

## Board of Supervisors

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## County of Colusa

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### COLUSA COUNTY Board of Supervisors

# Agenda

December 14, 2021

**Board Chambers**  
**546 Jay Street, Suite 108**  
**Colusa, CA 95932**

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

**You can listen to the meeting by dialing one of the numbers below:**

**Phone:** 1-916-246-0723  
**Toll-Free:** 1-800-356-8278  
**Conference Code:** 401978 **DO NOT PUT YOUR PHONE ON HOLD**

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment
- Report out of November 23, 2021 Closed Session
- Announcement of Closed Session

**I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

### **CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 16.

**1. BOARD OF SUPERVISORS**

Approve the Minutes from the November 23, 2021 Regular meeting and the December 7, 2021 Special meeting minutes.

2. TREASURER  
Accept November 2021 Treasury Monthly Investment Report as presented.
3. TREASURER  
Reaffirm County Policy No. 214 - Statement of Investment Policy and accept the 2022 Goals as presented.
4. AG COMMISSIONER  
Approve Standard Agreement (No. 21-0516-005-SF) with the **California Department of Food and Agriculture** for Asian Citrus Psyllid Winter Detection Trapping, effective October 1, 2021.
5. BEHAVIORAL HEALTH  
Approve Memorandum of Understanding (MOU) between **Colusa County Sheriff Office (CCSO), Colusa County Behavioral Health Services (CCBHS), Colusa Medical Center (CMC), City of Williams Police Department, City of Colusa Police Department, California Highway Patrol, and Sierra Mental Wellness** establishing duties and responsibilities when dealing with citizens in psychiatric crisis and further outlines the process of crisis resolution.
6. BEHAVIORAL HEALTH  
Approve the Memorandum of Understanding (MOU) between **Colusa County Department of Behavioral Health (CCDBH), Colusa County Sheriff Office (CCSO), and Wellpath**, to establish a guideline for providing mental health services to inmates who are in need, and authorize County Administrator to sign.
7. COMMUNITY DEVELOPMENT  
Approve the Certificate of Acceptance for a Avigation and Noise Easement, as amended, to the County over the residential lots in Phase 2 and later Phases in the Colusa Industrial Properties' residential development (Sunrise Landing).
8. COMMUNITY DEVELOPMENT DEPARTMENT  
Adopt a Resolution authorizing the recordation of Parcel Map No. 21-02 for the Union Pacific Railroad and authorize the Surveyor to record said map.
9. COUNTY ADMINISTRATIVE OFFICE  
Approve Amendment No. 1 to Loan Agreement with **State of California Energy Commission**, extending the agreement term to April 30, 2022, and authorize County Administrative Officer to sign all documents.
10. COUNTY COUNSEL  
Approve contract with **Prentice Long, PC** for litigation services, effective November 23, 2021.
11. HUMAN RESOURCES/PERSONNEL  
Reconsider Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

12. PURCHASING AND PROCUREMENT  
Adopt plans, specifications and working details for Request for Bids for Tree Maintenance and removal at 547 Market St., Colusa; 713 D Street Colusa; 220 12th Street, Colusa; and 232 Prince Street, Princeton.
13. PURCHASING AND PROCUREMENT  
Adopt plans, specifications and working details for Request for Bids for the purchase and installation of two HVAC units at the Colusa Road Yard 715 D Street, Colusa.
14. PURCHASING AND PROCUREMENT/JAIL  
Approve specifications, details and plans for Request for Bids (RFB) for a Full Body Scanner including installation for the Colusa County Jail.
15. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS  
Ratify Purchase Order #47311182021 with The Garland Company, Inc. for materials for the Maintenance Shop roof repair totaling \$19,395.48.
16. SHERIFF  
Ratify Project Agreement (No. G21-03-05-L01/Contract No. C32-33-095), with the **California Department of Parks and Recreation** for on-going OHV Grant-Law Enforcement, effective October 4, 2021.

### **END OF CONSENT AGENDA**

#### **III. HUMAN RESOURCES**

1. Adopt a Resolution approving salary modifications due to State minimum wage increase, effective January 1, 2022.
2. Delete the existing classification of Library Assistant I; change the title of the existing "Library Assistant II" to "Library Assistant I"; change the title of the existing "Library Assistant III" to "Library Assistant II"; approve the revised job description to create a flexibly staffed Library Assistant I/II classification at the following salary ranges: Library Assistant I: MSC09 (\$2,450 - \$3,140), Library Assistant II: MSC12 (\$2,639 - \$3,384) per month; and amend the Position Allocation Schedule for Library (921), effective January 1, 2022.
3. Adopt a Resolution of the Colusa County Board of Supervisors Authorizing the County Administrative Officer to Serve as the Deferred Compensation Plans Administrator.
4. Adopt a Resolution of the Colusa County Board of Supervisors Delegating Its Authority to Make Applications on Behalf of the Agency for Disability Retirement to the Human Resources Director and Delegating Its Authority to Make Disability Determinations to the County Administrative Officer.
5. Approve the revised job description for the Peer Support Specialist.

6. Approve the revised job description to create a Social Worker I/II/III/IV series.
7. Approve revision to the Side Letter Agreement (C21-210) to the 2019-2023 CCEA MOU which establishes an Out of Class Pay equal to 5% of an employee's base pay for CCEA unit members retroactive to January 19, 2020.
8. Adopt Revised Job Class Table reflecting classification range changes and increased hourly rate to comply with 2022 minimum wage requirements adopted by the Board on December 14, 2021. **Further**, approve deleting the following redundant positions that fall under Extra Help: Agricultural Aide, Clerical/Extra Help, Patient's Rights Advocate, and Senior Nutrition Driver.

**IV. AG COMMISSIONER**

1. Presentation and adoption of a Resolution approving the Colusa County Livestock Pass Program in accordance with AB 1103 and authorize the County Agricultural Commissioner to establish said program.

**AIR POLLUTION CONTROL****2. SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT**

Adopt a Resolution accepting grant funds awarded under the California Air Resources Board's Greenhouse Gas Emission Standards for Crude Oil and Natural Gas Facilities - Implementation and Enforcement. **Further**, approve Grant Agreement (Grant No. G21-OGG-03) with the **California Agency Air Resources Board**, effective January 1, 2022 and authorize the Air Pollution Control Officer to sign.

**V. AUDITOR**

1. Approve Special Claims.

**VI. COMMUNITY DEVELOPMENT DEPARTMENT**

1. Review, consider, and authorize the County Administrative Officer to send the 15-day written notice terminating the Administrator Staff Services Agreement with the Colusa Groundwater Authority.

**VII. BEHAVIORAL HEALTH**

1. Adopt Resolution authorizing participation in the No Place Like Home (NPLH) Program Non-competitive Allocation Project: Rancho Colus.
2. Adopt a Resolution Authorizing Participation in the No Place Like Home (NPLH) Program Competitive Allocation Project: Rancho Colus.

**VIII. PURCHASING AND PROCUREMENT/SHERIFF**

1. Purchasing is requesting that the Board finds that competitive bidding is not in the County's best interest and approve purchase of 25 Axon Taser 7 models from Axon Enterprises, Inc. due to the prior purchase of Axon's body cameras compatibility and trade in discount, and authorize Purchasing Agent to issue Purchase Order.

**IX.** COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 21/22 Revenue and Appropriations Inter-Budget Adjustments No. 009. **(4/5 vote required)**
2. Adopt Policy No. 108; Colusa County Communications Policy.
3. Adopt Policy No. 109; Colusa County Social Media Policy and Procedures.

**X.** BOARD OF SUPERVISORS

1. Follow up presentation of Colusa County Ambulance Feasibility Study by AP Triton; further, potential direction to staff following presentation.
2. Select County projects for submission to the California Department of Parks and Recreation to be funded with the County's Prop 68 Per Capita allocation in the amount of \$474,602; further Adopt a Resolution allocating \$103,350 of the County's Prop 68 Per Capita funding to Arbuckle Parks & Recreation District.

**XI.** SUPERVISORS' REPORTS OR COMMENTS

**XII.** STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

**RECESS**

**XIII.** CLOSED SESSION/COUNTY COUNSEL

1. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. The case name is National Prescription Opiate Litigation, U.S. District Court, Northern District of Ohio, Case No. 1:17-md-02804-DAP

**9:30 a.m.** **PUBLIC HEARINGS**

COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Public Hearing, introduction by title only, and passage of an Ordinance adopting a CEQA Exemption and Zoning Text Amendment defining Tiny Homes (Park Trailers) as a type of permitted Accessory Dwelling Unit (PD-21-03).
2. Public Hearing and Introduction by title only, of a proposed Ordinance rescinding Ordinance No.'s: 701 and 705. **Further**, Adopt a Resolution rescinding Resolution No. 19-013 and approving the 2021 County-Wide Development Impact Fee Update and Nexus Study.

**11:00 a.m.** **REDISTRICTING/BOARD OF SUPERVISORS**

1. Adoption of a proposed Ordinance of the Board of Supervisors Of the County of Colusa Establishing the New Boundaries of the Five Supervisorial Districts of the County of Colusa and Amending Chapter 2, Article X, of the Colusa County Code.

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**.

**Note:** No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.