

Board of Supervisors

Kim Dolbow Vann, District I,
Vice-chair
John D. Loudon, District II
Kent S. Boes, District III,
Gary J. Evans, District IV,
Chair
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735
(530) 458-0510
colusacountyca.igq2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

April 4, 2017

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 4th day of April 2017 at the hour of 9:00 a.m. Present: Denise J. Carter, John D. Loudon, Kim Dolbow Vann, Kent S. Boes, and Gary J. Evans, Chair.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor's Office.
Cindy Lovelace, Serena Morrow, Yareli Mora, Human Resources.
Scott Lanphier, Mike Azevedo, Public Works.
Rose Gallo-Vasquez, Clerk-Recorder.
Bill Fenton, Chief Probation Officer.
Greg Plucker, Director, Planning and Building.
Kaline Moore, Budget Analyst.
Greg Hinton, Ag Commissioner.
Debbie Hickel, Purchasing and Procurement.
T.J. Gomez, Air Pollution.
Rob Moriconi, Mary Winters, Colusa citizen.
Brian Pierce, Pioneer Review.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

1. Minutes Approval Board of Supervisors – Regular Meeting – March 21, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

Period of Public Comment

None.

Announcement of Closed Session

Chair Evans makes time for the announcement of Closed Session.

Mr. Kropf announces the Board will consider Closed Session matter as follows:

1. LIABILITY CLAIM
California Government Code section 54956.95 One matter.
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), Lewis, etal v. Colusa County, United States District Court for the Eastern District of California case No. 2:16-cv-01745 JAM-EFB.
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957.
4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), In re Nicole LaGrone, Workers' Compensation Appeals Board case No. ADJ10661731.

I. STAFF REPORTS

Ms. Lovelace announces the following individuals received Kudo cards for the month of March 2017 as follows:

EMPLOYEE

Mary Fahey
Patricia Rodriguez
Becky Azevedo
Beth Young
Bonnie Davies
Don Parsons
Donna Dennis
Doris Gomez
Kaylin Word
Lorri McKey
Norma Avila
Patricia Velazquez
Ricardo Carmona
Santana King
Ted Mamoulelis
Chris Liston
Jacob Parker
Todd Manouse
Karen Anania
Tana Loudon
Paul Rainsbarger

DEPARTMENT

Ag - Water Resources
CAO - Board Clerks
DHHS - Fiscal
DHHS - Fiscal
DHHS - Public Health
DHHS - Veteran's Services
DHHS
DHHS - Fiscal
DHHS
DHHS
DHHS - Fiscal
DHHS
DHHS
DHHS - Senior Nutrition
DHHS
District Attorney
Sheriff's
CAO - Human Resources
Planning and Building
Planning and Building
Probation

She states the card selected was Mr. Ricardo Carmona from DHHS and he will receive a \$25 gift certificate to a Colusa County vendor.

Mr. Lanphier updates the Board members on Transportation funding legislation SB1. He states that while attending CSAC there was a transportation policy meeting and it was brought forth that CSAC leadership were gaining cooperation between senate, assembly leadership, and the governor's office. He further states as a result there was a revised SB1 as of last Friday and it will be voted on today. He further states should SB1 be passed, the Public Works Department funds would increase by \$2.5 billion annually for the next 10 years. He states for small communities the Department of Water Resources has approved all three applications for the small communities of Princeton, Colusa, and Grimes. He further states that there will be work with the consultant to negotiate the scope of work and the final award cost. He states this will occur over the next few months and will be coordinated with FEMA. He further speaks to the Purple Heart signs, and the installation and ceremonial unveiling to be held on May 25, 2017 at 10:00 a.m. on HWY 20 west of Meridian. **(Handout on file in Board Clerk's Office)**

Ms. Gallo updates the Board members on items regarding the Cortina Community Service District special election to be held on May 2, 2017, noting ballots will be mailed out today. She further states that new booklets will be sent out in lieu of the normal sample ballots. She states she hopes that the new booklets will be used in the future for the vote by mail voters, noting this will save the County a huge amount of money for the printing, mailing, and the return postage. **(Booklet on file in Board's Clerk's Office)**

II. CASA DE ESPERANZA/ADMINISTRATION

1. Adopt a Proclamation of the County of Colusa, Board of Supervisors Honoring April 2017 as Child Abuse Prevention Month and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

III. AUDITOR

1. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustment #079 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Library	00101	6021	479310	22.86
Library	00101	6021	53230	22.86

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kim Dolbow Vann, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

AUDITOR

2. Approve Intra Budget Adjustment No.'s: 17028 through 17029.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

IV. PLANNING & BUILDING

1. Receive update on the status of the Western Milling compost facility at the Colusa Industrial Park.

Mr. Plucker updates the Board members on the Western Milling compost operation at the Colusa Industrial Park. He states that he met with the Environmental Manager and Western Milling to discuss their operation and all agree that there are significant issues associated with their current compost operation and the lack of required permits. He further states that they discussed in detail permitting requirements, and a number of management and operational issues that Western Milling will have to make a decision on and then inform the County of which option they chose. He states that they made a commitment to respond by last week, noting a letter was received. He further states that he is in the process of preparing a reply letter confirming that there will be no more import until the issues are resolved and they get the necessary permits.

PLANNING & BUILDING

2. Review, discussion, and direction regarding potentially amending the existing code enforcement provisions contained in the County Code. The purpose of this agenda item is to provide background information on the previous efforts to update the County's code enforcement provisions, to introduce a variety of potential administrative code enforcement alternatives, and to confirm the Board's direction for any code enforcement amendments to the County Code.

Mr. Plucker updates the Board members on items regarding the potential change in Code Enforcement and speaks to the following:

EXISTING PROVISION

- Prepared Detailed Background Report
- Information Shared with Ad-Hoc Code Enforcement Committee
- Existing County Code Provisions

ADMINISTRATIVE ENFORCEMENT

- State Law
- Administrative Process Provides Multiple Opportunities
- Administrative Enforcement Processes
- Current Enforcement Process
- Administrative Citations and Nuisance Abatement
- Administrative Citations and Administrative Fines

Supervisor Vann states she would like to see this handled by administrative efforts. Lengthy discussion is held, with no action taken.

V. PUBLIC WORKS/ROAD DEPARTMENT

1. Discussion regarding additional administrative services for the County's

economic development efforts in excess of the County of Colusa's Community Development Block Grant (CDBG) Business Loan program.

Mr. Azevedo states that it is the CDBG Committee's desire to advance economic development in the County. He states there are a few programs which our current consultant can fit individuals into that are not CDBG eligible. He further states the Committee directed staff to solicit a proposal of which three proposals were received. He states one factor is that it is an unbudgeted activity. Lengthy discussion is held.

Supervisor Vann requests to change the term to two (2) years instead of three(3) years, in an amount not to exceed \$72,000.

Ms. Tyler states that the County cannot utilize the program income funds to pay the Consultant; this will be a general fund obligation.

Chair Evans directs staff to come back with contract.

Chair Evans makes time for approval of Consent Agenda Items 1-10, and directs the Clerk to pull Consent Item No. 7 is to be considered separately.

CONSENT AGENDA

Approve Consent Agenda Items No.'s 1-6, and 8-10.

1. **HEALTH AND HUMAN SERVICES**

Approve Contract No. **C17-041**, a contract with the **Glenn County Health & Human Services Agency (HHSA)** for Housing Support Program (HSP) services to Colusa County residents in an amount not to exceed \$67,500, effective July 1, 2016 through June 30, 2017, and authorize the Health and Human Services Director to sign the contract and the Vendor Assurance of Compliance (non-discrimination statement).

2. **PROBATION**

Approve out of state travel for Assistant Chief, Gerry Munoz, Chief Deputy, Norma Navarro and Fiscal Administrative Officer, Jeanne Broderman to attend American Probation and Parole Association training in New York August 27-30, 2017.

3. **PURCHASING AND PROCUREMENT/BUILDING AND MAINTENANCE**

Approve Contract No. **C17-042**, a contract for the first modification to Contract No. C17-012 with **REM Construction**, for the dry rot repair at the Princeton Library, extending the term of the contract to June 3, 2017 and authorize the Chair to sign.

4. **SHERIFF**

Approve Contract No. **C17-043**, a Memorandum of Understanding (MOU) between the Colusa County Sheriff and **Rideout Health** for continued use of Rideout Health/Hospital's Sexual Assault Response Team for sexual assault investigations and authorize the Sheriff to sign the MOU on behalf of the County.

5. **PUBLIC WORKS/ROAD DEPARTMENT**

Set April 18, 2017 at 9:30 a.m. for a Public Hearing to close the Community Development Block Grant (CDBG) project 12-EDOC-8491 (Premier Mushroom).

6. PURCHASING AND PROCUREMENT/SHERIFF'S DEPARTMENT
Approve Contract No. **C17-044**, a contract for the procurement and installation of laminate flooring at the Stonyford Sheriff Substation with **Colusa Floor Covering** in an amount not to exceed \$10,299 and authorize the Chair to sign.

8. PURCHASING AND PROCUREMENT/PURCHASING & PROCUREMENT/DHHS
Approve Contract No. **C17-045**, Purchase Agreement with **California SAWS Consortium IV, County Purchase CL-03-2017, Colusa County-Workstation Refresh (Quantity 40)** for the purchase of forty (40) dual-monitor workstations to refresh existing equipment, **further** approve Contract No. **C17-046**, a Purchase Agreement with **California SAWS Consortium IV, County Purchase CL-04-2017, Colusa County-Growth Workstations (Quantity 6)** for the purchase of six (6) workstations with dual monitors for growth, in a total amount not to exceed \$80,964.00 and authorize the Chair to sign both Purchase Agreements.

9. ADMINISTRATION
Approve Tuesday, December 26, 2017 as Colusa County Management Coalition Floating Holiday for calendar year 2017.

10. PURCHASING AND PROCUREMENT/EAST PARK RESERVOIR
Make a finding that it is not in the best interest of the County to solicit bids and approve the purchase of Disc Golf Course Equipment for East Park Reservoir with Disc Golf Association in an amount not to exceed \$9,241.25 and authorize the Purchasing Coordinator to submit a purchase order.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

Chair Evans makes time to consider Consent Agenda Item No. 7 as follows:

7. AG COMMISSIONER
Approving annual work plan Agreement #17-73-06-0250-RA with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS) to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations in an amount not to exceed \$67,853.00 annually, effective July 1, 2017 through June 30, 2018 and authorize the Chair to sign.

Chair Evans states he has received several complaints with regards to the current local trapper not being able to trap anything and inquires if it is possible to use the Lake County trapper.

Ms. Tyler states that it sounds like there is a performance issue and the contract should be reviewed.

Mr. Hinton states that he can arrange a meeting between the local trapper, the Board, and USDA can be a part of the meeting if needed. Discussion is held.

Following discussion it is the consensus of those Board members present to continue this item to May 2, 2017 Regular Board meeting.

7. AG COMMISSIONER

Approve annual work plan Agreement #17-73-06-0250-RA with the **United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS)** to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations in an amount not to exceed \$67,853.00 annually, effective July 1, 2017 through June 30, 2018 and authorize the Chair to sign.

RESULT: CONTINUED TO MAY 2, 2017 MEETING

VII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

- Groundwater Governance meeting
- Grand Opening for Marguerite Street
- Farm Bureau Board meeting
- Colusa City Council meeting

Supervisor Loudon

Meetings/functions attended:

- Jail Update meeting
- Colusa City Council meeting
- Colusa Planning Commission meeting
- Housing Authority Property Tour

Supervisor Vann

Meetings/functions attended:

- Met with Reclamation in Washington DC

Supervisor Boes

Meetings/functions attended:

- Williams Community Center meeting
- Regional Housing Property Tour
- Fire Chief's meeting
- Met with Williams City Manager
- Williams City Council Special meeting
- Marguerite Street Ribbon Cutting
- Met with Assemblywoman Aguilar-Curry's District Staff
- Western Days

Supervisor Evans

Meetings/Functions attended:

- Sheriff meeting in Stonyford

VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

IX. CLAIMS/AUDITOR

1. Consider approving Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
595709	DHHS	Enloe Medical Center	\$24,221.30
595915	Building & Grounds	Botanica Landscape	\$741.00
595916	Public Defender	Calvo Investigations	\$370.07
595917	County Counsel	Ellison, Schneider & Harris	\$11,448.60
595918	DHHS	Seneca Family of Agencies	\$375.00

FLOOD RELATED SERVICES

595919	Road	Orchard Solutions	\$33,063.00
595919	Road	Orchard Solutions	\$9,963.00
595920	OES	Pumpmaster Portable Pumps	\$4,491.76
595921	OES	Pumpmaster Portable Pumps	\$6,142.52
595922	Road	Williams Redi-Mix	\$6,911.19

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

AUDITOR

2. Approve Claim Register Sheets for period March 21, 2017 through April 3, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

Chair Evans declares a recess at 10:13 a.m. to convene into Closed Session and reconvenes Regular Session at 11:24 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

X. CLOSED SESSION1. COUNTY COUNSEL
LIABILITY CLAIM

California Government Code section 54956.95. One matter. The Board denied the claim presented to the County on March 16, 2017 by Joan Moon and directed County Counsel to provide notice of the claim denial.

2. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Lewis, et al. v. Colusa County*, United States District Court for the Eastern District of California case No. 2:16-cv-01745 JAM –EFB. He states there is no reportable action.

3. COUNTY COUNSEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957. He states there is no reportable action.

4. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *In re Nicole LaGrone, Workers' Compensation Appeals Board* case No. ADJ10661731. He states there is no reportable action.

Chair Evans adjourned the meeting at 11:25 a.m. to reconvene in Regular Session on April 18, 2017 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk