

Board of Supervisors

Kim Dolbow Vann, District I
John D. Loudon, District II
Kent S. Boes, District III,
Vice-Chairman
Gary J. Evans, District IV,
Chairman
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

April 3, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 3rd day of April 2018 at the hour of 9:00 a.m. Present: Supervisors Denise J. Carter, John D. Loudon, Kent S. Boes, and Gary J. Evans, Chairman. Absent: Supervisor Kim Dolbow Vann.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Auditor-Controller.
Patricia Leland, Director, Human Resources.
Greg Plucker, Director, Community Development
Department.
Elizabeth Kelly, Director, Health and Human Services.
Scott Lanphier, Mike Azevedo, Public Works Department.
Joe Garofalo, Jim Saso, Russ Jones, Michael Bradwell, Mark
Contreras, Kristopher Cooper, Sheriff's Department.
Matt Beauchamp, District Attorney.
Kaline Moore, CAO Budget Analyst.
Debbie Hickel, Purchasing Coordinator.
Jennifer Roberts, Dianne Terwilliger, Pamela DaGrossa, Tom
Tripp, Indivisible Colusa.
Mary Winters, Nancy Loudon, Colusa citizens.
Susan Meeker, Williams Pioneer Review.
Ann Nordyke, Melissa Kitts, Board Clerks.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – March 20, 2018.

RESULT:	APPROVED [3 TO 0]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, John D. Loudon, Gary J. Evans
ABSTAIN:	Kent S. Boes
ABSENT:	Kim Dolbow Vann

PERIOD OF PUBLIC COMMENT

Ms. Roberts and Mr. Tripp from Indivisible Colusa speak to items pertaining to SB54 and requests that the Board of Supervisors support Sanctuary State legislation.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session matters as follows:

1. LIABILITY CLAIM
California Government Code section 54956.95.
Claimant: Santana Garcia
2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter.
3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *LaGrone v. Colusa County, et al.*
Colusa County Superior Court case No. CV24250.

I. STAFF REPORTS

Ms. Leland announces the following individuals received Kudo cards for the Month of March 2018 as follows:

<u>EMPLOYEE</u>	<u>DEPARTMENT</u>
Ashley Deniz	Assessor
Michelle Savage	Assessor
Christine Harris	Auditor-Controller
Holly Gallagher	Auditor-Controller
Adam Laskey	CAO-IT Division
Andrew Patterson	CAO-IT Division

The card selected for a \$25.00 gift certificate to a Colusa County vendor was Holly Gallagher.

Ms. Tyler states that the cannabis workshops have been completed and the survey will be active on the website until April 4, 2018. She further states DeNovo is working on the compilation of data and will provide a report to the Board of Supervisors in May.

Ms. Tyler further states that the Sheriff's department, the Office of Emergency Services (OES) and various County staff are currently working to create a hazard

mitigation plan. She states that the item will be presented to the Board of Supervisors in the future and she will be available to provide additional information if needed.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 6.

1. SHERIFF

Approve annual agreement No. **C18-037** for modification 006, and **C18-038** for modification 007 to Cooperative Law Enforcement Agreement C16-035 with **United States Department of Agriculture, Forest Service, Mendocino National Forest**, approving an annual revenue reimbursement operating and financial plan for County law enforcement services and drug enforcement in the National Forest and authorize the Sheriff and Chair to sign.

2. SHERIFF

Adopt Resolution No. **18-008**, a Resolution Of The Colusa County Board Of Supervisors Authorizing The Sheriff To Apply For, Negotiate, Execute And Submit, On Behalf Of The County, All Documents Needed To Obtain Off-Highway Motor Vehicle Law Enforcement Grant Funds And To Accept Any Awarded Funds Subject To Board Approval and authorize the Chair to sign.

3. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT

Retroactively approve Contract No. **C18-038 C18-039**, a 5 year Grant Agreement No. 17-10312 with the **California Department of Public Health (CDPH)** for immunization services to the general public, for up to \$181,250.00, effective July 1, 2017 through June 30, 2022 and authorize the Chair to sign all related documents.

4. COMMUNITY DEVELOPMENT/COMMUNITY AND ECONOMIC DEVELOPMENT

Adopt Resolution No. **18-009**, a Resolution Of The Colusa County Board Of Supervisors Authorizing The Colusa County Community Development Director To Act Upon And To Sign All Documents Involving Colusa County's Community Development Block Grant Program Not Otherwise Requiring Board Approval and authorize the Chair to sign.

5. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT

Approve Contract No. **C18-039 C18-040**, a third modification to contract C14-216 with **NPH Medical Services** for temporary nursing personnel assistance effective April 3, 2018 through June 30, 2021, in an amount not to exceed \$8,000.00 per year, and authorize the Chair to sign.

6. SHERIFF

Adopt Resolution No. **18-010**, a Resolution Of The Colusa County Board Of Supervisors Authorizing The Colusa County Sheriff, On Behalf Of Colusa County, To Execute Contract No. **C18-040 C18-041, The California State Parks Boating And Waterways Safety And Enforcement Financial Aid Program Agreement**, To Sign Reimbursement Claims On Behalf Of Colusa County, And Authorizing The Colusa County Auditor To Certify The Amount Of The Prior Year's Vessel Taxes and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
ABSENT:	Kim Dolbow Vann

III. HUMAN RESOURCES/SHERIFF

1. Adopt Resolution No. **18-011** for 180 Day Wait Period Exception under Government Code section 7522.56; further approve a temporary position and advanced step appointment to hire a part time, Extra Help PERS Annuitant in the classification of Fiscal Administrative Officer, TPT, MGT Range 16, Step 15, \$48.12 per hour, effective April 4, not to exceed 960 hours in a fiscal year, and appoint Nancy Smith to said position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
ABSENT:	Kim Dolbow Vann

IV. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

1. Approve letters of support to the State Assembly and Senate Budget Subcommittees for the restoration of the proposed \$56.5 million cut to the CalWORKs Single Allocation and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
ABSENT:	Kim Dolbow Vann

V. COUNTY ADMINISTRATIVE OFFICE

1. Approve Contract No. ~~C18-041~~ **C18-042** a Termination Agreement dated August 15, 2017 with **WestAmerica Bank**; further approve Certificate of Acceptance and authorize the Chair to sign all documentation in the presence of a Notary; further authorize recordation of all documents with the Colusa County Recorder.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
ABSENT:	Kim Dolbow Vann

Chairman Evans makes time to discuss the assignment of Take Home Vehicles Pursuant to County Policy 215 (Vehicle Use Policy), which was continued from the March 20, 2018 meeting.

Ms. Tyler states that pursuant to the Board's request to conduct a cost analysis of the take home vehicle assignments, she created approximate costs to reflect mileage rates, fuel, maintenance, insurance and registration.

Lengthy discussion is held regarding the needs of first responders and possible changes to the Take Home Vehicle Policy to ensure public safety.

Mr. Kropf states that the policy could be reviewed and that there is flexibility when it comes to reframing and expanding the policy so that the Board can include additional factors without being in violation.

2. Authorize the Assignment of Take Home Vehicles for the following positions pursuant to County Policy 315, Vehicle Use Policy:

- DA
- Chief DA Investigator
- DA Investigator (2)
- Sheriff
- Assistant Sheriff
- Lieutenant Investigations
- Sgt. Investigations
- Sgt. Drug Task Force
- Detective
- Deputy in Williams
- Deputy In Maxwell
- Deputy In Arbuckle
- Roadway Supervisor
- Park Attendant
- Jail Commander
- Support Services Lieutenant

Revisions to be made to the policy pursuant to Board discussion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans
ABSENT:	Kim Dolbow Vann

VI. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

Transportation Commission & Transit Agency Meeting
CA Central Valley Flood Control Association Flood Forum
RCRC Regional Meeting with Diane Feinstein's Field Rep.
Cannabis Workshop - Colusa
First 5 Board meeting
Chamber of Commerce Dinner
Colusa Groundwater Authority Board meeting
Colusa Groundwater Authority West Buttes Ad Hoc meeting

Supervisor Loudon

Meetings/functions attended:

RCD Board meeting
Colusa City Council meeting

Regional Housing Authority Board meeting
Cannabis Workshop - Colusa
Airport Meeting - Farinon Rd
Chamber of Commerce Dinner
Sac River Fire - Comedy Night
Meeting with Tim Harrington Construction - Housing Development
Meeting with Matt Beauchamp regarding take home vehicles
State of Jefferson meeting
Sheriff's Community Meeting - Grimes
Meeting with John Contreras
CDBG meeting

Supervisor Boes

Meetings/functions attended:

Meeting with Assistant Director of Public Works
Colusa County Office of Education Grant Award
Sierra Sac Valley - EMS meeting
Wildland Fire Academy Graduation
Cannabis Workshop - Arbuckle & Maxwell
CPUC Broadband Forum
NCAF Legislative Conference

Supervisor Evans

Meetings/functions attended:

Colusa Groundwater Authority
Cannabis Workshop - Stonyford
Sites meetings

VII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Supervisor Boes states that AB3199 is currently in the committee phase and if passed, would prohibit the use of firearms as raffle prizes.

Ms. Tyler states departments are working with the new budget software and the process is currently on track.

Chairman Evans declares a recess at 9:55 a.m. to convene in Closed Session and reconvenes at 10:21 a.m. in Regular Session with all Supervisors present except Supervisor Vann.

Present: Marcos Kropf, County Counsel.
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.
Ann Nordyke, Melissa Kitts, Board Clerks.

Chairman Evans makes time for announcement of Closed Session.

VIII. CLOSED SESSION/ COUNTY COUNSEL

1. LIABILITY CLAIM

California Government Code section 54956.95. Claimant: Santana Garcia

The Board of Supervisors, by unanimous vote, denied the claim of Santana Garcia presented to the County on March 16, 2018 and directed County Counsel to provide notice of the denial to Mr. Garcia through his attorney.

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter. He states there is no reportable action.

3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *LaGrone v. Colusa County, et al.* Colusa County Superior Court case No. CV24250. He states there is no reportable action.

Chairman Evans adjourned the meeting at 10:22 a.m. to reconvene in Regular Session on April 17, 2018 at the hour of 9:00 a.m.

Gary J. Evans, Chairman

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk