

## Board of Supervisors

Kim Dolbow Vann, District I,  
Vice-chair  
John D. Loudon, District II  
Kent S. Boes, District III,  
Gary J. Evans, District IV,  
Chair  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
(530) 458-0508/0509/0735  
(530) 458-0510  
colusacountyca.igam2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

**Board Chambers**  
**546 Jay Street Suite 108**  
**Colusa, CA 95932**

## Agenda

May 2, 2017

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
  1. Minutes Approval  
Board of Supervisors – Regular Meeting – April 18, 2017
- Period of Public Comment

**I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

**II. HUMAN RESOURCES/SHERIFFS' OFFICE - FIELD SERVICES DIVISION**

1. Amend the position allocation chart for the Sheriffs' Office - Field Services Division and add the limited term position of Lieutenant, LT-FT, MGS Range 7, \$5,652.00 - \$7,229.00 effective July 1, 2017 to September 30, 2017.

**III. AUDITOR**

1. Approve Intra Budget Adjustment No.'s: 17037 through 17039.
2. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustment No.'s 085 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Clerk-Recorder	00101	2070	479317	2,970.70
Clerk-Recorder	00101	2070	53231	2,970.70

**IV.** PLANNING AND BUILDING

1. Adopt A Resolution Of The Colusa County Board Of Supervisors Overturning The November 20, 2015 Decision Of The Zoning Administrator Regarding A Proposed Neighborworks' Wildwood Estates Project, And Approving A Proposed House And Lotting Plan For The Project Subject To Certain Conditions and authorize the Chair to sign.

**V.** PUBLIC WORKS/ROAD DEPARTMENT

1. Adopt a Resolution Of The Colusa County Board Of Supervisors In Support Of A Federal Lands Access Program (Flap) Grant Application, Certifying The Ownership And Maintenance Of Sites-Lodoga Road, And The Use Of Toll Credits As A Match Requirement For Flap Funding and approve support letter for Federal Lands Access Program (FLAP) and authorize the Chair to sign. **Further**, authorize the Director of Public Works to execute all documents and take any necessary actions related to the application for FLAP funding, any pre or post funding requirements, reporting, or other items necessary to facilitate any FLAP funded projects.

**VI.** COUNTY ADMINISTRATIVE OFFICE

1. Consider approving a Memorandum of Understanding (MOU) with **CSAC-EIA** for participation in the Master Rolling Owner Controlled Insurance Program (MROCIP), and authorize the County Administrative Officer to sign.
2. SHERIFF  
Approve Project Delivery and Construction Agreement (PDCA) and Board of State and Community Corrections Jail Construction Agreement and authorize the Sheriff to sign. **Further**, approve the form of documents for the solicitation of the Design-Build Entity, contingent on the final approval of the applicable State Agencies and Board of State Community and Corrections authorization to proceed with the Request for Proposal process.

**9:30 a.m.** PUBLIC HEARING

1. Public Hearing and second reading by title only and possible adoption of a proposed Ordinance Of The Colusa County Board Of Supervisors Amending Chapter 11 Of The Colusa County Code To Permit Limited Marijuana Cultivation In Accordance With The Adult Use Of Marijuana Act (Proposition 64) And To Prohibit Marijuana Dispensaries, Delivery, And Sales In The Unincorporated Areas Of The County and authorize the Chair to sign.

**RECESS****VIII.** AG COMMISSION

1. Approve annual work plan Agreement #17-73-06-0250-RA with the **United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS)** to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations in an amount not to exceed

\$67,853.00 annually, effective July 1, 2017 through June 30, 2018 and authorize the Chair to sign. **(Continued from April 4, 2017 meeting)**

**CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 24.

1. PURCHASING AND PROCUREMENT/AIRPORT  
Approve the plans, specifications and working details in support of a proposed Request for Bids for the Taxiway and Apron Pavement Preservation Reconstruct Box Hangar Taxilane construction project at the Colusa Airport and authorize the Chair to sign. **Further**, direct the Clerk to publish and post notice of same.
2. AG COMMISSIONER  
Approve annual agreement with **California Crop Improvement Association**, for services related to seed certification, effective July 1, 2017 through June 30, 2018, in an amount not to exceed \$4,402.00 per fiscal year and authorize the Agricultural Commissioner to sign on behalf of the County.
3. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve contract with **Community Development Services (CDS)**, for economic development and business assistance consulting services in an amount not to exceed \$48,000, effective May 2, 2017 through May 2, 2019 and authorize the Chair to sign.
4. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve the First modification to Contract No. PC17-025 with **Orchard Solutions, LLC** increasing the compensation in an amount not to exceed \$47,000 and authorize the Chair to sign.
5. PURCHASING AND PROCUREMENT/DHHS  
Approve First Modification to Contract No. C15-023 with **Jennifer Beck**, for legal services, modifying Section 2 "Term" effective May 2, 2017 through June 30, 2020, and authorize the Chair to sign.
6. PURCHASING AND PROCUREMENT/DHHS  
Approve Third modification to Contract No. C13-081 with **Jean Rumiano**, for legal services, increasing the compensation by \$40,000 in FY 16/17 and in 17/18 in an amount not to exceed \$90,000 per fiscal year and authorize the Chair to sign.
7. PURCHASING AND PROCUREMENT/DHHS  
Approve the First Modification to Contract No. C14-046 with **Richard England**, for services under the Indian Child Welfare Act, modifying Section 2, "Term" to extend the term of the contract through June 30, 2020, and authorize the Chair to sign.
8. PUBLIC WORKS/ROAD DEPARTMENT  
Accept, as complete, Roadway Striping on Various County Roads, approve Notice of Completion, authorize the Director of Public Works to sign and record same.

9. PURCHASING AND PROCUREMENT/DHHS  
Approve contract with **Shasta County** for the purpose of facilitating regional collection and reporting of epidemiological data, July 1, 2017 through June 30, 2020, in an amount not to exceed \$13,277.28 and authorize the Chair to sign.
10. PURCHASING AND PROCUREMENT/DHHS  
Approve First modification to C16-124 with **Compass Group USA, Inc. through its Bateman Division** changing the average number of deliveries from 350 to 300 meals per week for the Senior Nutrition Program, effective May 2, 2017 and authorize the Chair to sign.
11. PURCHASING AND PROCUREMENT/DHHS  
Approve contract with **CommuniCare Health Centers** to provide services to the County, including but not limited to substance abuse intervention, treatment and testing services to Child Welfare Services clients referred by the County, in an amount not to exceed \$10,000 per fiscal year, effective May 2, 2017 through June 30, 2020 and authorize the Chair to sign.
12. HEALTH AND HUMAN SERVICES  
Approve fourth amendment to Contract No. C14-200 (State Agreement No. 14-10497) and the Civil Rights Certification form with the **California Department of Public Health (CDPH)** to adjust the revenue for Public Health Emergency Preparedness and the Hospital Preparedness Program in the amount of \$988,274, and authorize the Chair to sign.
13. SHERIFF  
Approve Memorandum of Understanding (MOU) between the Colusa County Sheriff's Department and **Placer County District Attorney's Office, Placer County Sexual Assault Response Team (SART)** for continued use of their Sexual Assault Response Team (SART) for sexual assault investigations, effective May 2, 2017 through June 30, 2020 and authorize the Sheriff to sign on behalf of the County.
14. PURCHASING AND PROCUREMENT/DHHS  
Approve Third Modification to Contract No. C15-112 with **Colusa County Office of Education** for child care services, Section 2, "Term" is modified to extend the term of the contract from June 30, 2017 to June 30, 2018 and authorize the Chair to sign.
15. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve First Modification to Contract No. C16-057 with **Cascade Software Systems Inc.**, for cost accounting management system support services, extending the termination date to June 30, 2018 and modifying Attachment A fees and rates, effective May 2, 2017 and authorize the Chair to sign.
16. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Authorize the budgeted purchase of one 5,000 lb LP Pneumatic Tire Lift Truck from **Holt of California**, Quote No. 304863 (Agreement), utilizing CMAS State Contract # 4-09-23-0027A, in an amount not to exceed \$30,566.25 and authorize the Purchasing Coordinator to issue Purchase Order and sign purchase agreement for same.

17. PUBLIC WORKS/ROAD DEPARTMENT  
Adopt a Resolution Of The Colusa County Board Of Supervisors Certifying Colusa County's Maintained County Road Mileage For 2016, and authorize the Chairman to sign.
18. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Fifth Modification of Contract No. C13-143 with **BHC Sierra Vista Hospital, Inc. dba Sierra Vista Hospital**, for certain hospital-based psychiatric inpatient services, modifying Section 2, "Time of Performance" to end June 30, 2018 and Exhibit "B" is modified to increase the rates, effective May 2, 2017 and authorize the Chair to sign.
19. BOARD OF SUPERVISORS  
Accept/approve Conflict of Interest Code for the Arbuckle Cemetery District as presented.
20. BOARD OF SUPERVISORS  
Ratify agreement with **BELFOR USA Group, Inc.**, for emergency mitigation services performed at the Maxwell JPA building located at 122 HWY 99, Maxwell, CA 95955, effective March 15, 2017. **Further**, approve First Modification to **BELFOR USA Group, Inc.** to expand the scope of work, term and maximum amount payable, effective May 2, 2017 and authorize the Chair to sign.
21. SHERIFF  
Approve second modification to Contract No. C14-132 with **P.J. Helicopters**, for helicopter services, modifying Section 3, Compensation of the contract is modified to replace Attachment "B" with the 2017 rates, effective May 2, 2017 and authorize the Chair to sign.
22. PLANNING & BUILDING  
Consider Letter of Support for coordinated West Butte Sub basin Proposition 1 Grant Proposal and authorize the Chair to sign.
23. PROBATION  
Approve Amendment No. 1 to an agreement with **Colusa-Glenn-Trinity Community Action Partnership**, for the purpose of performing services under the Community Services Block Grant (CSBG), Program, amending Paragraph 1.e. "Responsibilities of Delegate", Paragraph 5 "Reporting Requirements" and Paragraph 6 "Term of the Agreement" and authorize the Chief Probation Officer to sign on behalf of the County.
24. COUNTY COUNSEL  
Approve a contract with **Colantuono Highsmith Whatley** to provide specialized legal services in support of the County's participation in a County-wide Groundwater Sustainability Agency and authorize the Chair to sign.

**END OF CONSENT AGENDA**

**X. BOARD OF SUPERVISORS**

1. Consider creation of an Ad Hoc Committee to research various elements of commercial cannabis operations and the desired parameters for considering such activity in the unincorporated areas of the County.
2. Consider approving a confidentiality agreement with the **Sites Project Authority** related to certain information disclosed or received by the County and authorize the Chair to sign.

**XI. SUPERVISORS' REPORTS OR COMMENTS****XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS****XIII. CLAIMS/AUDITOR**

1. Consider approving Special Claims.
2. Approve Claim Register Sheets for period April 18, 2017 through May 1, 2017.

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.