

## Board of Supervisors

Kim Dolbow Vann, District I,  
Vice-chair  
John D. Loudon, District II  
Kent S. Boes, District III,  
Gary J. Evans, District IV,  
Chair  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
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**Board Chambers**  
**546 Jay Street Suite 108**  
**Colusa, CA 95932**

### Minutes

August 8, 2017

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 8<sup>th</sup> day of August 2017 at the hour of 9:00 a.m. Present: Denise J. Carter, John D. Loudon, Kim Dolbow Vann, Kent S. Boes, and Gary J. Evans.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.  
Robert Zunino, Auditor's Office.  
Cindy Lovelace, Director, Human Resources.  
Greg Hinton, Ag Commissioner.  
Arnold Gross, Assessor.  
Dan Charter, Treasurer-Tax Collector.  
Terence Rooney, Director, Behavioral Health.  
Greg Plucker, Director, Community Development  
Department.  
Scott Lanphier, Director, Public Works.  
Elizabeth Kelley, Director, Health and Human Services.  
Joe Garofalo, Jim Saso, Mike Villasenor, Sheriff's  
Department.  
Debbie Hickel, Purchasing and Procurement.  
Kaline Moore, CAO Fiscal Officer.  
Brian Pearson, Williams Pioneer Review.  
Kayla Webster, Colusa Sun-Herald.  
David Markss, Colusa City Councilman.  
Mary Winters, Colusa Citizen.  
Ann Nordyke, Melissa Kitts, Board Clerks.

Opening Prayer - Pledge of Allegiance

Chairman Evans makes time for approval of the July 25, 2017 Regular Meeting minutes.

Ms. Tyler states on page 3, Item No. III should state Chair Evans not Vann.

MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – July 25, 2017 as corrected.

<b>RESULT:</b>	<b>APPROVED [3 TO 0]</b>
<b>MOVER:</b>	Kent S. Boes, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Denise J. Carter, Kent S. Boes, Gary J. Evans
<b>ABSTAIN:</b>	John D. Loudon, Kim Dolbow Vann

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Chairman Evans makes time for the announcement of Closed Session.

Mr. Kropf announces the Board members will consider Closed Session matters as follows:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9(a), *In Re. Federick Pilgrim, Workers' Compensation Appeals Board*, Claim No. CTIF-236051.
2. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION California Government Code Section 54956.9(d)(4):  
One matter.

**I. STAFF REPORTS**

Mr. Gross updates the Board members on completion of tax roll.

Sheriff Garofalo updates the Board members on items regarding recent task force activity addressing outdoor cannabis cultivation in the Stonyford area.

Mr. Charter distributes "2017 Sale of Tax-Defaulted Properties Summary" and speaks to same. **(Summary on file in the Clerk of the Board's Office)**

Ms. Lovelace announces the following individuals received Kudo cards for the month of July 2017 as follows:

<b>EMPLOYEE</b>	<b>DEPARTMENT</b>
Rocio Rubio	BHS
Yolanda Martinez de Sigala	BHS
Don Parsons	DHHS
Ted Mamoulelis	DHHS - Public Health
Adriana Orozco	DHHS - Public Health
Todd Manouse	CAO - Human Resources/Risk Mgt
Amy Rosales	CAO - Human Resources
Caitlin Conable	CAO - Human Resources
Serena Morrow	CAO - Human Resources

Yareli Mora

CAO - Human Resources

Ms. Lovelace states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Ms. Caitlin Conable.

**II.**     HUMAN RESOURCES/ SHERIFF - 2021

1.       Consider a **Step 6** new hire appointment for Ms. Esther Corona, Sheriff's Technician, PFT, DSA 22, **Step 6**, \$4,258.00 per month. **(4/5th vote required)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

HUMAN RESOURCES/ SHERIFF – 2021

2.       Consider a **Step 4** new hire appointment for Ms. RosaLea Dodson, Fiscal Administrative Officer, PFT, MGT 16, **Step 4**, \$5,415.00 per month. (4/5th vote required)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

HUMAN RESOURCES/ SHERIFF'S OFFICE - ADMINISTRATION – 2021

3.       Change the effective dates of the previously approved limited term position of Fiscal Administrative Officer, LT-FT, MGT Range 16, \$4,665.00 - \$5,979.00 per month, effective from June 1, 2017 - September 30, 2017 to August 9, 2017 - November 1, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**III.**     AUDITOR

1.       Approve Intra Budget Adjustments No.'s: 17081 through 17082 and 17086, all requesting funds from contingency. **Requires 4/5 vote.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Kim Dolbow Vann, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

AUDITOR

2. Approve Intra Budget Adjustments No.'s: 17064 through 17080 and 17083 through 17085.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

AUDITOR

3. Approve 2016-17 Revenue and Appropriations Inter-Budget Adjustment No.'s 108 through 113 and 115 through 140. **Requires 4/5 vote.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time for approval of Special Claims.

Ms. Tyler states several attempts have been made by Purchasing & Procurement, Behavioral Health and the Board Clerks to obtain a fully executed agreement from Heritage Oaks with no success. She further requests the Board members not to pay the Heritage Oaks claim in hopes it will prompt them to return an executed agreement. Brief discussion is held.

AUDITOR

4. Approve Special Claims with the exception of Heritage Oaks as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
600552	Behavioral Health	Heritage Oaks	\$24,700.00
600553	Probation	Hoskins Dental Corp	\$2,210.00
600554	Public Defender	Pinnacle Investigations	\$942.50

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Kim Dolbow Vann, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**IV. COMMUNITY DEVELOPMENT**

1. Introduction and first reading, by title only, of an ordinance Amending Certain Sections of Chapters 2, 5, 9A, 19A, 32, 37, 39, and 43 of the Colusa County Code Combining the Organizational Structures of the County's Planning and Building Units, the Environmental Health Division of the Health and Human Service Department, and the Water Resources Division of the Agricultural Department, to Create the Colusa County Community Development Department.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**V. COUNTY ADMINISTRATIVE OFFICE/SHERIFF**

1. Approve the following firms to continue to the RFP process for construction of the Colusa County Detention and Treatment Facility: Roebbelen Contracting, Inc. (Dewberry as Architect) and Clark & Sullivan Construction/Broward Builders (Arrington Watkins as Architect)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time for approval of Consent Agenda Items 1 through 12.

Supervisor Loudon requests Consent Item No.'s 5, 6 and 7 be pulled from the Consent Agenda and considered separately.

Chairman Evans so directs.

**CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 4, and 8 through 12.

1. DISTRICT ATTORNEY

Appropriate \$6,964.00 for front-line law enforcement services using Supplemental Law Enforcement Services Account monies in response to a written request by the District Attorney.

2. AG COMMISSIONER

Adopt Resolution No. **17-033** Of The Colusa County Board Of Supervisors To Appropriate The Amount Of \$924,918.00 For The 2017/18 & 2018/19 Fiscal Years Operations And Maintenance Of The Williams Migrant Center In Connection With An Anticipated Funding Agreement Between The State Of California Department Of Housing And Community Development And The County Of Colusa and authorize the chair to sign.

3. PURCHASING AND PROCUREMENT/ SHERIFFS OFFICE

Approve the purchase of two Chevy Tahoe's from Winner Chevrolet, utilizing California Multiple Award Schedule (CMAS) number 1-16-23-23D, in the amount of \$80,942.88 and authorize the Purchasing Coordinator to submit a purchase order.

4. SHERIFF

Approve the Equitable Sharing Agreement No. **C17-164**, and Certification documents (OMB Number 1123-0011) for FY 2016/17 between the Colusa County Narcotic

Enforcement Team (aka, Colusa County Task Force, County and **the Federal Government**, effective August 8, 2017 and authorize the Chair and Sheriff to sign as necessary.

8. COMMUNITY DEVELOPMENT DEPARTMENT

Authorize the Community Development Director to act as the "Certifying Officer" for the purpose of approving the National Environmental Policy Act (NEPA) clearance and "Release of Funds" for the NeighborWorks Arbuckle project's Self-Help Homeownership Program (SHOP) federal grant.

9. APPOINTMENT/SAC RIVER FIRE PROTECTGION DISTRICT

Reappoint John Garner (Dist. 5) to the Sac River Fire Protection District, effective July 18, 2017 through July 17, 2021. **(Applications Received: John Garner)**

10. APPOINTMENT/ WILLIAMS CEMETERY DISTRICT

Appoint Willa M. Rolan to the Williams Cemetery District, effective August 8, 2017 through August 7, 2021. **(Application received: Willa M. Rolan)**

11. APPOINTMENT/WILLIAMS RURAL FIRE DISTRICT

Appoint Brett Rexford Mayes to the Williams Rural Fire District, effective August 8, 2017 through August 7, 2021. **(Application received: Brett Rexford Mayes)**

12. APPOINTMENT/PRINCETON WATER WORKS DISTRICT

Appoint Diana L. Roach to the Princeton Water Works District, effective August 8, 2017 through August 7, 2021. **(Application received: Diana L. Roach)**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

Chairman Evans makes time to consider Consent Agenda Item No.'s 5 through 7 as follows:

5. Fourth Modification to contract C13-152 with Crestwood Behavioral Health,
6. Seventh Modification to contract C08-180 with Helios Healthcare, LLC, and
7. Fourth Modification to contract C13-233 with Davis Guest Home.

Supervisor Loudon inquires if these contracts will be needed once the Colusa Hospital reopens since the Hospital will be offering nursing care services.

Mr. Rooney states that each provider offers very specialized services, therefore maintaining certain contracts will still be necessary. Discussion is held.

Supervisor Vann moves to approve Consent Item No.'s 5 through 7 as follows:

5. PURCHASING AND PROCUREMENT/ BEHAVIORAL HEALTH

Approve Contract No. **C17-165**, the Fourth Modification to contract C13-152 with **Crestwood Behavioral Health**, for 24 hour skilled nursing care services, by increasing the

daily compensation rates and modifying admittance criteria, effective July 1, 2017 and authorize the Chair to sign.

6. PURCHASING AND PROCUREMENT/ BEHAVIORAL HEALTH

Approve Contract No. **C17-166**, the Seventh Modification to contract C08-180 with **Helios Healthcare, LLC** for skilled nursing services, by increasing compensation and authorize the Chair to sign.

7. PURCHASING AND PROCUREMENT/ BEHAVIORAL HEALTH

Approve Contract No. **C17-167**, the Fourth Modification to contract C13-233 with **Davis Guest Home** for board and care services, modifying Section 2 "Time of Performance" to change the date of termination to June 30, 2018 and removing Exhibit "B" entirely and replacing with a new Exhibit "B" Fiscal Year 2017/2018 Rate Sheet and authorize the Chair to sign.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

VII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

Colusa Groundwater Authority

LAFCo Meeting

Sac Valley Basin Air Pollution Control District Board Meeting

Colusa City Council Meeting

Supervisor Loudon

Meetings/functions attended:

Meetings with Dept. Heads (Cannabis Discussions)

CSAC Regional Meeting

Dos Rios Continuum of Care Board Meeting

Grimes Fire Dept. 4th of July Breakfast

Regional Housing Authority Board Meeting

Meeting with Ben Goldman, Real Estate Rep. for CIP

City Council Meeting Regarding Cannabis

VFW Luncheon at Safehaven

Meeting with Law Enforcement Regarding Cannabis

Grimes Fire Dinner

Behavioral Health Board Meeting

Monthly VFW Meeting

Colusa Rural Fire Dinner

Colusa City Council Meetings

RCD Board Meeting

Treasury Oversight Meeting

4th Quarter Juvenile Hall Meeting

VFW BBQ Fundraiser

Farm Bureau Board Meeting Regarding Cannabis

Grimes Fire Dinner  
Colusa Rural Fire Dinner  
Clothes for Kids Event

Supervisor Boes

Meetings/functions attended:

Treasury Oversight Committee  
Meeting with Public Works Director  
Veterans Picnic  
Ad Hoc Marijuana Meeting  
Farm Bureau Meeting Regarding Marijuana  
Sacramento Valley Museum Grant Workshop  
Williams City Council Special Meeting  
NCCC Meeting with Cindy Newton  
LAFCo Meeting  
CIP Tour/Meeting  
Williams Planning Commission Meeting

Supervisor Vann

Meetings/functions attended:

Sites Meetings  
ARC Meeting

Supervisor Evans

Meetings/functions attended:

Sites Meetings  
Calls regarding Cannabis activity in Stonyford

**VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

None.

Chairman Evans declares a recess at 9:46 a.m. to convene in Closed Session and reconvenes at 10:19 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.  
Ann Nordyke, Melissa Kitts, Board Clerks.

**IX. CLOSED SESSION**

1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *In Re. Federick Pilgrim, Workers' Compensation Appeals Board*, Claim No. CTIF-236051. He states there is no reportable action.

2. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION

California Government Code Section 54956.9(d)(4): One matter. He state there is no reportable action.



Chair Evans adjourned the meeting at 10:20 a.m. to reconvene in Regular Session on August 22, 2017 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chairman

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Melissa Kitts, Deputy Clerk