

## Board of Supervisors

Kim Dolbow Vann, District I  
John D. Loudon, District II  
Kent S. Boes, District III,  
Vice-Chairman  
Gary J. Evans, District IV,  
Chairman  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
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[www.countyofcolusa.org](http://www.countyofcolusa.org)

**Board Chambers**  
546 Jay Street, Suite 108  
Colusa, CA 95932

## Minutes

May 15, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 15<sup>th</sup> day of May 2018 at the hour of 9:00 a.m. Present: Supervisors Denise J. Carter, John D. Loudon, Kent S. Boes, Kim Dolbow Vann, and Gary J. Evans.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.  
Peggy Scroggins, Robert Zunino, Auditor-Controller.  
Patricia Leland, Director, Human Resources.  
Greg Plucker, Director, Community Development  
Department.  
Scott Lanphier, Mike Azevedo, Public Works Department.  
Elizabeth Kelly, Director, Health and Human Services.  
Stacey Costello, Colusa County Librarian.  
Kaline Moore, CAO Budget Analyst.  
Terry Rooney, Director, Behavioral Health.  
Neil Cotter, Sheriff's Office.  
Rene McCormick, TJ Gomez, Casey Ryan, Ag  
Commissioner's Office.  
Debbie Hickel, Purchasing Agent.  
Norm Newell, Smith and Newell CPA.  
Jesse Cain, Colusa City Manager.  
David Markss, Colusa City Councilman.  
Lew Manor, State of Jefferson.  
John Ballatyne, Brian Goldman, CalTrans.  
John Costa, Justin Stabe, PG&E.  
Mary Winters, Melissa Ortiz, Colusa citizens.  
Brian Pearson, Williams Pioneer Review.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – May 1, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Boes, Vann, Evans

PERIOD OF PUBLIC COMMENT

Mr. Manor updates the Board members on items pertaining to the State of Jefferson movement.

- I. STAFF REPORTS  
None.

**CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 5.

1. AG COMMISSIONER  
Approve Contract No. **C18-060** with **California Rice Commission**, for rice pesticide surveillance by the County, effective May 4, 2018 and authorize the County Agricultural Commissioner to sign.
2. PURCHASING AND PROCUREMENT  
Approve Contract No. **C18-061**, a Seventh Modification to Contract Number C11-169 with **California Forensic Medical Group** making various changes including an increase in annual compensation to \$540,197.07 and authorize the Chair to sign.
3. PURCHASING AND PROCUREMENT  
Approve Contract No. **C18-062**, a Fourth modification to Contract Number C13-081 with **Jean Rumiano**, for legal services and authorize the Chair to sign.
4. LIBRARY  
Approve Contract No. **C18-063** with **Butte County Office of Education** effective April 30, 2018 for summer food service program and authorize the County Administrative Officer to sign.
5. PURCHASING AND PROCUREMENT/BUILDING & MAINTENANCE  
Approve Contract No. **C18-064**, a first modification to Contract C18-025 with **Waterproofing Associates**, for roof repairs and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Vice-Chair
<b>AYES:</b>	Carter, Loudon, Boes, Vann, Evans

III. HUMAN RESOURCES

1. Approve an exception to the 28 hour per week limitation on Extra Help hires for use toward a recently vacated Department of Agriculture Office Assistant I/II position.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Boes, Vann, Evans

IV. PURCHASING AND PROCUREMENT/MHSA - HOUSING

1. Approve Contract No. **C18-065**, a 1 year residential lease agreement with the **Regional Housing Authority**, in an amount not to exceed \$11,904.00 effective May 15, 2018 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Boes, Vann, Evans

Chairman Evans declares a recess at 9:18 a.m. to sit as the Colusa County Air Pollution Control District Board with all Directors present.

Present:

- Marcos Kropf, County Counsel.
- Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
- Peggy Scroggins, Robert Zunino, Auditor-Controller.
- Patricia Leland, Director, Human Resources.
- Greg Plucker, Director, Community Development Department.
- Scott Lanphier, Mike Azevedo, Public Works Department.
- Elizabeth Kelly, Director, Health and Human Services.
- Stacey Costello, Colusa County Librarian.
- Kaline Moore, CAO Budget Analyst.
- Terry Rooney, Director, Behavioral Health.
- Neil Cotter, Sheriff's Office.
- Rene McCormick, TJ Gomez, Casey Ryan, Ag Commissioner's Office.
- Debbie Hickel, Purchasing Agent.
- Norm Newell, Smith and Newell CPA.
- Jesse Cain, Colusa City Manager.
- David Markss, Colusa City Councilman.
- Lew Manor, State of Jefferson.
- John Ballatyne, Brian Goldman, CalTrans.
- John Costa, Justin Stabe, PG&E.
- Mary Winters, Melissa Ortiz, Colusa citizens.
- Brian Pearson, Williams Pioneer Review.
- Ann Nordyke, Patricia Rodriguez, Board Clerks.

V. AG COMMISSIONER/AIR POLLUTION CONTROL

1. Sitting as the Colusa County Air Pollution Control District

Approve Contract No. **C18-066**, a Memorandum of Understanding (MOU) with the **California Air Pollution Control Officers Association (CAPCOA)** and authorize the Air Pollution Control Officer to enter into standard Woodsmoke Reduction Program Retailer Agreements as necessary, and authorize the Air Pollution Control Officer to sign.

<b>RESULT:</b>	<b>APPROVED [4 TO 1]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Vice-Chair
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Kim Dolbow Vann
<b>NAYS:</b>	Gary J. Evans

2. Sitting as the Colusa County Air Pollution Control District

Adopt Resolution **18-013**, a resolution authorizing the Colusa County Air Pollution Control District to apply to participate in the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [3 TO 1]</b>
<b>MOVER:</b>	Kent S. Boes, Vice-Chair
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	John D. Loudon, Kent S. Boes, Kim Dolbow Vann
<b>NAYS:</b>	Gary J. Evans
<b>ABSTAIN:</b>	Denise J. Carter

Chairman Evans adjourns the Air Pollution Control District at 9:36 a.m. and reconvenes in Regular Session with all Supervisors present.

Present:

- Marcos Kropf, County Counsel.
- Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
- Peggy Scroggins, Robert Zunino, Auditor-Controller.
- Patricia Leland, Director, Human Resources.
- Greg Plucker, Director, Community Development Department.
- Scott Lanphier, Mike Azevedo, Public Works Department.
- Elizabeth Kelly, Director, Health and Human Services.
- Stacey Costello, Colusa County Librarian.
- Kaline Moore, CAO Budget Analyst.
- Terry Rooney, Director, Behavioral Health.
- Neil Cotter, Sheriff's Office.
- Rene McCormick, TJ Gomez, Casey Ryan, Ag Commissioner's Office.
- Debbie Hickel, Purchasing Agent.
- Norm Newell, Smith and Newell CPA.
- Jesse Cain, Colusa City Manager.
- David Markss, Colusa City Councilman.
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- John Costa, Justin Stabe, PG&E.

Mary Winters, Melissa Ortiz, Colusa citizens.  
Brian Pearson, Williams Pioneer Review.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.

**VI. AUDITOR**

Chairman Evans makes time for the presentation by Smith and Newell Certified Public Accountants of the County's Financial Statements together with Independent Auditor's Report for the Year Ended June 30, 2017.

Mr. Newell updates the Board of Supervisors on the financial standing for the County and speaks to the following:

- Independent Auditor's Report
- Statement of Net Position
- Balance Sheet Government Funds
- Single Audit Report

Discussion is held, with no action taken.

2. Approve Special Claims.  
There were no special claims.

**VII. COMMUNITY DEVELOPMENT DEPT/PLANNING & BUILDING**

1. Adopt a Resolution authorizing recordation of Parcel Map Number 17-6-1 for the Morning Star Packing Co., LP and authorize the Chair to sign.

<b>RESULT: CONTINUED TO MAY 29, 2018</b>
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Chairman Evans makes time for the discussion and possible action concerning options related to the Bridge street undergrounding project Rule 20 funds deficit.

Mr. Lanphier states the purpose of undergrounding utilities project with Caltrans is to beautify and improve drainage. He further states that PG&E has estimated that there is a two million dollar shortage for the project and as a result they put lines in above ground which goes against County Code.

Lengthy discussion is held regarding buying Rule 20 funds, dissolving the underground district, contingencies for watering and archeology, borrowing funds, and when the project will commence.

**VIII. PUBLIC WORKS/ROAD DEPARTMENT**

Following discussion, direction was given to staff to move forward with negotiations of Rule 20 funds from San Joaquin County, and bring back to the Board of Supervisors for further consideration and possible action.

**IX. COUNTY ADMINISTRATIVE OFFICE**

1. Approve assigning landscape/lawn maintenance duties to Building & Grounds Maintenance Division and authorize the purchase of unbudgeted fixed assets to include the following:

- Trailer 6', 7' x 12' Base Model
- Riding/Stand Behind Mower/Mulcher
- Commercial Push Mower

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Loudon, Boes, Vann, Evans

X. COUNTY COUNSEL

1. Approve Contract No. **C18-067**, first modification to the County Administrative Officer employment contract (C15-176) with **Wendy G. Tyler** effective May 15, 2018 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Boes, Vann, Evans

2. Approve Contract No. **C18-068**, a 5 year indigent legal defense contract with attorney **Albert Smith** of the Smith Law Firm for \$164,832 in the first fiscal year, effective July 1, 2018 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Boes, Vann, Evans

3. Approve Contract No. **C18-069**, a 5 year indigent legal defense contract with attorney **Suhraj Pamma** for \$133,320 in the first fiscal year, effective July 1, 2018 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Vice-Chair
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Carter, Loudon, Boes, Vann, Evans

XI. SUPERVISORS' REPORTS OR COMMENTS

Supervisors Loudon

Meetings/functions attended:

- Grimes Fire Department Dinner
- Chamber of Commerce Board meeting
- Sac River Fire Protection Dinner
- Tri-County Juvenile Oversight Committee meeting
- LAFCo Board meeting
- May Surprise Fundraiser
- CDBG meeting
- VFW meeting

Supervisor Carter

Meetings/functions attended:

- LAFCo meeting
- NCWA Breakfast Forum
- Colusa Groundwater Ad Hoc Committee meeting
- Assist Princeton Water District with Organizational Information

Supervisor Boes

Meetings/functions attended:

- LAFCo meeting
- SSV-EMS meeting

Supervisor Evans

Meetings/functions attended:

- Bridge Street Project meeting
- CDBG meeting

Chairman Evans makes time for the presentation of a proclamation honoring Supervisor Kim Dolbow Vann for her years of service to the residents of Colusa County.

Ms. Tyler reads the following into the record:

**“PROCLAMATION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF COLUSA,  
STATE OF CALIFORNIA  
HONORING SUPERVISOR KIMBERLY DOLBOW VANN**

**WHEREAS**, Kimberly Dolbow Vann was elected to the Colusa County Board of Supervisors representing District One on November 7, 2006 and

**WHEREAS**, Supervisor Vann brought with her to this position broad experience, including an understanding of the agricultural community, extensive work in the commercial and residential development industry, serving as an aid to a County Supervisor and a Member of Congress; and

**WHEREAS**, Supervisor Vann, in concert with her fellow Board members, worked diligently to secure economic development opportunities such as Premiere Mushroom, construction of the PG&E Power plant, management of East Park Reservoir as well as securing the Community College Campus within Colusa County; and

**WHEREAS**, Supervisor Vann represented the County as a voting member on the California State Association of Counties Board of Directors, and the Rural County Representatives of California Board of Directors, where she ascended through the positions, serving as Chair of RCRC in 2012 (and setting a new standard for basket auction proceeds); and

**WHEREAS**, Supervisor Vann utilized her skills to solidify relationships on the local, State and National level, bringing people together for the benefit of the community thus enabling Colusa County to gain a notable reputation as a county not to be ignored; and

**WHEREAS**, Supervisor Vann masterfully served as the Chair of the Sites Project Joint Powers Authority for two terms, during a critical time period in which the project's environmental document was circulated for public review with the JPA being the lead agency; and

**WHEREAS**, Supervisor Vann was always willing to work at whatever level was necessary, be it stuffing envelopes in the conference room or testifying in Sacramento or Washington, DC; and

**WHEREAS**, Supervisor Vann has accepted the position of USDA State Director for Rural Development and will be leaving her position as a County Supervisor;

**WHEREAS**, Supervisor Vann's ability to find bargain basement office furniture prices, as well as her amazing equestrian abilities, will be sorely missed; and

**WHEREAS**, Supervisor Vann was and is a team player who understands the meaning of public service and will continue that service on behalf of all rural communities throughout the State;

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Colusa does hereby wish Supervisor Vann well in her newest endeavor and thanks her for the decades of service to the residents of Colusa County."

Chairman Evans presents Supervisor Vann with the Proclamation and thanks her for her many years of service.

**XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

None.

Chairman Evans passes the gavel to Supervisor Vann.

Supervisor Vann adjourns the meeting at 10:59 a.m. to reconvene in Regular Session on May 29, 2018 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chairman

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk