

**Transportation Commission &
Transit Agency
COMMISSIONERS**

County of Colusa:

KIM DOLBOW VANN
GARY J. EVANS, VICE-CHAIR
DENISE J. CARTER

City Colusa:

DAVE WOMBLE, CHAIR
TOM REISCHE

City of Williams:

FRANK KENNEDY



COUNTY OF COLUSA
TRANSPORTATION COMMISSION
TRANSIT AGENCY
1215 MARKET STREET, COLUSA, CA
95932

TELEPHONE 530-458-0508
FAX (530) 458-2035

**Scott Lanphier, PE, Executive
Director**

colusacountyca.iqm2.com
www.countyofcolusa.org

**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932**

Minutes

May 30, 2017

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 30th day of May 2017 at the hour of 3:00 p.m. Commissioners Present: Denise J. Carter, Gary J. Evans, Frank Kennedy, Kim Dolbow Vann, and David Womble. Absent: Commissioner Tom Reische.

Present: Jennifer Sutton, Senior Deputy County Counsel.
Scott Lanphier, Kirsten Montejano, Public Works.
Ann Nordyke, Melissa Kitts, Board Clerks.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
None.

II. APPROVAL OF THE MINUTES

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – April 18, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Vice-Chair
SECONDER:	Denise J. Carter, Commissioner
AYES:	Carter, Evans, Vann, Kennedy, Womble
ABSENT:	Tom Reische

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director.
Mr. Lanphier states that he has nothing to report at this time.

Commissioner Carter expresses her appreciation on behalf of the Transit Agency regarding the rebuttal letter that was published in the Colusa Sun-Herald.

Commissioners Vann and Evans both state they would echo Commissioner

Carter's appreciation.

Mr. Lanphier states the letter was a collaborative effort and thanks all those involved in drafting the letter.

2. Transit Manager

Mr. Lanphier states a new Transit Manager has been hired and will be attending the June 27, 2017 meeting.

3. CalTrans.

None.

4. City of Colusa

None.

5. City of Williams

Commissioner Kennedy states the City of Williams will be starting a road project that will be going to bid within the next few weeks. He further states, the City of Williams will be loaning itself money, and anticipates offsetting the debt with new development(s). Brief discussion is held with no action taken.

6. California Highway Patrol

None.

IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chairman Womble declares a recess at 3:05 p.m. and states that the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present, except Commissioner Reische.

Present: Jennifer Sutton, Senior Deputy County Counsel.
Scott Lanphier, Kirsten Montejano, Public Works.
Ann Nordyke, Melissa Kitts, Board Clerks.

TRANSIT AGENCY

1. Approve 2017-2018 fiscal year preliminary budget of \$1,909,033 for the Colusa County Transit Agency Fund. **Further**, set June 27, 2017, at 3:05 p.m. for a public hearing, and direct the Agency Secretary to publish and post notice of same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Vice-Chair
SECONDER:	Frank Kennedy, Commissioner
AYES:	Carter, Evans, Vann, Kennedy, Womble
ABSENT:	Tom Reische

TRANSIT AGENCY

2. Adopt Resolution No. **1617-004** authorizing federal funding under Federal Transportation Administration Section 5311 (49 U.S.C. Section 5311) with California Department of Transportation; authorize the Chairman to sign.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kim Dolbow Vann, Commissioner
SECONDER: Denise J. Carter, Commissioner
AYES: Carter, Evans, Vann, Kennedy, Womble
ABSENT: Tom Reische

TRANSIT AGENCY

3. Consider approving ~~2015-16~~ 1617 Revenue and Appropriations Inter-Budget Adjustments #082-083 as follows: **Requires 4/5 vote (Continued from April 18, 2017 meeting)**

DEPT NAME	FUND #	DEPT #	ACCT #	AMOUNT
Transit	04002	0000	467740	1,868.13
Transit	04002	0000	51012	1,868.13
Transit	04002	0000	453710	915.40
Transit	04002	0000	479381	250.00
Transit	04002	0000	479383	126.00
Transit	04002	0000	53120	1,291.40

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary J. Evans, Vice-Chair
SECONDER: Denise J. Carter, Commissioner
AYES: Carter, Evans, Vann, Kennedy, Womble
ABSENT: Tom Reische

V. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

Chairman Womble adjourns as the Transit Agency at 3:11 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission, with all Commissioners present, except Commissioner Reische.

Present: Jennifer Sutton, Senior Deputy County Counsel.
 Scott Lanphier, Kirsten Montejano, Public Works.
 Ann Nordyke, Melissa Kitts, Board Clerks.

TRANSPORTATION COMMISSION

1. Approve 2017 - 2018 fiscal year preliminary budgets for the Local Transportation Fund, State Transit Assistance Fund, and Local Transportation Planning Fund. **Further**, set June 27, 2017 at 3:05 p.m. for a public hearing on the preliminary budgets, and direct the Commission Secretary to publish and post notice.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kim Dolbow Vann, Commissioner
SECONDER: Denise J. Carter, Commissioner
AYES: Carter, Evans, Vann, Kennedy, Womble
ABSENT: Tom Reische

TRANSPORTATION COMMISSION

2. Accept Department of Public Works FY 2017-18 Draft Overall Work Plan (OWP), designed to respond to growth strategies adopted in local public agency general plans. Further, review and submit comments to the Executive Director by June 9, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Frank Kennedy, Commissioner
AYES:	Carter, Evans, Vann, Kennedy, Womble
ABSENT:	Tom Reische

TRANSPORTATION COMMISSION

3. Approve 2016-17 Intra-Budget Adjustments #17045.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Kim Dolbow Vann, Commissioner
AYES:	Carter, Evans, Vann, Kennedy, Womble
ABSENT:	Tom Reische

Commissioner Womble adjourned the meeting at 3:16 p.m. to reconvene in Regular Session on June 27, 2017 at the hour of 3:00 p.m.

Dave Womble, Chairman

BY _____
Melissa Kitts, Deputy Clerk