

**Transportation Commission &  
Transit Agency**  
**COMMISSIONERS**

*County of Colusa:*

GARY EVANS  
KENT BOES, VICE-CHAIR  
DENISE CARTER

*City Colusa:*

DAVE WOMBLE, CHAIR

*City of Williams:*

FRANK KENNEDY  
JOHN TROUGHTON, JR.



COUNTY OF COLUSA  
TRANSPORTATION COMMISSION &  
TRANSIT AGENCY  
1215 MARKET STREET,  
COLUSA, CA 95932  
TELEPHONE 530-458-0508  
FAX (530) 458-2035  
Scott Lanphier,  
PE, Executive Director  
colusacountyca.iqm2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

**Transportation Commission & Transit Agency**  
**Board Chambers**  
**546 Jay Street, Suite 108**  
**Colusa, CA 95932**

## **Minutes**

September 18, 2018

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 18<sup>th</sup> day of September 2018 at the hour of 3:00 p.m. Present: Commissioners John Troughton Jr., Kent S. Boes, Gary J. Evans, Frank Kennedy, Denise J. Carter, and Dave Womble.

Present: Jennifer Sutton, Senior Deputy Counsel.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.  
Scott Lanphier, Public Works Department.  
Thomas Simms, Transit Manager.  
Debbie Hickel, CAO's Office.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)  
None.

II. APPROVAL OF THE MINUTES

1. Minutes Approval  
Transportation Commission & Transit Agency – Regular Meeting – August 21, 2018.

<b>RESULT:</b>	<b>APPROVED [5 TO 0]</b>
<b>MOVER:</b>	Kent S. Boes, Vice-Chair
<b>SECONDER:</b>	John Troughton, Commissioner
<b>AYES:</b>	Carter, Boes, Kennedy, Troughton, Womble
<b>ABSTAIN:</b>	Gary J. Evans

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director  
None.

- 2. Transit Manager  
Mr. Simms updates the Commissioners on items pertaining to the Transit Agency.
- 3. CalTrans  
None.
- 4. City of Colusa  
Chair Womble updates the Commissioners on items pertaining to the boat ramp.
- 5. City of Williams  
Commissioner Kennedy updates the Commissioners on items pertaining to the City of Williams.
- 6. California Highway Patrol  
None.

**IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY**

Chair Womble declares a recess at 3:04 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present.

Present: Jennifer Sutton, Senior Deputy Counsel.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.  
Scott Lanphier, Public Works Department.  
Thomas Simms, Transit Manager.  
Debbie Hickel, CAO's Office.

- 1. TRANSIT AGENCY  
Approve the addition of one extra help Transit Driver position effective November 1, 2018.

<b>RESULT:</b>	<b>APPROVED [5 TO 1]</b>
<b>MOVER:</b>	Frank Kennedy, Commissioner
<b>SECONDER:</b>	Denise J. Carter, Commissioner
<b>AYES:</b>	Carter, Evans, Boes, Kennedy, Womble
<b>NAYS:</b>	John Troughton

Chair Womble makes time to adopt Resolution No. 1819-001 of the Colusa County Transit Agency adopting a State Of Good Repair list of projects for fiscal year 2018/2019 under the Road Repair and Accountability Act of 2017.

Lengthy discussion is held regarding purchasing new buses, using other vehicles when there are not many riders, and the use of funds.

Chair Womble directs that a study be generated by the Transit Manager and presented at the next meeting regarding when the buses are full and when they are not.

2. Adopt Resolution No. **1819-001** of the Colusa County Transit Agency adopting a State Of Good Repair list of projects for fiscal year 2018/2019 under the Road Repair and Accountability Act of 2017 and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Vice-Chair
<b>SECONDER:</b>	Gary J. Evans, Commissioner
<b>AYES:</b>	Carter, Evans, Boes, Kennedy, Troughton, Womble

3. Ratify Contract No. **TA18-003** first modification to contract number TA18-002 with **Central Valley Automated, Inc.**, by extending the termination date to August 24, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Commissioner
<b>SECONDER:</b>	Kent S. Boes, Vice-Chair
<b>AYES:</b>	Carter, Evans, Boes, Kennedy, Troughton, Womble

Chair Womble declares a recess at 3:23 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission, with all Commissioners present.

Present: Jennifer Sutton, Senior Deputy Counsel.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.  
Scott Lanphier, Public Works Department.  
Thomas Simms, Transit Manager.  
Debbie Hickel, CAO's Office.

Chair Womble makes time to approve Colusa County Transportation Commission FY 2018-19 Draft Overall Work Program (OWP), designed to respond to growth strategies adopted in local public agency General Plans.

Discussion is held regarding Geographical Information System (GIS) work for the City and County and if there is existing mapping for the City's. Further discussion is held regarding the designation of the Overall Work Program and need for it to be based on need, traffic, safety and economics instead of population.

#### V. TRANSPORTATION COMMISSION

1. Following discussions the Commissioners concurred that comments are to be submitted to Mr. Lanphier by the end of business on October 15, 2018 and Mr. Lanphier will resubmit the Overall Work Program with the comments received for further review and possible approval.

Chair Womble adjourned the meeting at 3:37 p.m. to reconvene in regular session October 30, 2018 at the hour of 3:00 p.m.

\_\_\_\_\_  
Dave Womble, Chair

Attest: Scott Lanphier,  
Secretary to the Transportation  
Commission & Transit Agency

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk