

**Transportation Commission &  
Transit Agency  
COMMISSIONERS**

*County of Colusa:*

KIM DOLBOW VANN  
GARY J. EVANS, VICE-CHAIR  
DENISE J. CARTER

*City Colusa:*

DAVE WOMBLE, CHAIR  
TOM REISCHE

*City of Williams:*

FRANK KENNEDY



COUNTY OF COLUSA  
TRANSPORTATION COMMISSION  
TRANSIT AGENCY  
1215 MARKET STREET, COLUSA, CA  
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458-2035

**Scott Lanphier, PE, Executive  
Director**

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**Transportation Commission & Transit Agency  
Board Chambers  
546 Jay Street Suite 108  
Colusa, CA 95932**

**Minutes**

July 25, 2017

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 25th day of July 2017 at the hour of 3:00 p.m. Present: Commissioners Gary J. Evans, Vice-Chair, County of Colusa, David Womble, Chair, Tom Reische, City of Colusa, and Frank Kennedy, City of Williams. Absent: Commissioners Denise J. Carter and Kim Dolbow Vann, County of Colusa.

Present: Jennifer Sutton, Senior Deputy County Counsel.  
Scott Lanphier, Director, Public Works.  
Thomas Simms, Director, Transit Department.  
David Smith, CalTrans.  
Ann Nordyke, Melissa Kitts Board Clerks.

**I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)**  
None.

**II. APPROVAL OF THE MINUTES**

1. Minutes Approval  
Transportation Commission & Transit Agency – Regular Meeting – June 27, 2017

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Vice-Chair
<b>SECONDER:</b>	Frank Kennedy, Commissioner
<b>AYES:</b>	Gary J. Evans, Frank Kennedy, Tom Reische, Dave Womble
<b>ABSENT:</b>	Denise J. Carter, Kim Dolbow Vann

**III. REPORTS (TRANSIT AND/OR TRANSPORTATION)**

1. Executive Director

Mr. Lanphier updates the Commissioners on items pertaining to the Regional Transportation Program Update.

2. Transit Manager

Mr. Simms updates the Commissioners on recent audits and other items pertaining to the Transit Department.

3. CalTrans

Mr. Smith updates the Commissioners on items pertaining to CalTrans.

**(Caltrans Operations Report on file in Clerk's Office)**

4. City of Colusa

Commissioner Reische updates the Commissioners on current road projects in the City of Colusa.

5. City of Williams

Commissioner Kennedy updates the Commissioners on current road projects in the City of Williams.

6. California Highway Patrol

None.

**IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION**

Chairman Womble declares a recess at 3:07 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission, with all Commissioners presents except Commissioner Carter and Vann.

Present: Jennifer Sutton, Senior Deputy County Counsel.  
 Scott Lanphier, Director, Public Works.  
 Thomas Simms, Director, Transit Department.  
 David Smith, CalTrans.  
 Ann Nordyke, Melissa Kitts Board Clerks.

1. TRANSPORTATION COMMISSION

Approve 2016-17 Revenue and Appropriations Inter-Budget Adjustment # as follows: **Requires 5/6<sup>th</sup> vote.**

DEPT	FUND #	DEPT #	ACCT #	AMOUNT
State Transit Assistance	04021	0000	441900	\$ .02
State Transit Assistance	04021	0000	454150	\$7,975.00
State Transit Assistance	04021	0000	583011	\$8,039.05

**RESULT: CONTINUED TO August 22, 2017**

2. TRANSPORTATION COMMISSION

Consider approving Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
599812	Transportation	City of Colusa	\$39,719.64

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Reische, Commissioner
<b>SECONDER:</b>	Gary J. Evans, Vice-Chair
<b>AYES:</b>	Gary J. Evans, Frank Kennedy, Tom Reische, Dave Womble
<b>ABSENT:</b>	Denise J. Carter, Kim Dolbow Vann

3. TRANSPORTATION COMMISSION

Approve Department of Public Works FY 2017-18 Final Overall Work Plan (OWP), designed to respond to growth strategies adopted in local public agency general plans and authorize the chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Vice-Chair
<b>SECONDER:</b>	Frank Kennedy, Commissioner
<b>AYES:</b>	Gary J. Evans, Frank Kennedy, Tom Reische, Dave Womble
<b>ABSENT:</b>	Denise J. Carter, Kim Dolbow Vann

4. TRANSPORTATION COMMISSION

Authorize the allocation of FY 2016/2017 Regional Surface Transportation Program Funds, in the amount of \$110,479 by population as follows:

City of Williams	(24%)	\$ 26,515.
City of Colusa	(28%)	\$ 30,934.
County of Colusa	(48%)	\$ 53,030.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Reische, Commissioner
<b>SECONDER:</b>	Gary J. Evans, Vice-Chair
<b>AYES:</b>	Gary J. Evans, Frank Kennedy, Tom Reische, Dave Womble
<b>ABSENT:</b>	Denise J. Carter, Kim Dolbow Vann

Chair Womble adjourned the meeting at 3:11 p.m. to reconvene in Regular Session on August 22, 2017 at the hour of 3:00 p.m.

\_\_\_\_\_  
Dave Womble, Chairman

BY \_\_\_\_\_  
Melissa Kitts, Deputy Board Clerk