

Board of Supervisors

Gary J. Evans, District IV,
Chairman
Kim Dolbow Vann, District I
Vice-chair
Thomas A. Indrieri, District II,
Mark D. Marshall, District III
Denise J. Carter, District V



COUNTY OF COLUSA

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Minutes

April 7, 2009

The Board of Supervisors of the County of Colusa, State of California meet in Regular Session this 7th day of April 2009 at the hour of 8:00 a.m., with Closed Session scheduled for 8:05 a.m. Present: Supervisors Gary J. Evans, Chairman, Denise J. Carter, Thomas A. Indrieri, Kim Dolbow-Vann, and Mark D. Marshall. Absent: None.

Present: Henry Rodegerdts, Marge Kemp-Williams, County Counsel's Office.
Peggy Scroggins, Auditor-Controller.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Chairman Evans calls to order the Regular meeting of April 7, 2009 at 8:05 a.m.

Mr. Rodegerdts announces the Board will consider the following in Closed Session:

- ❖ Under the Provisions of Government Code Section 54956.9(a), the Board will formulate instructions to be given to its attorney in the pending Sutter County Superior Court Case entitled Catrina Ross Vaca vs. County of Colusa.
- ❖ Under the Provisions of Government Code Section 54957 discussions and directions for handling personnel matters related to (1) one employee.

Mr. Rodegerdts further announces the 11:30 a.m. scheduled Closed Session item regarding ongoing labor negotiations will not be considered, as no new information is available.

Chairman Evans declares a recess at 8:06 a.m., to convene in Closed Session and reconvenes in Regular Session at 9:00 a.m., with all Supervisors and County Counsel present.

Present: Brian Ring, Personnel Director.
Peggy Scroggins, Janet Dawley, Auditor-Controller's Office.
Jim White, Friends Of the Library.

Beth Robey, Director, Health & Human Services.
Wendy Burke, Candy Grimm, Colusa County Library.
Miguel Villasenor, Russ Jones, Sheriff's Department.
Ben Felt, Community Foundation of Colusa County.
Donna Critchfield, Colusa City Councilmember.
Bob Fortino, Del Oro Water Company.
Charles McCaml, Carol Pearson, Jeanie Allen Kessinger, Red Cross.
Curtis Boewer, Michael Laffin, Janice Lashley, Lia Bruno, Howard Potter, Behavioral Health Department.
Art Blaine, Colusa Veterans of Foreign Wars.
Peter Jukusky, Williams citizen.
Len Bolen, Mary Ann Marvel, Richard Marvel, Marian Boyes, Colusa citizens.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chairman Evans. Pledge of Allegiance.

ADMINISTRATION: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve the Minutes of March 17, 2009 Regular Session, March 25, 2009 Special Session and March 30, 2009 Special Session. Motion carried: All yes. Absent: None.

Chairman Evans declares time for a period of public comment.

Mr. White informs the Board members that the Friends of the Colusa County Library will be holding their 5th Annual Wine & Cheese Tasting event, on Saturday, May 2, 2009, from 1:00 pm - 4:00 pm., at the Senior Center/Scout Cabin, 901 Parkhill Street, Colusa, CA. He states the Wine and Cheese tasting will include special cheeses, desserts and Souvenir glasses. He states further the Colusa County Arts Council will host an Art Show and the Colusa County Garden Club will host a Plant Sale in conjunction with this event.

No further comment being heard Chairman Evans closes the period of public comment.

Mr. Rodegerdts announces the Board met in Closed Session regarding the following items:

Under the Provisions of Government Code Section 54956.9(a), the Board formulated instructions to give to its attorney in the pending Sutter County Superior Court Case entitled Catrina Ross Vaca vs. County of Colusa, and instructions were given to the attorney to settle the case.

Under the Provisions of Government Code Section 54957, discussion and directions for handling personnel matters related to (1) one employee was considered with the Personnel Director instructed to advise the effected Department of the Board's decision.

9:07 a.m. (9:05 a.m. item on Agenda) STAFF REPORTS

Ms. Robey gives report on various issues that pertain to her Department

and distributes blue ribbon lapel pins to those present to wear in observance of Child Abuse prevention month.

Mr. Boewer gives report on various issues that pertain to his Department.

Mr. Hackney gives report on various issues that pertain to his Department.

Present: Kim Davis, Colusa citizen.

9:20 a.m. (9:10 a.m. item on Agenda) Chairman Evans makes time to consider clarification on hiring freeze as it pertains to the positions of Deputy Sheriff, Correctional Officer and Dispatcher.

Mr. Ring states historically the Sheriff's Department has been exempt from the hiring freezes and requests direction. Brief discussion is held.

Following discussion, Chairman Evans directs the Personnel Director to waive the current hiring freeze for the Colusa County Sheriff's Department, fill existing positions as they become vacant utilizing the current hiring list, and apprise the Board members of any vacancies or personnel changes as they arise.

PERSONNEL/HEALTH AND HUMAN SERVICES - WELFARE – 5033/5011: It is moved by Supervisor Vann, seconded by Supervisor Carter to authorize reallocating the position of Staff Services Analyst I, PFT, Range 29 (Schedule 08C), from budget unit 5033 Senior Nutrition to budget unit 5011 (Welfare) effective April 1, 2009. Motion carried: All yes. Absent: None.

PERSONNEL/LIBRARY – 6021: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to authorize the request to fill extra help position of Library Assistant I, TPT, Range 5 (Schedule 08C), effective April 15, 2009 to aid in the Library Literacy Program. Motion carried: All yes. Absent: None.

9:28 a.m. (9:20 a.m. item on Agenda) APPOINTMENTS/COLUSA COUNTY AGRICULTURAL AIR POLLUTION CONTROL AFFAIRS ADVISORY COMMITTEE: It is moved by Supervisor Carter, seconded by Supervisor Vann to re-appoint, to the Colusa County Agricultural Air Pollution Control Affairs Advisory Committee the following:

Charles Marsh, District I, effective March 18, 2009 – March 17,
Bud Harman, District II, effective March 6, 2009 – March 4, 2012
Dick Armocido, District II, effective March 17, 2009 – March 18, 2012
Joe Carrancho, District IV, effective March 19, 2009 – March 18, 2012
Richard Selover, District V, effective March 25, 2009 – March 24, 2012

Motion carried: All yes. Absent: None.

APPOINTMENTS/COLUSA COUNTY IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE/ IHSS: It is moved by Supervisor Carter, seconded by Supervisor Indrieri, to appoint/re-appoint, respectively, to the In-Home Supportive Services Advisory Committee of the following:

Bonnie Davies, District IV, effective April 7, 2009 – April 8, 2011

Georgeanne Hulbert, District II, effective April 15, 2009 – April 14, 2011

Motion carried: All yes. Absent: None.

APPOINTMENT/MOUNTAIN VALLEY COOPERATIVE LIBRARY SYSTEM

ADVISORY BOARD: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to re-appoint Peggy Townzen to the Mountain Valley Cooperative Library System Advisory Board, effective April 17, 2009 through April 16, 2011. Motion carried: All yes. Absent: None.

APPOINTMENT/AIRPORT ADVISORY COMMITTEE: It is moved by Supervisor

Indrieri, seconded by Supervisor Vann to appoint Rob Moriconi to the Airport Advisory Committee, effective April 7, 2009 and to serve at the pleasure of the Board of Supervisors. Motion carried: All yes. Absent: None.

9:33 a.m. (9:30 a.m. item on agenda) ADMIN/SHERIFF/FIXED ASSETS: It is moved by Supervisor Vann, seconded by Supervisor Carter to waive the County's formal bid process and approve the purchase of a new computer network server, in the amount of \$12,296.21, for the Sheriff's Office from Dell Computers and utilize Dell as a sole source provider, to be funded from Rural Law Enforcement Grant Funds. Motion carried: All yes. Absent: None.

C09-060 SHERIFF/OES: It is moved by Supervisor Marshall, seconded by Supervisor Carter to approve Rental Agreement between the County of Colusa Sheriff's Office and the **44th District Agricultural Association** for Emergency Preparedness Fair, effective September 18, 2009 through September 20, 2009, with terms and conditions as set forth in the Agreement and authorize the Sheriff or his designee to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

C09-061 ADMIN/SHERIFF: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve Rental Agreement between the County of Colusa Sheriff's Office and **Colusa Indian Community Council** for Incident Command System (ICS) 300 class, effective June 9, 2009 through June 10, 2009, with terms and conditions as set forth in the Agreement and authorize the Sheriff or his designee to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

ADMIN/SHERIFF: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve Request for Proposal (RFP) for the purchase of one (1) VHF Motorola Quantar Mobile Relay Station, combining equipment, antennas and engineering, for the Sheriff's Department to be funded with Homeland Security Grant Funds. Further, direct the Clerk to publish Request for Proposals and set Wednesday, May 6, 2009 at 2:00 p.m. to receive RFP's. Motion carried: All yes. Absent: None.

C09-062 ADMIN/SHERIFF: It is moved by Supervisor Marshall, seconded by Supervisor Vann to approve Modification of Agreement to Inter-governmental Services Agreement No. JE97M270, between the County of Colusa Sheriff's Department and the **U.S. Department of Justice United States Marshals Service (97-09-0001)**, for the housing, safekeeping and subsistence of Federal prisoners, increasing the per diem rate to \$65.00, effective April 4, 2009, with all other terms and conditions to remain in full force and effect and authorize the Sheriff or his designee to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

C09-063 ADMIN/SHERIFF: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve Dispatch Services Agreement between the County of Colusa Sheriff's Department and the **City of Williams**, effective July 1, 2008 through June 30, 2009, in the amount of \$18,398.00 per quarter, with a ninety (90) day written termination clause by either party and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

C09-064 ADMIN/SHERIFF: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve Dispatch Services Agreement between the County of Colusa Sheriff's Department and the **City of Colusa**, effective July 1, 2008 through June 30, 2009, in the amount of \$24,897.00 per quarter, with a ninety (90) day written termination clause by either party and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

C09-065 9:51 a.m. (9:40 a.m. item on Agenda) HEALTH AND HUMAN SERVICES: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve Agreement for Professional Services for cleaning and janitorial services between the County of Colusa Health and Human Services and **Advanced Window Cleaning Services** to provide vacation and sick leave relief for department employee, effective April 7, 2009 through June 30, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

Present: Steve Bordin, Chief Probation Officer.

C09-066 HEALTH AND HUMAN SERVICES: It is moved by Supervisor Vann, seconded by Supervisor Marshall to approve addendum to Professional Services Agreement C06-112 between the County of Colusa Health and Human Services and **Visual Imagry, Inc.**, to host and provide technical support for the regional emergency preparedness website NOrCalBT.com, effective through June 1, 2010, with all other terms and conditions to remain in full force and effect and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

C09-067 HEALTH AND HUMAN SERVICES: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve Memorandum of Understanding between the County of Colusa Health and Human Services/Child Protective Services and **Fremont Rideout Health Group** for the performance of examination of victims and suspects in cases of suspected sexual assault, effective April 7, 2009, with terms and conditions as set forth in the MOU and authorize the Director of Health and Human Services to sign on behalf of the Board Supervisors. Motion carried: All yes. Absent: None.

10:00 a.m. (9:45 a.m. item on Agenda) Chairman Evans makes time for discussion and or direction to staff on Library budget for fiscal year 2008-2009.

Ms. Burke states the Library anticipates bottom line expenditures to be over the approved budget due to some unbudgeted expenses that occurred between July and December 2008. Brief discussion is held.

Following discussion, Chairman Evans directs Ms. Burke to have the item reagendaized for the April 21, 2009 Board meeting for further consideration.

COUNTY LIBRARY: It is moved by Supervisor Marshall, seconded by Supervisor Carter to adopt a Proclamation of the Colusa County Board of Supervisors Declaring April 12-18, 2009 as National Library Week and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

C09-068 10:05 a.m. (9:55 a.m. item on Agenda) COUNTY COUNSEL/RED CROSS: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve an Agreement to permit the use of a facility as a Red Cross Emergency Shelter between the County of Colusa, Colusa Senior Citizens Center and the **American National Red Cross**, effective April 7, 2009, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

Chairman Evans makes time to consider an agreement with the Colusa Veterans, Maxwell Veterans and Williams Veterans and the American National Red Cross to permit the use of county veteran facilities as Red Cross emergency shelters.

Supervisor Marshall states the County has recently declared the Williams Veterans Building surplus and expresses concern that that building would not be available. Discussion is held.

Following discussion, it is the consensus of the Board members to remove the Williams Veterans Hall from the proposed agreement.

C09-069 COUNTY COUNSEL/RED CROSS: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve an agreement between the County of Colusa (Colusa Veterans/Maxwell Veterans) and the **American National Red Cross** to Permit the Use of County Veteran Facilities as Red Cross emergency shelters, effective April 7, 2009, with terms and conditions as set forth in the agreement and authorize the Chairman to sign the agreement and any accompanying documents. Motion carried: All yes. Absent: None.

C09-070 10:15 a.m. (10:00 a.m. item on Agenda) BEHAVIORAL HEALTH: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve Agreement for Professional Services between the County of Colusa Behavioral Health Services and the County of Colusa Probation Department and **APL Counseling**, to provide Domestic Violence and Anger Management Education and Counseling to clients referred from Colusa County Behavioral Health Services to the Colusa County Probation Department, effective April 1, 2009 through June 30, 2011, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

BEHAVIORAL HEALTH: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve letter of support regarding Senate Bill 152 which requires reimbursement claims submitted by counties for the delivery of mental health services to be paid within 90 days of the submission date and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

Chairman Evans makes time to discuss reorganization of Substance Abuse due to layoffs and introduce new staff and services offered.

Mr. Boewer distributes document titled "Colusa County Department of Behavioral Health as of March 14, 2009" and introduces Ms. Lia Bruno to speak to same. Brief discussion is held with no action taken. (Document on file in Clerk-Recorder's Office)

MENTAL HEALTH BOARD: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to accept the Mental Health Board Member's recommendation to withdraw Nicole Fannery's appointment to the Mental Health Board due to lack of attendance. Motion carried: All yes. Absent: None.

10:28 a.m. (10:15 a.m. item on Agenda) Chairman Evans makes time to consider the County Board of Supervisors position in assisting the Walnut Ranch Subdivision and vicinity residents to form a Community Services District.

Mr. Fortino speaks to the various options available to the Walnut Ranch residents, stating that Del Oro Company is willing to assist the residents in this endeavor. He states Del Oro Company is looking for input from the Board on this matter and whether the County is willing to assist the residents in forming a Community Services District.

Ms. Boyes speaks in support of annexing to the City of Colusa.

10:38 a.m. Supervisor Carter excuses herself and leaves the Board's chamber.

Ms. Critchfield states there are (2) two major needs, water, and sewer. She states the sewer has met the maximum of the leach requirements, and the City can not accept the sewer as it is. She states the issues lies in that the City cannot provide services to a person that is not a resident of the City. She notes that to annex into the City would be very expensive and the City is unable to front that kind of money.

Lengthy discussion is held regarding the Board's position in assisting in forming a CSD., i.e., staffing and/or financially, whether formation of a CSD is mandatory and/or necessary, annexation into the City, position/authority of the County, if any, regarding the water/sewer issue, with no action taken.

Chairman Evans declares a recess at 11:15 a.m., and reconvenes in Regular Session at 11:27 a.m., with all Supervisors, except Supervisor Carter present.

Present: Henry Rodegerdts, Megan Bruce, County Counsel's Office.
Peggy Scroggins, Auditor-Controller.
Katherine Ferreira, Central Services.
Kim Davis, Colusa Citizen.
Steve Hackney, Director, Planning & Building.
Yolanda Tirado, Ann Nordyke, Board Clerks.

11:27 a.m. (10:45 a.m. item on Agenda) Ms. Ferreira speaks in support of approving a Modification to a contract with Advanced Document Concepts adding a stapling feature to the previously approved copier leased by Migrant Housing. Brief discussion is held.

CENTRAL SERVICES/MIGRANT HOUSING: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to deny approving a Lease Supplement to contract number C09-042 between County of Colusa Central Services and **Advanced Document Concepts** (C06-276) to add stapling features at a cost of \$16.00 per month for the Migrant Housing Equipment. Motion carried: All yes. Absent: Supervisor Carter.

11:30 a.m. (10:50 a.m. item on Agenda) Chairman Evans makes time for a presentation and discussion of Revenue and Expenditure Status Reports for the County operating funds for the month ended February 27, 2009.

Ms. Scroggins states that as of February 27, 2009 revenue is at 50%. She expresses concerns regarding Elections/Registrations, Surveyor, Vertical Prosecution, D.A. Welfare, Fouts Springs Boys Camp, Youthful Offender Grant, Burial Of Indigents, Care of Juvenile Court Wards, and Family Literacy. Brief discussion is held, with no action taken.

AUDITOR-CONTROLLER: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve changes in Revenue and Appropriations as follows:

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase (Decrease) Revenue & Appropriations:</i>				
SRVP Grant	00101	2008	454649	(\$20,155.)
POST Reimbursement	00101	2008	467550	(\$1,930.34)
Misc. Revenue	00101	2008	479360	\$2,579.00
Salaries	00101	2008	51010	(\$2,358.65)
Overtime	00101	2008	51012	\$1,894.96
Post Cert. Inter.	00101	2008	510171	(\$262.30)
Post Cert. Adv.	00101	2008	510172	(\$262.30)
Health in Lieu	00101	2008	51019	\$343.52
Retirement	00101	2008	51021	(\$2,682.46)
OASDI	00101	2008	51022	(\$337.51)
Group Ins-Vision	00101	2008	51029	(\$3.08)
Group Ins-Health	00101	2008	51030	(\$415.14)
Group Ins-Life	00101	2008	51031	0.20
Group Ins-Dental	00101	2008	51033	(\$11.00)
Worker's Comp	00101	2008	51035	(\$116.00)
Cell Phones	00101	2008	53061	(\$1,097.00)
Maint-Equipment	00101	2008	53120	(\$50.00)
Maint-Software	00101	2008	53121	\$102.28
Office Expense	00101	2008	53170	(\$1,758.00)
Postage	00101	2008	53171	(\$300.00)
Prof. Services	00101	2008	53180	(\$1,320.40)
Publications	00101	2008	53190	(\$745.00)
Lease-Purchase Equip.	00101	2008	53199	(\$4,588.94)
Lease-Purchase Interest	00101	2008	531991	\$340.14
A-87	00101	2008	53229	(\$1,008.25)
Special Dept. Expense	00101	2008	53230	(\$1,027.95)
Software	00101	2008	53231	(\$180.00)
Transp. & Travel	00101	2008	53250	(\$2,212.04)

Educ. & Training	00101	2008	53251	(\$700.00)
Fuel	00101	2008	53253	(\$860.00)
Fixed Assets Purchased	00101	2008	57001	\$108.58

Motion carried: All yes. Absent: Supervisor Carter.

AUDITOR-CONTROLLER: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve Intra-Budget Transfer No. 29027. Motion carried: All yes. Absent: Supervisor Carter.

AUDITOR-CONTROLLER: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to adopt **Resolution No. 09-023**, a Resolution of the Colusa County Board of Supervisors Authorizing and Approving the Borrowing of Funds for Fiscal Year 2009-2010; the Issuance and Sale of a 2009-2010 Tax and Revenue Anticipation Note Therefore and Participation in the California Communities Cash Flow Financing Program and authorize the Chairman to sign Resolution and all accompanying documents, and direct the Clerk to prepare a Certified Board Order. Resolution passed and adopted by the following vote:

AYES: Supervisors Indrieri, Vann, Marshall, and Evans.

NOES: None.

ABSENT: Supervisor Carter.

11:40 a.m. (11:00 a.m. item on Agenda) Chairman Evans declares time for introduction and first reading of a proposed Ordinance of the Colusa County Board of Supervisors Creating Community Advisory Committees Within Unincorporated Areas of Colusa County.

Ms. Bruce reads the proposed Ordinance into the record as follows:

"AN ORDINANCE CREATING COMMUNITY ADVISORY COMMITTEES
WITHIN UNINCORPORATED AREAS OF COLUSA COUNTY

The Board of Supervisors of the County of Colusa ordains as follows:
Section 2-200 of Chapter 2 is created and shall read as follows:

Article XVII. Community Advisory Committees.

Sec. 2-200. Findings and purpose. The Colusa County Board of Supervisors (Board) finds a need for the creation of Community Advisory Committees to serve as a forum in the unincorporated areas of the County ("Communities") for gathering and communicating community input to the Board.

Sec. 2-201. Definition: Community Advisory Committee. A "Community Advisory Committee" ("Committee") is a Committee established by the Board to make nonbinding recommendations and issue reports reflecting Community and member sentiment on matters of interest to the Board, County Departments, the Colusa County Planning Commission, and/or other County entity. A Committee has no power to take final action on behalf of the County or any related entity.

Sec. 2-202. Establishment of Community Advisory Committees

Committees will be created for the Communities of Arbuckle/College City, Grimes, Princeton, Stonyford/Lodoga/Leesville, Maxwell/Sites/Delevan, City of Colusa environs, City of Williams environs, and such other Communities as the Board may designate.

Sec. 2-203. Membership. Each Committee will have five members who are registered voters of the Community represented by the Committee, which may be increased by the Board.

Sec. 2-204. Terms-Appointments. The Board will appoint Committee members following an application process directed to the residents of each Community. Applications will be solicited in December of each year and advanced by the Board Clerk to the Board in January of each year with appointment effective February 1, unless otherwise directed by the Board and/or in the year of creation of the Committee. Committee members will serve at the pleasure of the Board, and may be removed for any reason without cause. Each member is appointed for a one-year term or until the appointment of his/her successor, except that initially members of a Committee may be appointed for a shorter term.

Sec. 2-205. Vacancies and removal. A vacancy on a Committee will occur automatically on the happening of any of the following events before the expiration of the term:

- (a) Removal of the incumbent for any reason; or
- (b) Death or resignation of the incumbent; or
- (c) Ceasing to be a resident from the community for which appointed; or
- (d) Failure to attend meetings.

Vacancies on a Committee are filled by Board appointment for the remainder of the term.

Sec. 2-206. Officers-rules and regulations. The members of each Committee will at the first meeting following appointment elect officers: a chair to preside over meetings, a vice-chair to act in the absence of the chair, and a secretary to post Notices of Meetings, keep minutes and all Committee records. The Committee will operate pursuant to Bylaws approved by the Board of Supervisors.

Sec. 2-207. Majority constitutes a quorum. A majority of the members of a Committee constitutes a quorum for the transaction of business. Except for the adjournment of a meeting, no business may be transacted unless a quorum is present.

Sec. 2-208. Roberts Rules of Order. Roberts Rules of Order will not govern the proceedings. However, they may be used for procedural guidance when considered appropriate by the chair unless a majority vote of the members who are then present decide otherwise.

Sec. 2-209. Compliance with Laws. Each Committee will operate as a standing committee of the Board in accordance with the Brown Act (Government Code Section 54950 et.seq.), the Political Reform Act and Conflict of Interest laws (Government Code Sections 1090 et.seq., and 87100 et.seq. and the Colusa County Conflict of Interest Code Chapter Article XVI, Chapter 2 Section 1-100 et.seq.) and the Public Records Act (Government Code Section 6250 et.seq.), as may be amended from time-to-time, as well as other applicable laws and regulations.

Sec. 2-210. Compensation. The members of each Committee will serve without compensation, but subject to prior Board approval may receive actual and necessary expenses as are incurred in carrying out their duties in accordance with County policy and procedures.

Sec. 2-211. Duties. The Committees will serve as the liaisons for Colusa County citizens living in the Communities providing a forum for discussion and communication on topics of interest to the Communities and the Board. The Committee will direct written reports and nonbinding recommendations on matters affecting the Communities to the Board, its Departments, and the Planning Commission".

PLANNING & BUILDING/ORDINANCE: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve Introduction and first reading of a proposed Ordinance of the Colusa County Board of Supervisors Creating Community Advisory Committees Within Unincorporated Areas of Colusa County. Further, set April 21, 2009 at 9:30 a.m. for a public hearing and direct the Clerk to publish and post Notice of Hearing. Motion carried: All yes. Absent: Supervisor Carter.

Chairman Evans makes time to accept the following Request For Proposal's, to prepare the Colusa County General Plan update:

- DeNovo Planning Group \$493,834.00
- Matrix Design Group \$559,013.00
- Quad Knopf \$665,816.00

Mr. Hackney states (6) six Request For Proposal's were submitted/received for review, a pre-proposal meeting was held, and the (3) three firms presented to the Board today are the most responsive and consistent with the Request For Proposals. He further states DeNovo and Matrix are here if the Board members have any questions. Discussion is held.

Following discussion, Chairman Evans continues this matter to the April 21, 2009 Board meeting for further Board consideration.

PLANNING & BUILDING: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to authorize the Director of Planning and Building to perform a sole source selection of a consultant to provide consulting services for the "Housing Element Update" and CEQA analysis. Motion carried: All yes. Absent: Supervisor Carter.

PLANNING & BUILDING: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to authorize the Director of Planning and Building to access fund account #02124 "Development [Impact] Fee – Program Administration, for the purpose of funding the "Housing Element Update" and CEQA analysis. Motion carried: All yes. Absent: Supervisor Carter.

PLANNING & BUILDING: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve Request for Proposals for "Housing Element Update" and CEQA Analysis. Motion carried: All yes. Absent: Supervisor Carter.

PLANNING & BUILDING: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to authorize the Director of Planning and Building or his assigned Representative, as the project manager, and authorize the Director of Planning and Building or his assigned representative to sign any documents required during this process, upon approval of County Counsel. Motion carried: All yes. Absent: Supervisor Carter.

SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/Events attended:

Nicor meeting.

Colusa City Council meeting.

Healthy Kids, Healthy Families meeting.

LAFCo.

Sheriff Community meeting, Princeton.

Sacramento Landowner's Association Dinner.

Supervisor Indrieri

Meetings/Events attended:

Western Days Cook-off.

Supervisor Vann

Meetings/Events attended:

Western Days.

Assemblyman Jim Neilson, Local Labor Department issues.

State Capitol, Testify on SB 152.

PG & E Day, Community outreach.

Fouts Springs Board meeting.

PG & E meeting.

Meeting with Phil Rush.

RCRC Board meeting.

Calls regarding:

Atlas Crane.

PG & E Power Plant.

County permit issues.

Water issues.

Chairman Evans inquires if there is any State and Federal Legislation or General Budgetary Matters to discuss.

Discussion is held regarding a meeting attended by Chairman Evans and Supervisor Vann with the Labor Commission and citations/fines issued by one individual employee of the Commission, with no action taken.

CONSENT AGENDA: It is moved by Supervisor Marshall, seconded by Supervisor Vann to approve Consent Agenda Item Nos. 1 through 4 as follows:

1. COLUSA COUNTY MENTAL HEALTH BOARD/RESIGNATIONS: Accept the resignation of Martha L. Espinoza from the Colusa County Mental Health Board, effective February 23, 2009.

C09-071 2. PUBLIC WORKS: Approve Annual Road Damage Repair Agreement for gas wells between the County of Colusa Public Works Department and **Navitas Oil & Gas L.L.C.**, for reimbursement to the County for any damages to County roads as a result of their operations, with terms and conditions as set forth in the Agreement and authorize the Director of Public Works to sign on behalf of the Board of Supervisors.

C09-072 3. PUBLIC WORKS: Approve Annual Road Damage Repair Agreement for gas wells between the County of Colusa Public Works Department and **Foothill Energy, L.L.C.** for reimbursement to the County for any damages to County roads as a result of their operations, with terms and conditions as set forth in the Agreement and authorize the Director of Public Works to sign on behalf of the Board of Supervisors.

4. WILLIAMS FIRE PROTECTION AUTHORITY/CONFLICT OF INTEREST CODE: Accept the Williams Fire Protection Authority Conflict of Interest Code, as adopted by the Williams Fire Protection Authority on November 17, 2008. **Consent motion carried: All yes. Absent: Supervisor Carter.**

AUDITOR: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve Claim Register Sheets for the period March 17, 2009 through April 6, 2009. Motion carried: All yes. Absent: Supervisor Carter.

AUDITOR: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve Special Claims as follows:

Sufen Chiu MD Inc	\$ 237.30
Sufen Chiu MD Inc.	\$ 299.82
Sufen Chiu MD Inc.	\$ 247.44
Laura m Nasatir MD	\$ 99.94
David S Rue MD	\$ 99.94
St Helena Hospital	\$ 14,400.00
C & L Pest Control	\$ 45.00
Security Control Systems	\$ 2,897.86
Fletcher's Plumbing	\$ 579.50
Ron Azevedo	\$ 100.00
Ron Azevedo	\$ 430.00
Triumph Diamond Group	\$ 45.00

Motion carried: All yes. Absent: Supervisor Carter.

Ms. Tirado apprises the Board of items set for the April 21, 2009 Agenda.

The Board adjourns at 1:00 p.m. to reconvene in Regular Session on April 21, 2009 at the hour of 9:00 a.m.

Gary J. Evans, Chairman

Attest: Kathleen Moran, County Clerk and
ex-officio Clerk to the Board of Supervisors

BY _____
Ann Nordyke, Board Clerk