chambers**  
**546 Jay Street Suite 108**  
**Colusa, CA 95932**

### Minutes

March 7, 2017

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 7<sup>th</sup> day of March 2017 at the hour of 9:00 a.m. Present: Denise J. Carter, John D. Loudon, Kim Dolbow Vann, Kent S. Boes, and Gary J. Evans, Chair.

Present: Marcos Kropf, Jennifer Sutton, County Counsel.  
Wendy Tyler, CAO/Clerk of the Board/Risk Management.  
Peggy Scroggins, Robert Zunino, Auditor's Office.  
Scott Lanphier, Mike Azevedo, Public Works.  
Elizabeth Kelly, Director, Health and Human Services.  
Janice Bell, Sheriff's, OES.  
Cindy Lovelace, Director, Human Resources.  
Greg Pankey, Director, Information Technology.  
Greg Hinton, Ag Commissioner.  
Greg Plucker, Director, Planning and Building.  
Terry Rooney, Director, of Behavioral Health.  
Debbie Hickel, Purchasing and Procurement.  
Rose Gallo-Vasquez, Clerk-Recorder.  
Kaline Moore, Budget Analyst.  
Mary Winters, Colusa citizen.  
Shirley ,and Terry McCaustland, Arbuckle citizen.  
Dave Markss, Colusa City Council Liaison.  
Brian Pierce, Pioneer Review.  
Kayla Webster, Sun Herald/Apeal Democrat.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Opening Prayer - Pledge of Allegiance

Chairman Evans makes time for the approval of the February 21, 2017 Board of Supervisors Meeting Minutes.

Supervisor Boes states on Page 10, under approval of Regular Claims, the mover is missing.

Ms. Tyler requests the approval of the February 21, 2017 Board of Supervisors Regular Meeting Minutes be continued to the March 21, 2017 Board of Supervisors meeting.

MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – February 21, 2017.

<b>RESULT:</b>	<b>CONTINUED TO MARCH 21, 2017 MEETING</b>
----------------	--

2. Minutes Approval  
Board of Supervisors – Regular Meeting – February 7, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Period of Public Comment

None.

Announcement of Closed Session

Chairman Evans makes time for the announcement of Closed Session.

Mr. Kropf announces the Board will consider Closed Session matters as follows:

1. COUNTY COUNSEL  
LIABILITY CLAIM  
California Government Code section 54956.95. One Matter.
2. COUNTY COUNSEL  
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(a), In re Chad Ruona, Workers' Compensation Appeals Board, Claim Number TIBN-543900.

Mr. Kropf states an item arose after the posting of the March 7, 2017 Agenda regarding the appointment of an Ad-hoc Committee for the Cortina Landfill project. He states the Board of Supervisors previously had an Ad-hoc Committee on this matter for several years until the project became dormant following litigation. Noting, the project has been recently resurrected by the project proponents.

BOARD OF SUPERVISORS

Find that an item arose after the posting of March 7, 2017 Agenda regarding appointment of an Ad-hoc Committee for the Cortina Landfill project.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**I. STAFF REPORTS**

Chairman Evans expresses his appreciation to all the staff that helped during the recent flooding in Maxwell and Williams.

Ms. Kelly updates the Board members on items pertaining to In Home Supportive Services (IHSS) MOE elimination. (**Handout on file in Board Clerk's office**)

Ms. Lovelace announces the following individuals received Kudo cards for the month of February 2017 as follows:

<b><u>EMPLOYEE</u></b>	<b><u>DEPARTMENT</u></b>
Christine Harris	Auditor - Controller
Margaret Van Warmerdam	Auditor - Controller
Jennifer McAllister	BHS
Raphael Lamas	BHS
Tomika Arce	BHS
Patricia Rodriguez	CAO - Board Clerks
Alfred Medina	DHHS
Becky Azevedo	DHHS
Christine Fusaro	DHHS
Danielle Padilla	DHHS
Patricia Velasquez (2)	DHHS
Bernardo Pedraza	Probation
Carla Paniagua	Probation
Hilda Ascencion	Probation
Arnold Navarro	Sheriff

She states the card selected was Patricia Rodriguez from the CAO/Board Clerks office and she will receive a \$25 gift certificate to a Colusa County vendor.

Ms. Bell updates the Board members on items as they pertain to disaster recovery efforts due to the recent flooding in Maxwell and Williams. She states that the Planning and Building Department headed these efforts. She states a Community meeting was held on February 28, 2017 at the Maxwell Fire Department to give out information to those affected by the flooding. She further states following the February 28<sup>th</sup> workshop another workshop was held on March 1, 2017 at the Maxwell Library to further assist those affected by the flood waters, with very little response. She states Mr. Plucker requested assistance in going door to door in hopes of helping those who may still need assistance.

Ms. Bell continues to states there has to be at least 25 people who are homeowners or businesses owners that sign up for the program or no one gets any assistance. She further states this was not something the citizens were aware of. She states that a rental home counts as two; a home and a business. She further states there was a federal damage assessment team that came in and determined that we had enough damage to meet the minimum qualification for public assistance. She states that there is extensive infrastructure damage to roads and bridges. She further states that if we get the 25 individuals to sign up for assistance, we could qualify for SBA loans to individuals at low interest rates or zero interest rates. Discussion is held, with no action taken.

**II. AUDITOR**

1. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustments #065 - 070 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
District Attorney	00101	2016	455998	5,164.46
District Attorney	00101	2016	51012	5,164.46
Live Scan FP	02334	002334	57011	2,404.06
Literacy Grant	02951	002951	479319	23.48
Literacy Grant	02951	002951	59452	23.48
Auditor-Controller	00101	1021	53180	6,100.00
BOS	00101	1011	53180	(6,100.00)
Literacy	00101	6022	479910	23.48
Literacy	00101	6022	53253	23.48
Literacy Grant	02951	002951	59452	(728.47)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**AUDITOR**

2. Approve Intra Budget Adjustment No.: 17022.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Kim Dolbow Vann, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**III. PLANNING & BUILDING**

1. Adopt **Resolution No. 17-013**, A Resolution Of The Colusa County Board Of Supervisors Authorizing Submittal Of Local Enforcement Agency CalRecycle Grants For Which The Environmental Health Division Is Eligible and authorize the Chairman to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time for the adoption of a Resolution waiving County permit fees for repair of flooding damage.

Mr. Kropf states that there is a correction to this item, and states the item should read as a **120 day** period starting February 21, 2017.

Mr. Plucker states all fees will be waived thru June 2017. Brief discussion is held.

PLANNING & BUILDING

2. Adopt **Resolution No. 17-014**, a Resolution Of The Colusa County Board Of Supervisors Waiving County Permit Fees for repair of flooding damage during a ~~20~~ 120 **day** period starting February 21, 2017 and authorize the Chair to sign.

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Kim Dolbow Vann, Supervisor  
**SECONDER:**       Kent S. Boes, Supervisor  
**AYES:**             Carter, Loudon, Vann, Boes, Evans

**9:30 A.M.    PUBLIC HEARING**

Chairman Evans makes time for a public hearing to consider adoption of an Ordinance of the Colusa County Board of Supervisors Adding Chapter 16 to the Colusa County Code Adopting Requirements for the Approval of the Location or Construction of Electrical Transmission Lines and Related Facilities.

9:30   Chairman Evans opens for Public Hearing and calls for public comment. Hearing none, Chairman Evans closes the Public Hearing.

Mr. Kropf states that it was indicated by SMUD this is not a SMUD project. He states SMUD will be claiming this is a Western Area Power Administration (WAPA) project and will likely take the position that they are not subject to this ordinance. He further states this ordinance will apply to any municipal utility district transmission lines project. Brief discussion is held.

COUNTY COUNSEL

Consider adoption of **Ordinance No. 783** an Ordinance of the Colusa County Board of Supervisors Adding Chapter 16 to the Colusa County Code Adopting Requirements for the Approval of the Location or Construction of Electrical Transmission Lines and Related Facilities and authorize the Chairman to sign.

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Denise J. Carter, Supervisor  
**SECONDER:**       Kim Dolbow Vann, Supervisor  
**AYES:**             Carter, Loudon, Vann, Boes, Evans

**IV.    COUNTY COUNSEL**

1.       Authorize the removal of vacant, un-improved, tax defaulted properties in the Century Ranch subdivision as listed in Exhibit A to this agenda item and below, from the next up-coming tax sale planned by the Treasurer-Tax Collector.

	Assessor's Parcel	Default Date	Minimum Bid
1	030-070-028	06/30/2007	2,900.00
2	030-070-032	06/30/2009	500.00
3	030-070-034	06/30/2009	1,000.00
4	030-070-035	06/30/2009	2,500.00
5	030-090-033	06/30/2009	800.00
6	030-100-004	06/30/2010	700.00
7	030-110-010	06/30/2008	4,700.00

8	030-120-013	06/30/2000	600.00
9	030-120-022	06/30/2009	1,200.00
10	030-120-040	06/30/2009	800.00
11	030-130-005	06/30/2009	2,500.00
12	030-140-018	06/30/2009	800.00
13	030-200-006	06/30/2009	700.00
14	030-240-003	06/30/2009	1,100.00
15	030-250-005	06/30/2010	1,000.00
16	030-270-014	06/30/2008	1,000.00
17	030-270-020	06/30/2010	2,400.00
18	030-300-009	06/30/2009	900.00
19	030-300-020	06/30/2009	1,300.00
20	030-310-002	06/30/2009	1,000.00
21	030-320-010	06/30/2009	800.00
22	030-320-015	06/30/2009	2,200.00
23	030-330-008	06/30/2009	1,200.00
24	030-340-004	06/30/2009	600.00
25	030-340-006	06/30/2009	900.00
26	030-340-007	06/30/2009	2,300.00
27	030-360-012	06/30/2009	800.00
28	030-370-033	06/30/2006	2,200.00
29	030-380-020	06/30/2008	800.00
30	030-390-007	06/30/2009	1,100.00
31	030-390-009	06/30/2010	700.00
32	030-390-014	06/30/2009	900.00
33	030-390-029	06/30/2009	900.00
34	030-400-012	06/30/2010	2,500.00
35	030-410-012	06/30/2008	800.00
36	030-410-013	06/30/2008	800.00
37	030-410-019	06/30/2008	1,300.00
38	030-410-022	06/30/2009	900.00
39	030-420-032	06/30/2009	700.00
40	030-430-002	06/30/2001	2,200.00
41	030-440-018	06/30/2009	900.00
42	030-440-026	06/30/2009	800.00
43	030-500-005	06/30/2009	800.00
44	030-510-006	06/30/2008	900.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Supervisor
<b>SECONDER:</b>	Kim Dolbow Vann, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 8 as follows:

1. SHERIFF

Approve Third Modification Contract No. **C17-031**, to a contract for dispatch services with the **City of Colusa**, effective July 1, 2016, modifying "FEES" to increase by

2% each year (FY16/17, 17/18, 18/19, 19/20) through June 30, 2020 and providing for a fee reduction to offset City water, sewer connection and related facility impact costs related to the construction of the Colusa County Detention and Treatment Facility and authorize the Chair to sign.

2. PURCHASING AND PROCUREMENT/DHHS

Approve out of state travel for Elizabeth Kelly, Director, Department of Health and Human Services (DHHS), for March 13-17, 2017, to attend the National Community Action Foundation (NCAF) Conference in Washington, DC.

3. HEALTH AND HUMAN SERVICES

Approve Contract No. **C17-032**, a contract with **Enloe Medical Center (EMC)** for reimbursement of costs associated with the purchase of supplies, equipment and staff training as approved by the State under the Hospital Preparedness Program (HPP), effective as of the date of execution and ending June 30, 2020, and authorize the Chair to sign.

4. PURCHASING AND PROCUREMENT/SHERIFF'S - DRUG ENFORCEMENT

Approve the un-budgeted purchase of 2 Optiplex 3040 Micro Form workstations in an amount not to exceed \$1,276.81.

5. PURCHASING AND PROCUREMENT/INFORMATION TECHNOLOGY

Approve Contract No. **C17-033**, a contract with **Frontier Communications** effective January 26, 2017 to add network service to Child Support Services located at 217 9th Street, Colusa and authorize the Purchasing Agent to sign.

6. BOARD OF SUPERVISORS

Approve Tuesday, December 26, 2017 as Colusa County Employees' Association Floating Holiday for calendar year 2017.

7. ADMINISTRATION/SIERRA SAC VALLEY EMS

Consider appointing Supervisor Denise J. Carter as the Alternate to Sierra Sac Valley EMS Board of Directors, for FY 2017.

8. ADMINISTRATION

Reset March 21, 2017 at 9:30 a.m. for a Public Hearing currently set for March 7, 2017 to consider issuance of assembly licenses pursuant to Colusa County Code 26 to Paradigm Shift Collaborations, LLC, for an outdoor assembly/event - a fairy tale themed art and music festival scheduled for September 20th thru 24th to be held at the East Park Reservoir, and direct the Clerk to publish and post Notice of Hearing due to publication deadline not being met.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**VI. BOARD OF SUPERVISORS**

1. Consider approving a letter in support of Senate Bill 58 (McGuire) - Wildlife Management Areas: Payment of Taxes and Assessments and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**COUNTY ADMINISTRATIVE OFFICE**

2. Chairman Evans makes time to hold a workshop to review the 2016-17 budget at mid-year point and to discuss 2017-18 budget preparation.

Ms. Tyler updates the Board on mid-year budget status and speaks to the following items:

- Revenue and Expenditure Trends;
- Mid-Year Report on Departmental Goals and Objectives
- Various Budget Status Reports;
- Update on 2017-18 revenue and expense projections;
- Development of Fiscal Year 2017-18 budget goals and objectives;
- Time frame of Fiscal Year 2017-18 budget development process

Lengthy discussion is held.

**3. BOARD OF SUPERVISORS**

Chairman Evans makes time for the appointment of an Ad-hoc Committee for the Cortina Landfill project.

Mr. Kropf states Earthworks entered into an agreement with the Cortina Tribe to use property to create a landfill. He states the County opposed the project and it went dormant. He further states Earthworks was going bankrupt and sold a large portion of their company to another solid waste company and the Cortina Tribe decided to terminate the lease they had with Earthworks due not getting any value out of it. He states Earthworks appealed the termination of the lease and won the appeal. He further states the Tribe still opposes the landfill. Discussion is held.

Chairman Evans states due to his relationship with Cortina Tribe he appoints Supervisor Vann and himself to sit as the Ad-hoc Committee for the Cortina Landfill project.

**VII. SUPERVISORS' REPORTS OR COMMENTS**

Supervisor Carter

Meetings/functions attended:

Transportation Commission meeting

ICS Training

Groundwater Sustainable Management meeting

Ag Leadership Panel member on local and State-

Community Involvement Kickoff



Literacy for All Event, Footstep to Brilliance  
LAFCO meeting  
Colusa County Farm Bureau Annual Dinner  
CSAC EIA Board meeting  
NCWA Annual meeting  
Airport Advisory Committee meeting

Supervisor Loudon

Meetings/functions attended:

Colusa City Council meeting  
Grimes Water District meeting  
Incident Commend Center Training  
Flood Ad-Hoc meeting  
Regional Housing Authority Board meeting  
Chamber of Commerce meeting  
Rural Fire Dinner  
Footsteps 2 Brilliance Literacy for all event  
LAFCO meeting  
NCWA Annual Conference

Supervisor Boes

Meetings/functions attended:

Incident Command Training  
Auditor meeting  
Met with Councilman Troughton  
Friends of NRA Dinner  
SSV Orientation  
Flood Recovery meeting  
Promise Program  
Regional Housing Authority  
Chamber of Commerce  
Williams Museum meeting  
Literacy for All  
LAFCO meeting

Supervisor Vann

Meetings/functions attended:

CDBG meeting  
Sites meeting  
NACo meeting

Supervisor Evans

Meeting/functions attended:

Incident Command Training  
Forest Service Burning Issues  
Maxwell Recovery Flood  
Sites Reservoir meeting  
Sustainable Force Action Committee  
CDBG meeting

**VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

None

**IX. CLAIMS/AUDITOR**

1. Consider approving Special Claims.

<b><u>Claim #</u></b>	<b><u>Fund/Department</u></b>	<b><u>Vendor</u></b>	<b><u>Amount</u></b>
594892	Building & Grounds	Botanica Landscape	\$741.00
594893	DHHS	Seneca Family of Agencies	\$150.00
594894	DHHS	Glenn County Health & Human Svcs	\$2,200.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**CLAIMS/AUDITOR**

2. Approve Claim Register Sheets for the period of February 21, 2017 through March 6, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans declares a recess at 10:49 a.m. and reconvenes at 11:22 a.m. with all Supervisors present.

Present:

- Marcos Kropf, County Counsel.
- Wendy Tyler, CA/Clerk of the Board/Risk Management.
- Peggy Scroggins, Robert Zunino, Auditor's Office.
- Scott Lanphier, Mike Azevedo, Public Works.
- Elizabeth Kelly, Director, Health and Human Services.
- Janice Bell, Sheriff's, OES.
- Cindy Lovelace, Director, Human Resources.
- Greg Pankey, Director, Information Technology.
- Greg Hinton, Ag Commissioner.
- Greg Plucker, Director, Planning and Building.
- Terry Rooney, Director, of Behavioral Health.
- Debbie Hickel, Purchasing and Procurement.
- Rose Gallo-Vasquez, Clerk-Recorder.
- Kaline Moore, Budget Analyst.
- Mary Winters, Colusa citizen.
- Shirley and Terry McCaustland, Arbuckle citizen.
- Dave Markss, Colusa City Council Liaison.
- Brian Pierce, Pioneer Review.
- Kayla Webster, Sun Herald/Apeal Democrat.
- Ann Nordyke, Patricia Rodriguez, Board Clerks.

Chairman Evans makes time for announcement of Closed Session.

Mr. Kropf announces Closed Session matters as follows:

**X. CLOSED SESSION**

1. COUNTY COUNSEL  
LIABILITY CLAIM-California Government Code section 54956.95. One matter. He states there is no reportable action.

2. COUNTY COUNSEL  
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION-Government Code Section 54956.9(a), *In re Chad Ruona*, Workers' Compensation Appeals Board, Claim Number TIBN-543900. He states there is no reportable action.

Chairman Evans adjourned the meeting at 11:23 a.m. to reconvene in Regular Session on March 21, 2017 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk