

Board of Supervisors

District I

John D. Loudon, District II

Kent S. Boes, District III,
Vice-Chairman

Gary J. Evans, District IV,
Chairman

Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors

Patricia Rodriguez, Deputy Clerk

Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735

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Board Chambers

546 Jay Street, Suite 108

Colusa, CA 95932

Minutes

September 4, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 4th day of September 2018 at the hour of 9:00 a.m. Present: Supervisors John D. Loudon, Denise J. Carter, Kent S. Boes, and Gary J. Evans.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Auditor-Controller's Office.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Greg Plucker, Community Development Department.
Scott Lanphier, Mike Azevedo, Public Works Department.
Patricia Leland, Human Resources Department.
Jim Saso, Mark Contreras, Sheriff's Office.
Mary Fahey, Community Development Department.
Debbie Hickel, Todd Manouse, CAO's Office.
Terry Rooney, Behavioral Health Department.
David Markss, Colusa City Councilman.
Mary Winters, Colusa citizen.
Susan Meeker, Williams Pioneer Review.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Mr. Manor updates the Supervisors on items pertaining to the State of Jefferson movement.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session matters as follows:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Lewis et. al v. County of Colusa*,
United States District Court for the Eastern District of California, Case No.
2:16-CV-01745-VC.

2. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Counsel.

I. STAFF REPORTS

Ms. Leland announces the following individuals received Kudo cards for the Month of August 2018 as follows:

EMPLOYEE	DEPARTMENT
Priscilla Lang	Auditor - Controller
Yareli Mora	CAO - Human Resources
Debra Adams	CAO - Human Resources
Andrew Patterson	CAO - Information Technology
Crystal Painter	DHHS
Carmen Santana	DHHS
Christine Fusaro	DHHS
Brenda Winn	District Attorney
Gabrielle Ortiz	Probation
Ivan Maldonado	Probation
Kim Oliva	Probation
Mike Azevedo (3)	Public Works
Loren Scilingo (2)	Public Works
Martin Vasquez	Public Works - Transit
Jose "Chuy" Ruiz	Sheriff's Office

The card selected for a \$25.00 gift certificate to a Colusa County vendor was for Debra Adams.

Ms. Tyler states budget hearings will be held at the next Board meeting.

CONSENT AGENDA

Chair Evans makes time for the approval of Consent Agenda Items 1 through 11.

Supervisor Loudon requests Consent Item No. 8 to be pulled from the Consent Agenda and considered separately.

Chair Evans so directs.

Approve Consent Agenda Items No.'s 1 through 7, and 9 through 11.

1. **BOARD OF SUPERVISORS**
Approve the Minutes from the August 21, 2018 Board of Supervisors meeting.
2. **PURCHASING AND PROCUREMENT/HEALTH - TOBACCO EDUCATION PROGRAM**
Approve Contract No. **C18-160** with **Susan Haun, dba Strategies By Design**, to conduct a mandated evaluation of the Tobacco Education Program, effective July 1, 2018 and authorize the Chair to sign.

3. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT
Approve Contract No. **C18-161** first modification to Contract No. C15-167 with **North Central Counties Consortium (NCCC)**, operating as Sutter One Stop, for Nurse Trainee Assistance, effective August 21, 2018 and authorize the Chair to sign.
4. COMMUNITY DEVELOPMENT/WATER MANAGEMENT
Adopt Resolution No. **18-027** authorizing biennial audits for the Colusa Groundwater Authority and authorize the Chair to sign.
5. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C18-162** second modification to Contract No. C16-194 with **BHC Heritage Oaks Hospital, Inc.**, for hospital-based psychiatric inpatient services and authorize the Chair to sign.
6. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C18-163** with **Richard Beith, dba Mrs. Loves Guest House** to provide the County with residential care services, in an amount not to exceed \$80,000 and authorize the Chair to sign.
7. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve the budgeted purchase of two grader mounted packer rollers with LyCox Enterprises, Inc., in the amount of \$56,129.29 and authorize the Purchasing Coordinator to issue purchase order.
9. SHERIFF
Ratify Contract No. **C18-164** Memorandum of Understanding (MOU) with **Adventist Health + Rideout** for continued use of Rideout Health Hospital's Sexual Assault Response Team (S.A.R.T.) for sexual assault examinations effective July 25, 2018.
10. APPOINTMENT/GRAND ISLAND CEMETERY DISTRICT
Re-appoint Tom Gross (Dist. 2) to the Grand Island Cemetery District, effective September 4, 2018 through September 3, 2022. **(Application received: Tom Gross)**
11. APPOINTMENT/PRINCETON FIRE PROTECTION DISTRICT
Re-appoint Manuel Barrett (Dist. 5) to the Princeton Fire Protection District effective September 4, 2018 through September 3, 2022. **(Application received: Manuel Barrett)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

Supervisor Loudon inquires how the county will justify the dog expenses and maintenance in the long run.

Ms. Tyler states the conference will help determine under the grant received whether or not this program is a viable fit for Colusa County.

Chair Evans states he has concerns regarding ongoing maintenance.

8. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

Authorize out-of-state travel for one (1) Child Welfare staff, Donna Dennis, to attend the 2018 International Courthouse Dogs Conference in Washington on September 26 - 28, 2018.

RESULT:	APPROVED [3 TO 1]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes
NAYS:	Gary J. Evans

III. HUMAN RESOURCES/PROBATION DEPARTMENT

1. Appoint Gerardo Munoz to the position of Interim Chief Probation Officer effective October 1, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

IV. PURCHASING AND PROCUREMENT/SHERIFF'S DEPARTMENT

1. Approve the purchase of two live scan machines for the Sheriff's Department from DataWorks Plus in the amount of \$23,223.76 and authorize the purchasing coordinator to issue a purchase order.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

V. AUDITOR

1. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
613698	County Service Areas	Gandy-Staley Oil	\$4,500.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

VI. COUNTY ADMINISTRATIVE OFFICE/RISK MANAGEMENT

Chair Evans makes time for the presentation on Loss Prevention and Safety activities.

Mr. Manouse states the Board Members have received a letter from Trindel and reads same into the record as follow:

“Trindel Insurance Fund was formed on April 28, 1980. I wanted to take this opportunity to recognize that Colusa County has been a member of Trindel for 32 years. Your county has played a key role in the development of this organization. We interact with your county staff members on many levels. We work very closely with your Risk Manager, County Administrator, County Counsel, and Loss Prevention staff to list a few. We hold annual meetings on staff development for your Sheriff's department, Roads (Public Works) Department, and Department Safety Representatives in the other departments. Your Loss Prevention Specialists and the Trindel Board members meet three times a year. We provide training and inspections in your county each year to promote a professional and safe work environment.

Our staff helps your County self-insure and administer claims against the County. We also help secure and administer the following policies:

Workers' Compensation, General Liability, Property, Pollution, Medical Malpractice, Errors and Omissions, Aircraft, Airport, Bond, and Crime, Watercraft, and Catastrophic Inmate Medical.

The eleven counties that comprise Trindel have all agreed and are committed that prevention is the best way to control claim costs. Trindel has returned over \$10,000,000 self-insured dollars to its members over the past eight years; proving that prevention works. These dollars would otherwise be lost in a fully insured program.

I want to personally thank you for your support.”

Mr. Manouse further updates the Supervisors on loss prevention and speaks to the following:

- Audit
- Inspections
- Trainings
- Renewal of workers compensation and general liability.
- CSAC-EIA

and states the annual hearing tests will be conducted October 18, 2018.

VII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Boes

Meetings/functions attended:

Liberty Power meeting

Transportation Commission meeting

CAP meeting

Budget meetings

Supervisor Carter

Meetings/functions attended:

Liberty Power meeting
Transportation Commission meeting
Airport Layout Plan meeting
Groundwater Authority meeting
SWRCB for San Joaquin River
RCRC meeting
Farm Bureau Board meeting

Supervisor Loudon

Meetings/functions attended:

Liberty Power meeting
RCD Board meeting
CAP meeting
Farm Show meeting
City of Colusa Annexation meeting

Supervisor Evans

Meetings/functions attended:

Liberty Power meeting
Budget meetings
Forest Service meetings
Sites meetings

VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Supervisor Boes states the bail reform bill passed.

Chair Evans declares a recess at 9:40 a.m. to convene in Closed Session and reconvenes at 10:24 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Chair Evans makes time for announcement of Closed Session.

IX. CLOSED SESSION/COUNTY COUNSEL

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Lewis et. al v. County of Colusa*, United States District Court for the Eastern District of California, Case No. 2:16-CV-01745-VC. He states there is no reportable action.

2. EMPLOYEE PERFORMANCE EVALUATION

California Government Code section 54957(b). Title: County Counsel. He states there is no reportable action.

Chair Evans adjourned the meeting at 10:24 a.m. to reconvene in Regular Session on September 18, 2018 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk