

Board of Supervisors

Kim Dolbow Vann, District I,
Chairman
Thomas A. Indrieri, District II
Mark D. Marshall, District III
Gary J. Evans, District IV,
Denise J. Carter, District V



COUNTY OF COLUSA

KATHLEEN MORAN, COUNTY CLERK
YOLANDA TIRADO, CHIEF BOARD CLERK
ANN NORDYKE, BOARD CLERK
(530) 458-0508/0509
cocolusa@countyofcolusa.org
boardclerk@countyofcolusa.org
WWW.COLUSACOUNTYCLERK.COM

Minutes

March 23, 2010

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 23rd day of March 2010 at the hour of 9:00 a.m. Present: Supervisors Kim Dolbow Vann, Chairman, Thomas A. Indrieri and Gary J. Evans. Absent: Supervisors Denise J. Carter and Mark D. Marshall.

Present: Henry Rodegerdts, Marge Kemp-Williams, County Counsel's Office.
Cindy Lovelace, Personnel.
Peggy Scroggins, Auditor-Controller.
Jim Bell, Mike Azevedo, Department Public Works.
Jon Richter, Don Kitamura, Ag Commissioner's Office.
Steve Hackney, Director, Planning and Building.
Katherine Ferreira, Central Services.
Beth Meyerson, Nancy Parriott, Health and Human Services.
Scott Marshall, Russ Jones, Mike Villasenor, Sheriff's Department.
John Poyner, Dave Markss, Sharon Reische, District Attorney's office.
Vernette Marsh, Myers Marsh, LLC.
Barbara LaDoucen, Lounda Dowden, American Legion Auxiliary, #98.
Steve Bordin, Chief Probation Officer.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chairman Vann. Pledge of Allegiance.

Chairman Vann declares time for a period of public comment. Hearing none, Chairman Vann closes the period of public comment.

9:05 a.m. STAFF REPORTS

Ms. Myerson updates the Board members on items that pertain to her Department.

Mr. Azevedo updates the Board members on item that pertain to Solid Waste.

Mr. Hackney updates the Board members on items that pertain to his Department.

9:10 a.m. PERSONNEL/ASSESSOR – 1023: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve revised job description for the position of Auditor-Appraiser I/II, effective April 1, 2010. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

PERSONNEL/ASSESSOR – 1023: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve adding a temporary full time (TFT) flexibly staffed position of Auditor-Appraiser I/II, TFT, PF Range 26/30, \$2,898.00 - \$3,523.00/\$3,195.00 - \$3,884.00 per month, effective May 1 – 31, 2010, for training purposes. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

PERSONNEL/ASSESSOR – 1023: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to authorize filling the flexibly staffed position of Auditor-Appraiser I/II, PF Range 26/30, \$2,898.00 – \$3,523.00/\$3,195.00 - \$3,884.00 per month, TFT, effective May 1 – 31, 2010 and regular full time (PFT) effective June 1, 2010. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

PERSONNEL/HEALTH AND HUMAN SERVICES-HEALTH AND HUMAN SERVICES ADMINISTRATION – 5010: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to authorize the following:

Delete: Deputy Director of Administration, regular full time (PFT), MGT Range 27, \$5,231.00 - \$6,359.00 per month, effective March 31, 2010.

Add: Staff Services Manager I, regular full time (PFT), MGT Range 23, \$4,745.00 - \$5,768.00 per month, effective April 1, 2010 and authorize filling the position.

Motion carried: All yes. Absent: Supervisors Carter and Marshall.

Present: Wayne Zoller, Assessor.

PERSONNEL/HEALTH AND HUMAN SERVICES-SOCIAL SERVICES – 5011: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to create a non-merit position of Deputy Director – Social Services, regular full time (PFT), MGT Range 32, \$5,907.00 – \$7,180.00 per month, effective April 1, 2010 and authorize filling the position. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

PERSONNEL/PROBATION – 2035: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to add a second position of Chief Deputy Probation Officer (PFT), MGT Range 51, \$4,746.00 - \$5,769.00 per month, effective April 1, 2010, authorize filling the position by recruitment within the department and authorize filling the position vacated by the promotion within the department. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

PERSONNEL/DISTRICT ATTORNEY – 2016: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to authorize creating the position of Deputy District Attorney III, regular full time (PFT), PF Range 51, \$5,339.00 - \$6,489.00 per month, effective April 1, 2010. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

PERSONNEL/DISTRICT ATTORNEY – 2016: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to authorize changing the salary for the following positions to accommodate the new position of Deputy District Attorney III and in anticipation of recruiting:

Chief Deputy District Attorney, from MGT Range 26, \$5,103.00 –\$6,202.00 per month to MGT Range 35, \$6,359.00 – \$7,730.00 per month, effective April 1, 2010.

Deputy District Attorney II, from PF Range 46, \$4,721.00 - \$5,738.00 to PF Range 48, \$4,957.00 - \$6,025.00 per month, effective April 1, 2010.

Deputy District Attorney I, from PF Range 40, \$4,078.00 - \$4,957.00 to PF Range 43, \$4,392.00 - \$5,339.00 per month, effective April 1, 2010.

Motion carried: All yes. Absent: Supervisors Carter and Marshall.

PERSONNEL/DISTRICT ATTORNEY – 2016: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to authorize recruitment to fill the vacant flexibly staffed position of Deputy District Attorney I/II/III, regular full time (PFT), PF Range 43/48/51, \$4,392.00 - \$5,339.00/\$4,957.00 - \$6,025.00/\$5,339.00 - \$6,489.00 per month, effective April 1, 2010. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

9:32 a.m. (9:25 a.m. item on Agenda) APPOINTMENTS/RESIGNATIONS/COLUSA COUNTY MENTAL HEALTH BOARD: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to accept the resignation of Valerie Stirling from the Colusa County Mental Health Board, effective March 23, 2010. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

APPOINTMENTS/COLUSA COUNTY MENTAL HEALTH BOARD: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to appoint George McElligott to the Colusa County Mental Health Board, to fill the vacancy created by the resignation of Valerie Stirling, effective March 23, 2010 through October 29, 2010. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

9:33 a.m. (9:30 a.m. item on Agenda) SHERIFF/JAIL: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve the purchase of two (2) Kenwood TKR-751 repeaters from Sutter Buttes Communications, Inc., in the amount of \$3,001.58, to be funded from grant funds. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

Chairman Vann makes time for discussion of future jail projects.

Sheriff Marshall speaks to a needs assessment completed in 2008 by Steve Reader Enterprise, stating it was determined that the County did not have a need for a larger facility, but due to new regulations the configuration needs to be updated.

Discussion is held regarding the new regulations, configuration, possible location of a new jail, funding, what would happen to the existing building, health and safety issues, adding an arraignment room, and looking into property now while prices are down with no action taken.

9:45 a.m.(9:40 a.m. item on Agenda) CENTRAL SERVICES/AG COMMISSION/BIDS: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to accept pesticide bids for the Department of Agriculture's Weed Management Program as received and opened on March 5, 2010 as follows:

Crop Production Services	\$4,854.07
John Deere Landscapes-Incomplete bid submitted	

Motion carried: All yes. Absent: Supervisors Carter and Marshall.

CENTRAL SERVICES/AG COMMISSION/BIDS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to award pesticide bid for the Department of Agriculture's Weed Management Program to Crop Production Services for 12.5 gallons of Milestone Herbicide and 15.0 gallons of Non Ionic Surfactant, in the bid amount of \$4,854.07. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

CENTRAL SERVICES/AG COMMISSION/RFPS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to accept proposals for the helicopter application of pesticides to carry out the 2010 Purple Starthistle Eradication for the Department of Agriculture's Weed Management Program as follows:

Jones Flying Service	\$2,250.00
Pacific Valley Aviation, Inc.	\$2,497.50

Motion carried: All yes. Absent: Supervisors Carter and Marshall.

CENTRAL SERVICES/AG COMMISSION/RFPS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to award the proposal for the helicopter application of pesticides to carry out the 2010 Purple Starthistle Eradication to Jones Flying Service, in the amount of \$2,250.00. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

C10-048 CENTRAL SERVICES/AG COMMISSION: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve Agreement for helicopter application of milestone herbicide for the 2010 Purple Starthistle Eradication between the County of Colusa Ag Commission and **Jones Flying Service**, effective March 23, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

CENTRAL SERVICES/HEATH AND HUMAN SERVICES/BIDS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to accept the bids for the Security

Alarm System for the Department of Health and Human Services as received and opened on March 5, 2010 as follows:

Safeside Security Inc.,	\$6,700.00
Sonitrol of Sacramento	\$7,640.00
Eagle Security Systems	\$8,939.40
Accularm Security Systems	\$8,652.00

Motion carried: All yes. Absent: Supervisors Carter and Marshall.

CENTRAL SERVICES/HEALTH AND HUMAN SERVICES/BIDS: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to award bid to Safeside Security for the security alarm system for the Department of Health and Human Services, in the bid amount of \$6,700.00, with a monthly monitoring fee not to exceed \$75.00. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

C10-049 CENTRAL SERVICES/HEALTH AND HUMAN SERVICES: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve an agreement between the County of Colusa Health and Human Services and **Safeside Security Inc.**, for the security alarm system, effective March 23, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

9:53 a.m. (9:50 a.m. item on Agenda) COLUSA COUNTY TREASURER-TAX COLLECTOR: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to accept the Colusa County Treasurer's Monthly Investment Report for February 2010. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

Mr. Charter also informed the Board of Supervisors that the Compliance Audit for the Treasury Oversight Committee included a Finding that that Monthly Investment Reports were not always submitted to the Board within 30 days following the end of the month. This is not in compliance with the County Investment Policy. The occasional delay is due to fact that the Board meets twice a month, and depending on the agenda deadline he is not always able to submit timely. The Board consented to allow the County Treasurer additional time beyond the deadline if necessary to comply with the Investment Policy.

10:00 a.m. (9:55 a.m. item on Agenda) DISTRICT ATTORNEY/REQUEST FOR PROPOSALS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to accept the following Proposals for the bookshelves for the Law Library/conference room located in the District Attorney's new office as follows:

Orland Cabinet Shop, Inc.,
Asa's Cabinetry
System Concepts, Inc.,
St. Louis Cabinetry

Motion carried: All yes. Absent: Supervisors Carter and Marshall.

DISTRICT ATTORNEY/RFP: It is moved by Supervisor Evans, seconded by Supervisor Indrieri that the Board finds that it is in the best interest of the County/public to waive the County's formal bid process and approve the purchase of bookshelves for the Law Library/conference room located in the District Attorney's new office from Systems Concepts, Inc., in the amount of \$6,243.00, to be funded from the current budget. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

DISTRICT ATTORNEY: It is moved by Supervisor Indrieri, seconded by Supervisor Evans, to waive the County's formal bid process and approve purchase of a Spacesaver High Density Storage System for the filing area located in the District Attorney's new office from Systems Concepts, Inc., in the amount of \$23,799.00, with funding to come from new revenue source identified by the District Attorney (settlement of a consumer case). (Government Bid Contract through NJPA/sole source) Motion carried: All yes. Absent: Supervisors Carter and Marshall.

10:08 a.m. (10:00 a.m. item on Agenda) Chairman Vann makes time for discussion of the Princeton Library sidewalk replacement and /or repairs (i.e. tree and stump removal, sprinkler system, and funding for same).

Mr. Hackney speaks to the pictures in the Board's packet showing the conditions of the sidewalk. He states that after further consideration he'd like to get estimates on grinding the high areas of the sidewalk down.

Discussion is held regarding grinding the high surface areas of the sidewalk, removal of the tree, cost, having maintenance paint the damaged area bright orange to make the community/citizens aware of a safety hazard and re-routing the sidewalk around the tree, with no action taken.

C10-50 PLANNING & BUILDING: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve "Standard Contract" between the County of Colusa Planning and Building and **Butte County** for Prop 50 monies for the Northern Sacramento Valley Integrated Regional Water Management Planning process, effective March 1, 2010, with terms and conditions as set forth in the Contract and authorize the Chairman to sign. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

10:19 a.m. (10:10 a.m. item on Agenda) Chairman Vann makes time for discussion to Call for applications to serve on County Policy and Procedure Committee.

Mr. Rodegerdts states two years ago a County Policy and Procedure Committee was established by secret ballot election of the employees, and states it is time to call for applications for candidacy to serve on said Committee and recommends the following timeline:

Tuesday March 23, 2010	Opening of Candidacy period.
Friday, April 9, 2010	Close of Candidacy Submissions to Board Clerk.
Friday, April 30, 2010	Ballots distributed with payroll checks.

Monday, May 3, 2010 Ballot box available in Clerk's office.
(Noon, May 3, 2010-Noon, Friday, May 7, 2010)

Friday afternoon, May 7, 2010 Ballots counted and results announced.

Brief discussion is held, with the consensus of those Board members present that County Counsel move forward with the abovementioned timeline for candidacy and election to the County Policy and Procedure Committee.

10:23 a.m. (10:20 a.m. item on Agenda) Chairman Vann makes time for a presentation and discussion of Revenue and Expenditure Status Reports for the County operating funds for the months ended January 31, 2010 and February 28, 2010.

Ms. Scroggins states as of February 28, 2010 the General fund is at 67%, and revenue is at 57%. She expresses concerns regarding the following budgets:

Communication (2020),
Fouts Springs (2033) which appears will go over budget, and
Williams Veterans Hall (7035),

noting overall the general fund is looking good. Discussion is held, with no action taken.

AUDITOR-CONTROLLER: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve Intra Budget Transfer Numbers 10020 through 10024. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

AUDITOR-CONTROLLER: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve a request to purchase a new Dell laptop computer and docking station, as recommended by the County IT Director, in an amount not to exceed \$1,400.00, to be funded from the current budget. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

Chairman Vann declares a recess at 10:36 a.m. and reconvenes at 10:50 a.m., as the Colusa County Air Pollution Control District with all Directors present except Directors Carter and Marshall, and states there is a quorum present.

Present: Henry Rodegerdts, County Counsel.
Peggy Scroggins, Auditor-Controller.
Jim Bell, Mike Azevedo, Public Works Department.
Don Kitamura, Air Pollution.
Yolanda Tirado, Ann Nordyke, Board Clerks.

10:50 a.m. (10:45 a.m. item on Agenda) Director Vann makes time to consider opening 30 day period to receive public comment on amendments to Colusa County Air Pollution Control District Rule 1.2 Definitions, section el. Volatile Organic Compounds, and setting May 4, 2010 at 9:30 a.m., for a public hearing.

Director Evans expresses concern the average person will not know what the chemicals listed are or what they do and requests a list of commonly used names and uses for the chemicals listed. Discussion is held.

Mr. Kitamura states he will try to obtain a list and forward it to Director Evans.

AIR POLLUTION CONTROL DISTRICT: It is moved by Director Indrieri, second by Director Evans to approve opening a 30 day period to receive public comment on amendments to Colusa County Air Pollution Control District Rule 1.2 Definitions, section el. Volatile Organic Compounds. Further, set May 4, 2010 at 9:30 a.m., for a public hearing and adoption of proposed Rule 1.2 and direct Clerk to publish and post notice of hearing. Motion carried: All yes. Absent: Directors Carter and Marshall.

Director Vann adjourns at 10:56 a.m. as the Colusa County Air Pollution Control District Board and reconvenes as the Colusa County Board of Supervisors with all Supervisors except Supervisors Carter and Marshall present.

Present: Henry Rodegerdts, County Counsel.
Peggy Scroggins, Auditor-Controller.
Yolanda Tirado, Ann Nordyke, Board Clerks.

CONSENT AGENDA: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve Consent Agenda Item Nos. 1 through 2 as follows:

C10-51 1. AG COMMISSION: Approve Standard Agreement No. 10-C0005 between the County of Colusa Ag Commissioner's Office and **the State of California, Department of Pesticide Regulation** for pesticide reporting costs, effective July 1, 2010 through June 30, 2011, in an amount not to exceed \$13,364.00, with a thirty (30) day written termination clause by either party and authorize the Ag Commissioner to sign on behalf of the Board of Supervisors.

2. SHERIFF/PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Honoring Janice Elaine Redenbaugh Upon her Retirement As Communications Supervisor For The Colusa County Sheriff's Office and authorize the Chairman to sign. **Consent motion carried: All yes. Absent: Supervisors Carter and Marshall.**

Chairman Vann states while in Washington, D.C., an opportunity was created for the County to submit an appropriation request, authored by Senator Boxer under the Federal Aid Road System. She states Senator Boxer was adding a section called rural roads and encouraged those present to get their specific appropriation request outside of normal federal projects to her as soon as possible. Discussion is held.

ADMINISTRATION/SUPERVISOR EVANS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve a Federal Appropriations request letter and authorize the Chairman to sign. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

Chairman Vann inquires as to any State or Federal Legislation/General Budgetary Matters.

Supervisor Evans speaks to issues/concerns regarding the Sacramento River Conservation Area Forum.

Supervisor Indrieri speaks to concerns regarding Workers Compensation issues.

Chairman Vann states she has been appointed to the Williamson Act Coalition along with a Supervisor from Lassen and will be traveling to Fresno Wednesday for their first meeting.

Ms. Scroggins informed the Board members the Solid Waste Enterprise deficit net assets has been on the County audit several times and has been discussed during previous Board meetings and Budget Committee meetings. She states the CPA's wrote the County up stating the fund had deficit net assets of 2.0 million dollars at June 30, 2009. However, she noted the County is making some positive improvement because the fund had deficit net assets of 2.4 million dollars at June 30, 2008. She further states the CPA's recommend the County review the funding provisions of this liability and determine what action is necessary to adequately fund the closure/post-closure liability and whether a pledge of revenue has been adopted to fund the post-closure liability for both landfill sites. Noting in the past the response has been "The Board has taken action to increase revenues and reduce the deficit. They acknowledge the need to reduce the deficit as it would ultimately be a liability of the general fund." She states that she intends to respond the same unless directed to do differently.

Discussion is held, with those Board members present concurring with the Auditor-Controller to respond as she has in the past.

Ms. Scroggins requests the Board's support regarding upcoming deadlines for required audit documentation, budgets, and year end closing activity in order to complete the audits on a timely basis, stating an email will be sent out noting the items needed from each department such as designations and what designations were used for, final allocations of Administrative Departments, and State grant reports etc. Discussion is held.

Following discussion, Chairman Vann states she will send out an email notifying Departments of the upcoming deadlines to be determined by the Auditor-Controller for audit documentation, budgets, and year end closing for the audits and the need to adhere to same.

AUDITOR: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve Claim Register Sheets for the period March 9, 2010 through March 22, 2010. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

AUDITOR: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve Special Claims as follows:

<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
Child Support	Attorney's Diversified Services	\$43.37

Sheriff	Ken's Tractor Service	\$130.00
Clerk Recorder	Matson & Ison Technology	\$35.00
Probation	Trinity County Probation	\$2,497.00
DHHS	Cal West Concrete Cutting Inc	\$405.00
DHHS	Cal West Concrete Cutting Inc	\$270.00
Behavioral Health	Sutter-Yuba Mental Health	\$73.29
Behavioral Health	Sutter-Yuba Mental Health	\$630.08
Behavioral Health	Yolo County A/D MH	\$73.29
Child Support	Triumph Diamond Group	\$135.00
Child Support	American Eagle Attorney Service	\$120.00
Sheriff - various	Davies Oil	\$28.14
Behavioral Health	Eddie's Pro Mobile Detail	\$160.00
DHHS	Connections	\$1,710.42

Motion carried: All yes. Absent: Supervisors Carter and Marshall.

ADMINISTRATION/SUPERVISOR EVANS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to authorize reimbursement to Clay Castlebury in the amount of \$41.36 as previously agreed upon by the Board of Supervisors. Motion carried: All yes. Absent: Supervisors Carter and Marshall.

Chairman Vann suggests cancelling the April 6, 2010 Board meeting. Brief discussion is held.

Following discussion, it is the consensus of those Board members present to cancel the scheduled April 6, 2010 Board meeting and to hold the next Regular Board meeting on April 13, 2010.

Chairman Vann directs the Clerk to place any items already placed on the April 6, 2010 Agenda to the April 13, 2010 Agenda and notify all departments of same.

Ms. Tirado apprises the Board members of items set for the April 13, 2010 Board Meeting.

The Board adjourns at 11:40 a.m. to reconvene in Regular Session on April 6, 2010 at the hour of 9:00 a.m.

Kim Dolbow Vann, Chairman

Attest: Kathleen Moran, County Clerk and
ex-officio Clerk to the Board of Supervisors

BY _____
Ann Nordyke, Board Clerk