

## Board of Supervisors

District I

John D. Loudon, District II

Kent S. Boes, District III,  
Vice-Chairman

Gary J. Evans, District IV,  
Chairman

Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors

Patricia Rodriguez, Deputy Clerk

Melissa Kitts, Deputy Clerk  
(530) 458-0508/0509/0735

(530) 458-0510

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**Board Chambers**  
**546 Jay Street, Suite 108**  
**Colusa, CA 95932**

## Minutes

June 12, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 12<sup>th</sup> day of June 2018 at the hour of 9:00 a.m. Present: Supervisors John D. Loudon, Denise J. Carter, Kent S. Boes, and Gary J. Evans.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.  
Peggy Scroggins, Auditor-Controller  
Ann Nordyke, Patricia Rodriguez, Board Clerks.  
Patricia Leland, Debra Adams, Human Resources  
Department.  
Greg Plucker, Community Development Department.  
Scott Lanphier, Mike Azevedo, Public Works  
Department.  
Elizabeth Kelly, Health and Human Services Department.  
Stacey Costello, Colusa County Library.  
Kaline Moore, Debbie Hickel, CAO's Office.  
Terry Rooney, Behavioral Health Department.  
Greg Hinton, Ag Commissioner's Department.  
John Contreras, Child Support Division.  
Arnie Gross, Assessor's Office.  
Jesse Cain, David Markss, City of Colusa.

Opening Prayer - Pledge of Allegiance

### MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – May 29, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans

PERIOD OF PUBLIC COMMENT

Mr. Markss thanks the Board of Supervisors for attending the groundbreaking ceremony for the boat ramp.

**I. STAFF REPORTS**

Ms. Leland announces the following individuals received Kudo cards for the Month of May 2018 as follows:

<u>EMPLOYEE</u>	<u>DEPARTMENT</u>
Elaine McCord	BHS
Tomika Arce	BHS
Yolanda Martinez de Sigala	BHS
Debra Adams	CAO - Human Resources
Maisha Bullock	DHHS
Rocio Vaca	District Attorney
Oscar Vaca	Public Works - Road Maintenance
Thomas Corella (2)	Public Works - Road Maintenance
Humberto Guzman	Probation
Yesenia Ramirez	Treasurer

The card selected for a \$25.00 gift certificate to a Colusa County vendor was for Yolanda Martinez de Sigala.

Mr. Rooney updates the Board members on items pertaining to his department and speaks briefly to the Tri-Annual Review that was completed in January 2018.

Mr. Hinton states Chinese emissaries are expected to arrive and they will be looking to buy rice to export to China.

Chair Evans makes time for the approval of Consent Agenda Item No.'s 1 through 21.

Supervisor Carter requests Consent Item No. 21 be pulled from the Consent Agenda and considered separately.

Chairman Evans so directs.

**CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 20.

**1. PURCHASING AND PROCUREMENT/LIBRARY**

Approve purchase of two 2002 Dodge Vans from the Department of Child Support Services for use by the Library in the amount of \$2,012.

2. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve Work Order Contracts for Construction Rental Equipment, **WITHOUT** operators, with the following vendors:

**C18-087 Holt of California,**  
**C18-088 David M. McCullough,**  
**C18-089 I-5 Rentals and**  
**C18-090 Harris Blade Rental**

effective July 1, 2018 and authorize the Chair to sign.

3. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C18-091** with **Crestwood Behavioral Health** for skilled nursing facility services, effective July 1, 2018 and authorize the Chair to sign.

4. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C18-092** with **Helios Healthcare, LLC** for skilled nursing services, effective July 1, 2018 and authorize the Chair to sign.

5. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C18-093** first modification of contract C16-194 with **BHC Heritage Oaks Hospital, Inc.**, for hospital-based psychiatric inpatient services, effective May 29, 2018 and authorize the Chair to sign.

6. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve Contract No. **C18-094** fourth modification to contract C14-237 with **Richard's Tree Service** for tree services, effective July 1, 2018 and authorize the Chair to sign.

7. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve work order contracts for construction rental equipment, **WITH** operators, with the following:

**C18-095 Billy Wycoff Construction,**  
**C18-096 Cook Construction,**  
**C18-097 F&L Farms,**  
**C18-098 Butte Sand & Gravel and**  
**C18-099 DeWitt Bros & Co., Inc.,**

effective July 1, 2018 and authorize the Chair to sign.

8. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C18-100** fourth modification to contract C13-093 with **Julie Chapman, dba Tri-County Treatment**, for substance abuse recovery and rehabilitation services and authorize the Chair to sign.

9. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C18-101** first Modification to Contract C17-213 with **Sierra Mental Wellness Group** for after-hours crisis services, effective May 29, 2018 and authorize the Chair to sign.

10. PUBLIC WORKS/ROAD DEPARTMENT  
Adopt Resolution No. **18-016** certifying Colusa County's maintained County road mileage for 2017, and authorize the Chair to sign.
11. PURCHASING AND PROCUREMENT/SENIOR NUTRITION  
Approve Contract No. **C18-102** second modification to contract C16-124 with **Compass Group USA, Inc through its Bateman Division**, for meal delivery services, effective May 1, 2018, and authorize the Chair to sign.
12. PUBLIC WORKS/ROAD DEPARTMENT  
Accept as complete the construction project: Construction on various County Roads, Traffic Markings, project number **800000Markings 2017**, and authorize the Director of Public Works to sign the Notice of Completion, and record.
13. AG COMMISSIONER  
Approve Contract No. **C18-103** Cooperative Agreement Number 18-0010-000-SA with the **California Department of Food and Agriculture (CDFA)** for Certified Farmers Market Program services, effective July 1, 2018 and authorize the Chair to sign.
14. AG COMMISSIONER  
Approve Contract No. **C18-104** Cooperative Agreement Number 18-0063-000-SA with the **California Department of Food and Agriculture** for the Petroleum Products Program services, effective July 1, 2018 and authorize the Chair to sign.
15. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION  
Approve Contract No. **C18-105** fourth modification to contract C15-112 with the **Colusa County Office of Education** for childcare services, and authorize the Chair to sign.
16. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C18-106** first modification to contract C15-155 with **Kings View Corporation** for software management information services and support and authorize the Chair to sign.
17. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C18-107** sixth modification to contract C13-143 with **Sierra Vista Hospital** for hospital-based psychiatric inpatient services, effective July 1, 2018 and authorize the Chair to sign.
18. PURCHASING AND PROCUREMENT/BUILDING AND GROUNDS  
Approve Contract No. **C18-108** with **Jeff Savage Plumbing** for sewer line replacement services effective June 13, 2018 and authorize the Chair to sign.
19. PURCHASING AND PROCUREMENT/DHHS - PUBLIC HEALTH  
Approve Contract No. **C18-109** for the license & service agreement with **Rave Wireless, Inc. dba Rave Mobile Safety** for implementation of a county-wide, mass emergency notification system and authorize the Chair to sign.

20. PURCHASING AND PROCUREMENT  
Approve FY 18/19 fuel purchase contracts with the following:

**C18-110**     **Davies Oil, Inc., and**  
**C18-111**     **Reading Oil Inc.,**

effective July 1, 2018 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Vice-Chair
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans

Chair Evans makes time for adoption of a proclamation commemorating the City of Colusa on their 150 year anniversary and reads same into the record as follows:

**“PROCLAMATION OF THE COLUSA COUNTY BOARD OF  
SUPERVISORS COMMEMORATING THE 150TH ANNIVERSARY OF  
THE CITY OF COLUSA ON  
JUNE 16, 2018**

**WHEREAS**, The County of Colusi was created by the legislature in 1850 and the City of Colusa was incorporated on June 16, 1868.

**WHEREAS**, The people who founded and formed Colusa were also the most important founders and shapers of California, namely Will S. Green, Dr. Robert Semple, Colonel Charles Semple, and William B. Ide.

**WHEREAS**, Will S. Green laid out the town grid of Colusi in 1850, people moved to Colusi to farm and ranch on the rich and abundant soils, wheat being the primary crop. As prices declined for wheat, farmers planted barley, and then in 1911 rice was introduced to the County.

**WHEREAS**, Colusi was initially accessed by water; then rail; the Northern Electric/Sacramento ran down Market Street and the Colusa Lake Railroad ran down Main Street; and finally roads.

**WHEREAS**, The National Register of Historic Places contains the Colusa Union High School, the Colusa Grammar School, and the Colusa Carnegie Library.

**WHEREAS**, The City of Colusa has one designated California Historical Landmark, the Colusa County Courthouse, the second oldest courthouse still in use in California, built in 1861.

**WHEREAS**, The City of Colusa, which according to the film industry “looks more like the South than the South itself,” through the efforts of Colusa promoter Leo Yates, has been the filming location for twelve movies, seven from 1970 to 1976 alone.

**WHEREAS**, Colusa has historically been the home of glorious celebrations and festivals. For decades, starting around 1900, the steamship “Valletta” stuffed its decks with passengers in Colusa and transported them to the annual Grimes

Picnic for banquets, large dances, and hot air balloon ascensions. Another annual event was the Colusa Water Carnival.

**WHEREAS**, In 1918, there were three banks, three cigar stores, three ice cream parlors, six barber shops, three grocery stores, two pool halls, fifteen saloons, and a taxi service in Colusa.

**WHEREAS**, Colusa has been and is home to much fabulous architecture; well-known architects designed homes and buildings in Colusa, including Julia Morgan, W.H. Ratcliffe, Jr., George Kelham, J.S. Gould, and W.H. Weeks. Many of the beautiful historic buildings still exist, thanks to the efforts of the Colusa Heritage Preservation Committee Ordinance adopted on September 30, 1975.

**WHEREAS**, the Colusa Sesquicentennial observance is a special tribute to a proud and dedicated community;

**NOW THEREFORE BE IT PROCLAIMED** that the Board of Supervisors of the County of Colusa does hereby congratulate the City of Colusa and their residents on the occasion of the 150<sup>th</sup> anniversary of its incorporation."

Supervisor Carter states she will be presenting the Proclamation at the City of Colusa's Sesquicentennial celebration on Saturday, June 16, 2018.

21. BOARD OF SUPERVISORS

Adopt a Proclamation commemorating the 150<sup>th</sup> Anniversary of the City of Colusa and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans

III. HUMAN RESOURCES

1. Approve new hire appointment at Step 3 for Brian Boyer, Human Resources Analyst, PFT, Salary Range CNF 35, Step 3, \$4,708 per month, effective June 18, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Vice-Chair
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans

2. Approve revised job description for the Assessment Technician I/II effective June 13, 2018; Delete One Transfer Analyst position, salary range MSC 16 \$2,659 - \$3,409 per month; Add one Assessment Technician I, salary range MSC 16 \$2,659 - \$3,409 per month and amend the Position Allocation Schedule for the Assessor's Office to reflect this change.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans

IV. COUNTY COUNSEL

1. Adopt revised Policy No. 503-Public Records Act Request.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Vice-Chair
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans

V. AUDITOR

1. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
610662	Roads	Knife River Construction	\$74,931.22

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans

Chair Evans makes time to adopt a Resolution authorizing a \$500,000 Purchase of \$2,000,000 in Rule 20 Credits from Butte County.

Mr. Lanphier states during the last meeting direction was given to staff to reach out to other agencies to see if the County could arrange an agreement to purchase Rule 20 credits. He states staff and the County Administrative Officer reached out to Butte County.

Ms. Tyler states that when she spoke with Butte County they indicated that they didn't see a problem with the arrangement. She further states they were confident they could get an approval from Butte County's Board members today. She states the purchase will require use of contingency funds and additional funds from the Board's budget. She further states she has had discussions with Mr. Cain, from the City of Colusa regarding their ability to participate in the remaining purchase.

VI. PUBLIC WORKS/ROAD DEPARTMENT

1. Adopt Resolution No. **18-017**, a Resolution authorizing a \$500,000 purchase of \$2,000,000 in Rule 20 Credits from Butte County and authorize the Chair to sign and authorize the County Administrative Officer to execute related agreement. **Further**, Chair Evans directs Ms. Tyler to develop an agreement with the City of Colusa concerning participation in purchase or reimbursement for purchase of Rule 20 credits.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes, Gary J. Evans

**VII. SUPERVISORS' REPORTS OR COMMENTS**Supervisor Boes

Meetings/functions attended:

- Transportation and Transit Commission meeting
- Budget meetings
- Williams Pioneer Day
- Colusa Fair Parade
- Colusa Fair Chef Challenge

Supervisor Carter

Meetings/functions attended:

- Transportation and Transit Commission meeting
- LAFCo meeting
- Colusa County Fair and Parade
- Colusa Boat Ramp Groundbreaking ceremony

Supervisors Loudon

Meetings/functions attended:

- Citizens for a Better Williams Golf Tour
- VFW Williams Parade
- City of Colusa Board meeting
- Sac River Fire Dinner
- LAFCo meeting
- Colusa Fair Opening ceremony
- Colusa Parade
- Judge for Chefs Challenge at Fair
- Colusa County Partnership Board meeting
- Colusa One Stop Board meeting
- Colusa Boat Ramp Groundbreaking ceremony

Supervisor Evans

Meetings/functions attended:

- Budget meetings
- Sites meetings

Chair Evans makes time to discuss cancellation of the Board of Supervisors July 24, 2018 meeting.

It was the consensus of the Board to direct staff to cancel the meeting for July 24, 2018.

**VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

Ms. Tyler states she plans to have a budget book by the end of the week.



Chairman Evans adjourned the meeting at 9:37 a.m. to reconvene in Regular Session on June 26, 2018 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chairman

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk