

Board of Supervisors

Kim Dolbow Vann, District I
John D. Loudon, District II
Kent S. Boes, District III,
Vice-Chairman
Gary J. Evans, District IV,
Chairman
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

March 6, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 6th day of March 2018 at the hour of 9:01 a.m. Present: Supervisors Denise J. Carter, Kent S. Boes, and Gary J. Evans. Absent: Supervisors Kim Dolbow Vann and John D. Loudon.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor's Office.
Patricia Leland, Director, Human Resources.
Greg Plucker, Director, Community Development
Department.
Mike Azevedo, Public Works.
Jim Saso, Sheriff's Department.
Arnold Gross, Rudy Bernal, Assessor's Office.
John Contreras, Director, Child Support Services.
Terence Rooney, Director, Behavioral Health.
Kaline Moore, CAO Budget Analyst.
Debbie Hickel, Purchasing and Procurement.
Dusty Whiting, Building & Maintenance.
Brian Pearson, Williams-Pioneer Review.
Kayla Webster, Colusa Sun Herald.
Ann Nordyke, Melissa Kitts, Board Clerks.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

- Minutes Approval
Board of Supervisors – Regular Meeting – February 20, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSENT:	John D. Loudon, Kim Dolbow Vann

PERIOD OF PUBLIC COMMENT

None.

I. STAFF REPORTS

Ms. Leland announces the following individuals received Kudo cards for the month of January 2018 as follows:

<u>Employee</u>	<u>Department</u>
Serena Morrow	CAO – Human Resources
Yareli Mora	CAO – Human Resources
Angela Gross	CAO – Purchasing and Procurement
Fanny Reynoso	Probation
Brenna Van Atta	Sheriff’s Office

She states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Angela Gross.

Ms. Tyler reports that the first of the Cannabis Workshops was held in Williams on February 27, 2018. She states that there was a small turnout. She further states the next scheduled workshops will be in Grimes on March 7, 2018 and Princeton on March 8, 2018.

II. HUMAN RESOURCES/ASSESSOR'S OFFICE

1. Authorize a Temporary PERS Annuitant/extra help position of Auditor-Appraiser I, TPT, PF Range 28, Step 6, \$28.5253 per hour, effective March 7, 2018, through December 31, 2018, as needed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSENT:	John D. Loudon, Kim Dolbow Vann

HUMAN RESOURCES/SHERIFF'S OFFICE

2. Authorize one additional Deputy Sheriff Trainee position, limited term, full time, \$2,459.00 per month while attending a POST Academy effective July 1, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSENT:	John D. Loudon, Kim Dolbow Vann

III. AUDITOR

1. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
607391	Behavioral Health	Building Principles	\$1,250.00

607392	Behavioral Health	Building Principles	\$1,250.00
607393	Personnel	Cordico Psychological Corp	\$800.00
607165	Child Support	Ralph Keeley	\$3,000.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSENT:	John D. Loudon, Kim Dolbow Vann

IV. COMMUNITY DEVELOPMENT DEPARTMENT

1. Approve second reading by title only and adopt Ordinance No. **792** An Ordinance Of The Colusa County Board Of Supervisors Renaming And Amending Code Compliance And Enforcement Provisions Under Chapter 42 Of The Colusa County Code and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSENT:	John D. Loudon, Kim Dolbow Vann

V. PURCHASING AND PROCUREMENT/BUILDING AND GROUNDS

1. Approve Contract No. **C18-024** with **B&J's Concrete** for the demolition and removal of a metal storage building and related items in an amount not to exceed \$14,700, effective March 27, 2018 through May 5, 2018 and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSENT:	John D. Loudon, Kim Dolbow Vann

PURCHASING AND PROCUREMENT/BUILDING AND MAINTENANCE

2. Approve Contract No. **C18-025** with **Waterproofing Associates, Inc.**, for the restoration of the roof at the Colusa County Sheriff's Office, attached Training Center and Animal Control Building in an amount not to exceed \$164,800 effective April 1, 2018 through June 30, 2018 and authorize the Chair to sign; **Further**, authorize the Purchasing Coordinator to issue a Purchase Order for project materials in an amount not to exceed \$75,139.35 utilizing CMAS Contract Number: 4-01-56-0006A.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSENT:	John D. Loudon, Kim Dolbow Vann

Chairman Evans makes time for approval of Consent Agenda Item No.'s 1 through 8.

Supervisor Boes requests Consent Item No. 7 be pulled from the Consent Agenda and considered separately.

Chairman Evans so directs.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 6, and 8.

1. APPOINTMENT/COLUSA CEMETERY DISTRICT

Re-appoint Frank Miller to the Colusa Cemetery District, effective March 9, 2018 through March 8, 2022. (Application received: Frank Miller).

2. HEALTH AND HUMAN SERVICES/5051

Authorize the out-of-state travel request for County Veterans Service Officer, Don Parsons, to attend the National Association of County Veterans Service Officers (NACVSO) conference in Nevada.

3. PURCHASING AND PROCUREMENT/CHILD SUPPORT SERVICES

Approve Contract No. **C18-026**, the second modification of Lease (Contract No. C13-216) with **Ralph L. Keeley, III**, for office space located at 217 9th Street, Ste. A, Colusa, CA, by extending the termination date to February 28, 2020, effective February 28, 2018, and authorize the Chair to sign.

4. PURCHASING AND PROCUREMENT/SHERIFF'S DEPARTMENT

Pursuant to County Policy Number 401, section 5.2, make a finding that competitive bidding would not be in the best interest of the County for mobile radios and authorize the Sheriff's Department to issue purchase order for mobile radios in the amount of \$16,510.08.

5. PURCHASING AND PROCUREMENT/COMMUNITY DEVELOPMENT (PLANNING AND BUILDING)

Approve Contract No. **C18-027** with **SAFEbuilt, LLC** for CASp Plan Check and Inspection Services and for Building Permit Plan Check and Permit Inspection Services effective March 6, 2018 through June 30, 2019 in an amount not to exceed \$30,000 and authorize the Chair to sign.

6. COMMUNITY DEVELOPMENT/PLANNING & BUILDING-CONSENT

Adopt Resolution No. **18-07** A Resolution Of The Colusa County Board Of Supervisors Authorizing The Recordation Of Parcel Map Number 17-4-1, Norcal Investors, Inc. and authorize the Chair to sign.

8. APPOINTMENT/PRINCETON CEMETERY DISTRICT

Re-appoint Jane Dell to the Princeton Cemetery District, effective February 27, 2018 through February 26, 2022. (**Application received: Jane Dell**)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSENT:	John D. Loudon, Kim Dolbow Vann

Chairman Evans makes time to consider Consent Agenda Item No. 7 regarding a Memorandum of Understanding (MOU) with the State of California Campaign against Marijuana Planting (CAMP) program.

Supervisor Boes requests clarification regarding whether the program is in conflict with cannabis legislation and if the anticipated operations will be on federal land.

Asst. Sheriff Saso states that the eradication program is focused on illegal cultivation operations and they are typically on federal land and therefore not in conflict with state and local regulations.

7. SHERIFF/2021

Approve Contract No. **C18-028**, a Memorandum of Understanding (MOU) with the **State of California Campaign Against Marijuana Planting (CAMP)** program, effective July 1, 2018 through October 30, 2018 and authorize the Sheriff to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSENT:	John D. Loudon, Kim Dolbow Vann

VII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Boes

Meetings/functions attended:

- CCTC
- Karen's Housing meeting
- Continuum of Care meeting
- Regional Housing Authority meeting
- Williams City Council meeting
- Stony Creek II Open House
- Williams-Pioneer Review Open House
- Meeting with Transit Manager & Executive Director
- LAFCo meeting
- Meeting with Director of Public Works

Supervisor Carter

Meetings/functions attended:

- Groundwater Authority Subcommittee meeting.
- LAFCo Meeting
- NCWA Annual meeting
- Williams-Pioneer Review Open House

Supervisor Evans

Meetings/functions attended:

De Novo Cannabis workshop in Williams

Sites Committee meetings

IRWM meeting

VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chairman Evans adjourned the meeting at 9:30 a.m. to reconvene in Regular Session on March 20, 2018 at the hour of 9:00 a.m.

Gary J. Evans, Chairman

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk