

Board of Supervisors

District I

John D. Loudon, District II

Kent S. Boes, District III,
Vice-Chairman

Gary J. Evans, District IV,
Chairman

Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors

Patricia Rodriguez, Deputy Clerk

Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735

(530) 458-0510

colusacountyca.iqm2.com

www.countyofcolusa.org

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

August 7, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 7th day of August 2018 at the hour of 9:00 a.m. Present: Supervisors John Loudon, Denise Carter, and Gary Evans. Absent: Supervisor Kent Boes.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Greg Plucker, Community Development Department.
Scott Lanphier, Mike Azevedo, Public Works Department.
Elizabeth Kelly, Health and Human Services Department.
Patricia Leland, Human Resources Department.
Daniel Charter, Treasurer's Office.
Joe Garofalo, Michael Bradwell, Neil Cotter, Sheriff's
Office.
Greg Hinton, TJ Gomez, Ag Commissioner's Office.
Kaline Moore, Debbie Hickel, CAO's Office.
Terry Rooney, Behavioral Health Department.
Hannes Mace, Mike Cerney, Assessor's Office.
Patty Turner, Liz Harber, Colusa County Resource
Conservation District.
David Markss, Colusa City Councilman.
Joe Green, Farm Credit West.
John Ashbaugh, Premier Mushroom.
Mark Marshall, Williams citizen.
Mary Winters, Colusa citizen.
Russ Fowler, CalFire.
Brian Pearson, Williams Pioneer Review.

Opening Prayer - Pledge of Allegiance

Ms. Tyler states there are corrections to the minutes of the June 26, 2018 Regular meeting. She states on page 3, under the Consent Agenda, Item No. 3.2 the contract number should read C18-112, on page 6, under Community Development Department, Item No. 5.3 the date should read August 7th instead of the 6th, and page 7, under County Administrative Office, Item No. 8.1, the contracts numbers should read C18-126 and C18-127 respectively.

MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – June 26, 2018 as corrected.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Gary J. Evans
ABSENT:	Kent S. Boes

PERIOD OF PUBLIC COMMENT

Mr. Fowler updates the Supervisors on recent fire damage, progress, and areas of evacuation.

Chair Evans updates the Supervisors on damage to the citizen's property within his district.

Mr. Charter updates the Supervisors on changes to the June 2018 Treasurer's Investment report and distributes the same for review. **(Handout on file in Board Clerk's Office)**

ANNOUNCEMENT OF CLOSED SESSION.

Mr. Kropf announces Closed Session Matters as follows:

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: One matter.
2. LIABILITY CLAIM
California Government Code section 54956.95.
Claimant: Progressive Select Insurance.
3. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One matter.
4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Lewis, et al. v. County of Colusa*,
United States District Court for the Eastern District of California, case No. 2:16-CV-01745-VC.

I. STAFF REPORTS

Sheriff Garofalo updates the Supervisors on areas of evacuation, road closures, and areas of patrol.

Ms. Kelly updates the Supervisors on information regarding the open shelters for evacuees.

Mr. Gomez updates the Supervisors on air quality advisory reports and distribution.

Ms. Leland announces the following individuals received Kudo cards for the months of June and July of 2018:

JUNE 2018

EMPLOYEE

Sally Cardenas
Yareli Mora (2)
Celia Gomez
Constance Rios
Paul Rainsbarger
Shayla Maxey (2)
Darnell Sines
Gerardo Aceves

DEPARTMENT

BHS
CAO - Human Resources
DHHS
DHHS
Probation
Probation
Public Works - Transit Agency
Sheriff - Jail

JULY 2018

EMPLOYEE

Angelika Terry
Christine Doble
Kaline Moore
Erica Rodriguez
Jessica Villa
Jamie Sachs
Shayla Maxey
Eduardo Barajas

DEPARTMENT

Auditor - Controller
Auditor - Controller
CAO
DHHS
DHHS
Probation
Probation
Sheriff

She states the cards selected for a \$25.00 gift certificate to a Colusa County vendor go to Celia Gomez and Eduardo Barajas.

Ms. Tyler expresses her appreciation to County staff who helped with the fires. She further states during the Supervisor's break she was advised that the Chief Probation Officer will be retiring. She states she has spoken with the judges and if the Supervisors have no objections she will commence the recruitment for an Interim Chief Probation Officer within the Department. She further states, Ms. Costello was voted Outstanding Librarian for 2018 by the California State Library Association in support of Literacy.

Supervisor Carter requests Consent Item No. 12 be pulled from the Consent Agenda and considered separately.

Chair Evans so directs.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 11, and 13 through 26.

1. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C18-129**, (Agreement #GENT-2018-05) with **The Regents of the University of California (University) on behalf of its Davis Campus UC Davis Extension** for Child welfare training services, effective July 1, 2018 and authorize the Chair to sign.
2. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C18-130**, First Modification to Contract No. C17-188 with **Colusa County One Stop** for operation of the CalWORKs Housing Support Program, effective July 1, 2018 and authorize the Chair to sign.
3. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT
Approve Contract No. **C18-131**, (funding agreement application number 201806) with the **California Department of Public Health (CDPH)** and authorize the Chair to sign.
4. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT
Approve Contract No. **C18-132** for California Reportable Disease Information Exchange (CalREDIE) Data Use and Disclosure Agreement with the **California Department of Public Health (CDPH)** and authorize Colusa County Health Officer, Dr. Gregory Burt, to sign.
5. PURCHASING AND PROCUREMENT/BUILDING AND GROUNDS
Approve Contract No. **C18-133** first modification of Contract No. C18-036 with **Hue & Cry** and authorize the Chair to sign.
6. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C18-134** with **JUMP Technology Services, LLC** for data services, effective August 1, 2018 and authorize the Chair to sign.
7. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT
Adopt Resolution No. **18-022**, a Resolution Establishing the Maddy Emergency Medical Services (EMS) Fund, and authorize the Chair to sign.
8. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C18-135** (Agreement #EW-2018-05) with **The Regents of the University of California (University) on behalf of its Davis Campus UC Davis Extension** for Eligibility Worker training services, effective July 1, 2018 and authorize the Chair to sign.
9. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C18-136** second amendment to Contract No. PC16-054 with the **Glenn County, through its Department of Health and Human Services**, effective July 1, 2018 for training services and authorize the County Administrative Officer (CAO) to sign.
10. AG COMMISSIONER
Approve Contract No. **C18-137** annual Cooperative Agreement with the **California Department of Food and Agriculture (CDFA)** for the Nursery Inspection Program, effective July 1, 2018 and authorize the Chair to sign.
11. AG COMMISSIONER
Approve Contract No. **C18-138** with the **California Department of Food and Agriculture**, for California Organic Inspections, effective July 1, 2018 and authorize the Chair to sign.

13. PURCHASING AND PROCUREMENT/SHERIFF'S DEPARTMENT
Ratify Contract No. **C18-139** First Modification to Contract No. C18-008 with **Trinity Services Group, Inc.** effective July 1, 2018.
14. PURCHASING AND PROCUREMENT/SHERIFF'S DEPARTMENT
Approve the purchase of four (4) patrol and one (1) unmarked vehicle for the Sheriff's Office from Elk Grove Auto/Winner Chevrolet and authorize the Purchasing Coordinator to issue a purchase order.
15. PURCHASING AND PROCUREMENT/HUMAN RESOURCES
Approve Contract No. **C18-140** with the **Appeal Democrat** for classified job announcements effective June 1, 2018 and authorize the Chair to sign.
16. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C18-141** with **Aegis Treatment Centers, LLC.**, for medically assisted substance abuse treatment services effective July 1, 2017 and authorize the Chair to sign.
17. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve the purchase of two (2) 2019 Ram 1500 Classic 4x2 regular cabs from Elk Grove Auto/Winner Chevrolet and authorize the Purchasing Coordinator to issue a purchase order.
18. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve Contract No. **C18-142** first modification to Contract No. C18-114 with **Specialized Utility Services Program, Inc.**, and authorize the Chair to sign.
19. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Adopt plans, specifications and working details for a proposed Request for Bids (RFB), and Notice to Bidders for road repair on Leesville Road within Colusa County and authorize the Chair to sign.
20. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Adopt plans, specifications and working details for a proposed Request for Bids (RFB), and Notice to Bidders for road reconstruction on Norman Road from Willow Creek to the town of Princeton and authorize the Chair to sign.
21. PUBLIC WORKS/ROAD DEPARTMENT
Adopt Resolution No. **18-023** a resolution authorizing submittal of application(s) for all USDA Rural Development grants and loans for which the County is eligible, effective July 2, 2018 and authorize the Chair to sign.
22. DISTRICT ATTORNEY
Approve out-of-state travel for DA Investigator Sara Martin to attend 30th Annual Crimes Against Children Conference in Dallas, Texas on August 13-16, 2018.
23. CLERK RECORDER/ELECTIONS
Acknowledge receipt of the Certified Election Results for the Statewide Direct Primary Election held June 5, 2018.

24. CLERK RECORDER/ELECTIONS

Order consolidation of the election for the following public entities in the County with the General Election to be held on Tuesday, November 6, 2018:

- | | |
|-----------------------------------------|------------------------------------------------|
| City of Williams | Stony Creek Joint Unified School District |
| Colusa County Office of Education | Glenn County School District |
| Colusa Unified School District | Arbuckle-College City Fire Protection District |
| Maxwell Unified School District | Maxwell Fire Protection District |
| Pierce Joint Unified School District | Maxwell Public Utility District |
| Williams Unified School District | Colusa County Resource Conservation District |
| Princeton Joint Unified School District | |

25. SHERIFF

Approve the 2019 Strategic Plan for Domestic Cannabis Eradication/Suppression Program (DCESP) funds supporting marijuana investigations and eradication in the County of Colusa and authorize the Sheriff to sign.

26. SHERIFF

Approve Contract No. **C18-143** the Equitable Sharing Agreement and Certification documents (OMB Number 1123-0011) for FY 2017/18 between the Colusa County Narcotic Enforcement Team ("Colusa County Task Force") County and the **Federal Government**, and authorize the Chair and Sheriff to sign as necessary.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Gary J. Evans
ABSENT:	Kent S. Boes

Chair Evans makes time to consider Consent Agenda Item No.12 regarding The Treasurer’s Monthly Investment report.

Ms. Scroggins states during the last audit there was a finding by the outside CPA firm that the County was not separating their investments by types. She further states they are now separating those investments by small business administration, agency bonds, and municipal bonds.

TREASURER

12. Accept June 2018 Treasury Monthly Investment Report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Gary J. Evans
ABSENT:	Kent S. Boes

III. HUMAN RESOURCES/BEHAVIORAL HEALTH SERVICES

1. Approve a Step 4 appointment for Susan Madson, Therapist III, PFT, PF Range 36, Step 4, \$5,120.00 per month, effective August 8, 2018.

RESULT: APPROVED [UNANIMOUS]
MOVER: John D. Loudon, Supervisor
SECONDER: Denise J. Carter, Supervisor
AYES: John D. Loudon, Denise J. Carter, Gary J. Evans
ABSENT: Kent S. Boes

HUMAN RESOURCES/AUDITOR-CONTROLLER

2. Authorize a salary step 3, range PF 36 \$29.98 per hour for an Extra Help Accountant-Auditor III, retroactively effective to August 1, 2018.

RESULT: APPROVED [UNANIMOUS]
MOVER: Denise J. Carter, Supervisor
SECONDER: John D. Loudon, Supervisor
AYES: John D. Loudon, Denise J. Carter, Gary J. Evans
ABSENT: Kent S. Boes

IV. AUDITOR

1. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
612704	Sheriff	Proforce	\$1,466.75
612735	DHHS	Danielle Padilla	\$47.52

RESULT: APPROVED [UNANIMOUS]
MOVER: Denise J. Carter, Supervisor
SECONDER: John D. Loudon, Supervisor
AYES: John D. Loudon, Denise J. Carter, Gary J. Evans
ABSENT: Kent S. Boes

V. BEHAVIORAL HEALTH DEPARTMENT

1. Approve Contract No. **C18-144** Amendment Number A01 to Standard Agreement 12-89358 effective June 20, 2017 and approve Contract No. **C18-145** Agreement 17-94577 effective July 1, 2017, with the **Department of Health Care Services** (DHCS) and authorize the Director of Behavioral Health to sign; Further authorize the transmittal of County Counsel's letter to DHCS regarding the Agreement and Amendment.

RESULT: APPROVED [UNANIMOUS]
MOVER: John D. Loudon, Supervisor
SECONDER: Denise J. Carter, Supervisor
AYES: John D. Loudon, Denise J. Carter, Gary J. Evans
ABSENT: Kent S. Boes

VI. COMMUNITY DEVELOPMENT DEPARTMENT

1. Chair Evans makes time to discuss and give possible direction concerning the County's current Land Conservation Action (LCA) programs (Williamson Act and Farmland Security Zone).

Mr. Plucker updates the Supervisors about previous decisions regarding the Land Conservation Act and Williamson Act, and requests direction for staff. Lengthy discussion is held.

Chair Evans forms a Williamson Act Ad-hoc Committee consisting of the CAO, Assessor, Community Development Director, Supervisor Carter, and himself.

2. Approve Contract No. **C18-146** First Amendment to November 14, 2017 Subordination Agreement with **Farm Credit West** regarding the Community Development Block Grant (CDBG) loan to Premier Mushroom and authorize the County Administrative Officer to Sign.

RESULT:	APPROVED [2 TO 1]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Gary J. Evans, Chair
AYES:	John D. Loudon, Gary J. Evans
NAYS:	Denise J. Carter
ABSENT:	Kent S. Boes

VII. COUNTY COUNSEL

1. Approve Contract No. **C18-147** with the **City of Colusa** and Contract No. **C18-148** with the **City of Williams** for Special Assessment Collection Service agreements and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Gary J. Evans
ABSENT:	Kent S. Boes

VIII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:

- Water Bond Information meeting
- CDBG meeting
- Grimes Parade with VFW
- NACo Annual Conference
- Resource Conservation District meeting
- Colusa City Council meeting
- Regional Housing Authority Board meeting
- RD 108 Board meeting
- CIP Update with Ed Hulbert
- Treasury Oversight meeting
- Orv's Ribbon Cutting Ceremony
- Tri-County Juvenile Hall Oversight meeting
- VFW BBQ Lunch Fundraiser
- Colusa Medical Center meeting
- Chamber of Commerce Board meeting

Supervisor Carter

Meetings/functions attended:

First 5 Board meeting
NACo Annual Conference
Princeton Fire meeting
Colusa County Airport Fly-In Committee meeting
State Fair Booth
Colusa Evacuation Center Visit
Department Heads meeting
Colusa Groundwater Authority meeting
Groundwater Executive Committee meeting with Glenn County

Supervisor Evans

Meetings/functions attended:

Sites meeting
Groundwater Authority meeting
Workshops for Fires

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Chair Evans gives an update of the fire briefing he attended earlier this morning.

Chair Evans declares a recess at 10:24 a.m. to convene in Closed Session and reconvenes at 11:06 a.m. in Regular Session with all Supervisors present except Supervisor Boes.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Chair Evans makes time for the announcement of Closed Session.

X. CLOSED SESSION**1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter. He states there is no reportable action.

2. LIABILITY CLAIM

California Government Code section 54956.95. Claimant: Progressive Select Insurance. Denied claim dated July 19, 2018. He states the Board of Supervisors denied an indemnity claim presented to the County on July 9, 2018 by Progressive Select Insurance and directed County Counsel to provide notice of the denial.

3. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One matter. He states there is no reportable action.

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Lewis, et al. v. County of Colusa*, Unites States District

Court for the Eastern District of California, case No. 2:16-CV-01745-VC. He states there is no reportable action.

Chair Evans adjourned the meeting at 11:06 a.m. to reconvene in Regular Session on August 21, 2018 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk