

Board of Supervisors

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Vice-Chairman
Gary J. Evans, District IV,
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County of Colusa

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Board of Supervisors/Risk Manager
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the Board of Supervisors
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Agenda

February 20, 2018

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – February 6, 2018
- Period of Public Comment

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. BOARD OF SUPERVISORS

1. Adopt A Proclamation Recognizing the 10th Anniversary of the Pioneer Review.

III. HUMAN RESOURCES/BEHAVIORAL HEALTH SERVICES - ADMINISTRATIVE DIVISION

1. Authorize extending a Temporary PERS Annuitant/extra help position of Account Clerk II, TPT, MSC Range 12, Step 6, \$19.00 per hour, from March 1, 2018 to May 2, 2018 if necessary.

HUMAN RESOURCES/COMMUNITY DEVELOPMENT-ENVIRONMENTAL HEALTH DIVISION

2. Approve revised job description for the Environmental Health Manager effective February 21, 2018.

IV. AUDITOR

1. Approve 2017-18 Revenue and Appropriations Inter-Budget Adjustment No.'s 036 - 037. **4/5th vote required.**

V. PURCHASING AND PROCUREMENT/LIBRARY

1. Pursuant to County Policy Number 401, Section 5.2, make a finding that competitive bidding would not be in the best interest of the public for end panels for library shelving and authorize the Purchasing Coordinator to issue a purchase order for said end panels with Demco, in an amount not to exceed \$10,476.54.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 16.

1. **PURCHASING AND PROCUREMENT/SENIOR CITIZEN COUNSEL**
Approve a Fourth Modification to Use Agreement Number C11-293 with the **City of Colusa**, for the non-exclusive use of the building commonly known as the Scout Cabin, extending the term of the agreement to December 31, 2018 and authorize the Chair to sign.
2. **APPOINTMENT/COLUSA COUNTY WATER WORKS DISTRICT #1**
Appoint Vernon F. Jones, Jr. (Dist. 2) to the Colusa County Water Works District #1, to fill the vacancy created by the resignation of Miguel Martinez, effective February 20, 2018. **(Applications received: Vernon F. Jones)**
3. **AG COMMISSIONER/2060**
Approve Memorandum of Understanding (MOU) with the **California Agricultural Commissioners and Sealers Association (CACASA)** for pesticide use reporting, effective January 1, 2018 through June 30, 2018, for revenue in the amount of \$3,399.00 and authorize the Chair to sign.
4. **PURCHASING AND PROCUREMENT/SHERIFF'S DEPARTMENT**
Declare a 2015 Ford Explorer assigned to the Sheriff's Office as surplus and authorize the Purchasing Agent to remove the vehicle from inventory and dispose of same utilizing the most cost efficient manner.
5. **PURCHASING AND PROCUREMENT/PUBLIC HEALTH 4012**
Approve contract with the **Regents of the University of California, on behalf of its UC San Diego School of Medicine Moores Cancer Center**, for county-specific Student Tobacco Survey data, in an amount not to exceed \$36,000, effective February 20, 2018 through March 30, 2019 and authorize the Chair to sign.
6. **CLERK RECORDER/ELECTIONS**
Ratify a revenue agreement with the **California Secretary of State** to receive up to \$10,000 in federal funds for reimbursement of purchases and election activities to comply with the requirements of the Help America Vote Act (HAVA) Section 251(b)(2)(A) effective December 1, 2017 through June 30, 2019.

7. PURCHASING AND PROCUREMENT/SHERIFF'S DEPARTMENT
Approve the purchase of one 2018 Ram 2500 crew cab with Hanlees Ram in the amount of \$30,818.46 and authorize the Purchasing Coordinator to issue a purchase order for same.
8. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve the purchase of two Chevrolet Traverse with Winner Chevrolet in an amount not to exceed \$57,209.34 and authorize the Purchasing Coordinator to issue a purchase order for same.
9. PURCHASING AND PROCUREMENT/AIRPORT SPECIAL
Ratify Change Order #1, effective January 18, 2018 and approve Change Order #2, with **Martin Brothers**, cumulatively increasing compensation to Contractor by \$17,883.84 for unforeseen additional work under the Taxiway and Apron Pavement Preservation Reconstruct Box Hangar Taxi-lane construction project and authorize the Chair to sign Change Order #2.
10. PURCHASING AND PROCUREMENT/BOARD OF SUPERVISOR'S
Approve First Modification of contract C17-226 with **DeNovo Planning Group** adding services and increasing compensation to Contractor from \$18,060 to \$21,060 and authorize the Chair to sign same.
11. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve contract with **Chrip Company** for roadway traffic striping in various county road locations in an amount not to exceed \$899,147.13, and authorize the Chair to sign.
12. PURCHASING AND PROCUREMENT/CLERK/RECORDERS
Approve a three-year software subscription agreement with **SouthTech Systems** for Form 700 filing software to provide County with the ability to electronically transmit mandated Form 700 filings at a cost of \$15,740.68 over 3 years effective January 24, 2018 and authorize the Chair to sign.
13. TREASURER/1022
Accept the Treasurer's Monthly Investment Report for January 2018.
14. BOARD OF SUPERVISORS
Approve out of state travel for Supervisor John D. Loudon to attend National Association of Counties (NACo) Legislative Conference in Washington, D.C., March 3-7, 2018.
15. COOPERATIVE EXTENSION/COOPERATIVE EXTENSION
Approve 2018 California State Fair Counties Exhibits Entry Form and authorize the Chair to sign.
16. CLERK RECORDER/ELECTIONS/ELECTIONS
Adopt a Resolution Of The Colusa County Board Of Supervisors Superseding Resolution 18-05, Vacating Its Prior Appointments Under That Resolution, And Appointing Trustees To Reclamation District No. 479 and authorize the Chair to sign.

END OF CONSENT AGENDA

9:30 a.m. PUBLIC HEARINGS/COMMUNITY DEVELOPMENT DEPARTMENT

1. Public Hearing and first reading by title only of a proposed Ordinance Of The Colusa County Board Of Supervisors Renaming And Amending Code Compliance And Enforcement Provisions Under Chapter 42 Of The Colusa County Code.

2. Public Hearing, second reading by title only and possible adoption of An Ordinance Of The Colusa County Board Of Supervisors Amending Subsection 38-6(D) Of Section 38-6 Of Chapter 38 Of The Colusa County Code To Clarify Fire District Development Impact Fee Exemptions And Eliminate The Agricultural Development Exemption and authorize the Chair to sign. **(Introduced at the February 6, 2018)**

RECESS

VII. COUNTY ADMINISTRATIVE OFFICE

1. Workshop to review the 2017-18 County Budget at mid-year, discuss 2018-19 budget preparation, as well as discuss long term objectives for the organization

VIII. SUPERVISORS' REPORTS OR COMMENTS

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

<p>All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.</p>
