

**Transportation Commission &  
Transit Agency  
COMMISSIONERS**

*County of Colusa:*

GARY EVANS, VICE-CHAIR  
KIM DOLBOW VANN  
DENISE CARTER

*City Colusa:*

DAVE WOMBLE, CHAIR  
TOM REISCHE

*City of Williams:*

FRANK KENNEDY



COUNTY OF COLUSA  
TRANSPORTATION COMMISSION  
TRANSIT AGENCY  
1215 MARKET STREET, COLUSA, CA  
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**Scott Lanphier, PE, Executive  
Director**

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**Transportation Commission & Transit Agency  
Board Chambers  
546 Jay Street Suite 108  
Colusa, CA 95932**

**Minutes**

June 27, 2017

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 27<sup>th</sup> day of June 2017 at the hour of 3:00 p.m. Present: Commissioners Kim Dolbow Vann, Gary J. Evans, Vice-Chair, County of Colusa, David Womble, Chair, Tom Reische, City of Colusa, and Frank Kennedy, City of Williams. Absent: Commissioner Denise J. Carter, County of Colusa.

Present: Jennifer Sutton, Senior Deputy County Counsel.  
Scott Lanphier, Kirsten Montejano, Public Works.  
Thomas Simms, Barbara Rosas, Transit Department.  
Ann Nordyke, Melissa Kitts Board Clerks.

**I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)**  
None.

**II. APPROVAL OF THE MINUTES**

1. Minutes Approval  
Transportation Commission & Transit Agency – Regular Meeting – May 30, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Vice-Chair
<b>SECONDER:</b>	Frank Kennedy, Commissioner
<b>AYES:</b>	Evans, Vann, Kennedy, Reische, Womble
<b>ABSENT:</b>	Denise J. Carter

**III. REPORTS (TRANSIT AND/OR TRANSPORTATION)**

1. Executive Director.  
Mr. Lanphier introduces the new transit manager, Mr. Simms.

2. Transit Manager  
Mr. Simms introduces himself to the Commissioners.

- 3. CalTrans  
Mr. Lanphier updates the Commissioners on behalf of Mr. Smith on item pertaining to CalTrans. **(Caltrans Operations Report on file in Clerk's Office)**
  
- 4. City of Colusa  
Mr. Reische requests assistance due to permitting issues that are preventing progress for the City's boat ramp project. Brief discussion is held with no action taken.
  
- 5. City of Williams  
Commissioner Kennedy states that the Williams road project has gone out to bid. He also states that the Love's project has broken ground and is moving forward.
  
- 6. California Highway Patrol  
None.

**IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY**

Chairman Womble declares a recess at 3:07 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present except Commissioner Carter.

Present: Jennifer Sutton, Senior Deputy County Counsel.  
Scott Lanphier, Kirsten Montejano, Public Works.  
Thomas Simms, Barbara Rosas, Transit Department.  
Ann Nordyke, Melissa Kitts, Board Clerks.

- 1. TRANSIT AGENCY  
Approve 2017 - 2018 Fiscal Year Final Budget for the Colusa County Transit Agency Fund (#04002) in the amount of \$1,919,592.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Vice-Chair
<b>SECONDER:</b>	Tom Reische, Commissioner
<b>AYES:</b>	Evans, Vann, Kennedy, Reische, Womble
<b>ABSENT:</b>	Denise J. Carter

**V. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION**

Chairman Womble declares a recess at 3:09 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission, with all Commissioners present except Commissioner Carter.

Present: Jennifer Sutton, County Counsel.  
Scott Lanphier, Kirsten Montejano, Public Works.  
Thomas Simms, Barbara Rosas, Transit Department.  
Ann Nordyke, Melissa Kitts, Board Clerks.

- 1. TRANSPORTATION COMMISSION  
Adopt Resolution **1617-004**, a Resolution Of The Colusa County Transportation Commission Adopting Definitions Of The Terms "Unmet Transit Needs"

And "Reasonable To Meet", **Further** Adopt Resolution **1617-005**, a Resolution Of The Colusa County Transportation Commission Determining There Are No Unmet Public Transportation Needs For Fiscal Year 2016-2017, and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Vice-Chair
<b>SECONDER:</b>	Frank Kennedy, Commissioner
<b>AYES:</b>	Evans, Vann, Kennedy, Reische, Womble
<b>ABSENT:</b>	Denise J. Carter

2. TRANSPORTATION COMMISSION

Approve 2017 - 2018 Fiscal Year Final Budgets for the Local Transportation Fund (#04020); State Transit Assistance Fund (#04021); and Local Transportation Planning Fund (#04022).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Reische, Commissioner
<b>SECONDER:</b>	Kim Dolbow Vann, Commissioner
<b>AYES:</b>	Evans, Vann, Kennedy, Reische, Womble
<b>ABSENT:</b>	Denise J. Carter

3. TRANSPORTATION COMMISSION

Consider approving Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
598383	Transportation	City of Colusa	\$35,905.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Commissioner
<b>SECONDER:</b>	Gary J. Evans, Vice-Chair
<b>AYES:</b>	Evans, Vann, Kennedy, Reische, Womble
<b>ABSENT:</b>	Denise J. Carter

Chairman Womble adjourned the meeting at 3:13 p.m. to reconvene in Regular Session on July 25, 2017 at the hour of 3:00 p.m.

\_\_\_\_\_  
David Womble, Chairman

BY \_\_\_\_\_  
Melissa Kitts, Deputy Clerk