

Board of Supervisors

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Vice-Chair
Kent S. Boes, District III,
Chair
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Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735
FAX (530) 458-0510
colusacountyca.igam2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Agenda

May 28, 2019

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment - **Note: 5 minutes per person/15minutes per issue**
- Announcement of Closed Session

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 19.

1. BOARD OF SUPERVISORS
Approve the May 14, 2019 Board of Supervisors Regular meeting Minutes.
2. TREASURER
Accept April 2019 Treasury Monthly Investment Report as presented.
3. BEHAVIORAL HEALTH/MENTAL HEALTH
Approve Amendment 17-94093 (A01) with the **Department of Health Care Services** for substance use disorder services.
4. AG COMMISSIONER
Approve annual agreement with **California Crop Improvement Association**, for services related to seed certification, effective July 1, 2019 and authorize the Agricultural Commissioner to sign on behalf of the County.

5. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve First Modification to Contract C17-215 with **Cynthia Pilaczynski** to provide clients with Patients' Rights Advocacy services by extending the term of the contract.
6. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve First Modification of Contract C18-163 with **Richard Beith dba Mrs. Love's Guest House** for residential care services by extending the term of the contact.
7. PURCHASING AND PROCUREMENT/METAL HEALTH
Approve a Third Modification to Contract C16-097 with **Restpadd, Inc.** for hospital-based psychiatric inpatient services, effective May 14, 2019.
8. PURCHASING AND PROCUREMENT/HUMAN RESOURCES
Approve the un-budgeted fixed asset purchase of a lateral file cabinet and authorize the Purchasing Agent to issue a purchase order.
9. BEHAVIORAL HEALTH
Approve Agreement with **County of Glenn, through its Colusa-Glenn-Trinity Community Action Partnership** for the distribution of Homeless Emergency Action Program (HEAP) funds and authorize the County Administrative Officer (CAO) to sign.
10. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve a Contract with **Willow Glen Care Center** for board and care services, effective July 1, 2109.
11. AG COMMISSIONER
Approve contract with **California Rice Commission**, for rice pesticide surveillance by the County, effective April 22, 2019 and authorize the County Agricultural Commissioner to sign.
12. AG COMMISSIONER
Approve Cooperative Agreement Number 19-0141-000-SA with the **California Department of Food and Agriculture** for the Fuels, Lubricants and Automotive Products Program services, effective July 1, 2019.
13. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve a contract with **Tri-County Treatment** for sober transitional living services, effective July 1, 2019.
14. SHERIFF
Adopt a Resolution authorizing the Sheriff to execute the **California State Parks Boating And Waterways Safety And Enforcement Financial Aid Program Agreement**, effective July 1, 2019, and to sign reimbursement claims on behalf of Colusa County, and authorize the Auditor to certify the amount of the prior year's vessel taxes.

15. SHERIFF
Adopt a Resolution Authorizing The Sheriff To Apply For, Negotiate, Execute And Submit, All Documents Needed To Obtain Off-Highway Motor Vehicle Law Enforcement Grant Funds And To Accept Any Awarded Funds Subject To Board Approval.
16. COLUSA COUNTY ARTS COUNCIL
Adopt A Resolution Designating the Colusa County Arts Council As The Official Arts Organization For The County Of Colusa.
17. APPOINTMENT/NORTHERN SAC VALLEY INTEGRATED REGIONAL WATER MANAGEMENT BOARD (IRWM)
Appoint Terry Bressler to the Northern Sacramento Valley Integrated Regional Water Management Board (IRWM) effective May 28, 2019.
18. PURCHASING AND PROCUREMENT/DHHS ADMINISTRATION
Approve the Memorandum of Understanding (MOU) and the First Modification to this MOU with **Glenn County Community Action Department** (CAD) and authorize the County Administrative Officer to sign retroactive to July 1, 2018.
19. PURCHASING AND PROCUREMENT/EAST PARK RESERVOIR
Approve the Fifth Modification of Contract C16-046 with **Ken Cook dba Stonycreek Garbage Service** for garbage service at East Park Reservoir, effective May 1, 2019.

END OF CONSENT AGENDA

III. HUMAN RESOURCES/AUDITOR-PAYROLL

1. A. Approve the classification and salary recommendations below related to the attached Bryce Consulting report and the related recommendations, effective April 1, 2019:
 1. Adopt the attached job description for the new classification of Senior Payroll Specialist at salary range CNF34 (\$4,244 - \$5,436 per month) and allocate the Senior Payroll Specialist classification to the Confidential Unit.
 2. Reclassify one Payroll Specialist CNF32 to the new classification of Senior Payroll Specialist CNF34 (\$4,244 - \$5,436 per month).
- B. Amend the Position Allocation Schedule for the Auditor-Controller's Office to reflect the above changes, effective April 1, 2019.
- C. Approve revised job description for the classification of Payroll Specialist, effective May 28, 2019.

HUMAN RESOURCES/MENTAL HEALTH

2. Amend the position allocation chart for the Department of Health and Human Services by adding a limited-term position of Health Program

Specialist I/II, LT-FT, PF Range 26/30, \$3,512 - \$4,501/\$3,880 - \$4,970 per month, effective June 10, 2019 through June 21, 2019.

HUMAN RESOURCES/SHERIFF

3. Approve the revised job description for the Assistant Sheriff classification.

IV. PUBLIC WORKS DEPARTMENT/SERVICE AREAS 1 & 2

1. Adopt a Resolution authorizing the submittal of application(s) for State Water Resources Control Board Financial Assistance.

V. DISTRICT ATTORNEY/DA INVESTIGATOR

1. Approve out-of-state travel for District Attorney Investigator Sara Martin to attend National Computer Forensics Institute - Social Networking Investigations in Alabama, June 16-20, 2019.

DISTRICT ATTORNEY/VICTIM WITNESS PROGRAM

2. Approve out-of-state travel for Victim Witness Coordinator Mary Godinez-York to attend Crimes Against Children Conference in Dallas, Texas August 11-15, 2019.

VI. AUDITOR

1. Approve Special Claims.

VII. SHERIFF/HOMELAND SECURITY - OES

1. Approve Resolution adopting the 2018 updated Federal Emergency Management Agency (FEMA) approved Local Hazard Mitigation Plan (LHMP) for the County of Colusa.

SHERIFF

2. Approve the Colusa County Sheriff's Office Field Services Division and Correctional Services Division (Jail) 2018-2019 Supplemental Law Enforcement Funds Spending Plans (County FY 2019-2020), in the amount of \$106,160.

VIII. COMMUNITY DEVELOPMENT DEPARTMENT

1. Review, consider, and potential action in response to Colusa County Partnership's request for \$2,500 to partially meet the \$10,000 matching fund commitment of their 2019 USDA Rural Business Development Grant Application.
2. Second reading by title only and adoption of an Ordinance amending Section 11-6.1(b) of Chapter 11 of the Colusa County Code to add State License Types 4 (Cultivation; Nursery) and 8 (Testing) to the list of allowed commercial cannabis types.

IX. APPOINTMENT/COLUSA CEMETERY DISTRICT BOARD

1. Appoint one member to the Colusa Cemetery District Board, effective May 28, 2019 through December 8, 2021. **(Applications received: Resa Lyn and Melissa Kitts)**

- X. SUTTER BUTTES ENERGY WATCH PARTNERSHIP
1. Presentation from Sutter Buttes Energy Watch Partnership regarding ways they can provide assistance to improve the energy efficiency goals for Colusa County and related legislative deadlines.

XI. SUPERVISORS' REPORTS OR COMMENTS

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

RECESS

XIII. CLOSED SESSION/COUNTY COUNSEL

1. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Patricia Leland
Employee Organizations: CCEA

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.