

Board of Supervisors

Kim Dolbow Vann, District I
John D. Loudon, District II
Kent S. Boes, District III,
Vice-Chairman
Gary J. Evans, District IV,
Chairman
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

May 1, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 1st day of May 2018 at the hour of 9:00 a.m. Present: Supervisors Denise J. Carter, John D. Loudon, Kim Dolbow Vann, Kent S. Boes, and Gary J. Evans.

Present: Jennifer Sutton, Senior Deputy County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Auditor-Controller.
Patricia Leland, Director, Human Resources.
Terence Rooney, Director, Behavioral Health.
Greg Plucker, Director, Community Development
Department.
Elizabeth Kelly, Director, Health and Human Services.
Scott Lanphier, Mike Azevedo, Public Works Department.
Greg Hinton, Ag Commissioner.
Debbie Hickel, Purchasing Coordinator.
Jim White, Friends of the Colusa County Library.
Mary Winters, Colusa Citizen.
David Markss, Colusa City Councilman.
Ann Nordyke, Melissa Kitts, Board Clerks.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – April 17, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

PERIOD OF PUBLIC COMMENT

Mr. White from the Friends of the Colusa County Library states that they will be holding their 14th "May Surprise and Wine Tasting" event on Saturday, May 5, 2018, and hopes the Supervisors will provide their support.

Chairman Evans makes time for announcement of Closed Session items to be considered.

ANNOUNCEMENT OF CLOSED SESSION

Ms. Sutton announces Closed Session matters as follows:

1. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Administrative Officer.

Ms. Sutton states that an item arose after the posting of the May 1, 2018 Agenda regarding potential initiation of litigation, requiring immediate attention by the Board of Supervisors, and requests that the item be brought on for consideration under Closed Session.

Find that an item arose after the posting of the May 1, 2018 Agenda regarding potential initiation of litigation. Further, the item will be added as No. 2 under Closed Session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

I. STAFF REPORTS

Ms. Leland announces the following individuals received Kudo cards for the Month of March 2018 as follows:

EMPLOYEE

Angelika Terry
Sandra Padilla (2)
David Roda
Debbie Hickel
Amanda Pitts
Haley Amundson
Chad Elliott
Cindy Vaughn
Debbie Walker
Shawnte Bice

DEPARTMENT

Auditor-Controller
Child Support
CAO – Building & Grounds
CAO – Purchasing & Procurement
DHHS – Public Health
DHHS – Public Health
Sheriff
Transit
Treasurer
Treasurer

She states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Angelika Terry.

Ms. Tyler states that DeNovo Planning Group will be presenting a report regarding the Cannabis community outreach meeting results, at the May 15, 2018 Regular Board of Supervisors Meeting. She further states that she has requested Mr. Plucker to distribute a press release to notify the public.

Chairman Evans makes time for approval of Consent Agenda Items 1 through 11.

Supervisor Loudon requests Consent Item No. 3 be pulled from the Consent Agenda and considered separately.

Chairman Evans so directs.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 and 2, and 4 through 11.

1. TREASURER
Accept the Treasurer's Monthly Investment Report for March 2018.
2. PURCHASING AND PROCUREMENT/EAST PARK RESERVOIR - PUBLIC WORKS
Approve Contract No. **C18-052**, the Fourth Modification to contract C16-046 with **Stonycreek Garbage Service** extending the termination date to June 30, 2020 and authorize the Chair to sign.
4. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve Contract No. **C18-053**, the Second Modification to Contract C16-057 with **Cascade Software Systems Inc.**, for cost accounting management system support and authorize the Chair to sign.
5. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY
Ratify Contract No. **C18-054**, a 5 year agreement with **CorrectiveSolutions** for pre-charge, pre-trial, and/or post-trial diversion programs effective April 13, 2018.
6. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT
Authorize out-of-state travel for one (1) Public Health staff member, Adriana Orozco, to attend the Oral Health 2020 Regional Convening Northeast/Mid Atlantic and West Forum in Arizona on May 16, 2018 through May 18, 2018.
7. PURCHASING AND PROCUREMENT/RISK MANAGEMENT
Approve Contract No. **C18-055**, a five-year renewal of an existing Employee Assistance Program agreement with **Alliant Insurance Services** in the amount of \$45,792 effective July 1, 2018 and authorize Purchasing Agent to sign.
8. BOARD OF SUPERVISORS
Approve corrected Minutes of the April 3, 2018 Board of Supervisors meeting due to a numbering error.
9. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS - MAINTENANCE
Adopt plans, specifications and working details for a proposed Request for Bids

for sewer line repair project located at 250 5th Street, Colusa, CA.

10. PURCHASING AND PROCUREMENT/AG, ENV. HEALTH, SHERIFF AND DHHS

Declare two 2001 Ford Rangers, a 2012 Chevrolet Tahoe and 2012 Ford Fusion as surplus and authorize the Purchasing Agent to remove them from inventory and dispose of vehicles.

11. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

Approve Contract No. **C18-056**, the Medi-Cal County Inmate Program (MCIP) Agreement with the **California Department of Health Care Services** (DHCS) effective July 1, 2018 and authorize the Chair to sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

Chairman Evans makes time to discuss Item No. 3 regarding a contract with Bennet Omalu Pathology, Inc.

Supervisor Loudon inquires as to whether the amount of this contract is comparable to the previous vendor's compensation.

Ms. Hickel states that she has conducted research regarding the compensation and confirms that the amount is reasonable and comparable to the previous contract. She further states that neighboring counties have recommended this vendor.

3. PURCHASING AND PROCUREMENT/SHERIFF'S DEPARTMENT/CORONER

Approve Contract No. **C18-057** with **Bennet Omalu Pathology, Inc.**, for forensic pathology services effective July 1, 2018 and authorize the Chair to sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

Chairman Evans declares a recess at 9:11 a.m. and states that they are now sitting as the In Home Supportive Services (IHSS) Public Authority Board with all Directors present.

Present: Jennifer Sutton, Senior Deputy County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Auditor-Controller.
Patricia Leland, Director, Human Resources.
Terence Rooney, Director, Behavioral Health.
Greg Plucker, Director, Community Development
Department.
Elizabeth Kelly, Director, Health and Human Services.
Scott Lanphier, Mike Azevedo, Public Works Department.

Greg Hinton, Ag Commissioner.
Debbie Hickel, Purchasing Coordinator.
Jim White, Friends of the Colusa County Library.
Mary Winters, Colusa Citizen.
David Markss, Colusa City Councilman.
Ann Nordyke, Melissa Kitts, Board Clerks.

III. PURCHASING AND PROCUREMENT/(IHSS) PUBLIC AUTHORITY

1. Sitting as the In Home Supportive Services (IHSS) Public Authority Board

Approve Contract No. **C18-058**, the First Modification to contract C16-101 between Colusa County Public Authority and **Refined Technologies, Inc.** for the In-Home Supportive Services (IHSS) software registry, in an amount not to exceed \$4,800.00 per fiscal year and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

Chairman Evans adjourns the In Home Supportive Services (IHSS) Public Authority Board at 9:12 a.m. and states that they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

Present: Jennifer Sutton, Senior Deputy County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Auditor-Controller.
Patricia Leland, Director, Human Resources.
Terence Rooney, Director, Behavioral Health.
Greg Plucker, Director, Community Development Department.
Elizabeth Kelly, Director, Health and Human Services.
Scott Lanphier, Mike Azevedo, Public Works Department.
Greg Hinton, Ag Commissioner.
Debbie Hickel, Purchasing Coordinator.
Jim White, Friends of the Colusa County Library.
Mary Winters, Colusa Citizen.
David Markss, Colusa City Councilman.
Ann Nordyke, Melissa Kitts, Board Clerks.

IV. AUDITOR

1. Approve Special Claims.
There were no special claims.

V. COUNTY COUNSEL

1. Approve Landlord Waiver Agreement No. **C18-059** with **Tri-Counties Bank** and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Carter, Loudon, Boes, Vann, Evans

VI. APPOINTMENT/ARBUCKLE CEMETERY DISTRICT

1. Appoint Catherine Marsh to the Arbutle Cemetery District to fill an unexpired term, effective May 1, 2018 through August 24, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Dolbow Vann, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Carter, Loudon, Boes, Vann, Evans

VII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

- Colusa Groundwater Ad Hoc meetings
- Meeting with Colusa Cemetery Manager
- Meeting with Ed Hulbert regarding Butte Farms Project
- Central Valley Flood Protection Board meeting
- Virginia Read activities
- RCRC Board meeting - Humboldt County

Supervisor Carter states the discussion at the RCRC Board meeting included the opposition to repeal SB1, which provides road maintenance and rehabilitation funding through a statewide gas tax and vehicle fees, the support of AB2727, which would offer personal income tax credits to firefighters, and the opposition of AB29 which would permit accommodations for medicinal use of marijuana in the workplace.

Supervisor Loudon

Meetings/functions attended:

- Resource Conservation District Board meeting
- Colusa City Council meeting
- Regional Housing Authority Board meeting
- VFW Dinner for Sac River Fire Fighters
- Reclamation District 108 Board meeting
- Literacy Collaborative meeting
- Community Action Partnership meeting
- Tri-County Juvenile Oversight Board meeting

Supervisor Boes

Meetings/functions attended:

- Transportation Commission & Transit Agency meeting
- Karen's House Meeting
- Community Action Partnership
- Meeting with Public Works Director

Supervisor Evans

Meetings/functions attended:

- Sites meetings
- Sheriff's Community meeting in Maxwell
- Forestry Service meeting
- State Water Board meeting
- PG&E regarding Bridge Street Project

VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states that County departments were required to submit budgets by the end of business on April 30, 2018. She further states that technical review with departments will begin soon.

Chairman Evans declares a recess at 9:31 a.m. to convene in closed Session and reconvenes at 10:29 a.m. in Regular Session with all Supervisors present.

Present: Jennifer Sutton, Senior Deputy County Counsel
Wendy Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Melissa Kitts, Board Clerks.

IX. CLOSED SESSION/COUNTY COUNSEL

1. EMPLOYEE PERFORMANCE EVALUATION

California Government Code section 54957(b). Title: County Administrative Officer. Chairman Evans states the evaluation was completed successfully.

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Government Code Section 54956.9 (d)(4). Potential initiation of litigation: one matter. Ms. Sutton states there is no reportable action.

Chairman Evans adjourned the meeting at 10:30 a.m. to reconvene in Regular Session on May 15, 2018 at the hour of 9:00 a.m.

Gary J. Evans, Chairman

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk