

**Transportation Commission &
Transit Agency
COMMISSIONERS**

County of Colusa:

KENT S. BOES
GARY EVANS, VICE-CHAIR
DENISE CARTER

City Colusa:

DAVE WOMBLE, CHAIR
TOM REISCHE

City of Williams:

FRANK KENNEDY



COUNTY OF COLUSA
TRANSPORTATION COMMISSION
TRANSIT AGENCY
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**Scott Lanphier, PE, Executive
Director**

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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

Minutes

November 14, 2017

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 14th day of November 2017 at the hour of 3:05 p.m. Present: Commissioners Gary J. Evans, Vice-Chair, Denise J. Carter, Kent S. Boes, County of Colusa, David Womble, Chair, and Tom Reische, City of Colusa, Frank Kennedy, City of Williams.

Present: Marcos Kropf, County Counsel.
Scott Lanphier, Director, Public Works.
Thomas Simms, Transit Manager.
Ann Nordyke, Melissa Kitts, Board Clerks.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

None.

II. APPROVAL OF THE MINUTES

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – October 31, 2017.

RESULT:	APPROVED [5 TO 0]
MOVER:	Gary J. Evans, Vice-Chair
SECONDER:	Frank Kennedy, Commissioner
AYES:	Carter, Evans, Kennedy, Reische, Womble
ABSTAIN:	Kent S. Boes

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Lanphier informs the Commissioners; Mr. David Smith is leaving Caltrans to pursue a different career opportunity. He further states Mr. Smith emailed his last Caltrans report to him but forgot to bring it to the meeting, noting he will distribute it to

the Commissioners after the meeting. **(Caltrans Operations Report on file in Clerk's Office)**

2. Transit Manager

Mr. Simms updates the Commissioners on items pertaining to the integration of the Transit Agency to the county phone system, as well as recent bus certifications.

3. CalTrans

None.

4. City of Colusa

None.

5. City of Williams

Mr. Kennedy updates the Commissioners on items pertaining to the Ad Hoc Committee formed by the city to investigate the possibility of creating their own independent Transit Agency. He also updates the Commissioners on current road work projects.

6. California Highway Patrol

None.

IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chairman Womble declares a recess at 3:09 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present.

Present: Marcos Kropf, County Counsel.
Scott Lanphier, Director, Public Works.
Thomas Simms, Transit Manager.
Ann Nordyke, Melissa Kitts, Board Clerks.

1. Adopt Colusa County Transit Agency Updated Zero Tolerance Drug And Alcohol Testing Policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Vice-Chair
SECONDER:	Denise J. Carter, Commissioner
AYES:	Carter, Evans, Boes, Kennedy, Reische, Womble

Chairman Womble makes time for discussion regarding the Updated Colusa County Transit Agency Title VI Program.

Commissioner Boes requests a correction/change within the document, and states that his name should appear as a Commissioner, and the approval date on the title page is incorrect.

2. Approve Updated Colusa County Transit Agency Title VI Program with corrections/changes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Commissioner
SECONDER:	Denise J. Carter, Commissioner
AYES:	Carter, Evans, Boes, Kennedy, Reische, Womble

V. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

Chairman Womble adjourns as the Colusa County Transit Agency at 3:13 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission with all Commissioners present.

Present: Marcos Kropf, County Counsel.
 Scott Lanphier, Director, Public Works.
 Thomas Simms, Transit Manager.
 Ann Nordyke, Melissa Kitts, Board Clerks.

1. Authorize a 90 day extension pursuant to Public Utility Code Section 99245 for the completion of the Colusa County Transportation Commission annual fiscal audit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Gary J. Evans, Vice-Chair
AYES:	Carter, Evans, Boes, Kennedy, Reische, Womble

Chairman Womble adjourned the meeting at 3:15 p.m. to reconvene in Regular Session on December 12, 2017 at the hour of 3:00 p.m.

David Womble, Chairman

BY _____
Melissa Kitts, Deputy Clerk