

## Board of Supervisors

Kim Dolbow Vann, District I,  
Vice-chair  
John D. Loudon, District II  
Kent S. Boes, District III,  
Gary J. Evans, District IV,  
Chair  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
(530) 458-0508/0509/0735  
(530) 458-0510  
colusacountyca.igq2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

**Board Chambers**  
**546 Jay Street Suite 108**  
**Colusa, CA 95932**

### **Minutes** May 30, 2017

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 30<sup>th</sup> day of May 2017 at the hour of 9:00 a.m. Present: Denise J. Carter, John D. Loudon, Kim Dolbow Vann, Kent S. Boes, and Gary J. Evans.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.  
Robert Zunino, Auditor's Office.  
Greg Plucker, Mary Fahey, Planning and Building.  
Greg Hinton, Ag Commissioner.  
Scott Lanphier, Mike Azevedo, Public Works.  
Elizabeth Kelly, Director, Health and Human Services.  
Rose Gallo-Vasquez, Clerk-Recorder.  
Arnie Gross, Assessor's Office.  
Devin Kelly, District Attorney's Office.  
Terry Rooney, Behavioral Health.  
Debbie Hickel, Purchasing and Procurement.  
Dave Markss, City of Colusa Councilman.  
Mary Winters, Colusa citizen.  
Brian Pierce, Pioneer Review.  
Ann Nordyke, Patricia Rodriguez, Board Clerks

Opening Prayer - Pledge of Allegiance

#### MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – May 16, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Period of Public Comment  
None.

**I. STAFF REPORTS**

Ms. Kelly introduces Ms. Amanda Pitts from the Tobacco Education Program.

Ms. Pitts updates the Board members on surveys pertaining to alcohol and tobacco products. **(Survey Handout on file in Board Clerk's Office)**

**II. AUDITOR**

1. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustments #086 - 091 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Literacy	00101	6022	479310	209.40
Literacy	00101	6022	53230	209.40
Literacy Grant	02951	002951	454608	1,745.09
Literacy Grant	02951	002951	59452	1,745.09
Library Spec Proj	02950	002950	479310	47.48
Library Spec Proj	02950	002950	59452	47.48
Library	00101	6021	479910	47.48
Library	00101	6021	53251	47.48
Road	00110	3010	421330	11,267.89
Road	00110	3010	454153	54,986.61
Road	00110	3010	455500	1,836.49
Road	00110	3010	479470	490.56
Road	00110	3010	479910	1,724.86
Road	00110	3010	53180	46,375.93
Road	00110	3010	53230	23,930.48
East Park Res	04006	0000	59397	(27,500.00)
East Park Res	04006	0000	51012	1,000.00
East Park Res	04006	0000	51022	76.50
East Park Res	04006	0000	53120	210.00
East Park Res	04006	0000	53170	100.00
East Park Res	04006	0000	53171	20.00
East Park Res	04006	0000	53190	250.00
East Park Res	04006	0000	53230	25,705.50
East Park Res	04006	0000	53250	138.00

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Denise J. Carter, Supervisor  
**SECONDER:** Kent S. Boes, Supervisor  
**AYES:** Carter, Loudon, Vann, Boes, Evans

2. Approve Intra Budget Adjustments No.'s: 17046 through 17053.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kim Dolbow Vann, Supervisor  
**SECONDER:** John D. Loudon, Supervisor  
**AYES:** Carter, Loudon, Vann, Boes, Evans

---

**III. COUNTY ADMINISTRATIVE OFFICE**

1. Consider approving Termination Agreement No. **C17-089**, dated March 31, 2017 with **Municipal Finance Corporation and City National Bank**. Further, approve Certificate of Acceptance and authorize the Chair to sign all documentation in the presence of a Notary and authorize recordation thereof by a duly authorized officer.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 21.

**1. PURCHASING AND PROCUREMENT**

Approve Contract No. **C17-090**, Second Modification to a contract (C15-115) with **Davies Oil Company**, for fuel, extending the contract to June 30, 2018 and authorize the Chair to sign.

**2. PURCHASING AND PROCUREMENT**

Approve Contract No. **C17-091**, Second Modification to contract C15-116 with **Reading Oil Company** for fuel, extending the contract to June 30, 2018 and authorize the Chair to sign.

**3. PURCHASING AND PROCUREMENT/ASSESSOR**

Approve Contract No. **C17-092**, sixth modification to contract C11-118 with **Megabyte Systems Inc.**, for software support services, increasing compensation to \$7,704.64 per month, and extending the expiration date to June 30, 2018, and authorize the Chair to sign.

**4. SHERIFF**

Approve Contract No. **C17-093**, (State of California Standard Agreement No. 17C15500) with the **Department of California Highway Patrol** for use of the Sheriff's Office weapons firing range facility by the California Highway Patrol (CHP), Williams Area office, effective July 1, 2017 through June 30, 2020, and authorize the Sheriff to sign.

**5. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH**

Approve Contract No. **C17-094**, Fourth Modification of Contract C10-148 with **North Valley Behavioral Health**, for acute psychiatric services in a licensed bed facility, modifying Section 3, "Payment" of the Contract is modified to increase the daily rate paid to the Contractor from \$850 to \$875, effective July 1, 2017 and authorize the Chair to sign.

**6. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH**

Approve Contract No. **C17-095**, Fourth Modification to Contract C13-232 with **Willow Glen Care Center**, modifying "Section 2", Time of Performance, to extend the termination date to June 30, 2019, and modifying Exhibit "B" to increase the daily rates paid to Contractor, and authorize the Chair to sign.

**7. DISTRICT ATTORNEY**

Approve out-of-state travel for Victim Witness Coordinator Mary Godinez-York and

DA Investigator Sara Martin to attend the National Sexual Assault Conference in Dallas, Texas on June 5 - 9, 2017.

8. PUBLIC WORKS/ROAD DEPARTMENT

Award Public Works Contract No. **C17-096** to **Dunton Construction Company, Inc.**, for pedestrian improvements on County roads in the Town of Maxwell, in an amount not to exceed \$459,590.00, and authorize the Chair to sign.

9. AG COMMISSIONER

Approve Contract No. **C17-097**, (Cooperative Agreement Number 17-0097-000-SA) with the **California Department of Food and Agriculture (CDFA)** for services related to the Certified Farmers Market Program, effective July 1, 2017 through June 30, 2018 and authorize the Chair to sign.

10. PURCHASING AND PROCUREMENT/BUILDING AND MAINTENANCE

Approve Contract No. **C17-098**, Second modification to contract C17-012 with **REM Construction**, for the dry rot repair at the Princeton Library, extending the term of the contract to June 30, 2017 and authorize the Chair to sign.

11. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE/AG DEPARTMENT

Declare a 2000 and 2011 Ford Crown Victoria/2008 Chevy Trailblazer (assigned to the Sheriff's Office) and 2001 Ford Ranger (assigned to Air Pollution) as surplus and authorize the Purchasing Agent to remove the vehicles from inventory and dispose of same utilizing the most cost efficient manner.

12. SHERIFF

Approve Contract No. **C17-099**, an Agreement with **Sutter Valley Medical Foundation dba Sutter Medical Foundation (SMF)** for services provided by Bridging Evidence Assessment & Resource (BEAR) Program for continued use of their Sexual Assault Response Team (SART) for sexual assault investigations, effective May 30, 2016 and authorize the Sheriff to sign on behalf of the County.

13. ADMINISTRATION

Accept letter of resignation from Mr. Jeff Hass from the Arbuckle Cemetery District, effective May 3, 2017. Further, authorize the Clerk to publish and post notice of vacancy.

14. CHILD SUPPORT

Approve Contract No. **C17-100**, a Plan of Cooperation with the **Humboldt County Department of Child Support Services**, to process Colusa County's Workers' Compensation cases for the purpose of collecting funds in child support cases, effective July 1, 2017, and authorize the Director of Child Support Services and the Chair to sign.

15. PURCHASING AND PROCUREMENT

Approve Work Order Contracts for Construction Rental Equipment, *without* operators, with the following vendors:

<b>C17-101</b>	<b>Holt of California</b>
<b>C17-102</b>	<b>David M. McCullough</b>
<b>C17-103</b>	<b>I-5 Rentals</b>
<b>C17-104</b>	<b>Herc Rentals</b>

**C17-105      United Rentals**

effective July 1, 2017 through June 30, 2018, with terms and conditions as set forth in the contracts and authorize the Chair to sign.

16.    PURCHASING AND PROCUREMENT/PUBLIC WORKS

Approve the purchase of one Freightliner 108SD Water Truck from Sacramento Truck Center in an amount not to exceed \$125,554.00 and authorize the Purchasing Coordinator to issue a purchase order for same.

17.    PURCHASING AND PROCUREMENT/PURCHASING & PROCUREMENT/PUBLIC WORKS

Approve Work Order Contracts for Construction Rental Equipment, *with* operator, with the following vendors:

- |                |                                             |
|----------------|---------------------------------------------|
| <b>C17-106</b> | <b>Butte Sand and Gravel</b>                |
| <b>C17-107</b> | <b>F&amp;L Farms Trucking, Inc.</b>         |
| <b>C17-108</b> | <b>DeWitt Bros &amp; Co., Inc.</b>          |
| <b>C17-109</b> | <b>David M. McCullough Excavating, Inc.</b> |

effective July 1, 2017 through June 30, 2018, with terms and conditions as set forth in the contracts and authorize the Chair to sign.

18.    PUBLIC WORKS/ROAD DEPARTMENT

Adopt Resolution No. **17-025**, a Resolution Of The Colusa County Board Of Supervisors Approving Participation In The California State Department Of Fish And Wildlife Shared Habitat Alliance For Recreational Enhancement (Share) Program To Provide Additional Public Access To The East Park Reservoir Recreational Area and authorize the Chair to sign. Further, ratify Contract No. **C17-110** State of California Short Form Contract (Contract Number S1780003) with the **Department of Fish and Wildlife, SHARE Program** for the program executed by the Chairman on May 10, 2017, and further authorize the Department of Public Works to execute the necessary documents associated with the program.

19.    PURCHASING AND PROCUREMENT/DHHS

Approve Contract No. **C17-111**, with **Jennifer Kennelly, PhD** for the psychological evaluation and consultation services in an amount not to exceed \$6,000 per fiscal year, effective May 30, 2017 through June 30, 2020, and authorize the Chair to sign.

20.    PURCHASING AND PROCUREMENT/BUILDING & GROUNDS

Approve Contract No. **C17-112**, First Modification to Contract C17-055 with **Stassi Carpentry**, for the additional work at the Colusa Veteran's Hall on the bathrooms and kitchen, in an amount not to exceed \$28,628.12, effective May 30, 2017 and authorize Chair to sign.

21.    CLERK RECORDER/ELECTIONS

Acknowledge receipt of Canvass and Statement of Result of Election for Cortina Community Services District, Measure A and Board of Directors, held on Tuesday, May 2, 2017.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

V. CLAIMS/AUDITOR

1. Consider approving Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
597828	Behavioral Health	Aurora Behavioral Health	\$6,650.00
597829	Behavioral Health	Milhou's Children's Services	\$4,048.61
597830	Human Resources	Municipal Resource Group, LLC	\$1,938.42
597831	Environmental Health	Questa Engineering Corp	\$7,955.30
597855	Building & Grounds	Botanica Landscape	\$741.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

2. Approve Claim Register Sheets for period May 16, 2017 through May 29, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Supervisor
<b>SECONDER:</b>	Kim Dolbow Vann, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

VI. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

Colusa City Council meeting  
 CSAC Legislative Conference  
 Mid & Upper Sacramento Regional Flood Management  
 Conference call  
 SGMA meeting  
 Fair Foundation Annual meeting  
 Purple Heart Trail unveiling ceremony.  
 First 5 Board meeting  
 Tour of Hospital Facility

Supervisor Loudon

Meetings/functions attended:

Colusa City Council meeting  
 CSAC Legislative Conference  
 Maxwell Parade with VFW  
 Community Action Partnership Board meeting  
 Purple Heart Trail unveiling ceremony  
 Tour of Hospital Facility

Cemetery Flag Ceremonies

Supervisor Vann

Meetings/functions attended:  
Cortina Landfill meeting  
Budget meeting  
California Water Commission

Supervisor Boes

Meetings/functions attended:  
Frontier meeting  
CSAC Legislative Conference  
Public Works Director meeting  
Community Action Partnership  
Williams City Administration meeting  
Purple Heart Trail unveiling ceremony  
Williams Memorial Day ceremony

Supervisor Evans

Meetings/functions attended:  
Budget meetings  
Forest Service meeting

**VII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

Ms. Tyler states that the (PILT) carried by Mcguire was put on suspense at the State level.

9:30 a.m. (9:30 a.m. on the Agenda) **PUBLIC HEARING**

Chairman Evans makes time for a hearing on a proposed Resolution amending the General Plan Housing, Land Use, and Implementation Elements, replacing references to "Second Dwelling Unit" with "Accessory Dwelling Unit" (GPA #17-2-1) and a concurrent hearing, and first reading by title only, of a proposed Ordinance (ZA #17-2-1) amending the County Code to: (1) replacing all references to a "Second Dwelling Unit" with "Accessory Dwelling Unit"; (2) adding Section 44-3.10.090 (Fencing Regulations); and (3) amending Section 44-3.50 (Sign Regulations) related to campaign/political signs and highway/freeway oriented advertising signs. **(Continued from May 16, 2017)**

Mr. Plucker requests the Board members for additional time to finalize this item.

9:32 a.m. Chairman Evans calls for public comment. Hearing none, Chairman Evans continues the Public Hearing to June 13, 2017.

**PUBLIC HEARING/PLANNING & BUILDING**

1. Continue to June 13, 2017 the Public Hearing on a proposed Resolution amending the General Plan Housing, Land Use, and Implementation Elements, replacing references to "Second Dwelling Unit" with "Accessory Dwelling Unit" (GPA #17-2-1) and a concurrent hearing, and first reading by title only, of a proposed Ordinance (ZA #17-2-1) amending the County Code to: (1) replacing all references to a "Second Dwelling Unit" with "Accessory Dwelling Unit"; (2) adding Section 44-3.10.090 (Fencing Regulations); and (3)

amending Section 44-3.50 (Sign Regulations) related to campaign/political signs and highway/freeway oriented advertising signs. **(Continued from May 16, 2017)**

<b>RESULT:</b> CONTINUED TO JUNE 13, 2017
-------------------------------------------

PLANNING & BUILDING

2. Vacate Public hearing on resolution approving a Joint Exercise of Powers Agreement (JPA) establishing the Colusa Groundwater Authority; Contingent upon approval of JPA, designate a Board member to serve on the JPA Board and another to serve as an alternate; and authorize the County Auditor-Controller to establish the budget and process the County's fiscal contribution per the terms of the JPA.

Ms. Fahey updates the Board members on items as they pertain to Glenn County joining the GSA.

9:35 a.m. Mr. Terry Rooney is now present.

Chair Evans adjourned the meeting at 9:37 a.m. to reconvene in Regular Session on June 13, 2017 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk