

## Board of Supervisors

Kim Dolbow Vann, District I,  
Vice-chair  
John D. Loudon, District II  
Kent S. Boes, District III,  
Gary J. Evans, District IV,  
Chair  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
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**Board Chambers**  
**546 Jay Street Suite 108**  
**Colusa, CA 95932**

### Minutes

February 7, 2017

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 7<sup>th</sup> day of February 2017 at the hour of 9:00 a.m. Present: Denise J. Carter, John D. Loudon, Kim Dolbow Vann, Kent S. Boes, and Gary J. Evans, Chair.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.  
Peggy Scroggins, Robert Zunino, Priscilla DiAngelo, Willie Mckennis, Bob Hansen, Auditor's Office.  
Elizabeth Kelly, Director, Health and Human Services.  
Cindy Lovelace, Director, Human Resources.  
Greg Hinton, Ag Commissioner.  
Mary Fahey, Water Resources.  
Greg Plucker, Director, Planning and Building.  
Scott Lanphier, Director, Public Works.  
Debbie Hickel, Purchasing and Procurement.  
Kaline Moore, Budget Analyst.  
Janet Morgan, Deputy Director of Clinical Children's Services.  
Lew Manor, State of Jefferson.  
Dave Markss, Colusa City Council.  
Mary Winters, Colusa citizens.  
Melissa Kitts, Patricia Rodriguez, Board Clerks.

Opening Prayer - Pledge of Allegiance

### MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – January 24, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Period of Public Comment

Mr. Manor updates the Board members on items regarding the State of Jefferson movement.

Mr. Markss introduces himself as newly elected Colusa City Council member and the City's liaison to the Board of Supervisors for FY 2017.

Announcement of Closed Session

Chair Evans makes times for the announcement of Closed Session.

Mr. Kropf announces the Board will consider Closed Session matters as follows:

1. COUNTY COUNSEL  
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One matter.
2. COUNTY COUNSEL  
LIABILITY CLAIM-California Government Code section 54956.95. One matter.
3. COUNTY COUNSEL  
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: One matter.
4. COUNTY COUNSEL  
EMPLOYEE PERFORMANCE EVALUATION-California Government Code section 54957(b). Title: County Administrative Officer.

Mr. Kropf states that an item arose after the posting of the February 7, 2017 Agenda regarding the adoption of a Resolution for Retirees Only Health Reimbursement Arrangement Plan Document and Summary Plan, and requests the item to be brought on for consideration.

Find that an item arose after posting of the February 7, 2017 Agenda regarding adoption of a Resolution for Retirees Only Health Reimbursement Arrangement Plan Document and Summary Plan. **Further**, the item will be placed under Human Resources as Item No. 2.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

I. STAFF REPORTS

Ms. Lovelace announces the following individuals received Kudo cards for the month of January 2017 and are as follows:

<u>EMPLOYEE</u>	<u>DEPARTMENT</u>
Alycia Lietaert	DHHS
Jessica Villa (2)	DHHS

Kerry Wells	DHHS
David Roda	CAO-Maintenance/Custodian
Allen Swearinger	Public Works - Road Maintenance Division
Bryan Evans	Public Works - Road Maintenance Division
Charles Anthony	Public Works - Road Maintenance Division
Chris MacPherson	Public Works - Road Maintenance Division
Dan Brunner	Public Works - Road Maintenance Division
Frank Miller	Public Works - Road Maintenance Division
Gene Fredrick	Public Works - Road Maintenance Division
John Guerrero	Public Works - Road Maintenance Division
Kevin Richardson	Public Works - Road Maintenance Division
Oscar Vaca	Public Works - Road Maintenance Division
Russell Mullins	Public Works - Road Maintenance Division
Shane Hodges	Public Works - Road Maintenance Division
Thomas Corella	Public Works - Road Maintenance Division
Tim Gomes	Public Works - Road Maintenance Division
William Armstrong	Public Works - Road Maintenance Division
Barbara Rosas	Public Works - Transit Agency
Brooke Luna	Public Works - Transit Agency
Cynthia Garza	Public Works - Transit Agency
Darnell Sines	Public Works - Transit Agency
Frances Dennis	Public Works - Transit Agency
Kevin Scott	Public Works - Transit Agency
Martin Bersola	Public Works - Transit Agency
Martin Vasquez	Public Works - Transit Agency
Peggy Smith	Public Works - Transit Agency

Ms. Lovelace states the card selected for a \$25.00 gift certificate to a Colusa County vendor goes to Thomas Corella.

Ms. Scroggins updates the Board members on items that pertain to her Department.

Ms. Tyler updates the Board members on items as they relates to mid-year budget and maintenance.

**II. HUMAN RESOURCES/Health and Human Services - Administration 5010/Health 4012**

1. Consider the request to move the allocation of two vacant positions of Office Assistant III, PFT, MSC Range \$2,246.00 - \$2,879.00 per month, from the Health Division (4012) to one flexibly classed position of Office Assistant I/II/III, PFT, MSC Range 2/6/10, \$1,846.00 - \$2,359.00/\$2,036.00 - \$2,606.00/\$2,246.00 - \$2,879.00 per month and one flexibly classed position of Bilingual Office Assistant I/II/III, PFT, MSC Range 2/6/10, \$1,846.00 - \$2,359.00/\$2,036.00 - \$2,606.00/\$2,246.00 - \$2,879.00 per month in the DHHS Administration Division (5010), effective March 1, 2017 and amend the position allocation chart for both divisions.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

HUMAN RESOURCES

2. Adopt Resolution No. **17-008**, a Resolution adopting a retiree only Health Reimbursement Arrangement Plan Document and Summary Plan Description for a retiree only Health Reimbursement Arrangement plan and authorize the County Administrative Officer to sign the Summary Plan Description and Certificate of Resolution on behalf of the County.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Kim Dolbow Vann, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time for the approval 2016-17 Revenue and Appropriations Inter-Budget Adjustments #052 – 059.

Ms. Scroggins states that both Library accounts for \$76.87 are to be removed from list.

**III.** AUDITOR

1. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustments #052 – 059 as corrected: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Library Sp Project	02950	002950	479319	1,203.40
Library Sp Project	02950	002950	59452	1,203.40
Library	00101	6021	479910	1,203.40
Library	00101	6021	53230	1,203.40
Princeton Library	02958	002958	59452	1428.85
Library	00101	6021	479910	1428.85
Library	00101	6021	53230	1428.85
Stonyford Library	02959	002959	59452	133.05
Library	00101	6021	479910	133.05
Library	00101	6021	53170	133.05
Library	<del>00101</del>	<del>6021</del>	<del>479910</del>	<del>76.87</del>
Library	<del>00101</del>	<del>6021</del>	<del>53230</del>	<del>76.87</del>
Literacy Grant	02951	002951	479310	(80.78)
Literacy Grant	02951	002951	479319	80.78

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

AUDITOR

2. Approve Intra Budget Adjustments Nos: 17013 through 17017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time for approval of an agreement with the Colusa County Office of Education for the County to provide behavioral health services to students at the S. William Abel Community School.

Supervisor Carter inquiries as to how many students are going to be served in the program.

Ms. Tyler requests to trail this item until the representative from Behavioral Health arrives.

Chairman Evans so directs.

**V. PUBLIC WORKS/ROAD DEPARTMENT**

1. Approve letter of support of proposed Assembly Bill 1 and Senate Bill 1: Transportation Funding Legislation to generate funds for state and local transportation infrastructure, and authorize the Chair to sign.

Supervisor Vann requests this item be continued February 21, 2017 Regular Board of Supervisors meeting for further review. Lengthy discussion is held, with no action taken.

<b>RESULT:</b>	<b>CONTINUED TO FEBRUARY 21, 2017 MEETING</b>
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Chairman Evan makes time to consider approving a contract with the Colusa County Office of Education for the County to provide behavioral health services to students at the S. William Abel Community School.

Ms. Morgan states that there will 15-20 students in the program receiving mental health services.

Supervisor Boes inquires how many hours or per day will the students participate in the program.

Ms. Morgan states no more than ten hours per week and staff will also work with probation. Brief discussion is held.

**IV. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH**

1. Approve Contract No. **C17-024**, a contract with the **Colusa County Office of Education** for the County to provide behavioral health services to students at the S. William Abel Community School.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time for approval of Consent Agenda Items 1 through 4.

Supervisor Loudon requests Consent Item No. 2 to be pulled from the Consent Agenda and considered separately.

Chair Evans so directs.

**CONSENT AGENDA**

Approve Consent Agenda Item No's 1, 3 and 4 as follows:

1. PURCHASING AND PROCUREMENT/HEALTH DEPARTMENT  
Approve the purchase of one (1) 2017 Ford Escape SE SUV from **Towne Ford Sales** in an amount not to exceed \$25,002.50 and authorize the Purchasing Coordinator to issue a purchase order for same.
  
3. PUBLIC WORKS/ROAD DEPARTMENT  
Set February 21 at 9:30 a.m. for a Public Hearing to consider issuance of assembly licenses pursuant to Colusa County Code 26 to San Francisco Institute of Possibility for an outdoor assembly/event known as "Camp Tipsy" to be held at the East Park Reservoir in June 2017, and direct the Clerk to publish and post Notice of Hearing.
  
4. ADMINISTRATION  
Approve out of state travel for Supervisor Kim Dolbow Vann to attend the annual National Association of Counties Legislative Conference in Washington, D.C., February 25, 2017 - March 1, 2017.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Kim Dolbow Vann, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time to consider Consent Agenda Item No. 2 approving a contract between the County through its Department of Health and Human Services ("DHHS") and the County Medical Services Program ("CMSP") Governing Board to fund the County Wellness and Prevention Pilot Project, effective January 1, 2017

Supervisor Loudon states that he would like more of an explanation regarding the matching funds.

Ms. Kelly states that it is not "cash" matching funds; it is actually in-kind services of staff time which will be the match.

2. HEALTH AND HUMAN SERVICES

Approve funding Contract No. **C17-025**, a contract between the County through its Department of Health and Human Services ("DHHS") and the **County Medical Services Program ("CMSP")** Governing Board to fund the County Wellness and Prevention Pilot Project, effective January 1, 2017 and authorize the DHHS Director to sign.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Kim Dolbow Vann, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time to approve the form of a joint letter with various counties in the Sacramento Valley to Governor Brown opposing proposed new flow requirements to the Delta.

Supervisor Vann requests that a copy of the letter be sent to all Water Board Members, Lengthy discussion is held.

**VII.** AG COMMISSION/PLANNING & BUILDING

1. Approve the form of a joint letter with various counties in the Sacramento Valley to Governor Brown opposing proposed new flow requirements to the Delta and authorize the Chair to sign when letter is finalized.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**VIII.** SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended  
Transportation Commission  
Trindel Board meeting  
Colusa RDA Oversight Board meeting  
Groundwater Governance meeting  
LAFCo meeting  
Sacramento Valley BCC Board meeting  
Colusa Fire Department Crab Feed  
Princeton Fire Department Dinner

Supervisor Loudon

Meetings/function attended:  
CAP Board meeting  
CoSu Public Scoping meeting  
Tri-County Juvenile Oversight Board meeting  
Colusa City Fire Crab Feed  
Colusa Oversight Board  
Disciplinary Process Training  
Tri-County Housing Authority Board meeting

Colusa Chamber of Commerce meeting  
Walnut Ranch, Del Oro Water meeting  
LAFCo meeting  
Farm Show Set-up

Supervisor Vann

Meetings/functions attended:  
Sites meeting

Supervisor Boes

Meetings/functions attended:  
Various Department Head meetings  
Community Action Partnership meeting  
CoSu meeting  
LAFCo meeting  
Regional Housing Authority of Sutter Nevada Counties meeting

Supervisor Evans

Meetings/functions attended:  
District Ranger meeting  
Sites meeting

Chairman Evans states currently we have a property tax sales on 46 Century Ranch lots. He further states he would like to have a discussion and possible action on the next agenda to get a well permit and if we can't get one, look at the possibility of buying the properties to fix the water issues.

**IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

None.

**X. CLAIMS/AUDITOR**

1. Consider approving Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
593907	Building & Grounds	Botanica Landscape	\$741.00
593908	Public Defender	Forensic Analytical Sciences	\$3,540.00
593909	Public Defender	Chopra Law Firm	\$1,174.50
593910	DHHS	Co County office of Ed	\$7,584.46
593911	Probation	Corrections Software	\$1,045.00
593912	Behavioral Health	Shasta County Mental Health	\$163.08

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

CLAIMS/AUDITOR

2. Approve Claim Register Sheets for period of January 24, 2017 through February 6, 2017.



<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

XI. CLOSED SESSION

Chair Evans declares a recess at 10:08 a.m. and reconvenes at 11:33 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Clerk to the Board/Risk Management.  
Melissa Kitts, Patricia Rodriguez, Board Clerks.

1. COUNTY COUNSEL  
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One matter. He states there was no reportable action.

2. COUNTY COUNSEL  
LIABILITY CLAIM California Government Code section 54956.95. One matter. The board denied a claim by Russell Mullins presented to the County on January 10, 2017, and directed County Counsel to send Mr. Mullins notice of the denial.

3. COUNTY COUNSEL  
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: One matter. He states there was no reportable action.

4. COUNTY COUNSEL  
EMPLOYEE PERFORMANCE EVALUATION  
California Government Code section 54957(b). Title: County Administrative Officer. He states there was no reportable action.

Chairman Evans adjourned the meeting at 11:33 a.m. to reconvene in Regular Session on February 21, 2017 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk