

Board of Supervisors

Kim Dolbow Vann, District I,
Vice-chair
John D. Loudon, District II
Kent S. Boes, District III,
Gary J. Evans, District IV,
Chair
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes June 27, 2017

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 27th day of June 2017 at the hour of 9:02 a.m. Present: Denise J. Carter, John D. Loudon, Kim Dolbow Vann, Kent S. Boes, and Gary J. Evans, Chair.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.
Peggy Scroggins, Margaret Van Warmerdam, Auditor's Office.
Scott Lanphier, Mike Azevedo, Public Works.
Cindy Lovelace, Director, Human Resources.
Greg Hinton, Ag Commissioner.
Greg Plucker, Mary Fahey, Community Development Department.
Elizabeth Kelly, Director, Health and Human Services.
John Contreras, Director, Child Support Services.
Debbie Hickel, Purchasing and Procurement.
Kaline Moore, Budget Analyst.
Dave Markss, City Councilman.
Mary Winters, Colusa citizen.
Kayla Webber, Sun Herald.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – June 13, 2017.

RESULT:	APPROVED [4 TO 0]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	John D. Loudon, Kim Dolbow Vann, Kent S. Boes, Gary J. Evans
ABSTAIN:	Denise J. Carter

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Chairman Evans makes time for the announcement of Closed Session.

Mr. Kropf announces the Board will consider Closed Session matters as follows:

1. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter.

2. COUNTY COUNSEL
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
California Government Code section 54956.8
Property: 151, 171, 173, and 199 East Webster Street, Colusa, CA 95932. Negotiators: Wendy G. Tyler and Marcos Kropf
Property Owner: County of Colusa Under negotiation: Potential lease modifications or sale.

I. STAFF REPORTS

Mr. Hinton announces that the 21st Annual Fly-In will be held on July 22, 2017 at the Colusa Airport. He states they will also be serving breakfast starting at 7:30 am and there will be raffle prizes. **(Handout filed in Clerk's Office)**

Ms. Fahey updates the Board regarding the Groundwater Commission and their progress.

Ms. Lovelace announces the following individuals received Kudo cards for the month of May 2017 as follows:

<u>EMPLOYEE</u>	<u>DEPARTMENT</u>
Brizia Martinez	BHS
Raphael Lamas	BHS
Veronica Lara	BHS
Alfredo Medina	DHHS
Eb Mendenhall	DHHS
Leslie Ferreira	DHHS
Margarita Cortez	DHHS
Patricia Velasquez	DHHS
Karina Morales	Sheriff

She states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Patricia Velasquez.

II. HUMAN RESOURCES

1. Approve continuation of County insurance for the Transit Agency, Transportation Commission, and LAFCO as Named Insured under Colusa County's insurance policies (Liability, Workers' Comp, and Property); consider delegating review and approval for future renewals to the County Administrative Officer.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

III. AUDITOR

1. Adopt Resolution No. **17-029**, A Resolution Of The County Board Of Supervisors Adopting General Fund And Maintenance Area #1 Appropriation Limit For Fiscal Year 2017-2018, and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

2. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustments #094 - 107 as follows: **Requires 4/5th vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Colusa Library Trst	02955	002955	479476	\$979.70
Colusa Library Trst	02955	002955	59452	\$979.70
Arbuckle Branch Tr	02957	002957	59452	\$81.18
Library Sp Projects	02950	002950	479310	(\$602.52)
Library Sp Projects	02950	002950	59452	(\$602.52)
Library Sp Projects	02950	002950	479319	(\$1,203.40)
Library Sp Projects	02950	002950	59452	(\$1,203.40)
Library Sp Projects	02950	002950	479310	(\$350.00)
Library Sp Projects	02950	002950	59452	(\$350.00)
Library Sp Projects	02950	002950	479310	(\$47.48)
Library Sp Projects	02950	002950	59452	(\$47.48)
Boating	00101	2024	454608	\$2,946.76
Boating	00101	2024	532505	\$2,269.99
Boating	00101	2024	53253	\$676.77
Communications	00101	2020	479475	\$1,096.06
Communications	00101	2020	53250	\$771.06
Communications	00101	2020	53251	\$325.00
GM Morse Trust	02952	002952	59452	\$1,298.60
Literacy Grant	02951	002951	479319	\$136.29
Literacy Grant	02951	002951	59452	\$136.29
Literacy Grant	02951	002951	454608	\$1,303.30
Literacy Grant	02951	002951	59452	\$1,303.30
Grimes Library Trst	02956	002956	479310	\$80.00
Grimes Library Trst	02956	002956	59452	\$80.00
Literacy	00101	6022	479910	\$136.29
Literacy	00101	6022	53230	\$136.29
Literacy Grant	02951	002951	454608	\$2,500.00
Literacy Grant	02951	002951	59452	\$2,500.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Kim Dolbow Vann, Supervisor
SECONDER: John D. Loudon, Supervisor
AYES: Carter, Loudon, Vann, Boes, Evans

3. Approve Intra Budget Adjustments Nos: 17057 through 17063.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kent S. Boes, Supervisor
SECONDER: Denise J. Carter, Supervisor
AYES: Carter, Loudon, Vann, Boes, Evans

4. Consider approving Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
598911	Public Defender	Angeles S. Carrion	\$270.00
598912	DHHS	Deborah A. Hagey, RDHAP	\$160.00
598913	Human Resources	Municipal Resource Group, LLC	\$4,169.92
598914	Behavioral Health	Syed M. Munir MD	\$195.62
598915	Behavioral Health	Truxtun Psychiatric Medical	\$344.50
598916	Public Defender	Law Offices of John K Hinely	\$90.00
598917	Public Defender	Law Offices of John K Hinely	\$229.50
598918	Public Defender	Law Offices of John K Hinely	\$697.50
598919	Public Defender	Law Offices of John K Hinely	\$180.00
598920	Public Defender	Law Offices of John K Hinely	\$112.50
598921	Public Defender	Law Offices of John K Hinely	135.00
598922	Public Defender	Law Offices of John K Hinely	\$67.50
598923	Public Defender	Law Offices of John K Hinely	\$112.50
598924	Public Defender	Law Offices of John K Hinely	\$72.00
598925	Public Defender	Law Offices of John K Hinely	\$274.50
598926	Public Defender	Law Offices of John K Hinely	\$45.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Kim Dolbow Vann, Supervisor
SECONDER: John D. Loudon, Supervisor
AYES: Carter, Loudon, Vann, Boes, Evans

5. Approve Claim Register Sheets for period June 13, 2017 through June 26, 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: Denise J. Carter, Supervisor
SECONDER: John D. Loudon, Supervisor
AYES: Carter, Loudon, Vann, Boes, Evans

6. Authorize the County Auditor-Controller to pay claims as she deems necessary for the time period June 28 through July 24, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kim Dolbow Vann, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

IV. COMMUNITY DEVELOPMENT DEPARTMENT

1. Consider recommendation of Colusa Groundwater Commission and appoint commission members Darrin Williams and Jeff Moresco to serve on the Colusa Groundwater Authority Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

V. COUNTY ADMINISTRATIVE OFFICE

1. Approve Fiscal Year 2017-2018 Recommended Budget in the total amount of \$95,311,359, including enterprise funds, county service areas, special districts, and other restricted funds.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time for approval of Consent Agenda Items 1 through 17.

Supervisor Vann requests Consent Item No.12 to be pulled from the Consent Agenda to consider separately.

Chairman Evans so directs.

CONSENT AGENDA

Approve Consent Agenda Item No's 1 through 11, and 13-17.

1. **ADMINISTRATION/APPOINTMENT/ARBUCKLE CEMETERY**

Appoint Mr. Daniel Hernandez (Dist. 1) to the Arbutle Cemetery District to fill the vacancy created by the resignation of Mr. Jeff Hass, effective June 27, 2017 through August 24, 2019. **(Applications received: Daniel Hernandez)**

2. **PROBATION**

Approve Contract No. **C17-128**, a contract with the **Colusa County Office of Education** for teaching services at the jail as part of the Inmate Education Program, effective July 1, 2017 through June 30, 2018, in an amount not to exceed \$28,000.00, and authorize the Chair to sign.

3. **PURCHASING AND PROCUREMENT/DHHS**

Approve Contract No. **C17-129**, a contract with the **California Department of Social Services (CDSS)** agreement 17-5006 for adoption services on behalf of Colusa County in a not-to-exceed amount of \$44,978, effective July 1, 2017 through June 30, 2018 and authorize the Chair to sign.

4. CHILD SUPPORT
Approve out of state travel for the Colusa County Child Support Director and one staff to attend the Western International Child Support Enforcement Conference Sunday, September 24, 2017 through Thursday, September 28, 2017 in Anchorage Alaska.
5. ADMINISTRATION/COLUSA COUNTY ARTS COUNCIL
Adopt Resolution No. **17-030**, A Resolution Of The Colusa County Board Of Supervisors Designating The Colusa County Arts Council As The Official Arts Organization For The County Of Colusa, And Authorize The Chair To Sign.
6. HEALTH AND HUMAN SERVICES
Approve Contract No. **C17-130**, a contract with the State of California Standard Agreement No. 17-10149, a revenue agreement with the **California Department of Public Health (CDPH)** to initiate a new five-year funding cycle for the Public Health Emergency Preparedness, Hospital Preparedness and Pandemic Flu programs in the amount of \$1,435,845, effective July 1, 2017 through June 30, 2022, and authorize the Chair to sign.
7. PURCHASING AND PROCUREMENT/PUBLIC WORKS - EAST PARK RESERVOIR
Approve Contract No. **C17-131**, Third Modification to C16-046 with **Stonycreek Garbage Service** modifying Attachment A of the contract by adding additional sanitary services at East Park Reservoir, for up to \$25,500, effective May 22, 2017 through May 21, 2018 and authorize the Chair to sign.
8. TREASURER
Accept Treasurer's Monthly Investment Report for May 2017 as presented.
9. PROBATION
Approve out of state travel for Sarah Regnani and Hilda Ascencion to attend Moral Reconciliation Therapy (MRT) advanced training in Coos Bay, Oregon on August 25, 2017.
10. SHERIFF
Ratify Local Emergency Dispatch Agreement No. **C17-132**, with **California Conservation Corps** to Supply Emergency Crews to Colusa County for Flood Related Activities during the February 2017 Storms.
11. PURCHASING AND PROCUREMENT/DHHS - PUBLIC HEALTH
Approve Contract No. **C17-133**, with **Ellis Planning Associates** to conduct required evaluation of the Tobacco Education Program effective July 1, 2017 through June 30, 2018 in an amount not to exceed \$21,760, and authorize the Chair to sign.
13. PURCHASING AND PROCUREMENT/BUILDING AND MAINTENANCE
Approve Contract No. **C17-134**, Third Modification to contract C17-012 with **REM Construction, Inc.** for the Princeton Library dry rot repair, extending the termination date to August 31, 2017, and expanding the scope of work due to unforeseen damage to the roof, and increasing the compensation in an amount not to exceed \$103,458, and authorize the Chair to sign.
14. PURCHASING AND PROCUREMENT/MIGRANT HOUSING CENTER
Ratify Contract No. **C17-135**, with **Beymer Well and Pump** for emergency irrigation services performed at the Migrant Housing Center located at 400 Theater Road, Williams, CA 95987, effective June 13, 2017, in an amount not to exceed \$12,040.

15. AG COMMISSIONER

Approve Agreement No. **C17-136**, an Airport Fixed Base Operator Lease Agreement with **Sacramento River Aviation, LLC, a California limited liability company (FBO)** for hanger lease and to provide maintenance, repair and restoration services to the public, at \$650.00 per month, effective July 1, 2017 through July 1, 2020.

16. COUNTY COUNSEL

Approve Agreement No. **C17-137**, with **Cota Cole & Huber** a legal services agreement in an amount not to exceed \$75,000 per fiscal year, effective June 14, 2017 and authorize County Counsel to sign.

17. BOARD OF SUPERVISORS

Reaffirm appointment of County voting delegate Supervisor Kim Dolbow Vann and County alternate delegate Denise J. Carter and authorize the Chair to sign the 2017 NACo Credentials (Voting) form.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time to consider Consent Agenda Item No. 12.

Supervisor Vann inquires as to how the department is progressing.

Ms. Kelley states that they moved into their facility over a year ago. She further states that they have more input as to the educational classes for the welfare to work recipients. She states that One Stop is struggling because of budget cuts to the program so her department is taking the program over. She states the plan is that over time to take over as much as they can. She further states they will try to setup a subsidized employment training program.

12. PURCHASING AND PROCUREMENT/DHHS

Approve Contract No. **C17-138**, with **Colusa County One Stop** for employment related services to CalWORKs participants, in an amount not to exceed \$194,000, effective July 1, 2017 through June 30, 2018 and authorize the Chair to sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

VII. BOARD OF SUPERVISORS

1. Approve letter in Opposition to AB1250 (Jones-Sawyer) concerning contracting for County services, and authorize the Chair to sign

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

9:30 a.m. on Agenda **PUBLIC HEARING**

Chairman Evans makes time for a public hearing on proposed Zoning Ordinance Amendment (ZA #17-2-1) amending the County Code to: (1) replace all references to a "Second Dwelling Unit" with "Accessory Dwelling Unit" and clarifying units on agriculturally zoned properties; (2) adding Section 44-3.10.090 (Fencing Regulations); and (3) amending Section 44-3.50 (Sign Regulations) related to campaign/political signs and highway/freeway oriented advertising signs.

Mr. Plucker states as indicated this is a hearing to conduct a second reading of an ordinance to adopt a series of zoning text amendments referenced in order to address changes of state law to ensure consistency between the general plan and zoning ordinance, and also to add regulations that were omitted with the adoption of 2014 zoning code. He further states that in particular political signs need to align with state law, court cases, and an 800 ft. setback requirement also established in the 2014 code. He states at the June 13, 2017 meeting the Board approved the necessary general plan amendments to allow these to go forward. He also states there will be other zoning amendment initiatives to deal with cleanup language, noting he will be working with County Counsel on a descriptive narrative to make less lengthy.

9:32 Chairman Evans open to Public Hearing and calls for public comment. Hearing none, Chairman Evans closes the Public Hearing.

1. COMMUNITY DEVELOPMENT

Adopt **Ordinance No. 788** a Zoning Ordinance Amendment (ZA #17-2-1) amending the County Code to: (1) replace all references to a "Second Dwelling Unit" with "Accessory Dwelling Unit" and clarifying units on agriculturally zoned properties; (2) adding Section 44-3.10.090 (Fencing Regulations); and (3) amending Section 44-3.50 (Sign Regulations) related to campaign/political signs and highway/freeway oriented advertising signs.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

VII. BOARD OF SUPERVISORS

2. Approve letter in opposition to SB649, which would require counties to lease public property for the purpose of sitting wireless "small cell" infrastructure for a fee set by the State legislature.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

BOARD OF SUPERVISORS

3. Appoint CAO Wendy G. Tyler and County Counsel Marcos Kropf as real property negotiators.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time to consider grant request from Cypress Hill Cemetery District and Stonyford Community Hall Association for funding in the amount of \$25,000, utilizing Supervisor Evans' Board Special Department Expense, and direct the Auditor to issue the warrants prior to June 30, 2017.

BOARD OF SUPERVISORS

4. Approve request for financial assistance from Cypress Hill Cemetery District in the amount of \$17,500.00 and Stonyford Community Hall Association in the amount of \$7,500.00 utilizing Supervisor Evans' Board Special Department Expense, and direct the Auditor to issue the warrants prior to June 30, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Gary J. Evans
SECONDER:	John D. Loudon, Supervisor
AYES:	Carter, Loudon, Vann, Boes, Evans

VIII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

- IRWMP meeting
- SGMA meeting
- Colusa County Airport Fly-In Planning meeting
- Sac Valley BCC meeting
- Funding for Levees Rally
- Farm to Fork
- Middle & Upper Sac Regional Floodplain Management
- Conference call
- Community Development regarding Nuisance
- Hospital Tour

Supervisor Loudon

Meetings/functions attended:

- Behavioral Health Board meeting
- VFW Floor Removal Project
- Sheriff New Boat Ride
- VFW Board meeting
- RD108 Board meeting
- Colusa City Council meeting
- CFC Lunch MOB @ Jack's Casino
- Farm to Fork

Supervisor Vann

Meetings/functions attended:

- HR978 Marijuana Committee
- Sites

Supervisor Boes

Meetings/functions attended:
Met with Transit Manager
Sheriff New Boat Ride
Williams City Council meeting
Hospital Tour
Meeting with Dr. Singh

Supervisor Evans

Meetings/functions attended:
Sites
East Park Frisbee Golf

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Supervisor Vann speaks to various bills the Board members may want to weigh in on after July. She further speaks briefly to PILT and the Williamson Act. Discussion is held with no action taken.

Chairman Evans declares a recess at 9:43 a.m. to convene in Closed Session and reconvenes at 11:43 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.
Greg Hinton, Ag Commissioner.
Stacy Costello, Librarian.
Ann Nordyke, Patricia Rodriguez, Board Clerks

X. CLOSED SESSION

1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter. He states there is no reportable action.

2. COUNTY COUNSEL

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

California Government Code section 54956.8 Property: 151, 171, 173, and 199 East Webster Street, Colusa, CA 95932. Negotiators: Wendy G. Tyler and Marcos Kropf, Property Owner: County of Colusa Under negotiation: Potential lease modifications or sale. He states there is no reportable action.

Chairman Evans adjourned the meeting at 11:23 a.m. to reconvene in Regular Session on July 25, 2017 at the hour of 9:00 a.m.

Gary J. Evans, Chairman

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk