

## Board of Supervisors

Kim Dolbow Vann, District I,  
Vice-chair  
John D. Loudon, District II  
Kent S. Boes, District III,  
Gary J. Evans, District IV,  
Chair  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
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**Board Chambers**  
**546 Jay Street Suite 108**  
**Colusa, CA 95932**

### Minutes

August 22, 2017

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 22nd day of August 2017 at the hour of 9:00 a.m. Present: Denise J. Carter, John D. Loudon, Kim Dolbow Vann, Kent S. Boes, and Gary J. Evans.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.  
Robert Zunino, Assistant Auditor-Controller.  
Scott Lanphier, Director, Public Works.  
Cindy Lovelace, Director, Human Resources.  
Greg Hinton, Ag Commissioner.  
Greg Plucker, Director, Community Development  
Department.  
Elizabeth Kelly, Director, Health and Human Services.  
Terry Rooney, Director, Behavioral Health.  
Debbie Hickel, Purchasing and Procurement.  
Kaline Moore, CAO Budget Analyst.  
Cecilia Biggs, Sheriff's Department.  
Mary Winters, Colusa citizen.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Opening Prayer - Pledge of Allegiance

#### MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – August 8, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

#### PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces the Board members will consider Closed Session matters as follows:

1. COUNTY COUNSEL  
 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
 Government Code Section 54956.9(a), *In Re. Mary Casey Carranza, Workers' Compensation Appeals Board, Claim No. CTIF-236341.*

I. STAFF REPORTS  
 None.

II. HUMAN RESOURCES/COUNTY COUNSEL

1. Reappoint **Marcos Kropf** as County Counsel, waive residency requirements, and approve related 4 year employment Contract No. **C17-168**, effective August 19, 2017 through August 18, 2021 and authorize the Chairman to sign.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Denise J. Carter, Supervisor  
**SECONDER:** Kim Dolbow Vann, Supervisor  
**AYES:** Carter, Loudon, Vann, Boes, Evans

III. AUDITOR

1. Approve Intra Budget Adjustments No.'s: 17087 through 17094.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kim Dolbow Vann, Supervisor  
**SECONDER:** Denise J. Carter, Supervisor  
**AYES:** Carter, Loudon, Vann, Boes, Evans

2. Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustment No.'s 141 through 147. **Requires 4/5 vote.**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Denise J. Carter, Supervisor  
**SECONDER:** Kent S. Boes, Supervisor  
**AYES:** Carter, Loudon, Vann, Boes, Evans

3. Consider approving Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
600983	Public Defender	Mehr Law Office	\$270.00
600984	Human Resources	Rideout Medical Associates	\$55.00
600985	Behavioral Health	Auburn Counseling Services	\$4,919.55
600986	Behavioral Health	Restpadd	\$2,640.00
600987	Behavioral Health	Sierra Mental Wellness Group	\$6,510.63
600988	DHHS	CDW	\$502.42
600989	Various	Office Depot	\$170.55
600990	Sheriff SLESF	Sutter Buttes Communications	\$2,914.93

600991      Central Services      Business Card (County Visa)      \$2,259.55

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**IV.      PUBLIC WORKS/ROAD DEPARTMENT**

1.      Approve Contract No. **C17-169**, Cooperative Agreement No. 03-0632 with the **State of California, acting through its Department of Transportation, CALTRANS** for the purchase of utility easements for the utility undergrounding component of the Bridge Street Rehabilitation project, effective July 25, 2017 and authorize the Chairman to sign. **Further**, authorize the Director of Public Works to sign the Closure Statement at the conclusion of the recording of the easements.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**V.      COMMUNITY DEVELOPMENT**

1.      Second reading, by title only, and adoption of **Ordinance 790**, an Ordinance Amending Certain Sections of Chapters 2, 5, 9A, 19A, 32, 37, 39, and 43 of the Colusa County Code Combining the Organizational Structures of the County's Planning and Building Units, the Environmental Health Division of the Health and Human Service Department, and the Water Resources Division of the Agricultural Department, to Create the Colusa County Community Development Department, and authorize the Chairman to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 15.

1.      ADMINISTRATION

Adopt a Proclamation Declaring the Week of October 15, 2017 through October 21, 2017 As "Freedom From Workplace Bullies Week" and authorize the Chairman to sign.

2.      SHERIFF

Approve out-of-state travel for four (4) Colusa County Task Force Agents, and one (1) Probation Officer to attend the 53<sup>rd</sup> Annual Training Institute & Law Enforcement Exposition in Reno, NV from November 17-21, 2017.

3.      TREASURER

Accept Treasurer's Monthly Investment Report for July 2017 as presented.

4. PURCHASING AND PROCUREMENT/BUILDING & MAINTENANCE  
Ratify Contract No. **C17-170**, a modification of Contract No. C17-122 with **ASSA ABLOY** and Contract No. **C17-171**, a modification of Contract No. C17-123 with **WKD Electric** for ADA compliant double doors, automatic double door opener and associated electrical services, extending contract termination dates to August 31, 2017.
5. COMMUNITY DEVELOPMENT  
Adopt **Resolution No. 17-034**, a Resolution Approving and Authorizing the Recordation Of Parcel Map Number 16-8-1 and related conditions, for the Charter Family Irrevocable Living Trust, and authorize the Chairman to sign the Resolution and the Clerk to sign and record the Parcel Map and Conditions.
6. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C17-172**, a Second Modification to Contract No. C15-090 with **Community Recovery Resources** for substance abuse recovery and related behavioral health services to increase rates for fiscal year 2017-18 and authorize the Chairman to sign.
7. AG COMMISSIONER  
Approve Contract No. **C17-173**, an annual one year contract #17-0213-001-SF with the **California Department of Food and Agriculture** to provide regulatory enforcement services in support of federal Phytophthora ramorum regulations, for revenue up to \$2,281.81, effective July 1, 2017 and authorize Chairman to sign.
8. PURCHASING AND PROCUREMENT/DHHS  
Approve Contract No. **C17-174**, a second addendum to C16-097, a Memorandum of Understanding (MOU) and Infrastructure Funding Agreement with **North Central Counties Consortium (NCC)** to assign cost share for the infrastructure necessary to provide CalWORKs services in partnership with the Colusa County One Stop in an amount not to exceed \$20,000, and authorize the Chairman to sign.
9. PURCHASING AND PROCUREMENT/BUILDING AND GROUNDS  
Approve Contract No. **C17-175**, a First Modification of Contract C17-057 with **Climate Control Inc.**, for HVAC replacement at the Colusa County Sheriff's Office, by adding language that would allow the County to advance 15% of the contract and authorize the Chairman to sign.
10. PURCHASING AND PROCUREMENT/DHHS  
Approve Contract No. **C17-176**, Agreement #CW-2017-05 with **The Regents of the University of California (University) on behalf of its Davis Campus UC Davis Extension** for the mandatory training of Child Welfare Services in an amount not to exceed \$15,937.50 effective July 1, 2017 through June 30, 2018 and authorize the Chairman to sign.
11. APPOINTMENT/MAXWELL CEMETERY DISTRICT  
Reappoint Ms. Maria Carrancho (Dist. 4) to the Maxwell Cemetery District, effective July 2, 2017 through July 1, 2021. **(Applications received: Maria Carrancho)**

12. APPOINTMENT/GRAND ISLAND CEMETERY DISTRICT  
Reappoint Mr. Mark Morris (Dist. 2) to the Grand Island Cemetery District, effective July 2, 2017 through July 1, 2021. **(Applications received: Mark Morris)**
13. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY  
Approve Contract No. **C17-177**, with **American Specialty Healthcare Inc., doing business as Colusa Medical Center**, to provide phlebotomy services for alcohol and drug testing in a total amount not to exceed \$15,000 per fiscal year and authorize the Chairman to sign.
14. SHERIFF  
Approve Contract No. **C17-178** the 2018 Strategic Plan for Domestic Cannabis Eradication/Suppression Program (DCESP) funds supporting marijuana investigations and eradication in the County and authorize the Sheriff to sign on behalf of the County.
15. COUNTY COUNSEL  
Accept quitclaim of real property interest related to County Detention and Treatment Facility project site, Assessor Parcel number 002-101-003, lots 5, 6, 7, and 8, and authorize the Chairman to execute a Certificate of Acceptance.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Vann, Boes, Evans

**VII. SUPERVISORS' REPORTS OR COMMENTS**

Supervisor Carter

Meetings/functions attended:

Colusa Groundwater Authority meeting

Recology meeting

Mid & Upper Sacramento River Regional Conservation meeting

Supervisor Loudon

Meetings/functions attended:

Ad Hoc Cannabis meeting

Behavioral Health Board meeting

Chamber of Commerce Board meeting

VFW Dinner meeting

Ad Hoc Cannabis meeting with Chairman Evans

Constituents meeting regarding Cannabis

Colusa City Council meeting

Community Action Committee meeting

Continuum of Care Committee meeting

Regional Housing Authority Board meeting

MOB Lunch at Sweet Beans

CIP meeting with Ed Hulbert

Resource Conservation District meeting

RD 108 Board meeting

Ad Hoc Cannabis meeting

Supervisor Boes

Meetings/functions attended:

- Ad Hoc Cannabis meeting
- WUSD Master Plan Development meeting
- Continuum of Care Committee meeting
- Regional Housing Authority meeting
- Williams City Council meeting
- NCCC meeting
- Public Works meeting

Supervisor Vann

Meetings/functions attended:

- RCRC meeting
- Cannabis calls
- Annual Coed Fire Dinner
- Sites meeting

Supervisor Evans

Meetings/functions attended

- Calls regarding Public Review for Sites
- Constituents calls for Maxwell sidewalks
- Mosquito Abatement calls

**VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

Supervisor Vann states SB 649 regarding cell towers on County structures will be going to appropriations tomorrow or Thursday. She further states AB1250 was modified and has pulled other unions from opposing it. She continues to state it was turned away from legislature and there was a conversation with the Governor to veto it. She also speaks to efforts to change the definitions for disadvantaged counties. She further states there is a group of Senate and Assembly members trying to run a new water bond. She states there is work on a bill for the Federal side that takes PILT from being on the discretionary side.

Chairman Evans declares a recess at 9:35 a.m. to convene in Closed Session and reconvenes at 10:15 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.  
Joe Garofalo, Cecilia Biggs, Jarrod Brothers, Sheriff's  
Department.  
Greg Plucker, Tana Loudon, Community Development  
Department.  
Elizabeth Kelly, Becky Azevedo, Edwin Mendenhall, Erica  
Rodriguez, Jessica Villa, Maribel Villasenor, Alexandra Elquez  
Health and Human Services.  
Debbie Hickel, Purchasing and Procurement.  
Scott Lanphier, Timothy Gomes, Public Works.  
Cindy Lovelace, Yarely Mora, Human Resources.  
Dan Charter, Shawnte Whiting, Treasurer/Tax Collector's  
Office.  
Rose Gallo-Vasquez, Celia Su, Jacqueline Sanchez, Clerk-

Recorder's Office.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.

**IX. CLOSED SESSION ANNOUNCEMENT/COUNTY COUNSEL**

Mr. Kropf announces Closed Session as follows:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9(a), *In Re. Mary Casey Carranza, Workers' Compensation Appeals Board*, Claim No. CTIF-236341. He states there is no reportable action.

10:15 a.m. HUMAN RESOURCES/EMPLOYEE RECOGNITION PRESENTATION

Chairman Evans makes time for Employee Recognition Presentation honoring county employees reaching milestone years of service for the County of Colusa between January 1, 2017 and June 30, 2017. **Reception immediately following in the Board of Supervisors meeting in Conference Room, First Floor Room 102B, Historic Courthouse.**

FIRST	LAST	TITLE	YEARS
Becky	Azevedo	Staff Services Analyst II	10
Cecilia	Biggs	Sergeant	10
Jarrold	Brothers	Deputy Sheriff	10
Timothy	Gomes	Road Maintenance Lead worker	10
Debra	Hickel	Central Services Purchasing Coordinator	10
Tana	Loudon	Administrative Secretary II	10
Edwin	Mendenhall	Social Worker III	10
Arnoldo	Navarro	Sergeant	10
Erica	Rodriguez	Bilingual Vocational Assistant	10
Jacqueline	Sanchez	Deputy Clerk Recorder Registrar II	10
Celia	Su	Deputy Clerk Recorder Registrar II	10
Jessica	Villa	Vocational Assistant	10
Maribel	Villasenor	Office Assistant III	10
Shawnte	Whiting	Account Clerk III	10
Alexandra	Elguez	Human Services Supervisor	20
Daniel	Charter	Treasurer/Tax Collector	30

Chairman Evans present those employees present with a certificate and thanks all for their years of service.

Chairman Evans adjourned the meeting at 10:25 a.m. to reconvene in Regular Session on September 5, 2017 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chairman

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk