

Board of Supervisors

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County of Colusa

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Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Agenda

August 22, 2017

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – August 8, 2017
- Period of Public Comment
- Announcement of Closed Session

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. HUMAN RESOURCES/COUNTY COUNSEL

1. Reappoint **Marcos Kropf** as County Counsel, waive residency requirements, and approve a related 4 year employment agreement, effective August 19, 2017 through August 18, 2021 and authorize the Chair to sign.

III. AUDITOR

1. Approve Intra Budget Adjustments No.'s: 17087 through 17094.
2. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustment No.'s 141 through 147. **Requires 4/5 vote.**
3. Consider approving Special Claims.

IV. PUBLIC WORKS/ROAD DEPARTMENT

1. Approve Cooperative Agreement No. 03-0632 with the **State of California, acting through its Department of Transportation, CALTRANS** for the purchase of utility easements for the utility undergrounding component of the Bridge Street Rehabilitation project, effective July 25, 2017 and authorize the Chair to sign. **Further**, authorize the Director of Public Works to sign the Closure Statement at the conclusion of the recording of the easements.

V. COMMUNITY DEVELOPMENT

1. Second reading, by title only, and adoption of an Ordinance Amending Certain Sections of Chapters 2, 5, 9A, 19A, 32, 37, 39, and 43 of the Colusa County Code Combining the Organizational Structures of the County's Planning and Building Units, the Environmental Health Division of the Health and Human Service Department, and the Water Resources Division of the Agricultural Department, to Create the Colusa County Community Development Department, and authorize the Chair to sign.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 15.

1. ADMINISTRATION

Adopt a Proclamation Declaring the Week of October 15, 2017 through October 21, 2017 As "Freedom from Workplace Bullies Week" and authorize the Chair to sign.

2. SHERIFF

Approve out-of-state travel for four (4) Colusa County Task Force Agents, and one (1) Probation Officer to attend the 53rd Annual Training Institute & Law Enforcement Exposition in Reno, NV from November 17-21, 2017.

3. TREASURER

Accept Treasurer's Monthly Investment Report for July 2017 as presented.

4. PURCHASING AND PROCUREMENT/BUILDING & MAINTENANCE

Ratify modification of Contract No. C17-122 with **ASSA ABLOY** and Contract No. C17-123 with **WKD Electric** for ADA compliant double doors, automatic double door opener and associated electrical services, extending contract termination dates to August 31, 2017.

5. COMMUNITY DEVELOPMENT

Adopt a Resolution Approving and Authorizing the Recordation Of Parcel Map Number 16-8-1 and related conditions, for the Charter Family Irrevocable Living Trust, and authorize the Chair to sign the Resolution and the Clerk to sign and record the Parcel Map and Conditions.

6. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve Second Modification to Contract No. C15-090 with **Community Recovery Resources** for substance abuse recovery and related behavioral health services to increase rates for fiscal year 2017-18 and authorize the Chair to sign.

7. AG COMMISSIONER
Approve annual one year contract #17-0213-001-SF with the **California Department of Food and Agriculture** to provide regulatory enforcement services in support of federal Phytophthora ramorum regulations, for revenue up to \$2,281.81, effective July 1, 2017 and authorize Chair to sign.
8. PURCHASING AND PROCUREMENT/DHHS
Approve second addendum to C16-097, a Memorandum of Understanding (MOU) and Infrastructure Funding Agreement with **North Central Counties Consortium (NCC)** to assign cost share for the infrastructure necessary to provide CalWORKs services in partnership with the Colusa County One Stop in an amount not to exceed \$20,000, and authorize the Chair to sign.
9. PURCHASING AND PROCUREMENT/BUILDING AND GROUNDS
Approve First Modification of Contract C17-057 with **Climate Control Inc.**, for HVAC replacement at the Colusa County Sheriff's Office, by adding language that would allow the County to advance 15% of the contract and authorize the Chair to sign.
10. PURCHASING AND PROCUREMENT/DHHS
Approve Agreement #CW-2017-05 with **The Regents of the University of California (University) on behalf of its Davis Campus UC Davis Extension** for the mandatory training of Child Welfare Services in an amount not to exceed \$15,937.50 effective July 1, 2017 through June 30, 2018 and authorize the Chair to sign.
11. APPOINTMENT/MAXWELL CEMETERY DISTRICT
Reappoint Ms. Maria Carrancho (Dist. 4) to the Maxwell Cemetery District, effective July 2, 2017 through July 1, 2021. **(Applications received: Maria Carrancho)**
12. APPOINTMENT/GRAND ISLAND CEMETERY DISTRICT
Reappoint Mr. Mark Morris (Dist. 2) to the Grand Island Cemetery District, effective July 2, 2017 through July 1, 2021. **(Applications received: Mark Morris)**
13. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY
Approve a contract with American **Specialty Healthcare Inc., doing business as Colusa Medical Center**, to provide phlebotomy services for alcohol and drug testing in a total amount not to exceed \$15,000 per fiscal year and authorize the Chair to sign.
14. SHERIFF
Approve the 2018 Strategic Plan for Domestic Cannabis Eradication/Suppression Program (DCESP) funds supporting marijuana investigations and eradication in the County and authorize the Sheriff to sign on behalf of the County.
15. COUNTY COUNSEL
Accept quitclaim of real property interest related to County Detention and Treatment Facility project site, Assessor Parcel number 002-101-003, lots 5, 6, 7, and 8, and authorize the Chair to execute a Certificate of Acceptance.

VII. SUPERVISORS' REPORTS OR COMMENTSVIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

RECESS

IX. CLOSED SESSION1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *In Re. Mary Casey Carranza, Workers' Compensation Appeals Board, Claim No. CTIF-236341.*10:15 a.m. EMPLOYEE RECOGNITION PRESENTATION/HUMAN RESOURCES

- Employee Recognition Presentation honoring county employees reaching milestone years of service for the County of Colusa between January 1, 2017 and June 30, 2017.
Reception immediately following in the Board of Supervisors Conference Room, First Floor Room 102B, Historic Courthouse.

| FIRST | LAST | TITLE | YEARS |
|------------|------------|---|-------|
| Becky | Azevedo | Staff Services Analyst II | 10 |
| Cecilia | Biggs | Sergeant | 10 |
| Jarrod | Brothers | Deputy Sheriff | 10 |
| Timothy | Gomes | Road Maintenance Lead worker | 10 |
| Debra | Hickel | Central Services Purchasing Coordinator | 10 |
| Tana | Loudon | Administrative Secretary II | 10 |
| Edwin | Mendenhall | Social Worker III | 10 |
| Arnoldo | Navarro | Sergeant | 10 |
| Erica | Rodriguez | Bilingual Vocational Assistant | 10 |
| Jacqueline | Sanchez | Deputy Clerk Recorder Registrar II | 10 |
| Celia | Su | Deputy Clerk Recorder Registrar II | 10 |
| Jessica | Villa | Vocational Assistant | 10 |
| Maribel | Villasenor | Office Assistant III | 10 |
| Shawnte | Whiting | Account Clerk III | 10 |
| Alexandra | Elguez | Human Services Supervisor | 20 |
| Daniel | Charter | Treasurer/Tax Collector | 30 |

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in

written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

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| All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday. |
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