

Board of Supervisors

Kim Dolbow Vann, District I
John D. Loudon, District II
Kent S. Boes, District III,
Vice-Chair
Gary J. Evans, District IV,
Chairman
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

February 6, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 6th day of February 2018 at the hour of 9:00 a.m. Present: Denise J. Carter, John D. Loudon, Kent S. Boes, Kim Dolbow Vann, and Gary J. Evans.

Present:

- Marcos Kropf, County Counsel.
- Wendy Tyler, CAO/Clerk of the Board/Risk Manager.
- Peggy Scroggins, Robert Zunino, Auditor's Office.
- Elizabeth Kelly, Director, Health and Human Services.
- Patricia Leland, Director, Human Resources.
- Greg Hinton, Anastacia Allen, Casey Ryan, Ag Department.
- Greg Plucker, Director, Community Development Department.
- Scott Lanphier, Mike Azevedo, Public Works.
- Bill Fenton, Chief Probation Officer.
- John Contreras, Director, Child Support Services.
- Terry Rooney, Director, Behavioral Health.
- Kaline Moore, Budget Analyst.
- Debbie Hickel, Purchasing and Procurement.
- Jeff Gilbert, Williams Fire Protection Authority.
- David Markss, City Councilman.
- Mary Winters, Colusa citizen.
- Ann Nordyke, Patricia Rodriguez, Board Clerks.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – January 23, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Carter, Loudon, Boes, Vann, Evans

PERIOD OF PUBLIC COMMENT

Mr. Markss, on behalf of the Mayor, thanks Chairman Evans for his efforts in strengthening relationships between the County and the City.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session matters as follows:

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: Two matters.
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *LaGrone v. Colusa County, et al.*
Colusa County Superior Court case No. CV24250.

I. STAFF REPORTS

Ms. Leland announces the following individuals received Kudo cards for the month of January 2018 as follows:

<u>Employee</u>	<u>Department</u>
Jeannie Scroggins	Behavioral Health
Andrew Patterson	CAO/IT
Elida Ramirez	DHHS/Public Health
Gricelda Orozco	DHHS
Laura Hall	DHHS
Linda Rudge	DHHS
Maggie Cortez	DHHS
Santana King	DHHS/Public Health
Tiffany Dooley	DHHS/Public Health
Shayla Maxey	Probation

She states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Shayla Maxie.

Mr. Hinton introduces Anastacia Allen the new Assistant Ag Commissioner.

Ms. Tyler states there will be a change in the process of holding Public Hearings for ordinances. She further states ordinances being presented to the Board for consideration will have the notice of Public Hearing at the time of the first reading instead of the second reading.

II. CASA DE ESPERANZA

1. Adopt a Proclamation declaring the month of February 2018 as Teen Dating Violence Awareness and Prevention Month, and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

III. HUMAN RESOURCES/ENVIRONMENTAL HEALTH

1. Approve promotional appointment at Step 3 for Jenna Longchamps, Environmental Health Specialist II, PFT, PF Range 32, Step 3, \$4,412.00 per month, effective February 1, 2018. **4/5th vote required**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

IV. AUDITOR

1. Approve 2017-18 Revenue and Appropriations Inter-Budget Adjustment No.'s 028 - 030 and 032-034. **Requires 4/5 vote.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

2. Approve Intra Budget Adjustments No.'s: 18007 through 18012.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Carter, Loudon, Boes, Vann, Evans

V. PURCHASING AND PROCUREMENT/AUDITOR-CONTROLLER

1. Award Contract No. **C18-013** to **CliftonLarsonAllen LLP** for Professional Auditing Services for fiscal years 2017-2018 through 2019-2020 in an amount not to exceed \$187,100, effective February 6, 2018 through March 31, 2021 and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

Chairman Evans declares a recess at 9:24 a.m. to sit as the Air Pollution Control District with all Directors present.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor's Office.
Elizabeth Kelly, Director, Health and Human Services.
Patricia Leland, Director, Human Resources.
Greg Hinton, Anastacia Allen, Casey Ryan, Ag Department.
Greg Plucker, Director, Community Development Department.
Scott Lanphier, Mike Azevedo, Public Works.
Bill Fenton, Chief Probation Officer.
John Contreras, Director, Child Support Services.
Terry Rooney, Director, Behavioral Health.
Debbie Hickel, Purchasing and Procurement.
Jeff Gilbert, Williams Fire Protection Authority.
David Markss, City Councilman.
Kaline Moore, Budget Analyst.
Mary Winters, Colusa citizen.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

VI. AG COMMISSION/AIR POLLUTION

1. **SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT**

Adopt Resolution No. **18-04**, a Resolution Of The Governing Board Of The Colusa County Air Pollution Control District Approving And Authorizing The Application To Administer The Carl Moyer Program And The Moyer Rural Assistance Program and authorize the Chair to sign.

RESULT:	APPROVED [4 TO 0]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	John D. Loudon, Kent S. Boes, Kim Dolbow Vann, Gary J. Evans
ABSTAIN:	Denise J. Carter

Chairman Evans adjourns as the Air Pollution Control District at 9:25 a.m. and reconvenes in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor's Office.
Elizabeth Kelly, Director, Health and Human Services.
Patricia Leland, Director, Human Resources.
Greg Hinton, Anastacia Allen, Casey Ryan, Ag Department.
Greg Plucker, Director, Community Development Department.
Scott Lanphier, Mike Azevedo, Public Works.
Bill Fenton, Chief Probation Officer.
John Contreras, Director, Child Support Services.
Terry Rooney, Director, Behavioral Health.
Debbie Hickel, Purchasing and Procurement.

Jeff Gilbert, Williams Fire Protection Authority.
David Markss, City Councilman.
Kaline Moore, Budget Analyst.
Mary Winters, Colusa citizen.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Chairman Evans makes time for Introduction by title only of a proposed ordinance amending section 38-6(d) of Chapter 38 of the Colusa County Code to clarify development impact fee exemptions and eliminate the agricultural development exemption.

Mr. Plucker states Chapter 38 establishes development impact fees and Section 38-6 establishes the ability for Fire districts to implement their own development fee for fire protection. He further states the amendment would apply to College City, Williams, Maxwell, and Arbuckle fire districts. Brief discussion is held.

VII. COMMUNITY DEVELOPMENT DEPARTMENT

1. Approve introduction by title only of a proposed ordinance amending section 38-6(d) of Chapter 38 of the Colusa County Code to clarify development impact fee exemptions and eliminate the agricultural development exemption. Further, set a Public Hearing for February 20, 2018 at 9:30 a.m. for possible adoption of same.

RESULT:	APPROVED [4 TO 1]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	Kim Dolbow Vann, Supervisor
AYES:	John D. Loudon, Kent S. Boes, Kim Dolbow Vann, Gary J. Evans
NAYS:	Denise J. Carter

CONSENT AGENDA

Approve Consent Agenda Items No.'s 1 through 5.

1. **PURCHASING AND PROCUREMENT/PUBLIC WORKS**

Approve the purchase of two (2) 2018 Superior Broom Self Propelled Road Sweepers with Pape Machinery in an amount not to exceed \$130,572.50 and authorize the Purchasing Coordinator to submit a purchase order.

2. **PUBLIC WORKS/ROAD DEPARTMENT**

Accept as complete the construction project: Construction in the Town of Maxwell, Pedestrian Improvements, project number 300MAX PED2017, authorize the Director of Public Works to sign the Notice of Completion, and direct the Clerk to record.

3. **SHERIFF**

Approve Contract No. **C18-014**, a cooperation letter agreement with the **United States Drug Enforcement Administration** for the investigation and eradication of illicit cannabis plants in exchange for \$14,000.00, and authorize the Sheriff of Colusa County, Joe Garofalo, to sign and spend funds as permitted.

4. APPOINTMENT/HISTORICAL RECORDS COMMISSION

Appoint Resa Lyn (Dist.2) to the Historical Records Commission effective February 6, 2018 through February 5, 2022. **(Applications Received: Resa Lyn)**

5. CLERK RECORDER/ELECTIONS

Adopt Resolution No. **18-05**, a Resolution Of The Colusa County Board Of Supervisors Appointing Trustees To Reclamation District No. 479 (Landowner District), and authorize the Chair to sign.

RESULT:	APPROVED [4 TO 0]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	John D. Loudon, Supervisor
AYES:	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
ABSTAIN:	Kim Dolbow Vann

IX. BOARD OF SUPERVISORS

1. Approve request for financial assistance from the Princeton Cemetery District in the amount of \$9,075.00 for tree removal and trimming at the Princeton Cemetery utilizing Supervisor Carter's Special Department Expense.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:

- Community Action Partnership meeting
- Tri-County Juvenile Oversight meeting
- Housing Authority Board meeting
- VFW Check Presentation
- Farm Show set-up
- CDBG meeting

Supervisor Carter

Meetings/functions attended:

- Transportation Commission
- Colusa Groundwater Authority Board meeting
- Groundwater Subcommittee meeting
- Mid and Upper Sac Regional Conservation Investment Strategy meeting
- Sac Valley Basin-wide Air Pollution Control Council Board meeting
- Indivisible Colusa guest speaker
- VFW check presentation

Supervisor Boes

Meetings/functions attended:

Colusa County Transportation Commission meeting
Community Action Partnership
Recology meeting
Tri-County Juvenile Rehab Facility Oversight Committee
Regional Housing Authority
WUSD Master Plan
Public Works meeting

Supervisor Evans

Meetings/functions attended:

Sites meeting
City of Colusa meeting

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chairman Evans declares a recess at 9:42 a.m. to convene in Closed Session and reconvenes at 10:19 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Priscilla DiAngelo, Christine Harris, Willie McKennis, Patricia Pacot, Angelika Terry, Margaret Van Warmerdam, Auditor's Office.
Elizabeth Kelly, Linda Rudge, Maria Del Carmen Santana, Health and Human Services.
Patricia Leland, Director, Human Resources.
Greg Hinton, Anastacia Allen, Edward Rios, Ag Department.
Greg Plucker, Director, Community Development Department.
Scott Lanphier, Mike Azevedo, Charles Anthony, Public Works.
Bill Fenton, Lisa Shogren, Probation Department.
John Contreras, Director, Child Support Services.
Terry Rooney, Lilia Garza, Behavioral Health.
Joe Garofalo, Susanna Johnson, Sheriff's Department.
Matt Beauchamp, Rocio Vaca, District Attorney's Office.
Kaline Moore, Budget Analyst.
Greg Pankey, Director, Information Technology.
Debbie Hickel, Purchasing and Procurement.
Deedra Taylor, Colusa Library.
Jeff Gilbert, Williams Fire Protection Authority.
David Markss, City Councilman.
Mary Winters, Colusa citizen.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

10:19 a.m. (10:15 a.m. Item on Agenda)

EMPLOYEE RECOGNITION/HUMAN RESOURCES

1. Employee Recognition Presentation honoring County employees reaching milestone years of service for the County of Colusa between July 1, 2017 and December 31, 2017.

Reception will immediately follow in the Board of Supervisors Conference Room, first floor Room 102B, Historic Courthouse.

Employee	Position	Years of Service
Charles Anthony	Road Maintenance Worker IV	10
Bonnie Davies	Director of Nursing	10
Edward Rios	Migrant Housing Program Manager	10
Peggy Smith	Transit Driver	10
Deedra Taylor	Fiscal Program Analyst	10
Rocio Vaca	Bilingual Legal Secretary	10
Susanna Johnson	Sheriff's Technician	15
Michael Laffin	Deputy Director-Administration & Finance	15
Greg Pankey	Director of Information Technology	15
Linda Rudge	Eligibility Specialist III	15
Maria Del Carmen Santana	Social Services Assistant	15
Lisa Shogren	Senior Legal Secretary	15
Kristen Simmons	Senior Probation Officer	15
Veronica Vazquez	Financial Eligibility Worker	15
Deidra Young	Social Worker III	15
Naborina Medina	Correctional Officer	20
Robert Zunino	Assistant Auditor-Controller	20
Lilia Garza	Consumer & Family Member Liaison	25
Gerry Munoz	Assistant Chief Probation Officer	25

XII. CLOSED SESSION/COUNTY COUNSEL

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

California Government Code Section 54956.9(d)(4). Potential initiation of litigation: Two matters. He states there was no reportable action.

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *LaGrone v. Colusa County, et al.* Colusa County Superior Court case No. CV24250. He states there was no reportable action.

Chairman Evans adjourned the meeting at 11:29 a.m. to reconvene in Regular Session on February 20, 2018 at the hour of 9:00 a.m.

Gary J. Evans, Chairman

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk