

## Board of Supervisors

Kim Dolbow Vann, District I  
John D. Loudon, District II  
Kent S. Boes, District III,  
Vice-Chair  
Gary J. Evans, District IV,  
Chairman  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
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**Board Chambers**  
546 Jay Street, Suite 108  
Colusa, CA 95932

## Minutes

January 23, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 23<sup>rd</sup> day of January of 2018 at the hour of 9:00 a.m. Present: Denise J. Carter, John D. Loudon, Kent S. Boes, and Gary J. Evans. Absent: Kim Dolbow Vann.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.  
Robert Zunino, Assistant Auditor-Controller.  
Scott Lanphier, Michael Azevedo, Public Works.  
Elizabeth Kelly, Director, Health and Human Services.  
Patricia Leland, Director, Human Resources.  
Debbie Hickel, Purchasing and Procurement.  
Kaline Moore, CAO Budget Analyst.  
David Markss, Colusa City Councilman.  
Susan Meeker, Williams-Pioneer Review.  
Ann Nordyke, Melissa Kitts, Board Clerks.

Opening Prayer - Pledge of Allegiance

### MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – January 9, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
<b>ABSENT:</b>	Kim Dolbow Vann

### PERIOD OF PUBLIC COMMENT

Mr. Markss states that he apologizes if anyone took offense to his response to the presentation made by Mr. Plucker at the most recent City Council Meeting on January

16, 2018. He further states that he hopes to improve the relationship between the County and the City of Colusa.

Chairman Evans states that he would like to meet with Mr. Markss, the CAO, and possibly the Mayor, to clear up any outstanding issues.

#### ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session matters as follows:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9(a), *In re Juanita Singh-Dhawliwal*,  
Workers Compensation Appeal Board, Claim No. CTIF-236049

#### I. STAFF REPORTS

Mr. Azevedo announces that Solid Waste will be holding Tire Amnesty Days every Saturday in March at the Williams yard, which will allow the public to drop off their used tires to be recycled at no charge. Mr. Azevedo further speaks to items that pertain to East Park Reservoir including current reservation numbers, permitting and upcoming events.

Mr. Kropf provides an update regarding the purchase of the train depot property in Arbuckle and states that the transaction has been consummated. He further states that he will be back before the Board to convey the property to the Arbuckle Revitalization Committee in the next couple of months.

Ms. Tyler introduces Patricia Leland the new Director of Human Resources.

Ms. Leland states that she's excited to be here and will be working towards discovering the priorities of the Board and CAO for the Human Resource Department.

#### II. COUNTY ADMINISTRATIVE OFFICE

1. Adopt Resolution No. **18-02** authorizing the Board Chair, Vice-Chair, or County Administrative Officer, to sign Board approved federal contracts and related necessary documents, and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
<b>ABSENT:</b>	Kim Dolbow Vann

2. Adopt Resolution No. **18-03** authorizing the Board Chair, Vice-Chair, or County Administrative Officer, to sign certain Board approved State contracts and related necessary documents, and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
<b>ABSENT:</b>	Kim Dolbow Vann

Chairman Evans makes time for approval of Consent Items 1 through 7.  
Supervisor Loudon requests Consent Item No. 5 be pulled from the Consent Agenda and considered separately.

Chairman Evans so directs.

### **CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 4, and 6 through 7.

1. HEALTH AND HUMAN SERVICES

Approve agreement No. **C18-011** with **Colusa Medical Center (CMC)** for the reimbursement of equipment/supplies and staff training through the Hospital Preparedness (HPP) program, effective January 9, 2018 and authorize the Chair to sign.

2. HEALTH AND HUMAN SERVICES

Approve Contract No. **C18-012**, the Fifth Amendment (State Agreement 14-10497 A05) to Contract No. C14-200 with the **California Department of Public Health (CDPH)** shifting revenue between categories for Public Health Emergency Preparedness and the Hospital Preparedness Program, in the maximum amount of \$988,274, and authorize the Chair to sign the Amendment and related Certification Clause.

3. TREASURER/1022

Accept the Treasurer's Monthly Investment Report for December 2017.

4. PURCHASING AND PROCUREMENT/SHERIFF'S DEPARTMENT

Approve the purchase of two workstations for the Sheriff's Office with MB Contract Furniture in an amount not to exceed \$5,751.90 and authorize the Purchasing Coordinator to issue a Purchase Order.

6. APPOINTMENTS - PLANNING COMMISSION

Appoint Jacob Uhlenkott (Dist.1), Richard Barry Morrell (Dist. 2), Don Parsons (Dist.3), Marion Mathis (Dist. 4) Gail Beduhn (Dist. 5) To the Colusa County Planning Commission effective February 1, 2018 through January 31, 2019. **(Applications received: Jacob Uhlenkott, District 1, Richard Barry Morrell, District 2, Don Parsons District 3, Marion Mathis, District 4, and Gail Beduhn, District 5)**

7. COLUSA COUNTY WATER WORKS DISTRICT #1 - RESIGNATION

Accept letter of resignation from Mr. Miguel Martinez from the Colusa County Water Works District #1, effective October 3, 2017. Further, authorize Clerk to publish and post notice of vacancy.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
<b>ABSENT:</b>	Kim Dolbow Vann

Chairman Evans makes time to consider Consent Agenda Item No.5.

Supervisor Loudon inquires if any of the road projects within the proposed RFB will be utilizing funds received from SB1. He further Inquires if there is a list of projects using SB1 funding.

Ms. Tyler states that the Board previously approved the Norman Road Construction project as the project that will be funded by SB1.

5. PURCHASING AND PROCUREMENT/PUBLIC WORKS

Adopt plans, specifications and working details for a proposed Request for Bids (RFB), and notice to Bidders for road reconstruction work in various locations in Colusa County and authorize the Chair to sign and the Clerk to publish and post notice of same.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
<b>ABSENT:</b>	Kim Dolbow Vann

BOARD OF SUPERVISORS

IV. Chairman Evans makes time for approve appointments by the 2018 Board of Supervisors Chair to various Committees, Commissions, Boards, District Voting Member Assignments, Ad-hoc Committees and Liaison Assignments for FY 2018.

Chairman Evans states that the liaisons assigned to county departments should keep the CAO informed if issues arise. He notes that if a department expresses an issue regarding the CAO, the liaison should address the subject with the Chair. He further states that IRWM replacements need to be found due to certain members having too many other obligations.

Ms. Tyler also states that staff has found that certain committees require a 4-year term and that staff has been working towards realigning and reorganizing the committee processes.

1. Approve appointments by the 2018 Board of Supervisors Chair to various Committees, Commissions, Boards, District Voting Member Assignments, Ad-hoc Committees and Liaison Assignments for FY 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
<b>ABSENT:</b>	Kim Dolbow Vann

2. Approve request for funding from Colusa VFW Post No. 2441 in the amount of \$25,000 for the purchase of kitchen equipment, tables, and chairs for the completion of two sculptures on the Veterans Tribute Walls located at the Veterans Memorial Park utilizing Supervisor Loudon's Special Department Expense.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
<b>ABSENT:</b>	Kim Dolbow Vann

3. Consent to permit Tri-Counties Bank to encumber American Specialty's leasehold interest in its lease with the County for the property commonly known as the Colusa Medical Center and associated medical offices, and authorize County Counsel to sign and issue a Landlord Estoppel Certificate evidencing the County's consent.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
<b>ABSENT:</b>	Kim Dolbow Vann

#### V. SUPERVISORS' REPORTS OR COMMENTS

##### Supervisor Carter

##### Meetings/functions attended:

- RCRC Board meeting – Discussion regarding Water Bonds
- CSAC Special Board Meeting – SB1 Repeal; Supervisor Carter states that CSAC will be fighting against the repeal of the bill and believes the tax will be beneficial.
- Sites Reservoir Committee meeting
- Mid-Upper Sac RCIS conference call
- Colusa Groundwater Authority Subcommittee meeting

##### Supervisor Boes

##### Meetings/functions attended:

- Meeting with Assistant Public Works Director
- Meeting with Board Chairman and CAO
- S-SV EMS meeting
- SacValley Museum meeting
- Williams City Council meeting

Supervisor Loudon

Meetings/functions attended:

Farm Show meeting  
Chamber of Commerce meeting  
VFW meeting  
City of Colusa Oversight meeting  
Behavioral Health Board meeting  
Colusa City Council meeting  
Housing Authority Board meeting  
RD 108 Board Meeting – Discussion involving Sites  
Communication Consultant meeting

Supervisor Evans

Meetings/functions attended:

Sites

Chairman Evans discusses items pertaining to the Sites project, including his frustrations about the lack of forward progress and the difficulties that have resulted from the Water Commissions.

Mr. Azevedo states that he agrees that it's a frustrating process, though believes the Water Commissions aren't to blame, but is more a failure of the actions of staff to the Commissions. He states that political pressure will have to be placed on state agencies, who are acting as staff to the Commission, in order to move forward.

Chairman Evans states that though there are several agencies that are buying into the projects, in order to move forward, it will take a different approach.

**VI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

Ms. Tyler states that she has heard discussion that AB1250 may reemerge and states that she will be watching it closely to see if it gains traction. She further states that Mid-Year Budget review will be included in the February 20, 2018 meeting.

Chairman Evans declares a recess at 9:36 a.m. to convene in Closed Session and reconvenes at 10:01 a.m. in Regular Session with all Supervisors present except Supervisor Vann.

Present: Marcos Kropf, County Counsel.  
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.  
Ann Nordyke, Melissa Kitts, Board Clerks.

Chairman Evans makes time for announcement of Closed Session.

**VII. CLOSED SESSION/COUNTY COUNSEL/1043**

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9(a), *In re Juanita Singh-Dhawliwal*, Workers Compensation Appeal Board, Claim No. CTIF-236049. He states that there was no reportable action.

Chairman Evans adjourned the meeting at 10:02 a.m. to reconvene in Regular Session on February 6, 2018 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chairman

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Melissa Kitts, Deputy Clerk