

Board of Supervisors

District I

John D. Loudon, District II

Kent S. Boes, District III,
Vice-Chairman

Gary J. Evans, District IV,
Chairman

Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors

Patricia Rodriguez, Deputy Clerk

Melissa Kitts, Deputy Clerk
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Board Chambers

546 Jay Street, Suite 108

Colusa, CA 95932

Minutes

August 21, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 21st day of August 2018 at the hour of 9:00 a.m. Present: Supervisors John D. Loudon, Denise J. Carter, Kent S. Boes, and Gary J. Evans.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
Ann Nordyke, Melissa Kitts, Board Clerks.
Greg Plucker, Mary Fahey, Community Development
Department.
Scott Lanphier, Mike Azevedo, Daryl Pride, Public Works
Department.
Elizabeth Kelly, Health and Human Services Department.
Patricia Leland, Human Resources Department.
Jim Saso, Mark Contreras, Teri Dye Shell, Sheriff's Office.
Greg Hinton, Ag Commissioner's Office.
Kaline Moore, Debbie Hickel, CAO's Office.
Terry Rooney, Behavioral Health Department.
Bill Fenton, Probation Department.
Hannes Mace, Mike Cerney, Renee Ross, Assessor's Office.
David Markss, Colusa City Councilman.
Merced Corona, Supervisor Elect.
Ed Hulbert, Colusa Industrial Properties.
Mary Winters, Colusa citizen.
Jake Fuller, Liaison Officer for Incident Management Team 1
for the Ranch Fire.
Brian Pearson, Williams-Pioneer Review.

Opening Prayer - Pledge of Allegiance

MINUTES APPROVAL

1. Board of Supervisors – Regular Meeting – August 7, 2018.

RESULT:	APPROVED [3-0-1]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Gary J. Evans
ABSTAIN:	Kent S. Boes

2. Board of Supervisors – Special Meeting – August 13, 2018.

RESULT:	APPROVED [3-0-1]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Gary J. Evans
ABSTAIN:	Kent S. Boes

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session matters as follows:

1. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Counsel.

Chair Evans makes time for an update on the Ranch Fire and current conditions within the County.

Mr. Fuller updates the Supervisors about the status of the Ranch Fire, containment strategies, and areas of evacuation. **(Fire Map available to view in the Board Clerk's Office)**

I. STAFF REPORTS

Mr. Azevedo states that due to lack of water pressure resulting from the fire, residents in the Century Ranch area lost water until noon on Saturday. He states that there are reserves on hand, but the water source is slowly coming back. He further states they will continue testing the water frequently and notify residents as soon as the boil water order can be lifted.

CONSENT AGENDA

Ms. Tyler requests Consent Item No. 21 be pulled from the Consent Agenda and considered separately.

Chair Evans so directs.

Approve Consent Agenda Item No.'s 1 through 20.

1. DISTRICT ATTORNEY
Approve the Colusa County District Attorney's Supplemental Law Enforcement Spending Plan (County FY 2018-2019) in the amount of \$8,194.00 as requested by the District Attorney.
2. AG COMMISSIONER
Approve Contract No. **C18-149**, 17-0453-041-SF with **California Department of Food and Agriculture** to provide services as part of the County's Glassy Winged Sharpshooter (GWSS) Program, effective July 1, 2018 and authorize the Chair to sign.
3. AG COMMISSIONER
Approve Memorandum of Understanding (MOU) No. **C18-150**, with the **California Agricultural Commissioners and Sealers Association (CACASA)** for pesticide use reporting, effective July 1, 2018 and authorize the Chair to sign.
4. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve agreement No. **C18-151**, 18-5009 with the **California Department of Social Services (CDSS)** for adoption services, effective July 1, 2018 and authorize the Chair to sign.
5. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Reimbursement Agreement No. **C18-152** with **Colusa County Office of Education** related to education support for foster youth, effective July 1, 2018 and authorize the Chair to sign.
6. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Retroactively authorize out-of-state travel for one (1) Social Worker Supervisor II, Danielle Padilla, on July 12, 2018 to pick up a detained foster youth in Nevada.
7. SHERIFF
Approve Memorandum of Understanding (MOU) No. **C18-153** with the **California State Parks, Division of Boating and Waterways (DBW)** for boating safety skills training and enforcement of boating safety laws and regulations, effective July 1, 2018 and authorize the Sheriff to sign.
8. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve agreement No. **C18-154** with **California State University, Chico** for the provision of a nursing program, effective July 1, 2018 and authorize the Chair to sign.
9. BOARD OF SUPERVISORS
Approve Conflict of Interest Codes from the following Districts:
 - Williams Unified School District
 - Colusa County Resource Conservation District

10. COMMUNITY DEVELOPMENT/PLANNING UNIT

Adopt Resolution No. **18-025** Of The Colusa County Board Of Supervisors Authorizing The Recordation Of Parcel Map Number 18-1-1, Lilia J. Johnson Trust and authorize the Chair to sign.

11. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve Contract No. **C18-155**, the first modification to Contract No. C17-024 with the **Colusa County Office of Education**, for County furnished behavioral health services, effective July 1, 2018 and authorize the Chair to sign.

12. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve Contract No. **C18-156**, the seventh modification to Contract No. C13-143 with **BHC Sierra Vista Hospital, Inc. dba Sierra Vista Hospital**, for hospital-based psychiatric inpatient services, effective July 1, 2018 and authorize the Chair to sign.

13. PUBLIC WORKS/ROAD DEPARTMENT

Accept as complete road reconstruction, project number **300000RC 2018**, and authorize the Director of Public Works to sign the Notice of Completion, and record.

14. TREASURER

Accept July 2018 Treasury Monthly Investment Report as presented.

15. PURCHASING AND PROCUREMENT/BUILDING AND GROUNDS - MAINTENANCE DEPT

Adopt plans, specifications and working details for a proposed Request for Bids (RFB), and Notice to Bidders for the procurement and installation of commercial kitchen equipment and refrigeration units for the Sheriff's Department and authorize the Chair to sign.

16. PROBATION/JUVENILE FACILITIES

Approve Contract No. **C18-157**, the Second Amendment to the Joint Powers Agreement with the **County of Yuba and the County of Sutter**, for the Tri-County Juvenile Rehabilitation Facility to provide for flexibility in the appointment of members to the Oversight Committee and authorize the Chair to sign.

17. PROBATION/PAROLE REFORM – AB109

Approve Contract No. **C18-158**, an extension of Memorandum of Understanding with **Butte County** for the Provision of Male Community Reentry Program Coordination of Services for one (1) additional year and authorize the Chair to sign.

18. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION

Approve Contract No. **C18-159**, a third modification to Contract No. C12-170 with the **National Council on Crime and Delinquency** and authorize the Chair to sign.

19. APPOINTMENT/PRINCETON FIRE PROTECTION DISTRICT

Reappoint Gary L. Prindle to the Princeton Fire Protection District effective August 21, 2018 through August 20, 2022 (**Application received: Gary Prindle**)

20. APPOINTMENT/BEHAVIORAL HEALTH/MENTAL HEALTH BOARD

Reappoint Diane Bransford to the Colusa County Behavioral/Mental Health Board as an At-Large Alternate Member, effective August 21, 2018 through August 20, 2021. **(Application received: Diane Bransford)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

Chair Evans makes time to consider Consent Agenda Item No. 21 regarding the appointment of Ed Hulbert to the Air Pollution Control District Hearing Board.

Ms. Tyler states that there is a correction to the motion and states the appointment is for a 3-year term and not a 4-year term as indicated.

21. APPOINTMENT/AIR POLLUTION CONTROL DISTRICT HEARING BOARD

Reappoint Ed Hulbert to the Air Pollution Control District Hearing Board, effective August 21, 2018 through August 20, ~~2022~~ 2021 as corrected. **(Application received: Ed Hulbert)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

III. AUDITOR

1. Consider approving 2017-18 Revenue and Appropriations Inter-Budget Adjustment No.'s 079 - 114. **Requires 4/5 vote.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

Chair Evans makes time to review FY 17/18 Intra Budget Adjustments.

Ms. Scroggins requests to pull Intra Budget item No.'s 18032 through 18035 due to corrections that need to be made.

2. Approve FY 17/18 Intra Budget Adjustment No.'s: 18023 through 18031 and 18036 through 18043.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

3. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
613149	Library	Demco	\$3,194.27
613151	Sheriff	Proforce	\$1,466.75

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

IV. COMMUNITY DEVELOPMENT DEPARTMENT

1. Adopt Resolution No. **18-026** in support of Proposition 3, the Water Supply and Water Quality Act of 2018 and authorize the Chair to sign.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes
NAYS:	Gary J. Evans

V. COUNTY COUNSEL

1. Authorize County Counsel and the Director of Community Development Department to submit comments regarding proposed State Cannabis regulations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

Chair Evans makes time to discuss the title changes for the Building/Maintenance staff.

Ms. Leland states there is an error within the item and notes that the job title changes did not include the lead worker, which will follow on a later agenda.

VI. HUMAN RESOURCES/BUILDING GROUNDS MAINTENANCE

1. A. Approve job title change from Building Maintenance Worker I/II to Building & Grounds Maintenance Worker I/II;

B. Approve job title change from Building Services Supervisor to Building & Grounds Maintenance Supervisor; and

C. Approve revised job descriptions for Building & Grounds Maintenance Worker I/II and Building & Grounds Maintenance Supervisor effective August 22, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

VII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:

- Grimes Fire Dinner
- Casino/Wintun Ribbon Cutting
- VFW Monthly Meeting
- LAFCo Board Meeting
- Farm Show Meeting
- Behavioral Health Board Meeting
- Continuum of Care Board Meeting
- Community Action Partnership Board Meeting
- Regional Housing Authority Board Meeting
- RD108 Board Meeting
- NCCo Board Meeting

Supervisor Carter

Meetings/functions attended:

- Colusa Groundwater Authority Meetings
- LAFCo Meeting
- Regional Conservation Investment Strategy Conference Call.
- Special BOS Meeting
- Meeting with Bill Fenton

Supervisor Boes

Meetings/functions attended:

- Transportation Commission & Transit Agency
- Kim Vann's Farewell Party
- Regional Housing Authority Meeting
- Williams City Council Meeting
- Continuum of Care Board Meeting
- Starbucks Ribbon Cutting

Supervisor Evans

Meetings/functions attended:

- Assisted with Fire Issues in District
- Sites Meetings – Chair Evans requests assistance from County Counsel to assist in creating a mechanism for interested landowners to become a part of the Sites project.

VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states bail reform passed the assembly and is moving forward. She further states that she received an email from a lobbyist regarding winter flooding of rice ground for waterfowl. She further states that the Auditors are working to finalize year end and anticipates that budget hearings should still be on schedule for September 18, 2018.

10:00 a.m. Chair Evans makes time for the employee recognition presentation honoring County employees reaching milestone years of service for the County of Colusa between January 1, 2018 and June 30, 2018.

Employee	Position	Years of Service
ASCENCION, JUAN	DEPUTY SHERIFF	10
HARRISON, SHERI	ELIGIBILITY SPECIALIST II	10
KING, KERI	CORRECTIONAL OFFICER	10
MCCAULEY, NATHAN	DEPUTY SHERIFF	10
MUNDI, KULJEET	ENVIRONMENTAL HEALTH SPECIALIST III	10
TURNER, BRENDA	TIME-MATERIAL & SAFETY ASSISTANT	10
VERESCHAGIN, EVA	THERAPIST II	10
YOUNG, BETH	ACCOUNTING TECHNICIAN	10
DYE SHELL, TERI	SHERIFFS' TECHNICIAN	15
ELLIOTT, COURTNEY	CHIEF ANIMAL CONTROL OFFICER	15
COTTER, NEIL	LIEUTENANT	20
DENNIS, FRANCES	LEAD TRANSIT SPECIALIST	20
MILLER, FRANK	PUBLIC WORKS SUPERVISOR	20
SWEARINGER, ALLEN	ROAD MAINTENANCE LEAD WORKER	20
BELL, JANICE	EMERGENCY SERVICES TECHNICIAN	25
SAVAGE, MICHELLE	SUPERVISING ASSESSMENT TECHNICIAN	25
WALKER, DEBORAH	ACCOUNTING TECHNICIAN	25

Chair Evans presents those employees present with a certificate and thanks everyone for their years of service.

Chair Evans declares a recess at 10:12 a.m. to convene in Closed Session and reconvenes at 11:25 a.m. in Regular Session with all Supervisors present.

Present: Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Melissa Kitts, Board Clerks.

Chair Evans makes time for the announcement of Closed Session.

IX. CLOSED SESSION

1. EMPLOYEE PERFORMANCE EVALUATION

California Government Code section 54957(b). Title: County Counsel. Ms. Tyler states there is no reportable action.

Chair Evans adjourned the meeting at 11:25 a.m. to reconvene in Regular Session on September 4, 2018 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk