

**Transportation Commission &  
Transit Agency  
COMMISSIONERS**

*County of Colusa:*

KIM DOLBOW VANN, CHAIR  
GARY EVANS  
DENISE CARTER

*City Colusa:*

DAVE WOMBLE, VICE-CHAIR

*City of Williams:*

FRANK KENNEDY  
CHARLES BERGSON



COUNTY OF  
COLUSA  
TRANSPORTATION COMMISSION  
TRANSIT AGENCY  
1215 MARKET STREET, COLUSA, CA  
95932  
TELEPHONE 530-458-0508 FAX (530)  
458-2035

**Scott Lanphier, PE, Executive  
Director**

colusacountyca.iqm2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

**Transportation Commission & Transit Agency  
Board Chambers  
546 Jay Street Suite 108  
Colusa, CA 95932**

**Minutes**

January 24, 2017

I. The Colusa County Transportation Commission (CCTC) and the Colusa County Transit Agency (CCTA) meets in Regular Session this 24<sup>th</sup> day of January 2017 at the hour of 3:00 p.m. Commissioners Present: David G. Womble, Vice-Chair, Gary J. Evans, Denise J. Carter, County of Colusa, and Frank Kennedy, City of Williams. Absent: Charles Bergson, City of Williams.

Vice-Chair Womble calls to order the January 24, 2017 Regular meeting of the Transportation Commission and Transit Agency at 3:05 p.m. with all Commissioners present except Commissioner Vann.

Present: Jennifer Sutton, County Counsel.  
Scott Lanphier, Mike Azevedo, Public Works.  
Alfred Sellers, Mayor, City of Williams.  
John Troughton, Charles Bergson, City of Williams.  
Dan Ruiz, Westside Water District.  
Jake Abbott, Sun Herald.

II. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)  
None.

3:06 p.m. Chair Vann is now present and seated.

III. APPROVAL OF THE MINUTES

1. Minutes Approval

Transportation Commission & Transit Agency – Regular Meeting – December 13,  
2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Commissioner
<b>SECONDER:</b>	Dave Womble, Commissioner
<b>AYES:</b>	Carter, Evans, Womble, Kennedy, Vann
<b>ABSENT:</b>	Charles Bergson,

**IV. REPORTS (TRANSIT AND/OR TRANSPORTATION)**1. Executive Director

Mr. Lanphier states he would like to continue item 1 on the agenda as no report was received. He further, states that the Safe Routes to Schools all data has been collected, and is waiting on the engineer's recommendation from Alta Planning.

2. Transit Manager

Mr. Lanphier states applications were received for the Transit Manager position but none of them qualify for the position. He states they will continue to receive application until they get the right person.

3. CalTrans

Mr. Smith updates the Commissioner on item pertaining to CalTrans. **(Caltrans Operations Report handout on file in Clerk's Office)**

4. City of Colusa

None.

5. City of Williams

None.

6. California Highway Patrol

None.

**V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY**

Chair Vann declares a recess at 3:12 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present.

Present: Jennifer Sutton, County Counsel.  
Scott Lanphier, Mike Azevedo, Public Works.  
Alfred Sellers, Mayor, City of Williams.  
John Troughton, Charles Bergson, City of Williams.  
Jake Abbott, Sun Herald.

3:12 p.m. (3:05 p.m. item on Agenda) PUBLIC HEARING

1. TRANSIT AGENCY

Chair Vann makes time for a public hearing to receive public comment on the Colusa County Short Range Transit Plan; consider adoption of final Short Range Transit Plan (SRTP).

3:13 p.m. Chair Vann opens the Public Hearing and calls for public comment.

Mr. Lanphier requests the Public Hearing be continued to the February 21, 2017 meeting as he did not receive the report on time for this Public Hearing.

Chair Vann directs the Clerk to continue the Public Hearing to the February 21, 2017 Regular Meeting of the Transportation Commission and Transit Agency.

<b>RESULT: CONTINUED TO FEBRUARY 21, 2017</b>
---

2. TRANSIT AGENCY/PLANNING & BUILDING

Approve Contract No. **TA17-001**, a contract with **Charlie's Electric, Inc.**, for electrical connection services at the Colusa County Transit Shop located at 715 B Street, Colusa, CA, effective January 24, 2017 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dave Womble, Commissioner
<b>SECONDER:</b>	Frank Kennedy, Commissioner
<b>AYES:</b>	Carter, Evans, Womble, Kennedy, Vann
<b>ABSENT:</b>	Charles Bergson

3. TRANSIT AGENCY

Approve 2016-17 Intra-Budget Adjustment No. 17012.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Commissioner
<b>SECONDER:</b>	Denise J. Carter, Commissioner
<b>AYES:</b>	Carter, Evans, Womble, Kennedy, Vann
<b>ABSENT:</b>	Charles Bergson

VI. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

Chair Vann declares a recess at 3:17 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present.

Present:

- Jennifer Sutton, County Counsel.
- Scott Lanphier, Mike Azevedo, Public Works.
- Alfred Sellers, Mayor, City of Williams.
- John Troughton, Charles Bergson, City of Williams
- Jake Abbott, Sun Herald.

1. TRANSPORTATION COMMISSION

Chair Vann makes time for a Presentation and discussion of road conditions in the City of Williams.

Commissioner Kennedy updates the Commissioners on the conditions of the roads in the City Williams and speaks to the following: **(Presentation on file in Clerk's Office)**

- Williams Transportation System
- Current Conditions of Williams Road System
- Why is Williams Different-Truck Routes
- What is Good for Williams is Good for the Entire County
- Williams is Important to Commerce for the Entire County
- The Time is Right to Align with Future Funding Opportunities

Lengthy discussion is held, with no action taken.

2. TRANSPORTATION COMMISSION

Approve 2016-17 Revenue and Appropriations Inter-Budget Adjustment No. 050 as follows:  
**Requires 4/5 vote**

DEPT	FUND #	DEPT #	ACCT #	AMOUNT
Local Trans Planning	04022	0000	58311	\$58,191.00
Local Trans Planning	04022	0000	58312	\$35,905.00
Local Trans Planning	04022	0000	58313	\$29,714.00

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Denise J. Carter, Commissioner  
**SECONDER:** Dave Womble, Commissioner  
**AYES:** Carter, Evans, Womble, Kennedy, Vann  
**ABSENT:** Charles Bergson

3. TRANSPORTATION COMMISSION

Approve 2016-17 Revenue and Appropriations Inter-Budget Adjustment #049 as follows:

Requires 4/5 vote

DEPARTMENT NAME	FUND NUMBER	DEPT NUMBER	ACCOUNT NUMBER	AMOUNT
Local Transportation	04020	0000	58315	\$153,850.00
Local Transportation	04020	0000	58316	\$ 94,928.00
Local Transportation	04020	0000	58317	\$ 78,561.00

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Gary J. Evans, Commissioner  
**SECONDER:** Denise J. Carter, Commissioner  
**AYES:** Carter, Evans, Womble, Kennedy, Vann  
**ABSENT:** Charles Bergson

VII. ADMINISTRATION/TRANSPORTATION COMMISSION

1. Discussion and possible action regarding election/nomination of Chair for Fiscal Year 2017.

**RESULT:** CONTINUED TO FEBRUARY 21, 2017

TRANSPORTATION COMMISSION

2. Discussion and possible action regarding election/nomination of Vice-Chair for Fiscal Year 2017.

**RESULT:** CONTINUED TO FEBRUARY 21, 2017

Chair Vann adjourned the meeting at 3:35 p.m. to reconvene in Regular Session on February 21, 2017 at the hour of 3:00 p.m.

\_\_\_\_\_  
 Kim Dolbow Vann, Chair

Attest: Wendy G. Tyler,  
 Clerk to the Board of Supervisors

BY \_\_\_\_\_  
 Patricia Rodriguez, Deputy Clerk